

MINUTES OF MEETING  
AMELIA WALK COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Amelia Walk Community Development District was held Tuesday, April 21, 2015 at 2:30 p.m. at the Amelia Walk Amenity Center, 85287 Majestic Walk Circle, Fernandina Beach, FL 32034.

Present and constituting a quorum were:

Chris Kuhn	Chairperson
Greg Matovina	Vice Chairman
Vicki Bratvold	Supervisor
Chris O'Bannon	Supervisor
Grady Miars	Supervisor (by phone)

Also present were:

Dave deNagy	District Manager
Jason Walters	District Counsel (by phone)
Wesley Hunt	Evergreen Lifestyles Management
Dan McCranie	District Engineer

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. deNagy called the meeting to order at 2:36 p.m.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

Audience member Leon Witko stated I mentioned some things to Wesley months ago, and I know he has been pursuing them very diligently. There are a lot of issues outstanding. Taking some of the low limbs off the oak trees at the end of Majestic Way, right now it is okay for cars, the landscaping company did remove some of the low hanging branches. The only time they really really sag is after a heavy rain. When the school bus comes down or the trash truck, all the oncoming cars can do is just pull off on the side, and it is a safety hazard. They don't need to be too stingy about not taking off limbs. That is one thing. Most of the residents in this development try to make the roadway convenient for other residents, but you do see every once in a while, like at the end of my cul-de-sac, there are two residents that leave their trash barrel up front from Saturday night, Sunday, Monday and sometimes Tuesday. He keeps it right in the front, and it is a one-lane street. Possibly have a rule in the association that trash

barrels be set on the end of the sidewalk or at the end of the driveway but not on the road. One other item is a suggestion. People are out cutting their lawns, and they purposefully blow out the debris on the street. Why blow it out? Pick it up. Everybody is trying to keep their place clean, and you are driving by and somebody is out there blowing stuff out in the street, and we have to roll up the windows. There is blocked water between Cherry Creek/Berryessa, and there are also blocked sidewalks.

Mr. Kuhn stated thank you for sharing that with us, and we will get with staff and the HOA manager to address these concerns.

**THIRD ORDER OF BUSINESS**

**Approval of the Minutes of the February 17, 2015 Meeting**

On MOTION by Mr. Matovina seconded by Mr. Kuhn with all in favor the Minutes of the February 17, 2015 meeting were approved.

**FOURTH ORDER OF BUSINESS**

**Accept Audit Committee Recommendation and Authorize Staff to Issue Audit RFP**

On MOTION by Mr. Kuhn seconded by Mr. O'Bannon with all in favor to accept the Audit Committee recommendation and authorize staff to issue an audit RFP was approved.

**FIFTH ORDER OF BUSINESS**

**Other Business**

There being none, the next item followed

**SIXTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

Mr. Walters stated I don't have any action items for the board today.

**B. Engineer**

Mr. McCranie stated I have nothing to report, but I am here for questions.

Mr. deNagy stated I want to be clear that the roadways here in Amelia Walk belong to the CDD, is that correct?

Mr. McCranie responded that is correct and my understanding.

Mr. deNagy stated the only reason I am asking is because there is a line item in the budget for road maintenance, and I wanted to make sure we are responsible for maintenance.

**C. Manager**

Mr. deNagy stated I don't have anything to report at this time.

**D. Community Manager**

Mr. Wesley Hunt stated regarding the walking trail proposal, I knew there was logging rights and an easement of some sort, but I also think that in certain areas where that traffic is coming from, I don't think that is owned by Amelia Walk. That property behind Amelia Walk that is even further than the golf course is undeveloped, and I don't know who owns that.

Mr. Kuhn stated I don't know either. I think there is an issue of people accessing the property for recreational purposes, and we do need to come up with a strategy to end it. I want to be careful about obstructing the access easement, which is a private access way. The public has the benefit of that as do the utility companies. We may need to look at putting up forest gates as a deterrent to accessing that part of the property, but the landowner is also considering a tender harvest, and so that road will be put into use for that access for a period of time, probably the next two to three months. It might make sense for staff to huddle with the chair and Jason and come up with a strategy based on the work that the landowner is contemplating as well as a review of what the access easement is, what we can and can't do in that space. Jason and I had a conversation about this as well, and I think the access to the property is happening from the outside. They are not coming through Amelia Walk necessarily to get to the forest roads, they are coming from Amelia concourse and/or adjacent properties. That is a difficult thing to manage.

Mr. Walters stated this is going to be a two-party approach because from the District's perspective, our ability is going to be limited by which properties we own and what we can do about that to the extent we shore up conceivable access point from the District side, that may do very little to alleviate some of the concerns, and obviously since there is going to be some active harvest activity in the back there, we need to be very careful in terms of not doing anything to obstruct those access roads. Somebody needs to take a look at it and come up with a balanced approach and make sure we don't step on each other's toes.

Mr. Kuhn stated there are some small things we can do such as signage. To some extent, even if you call the cops back there and you get the trespasser, what rights does the

District have, or the developer/landowner/whoever it may be without any signage. There was signage at one point, but it has fallen down or been torn down.

Mr. Walters responded to be clear, we are talking about the trail and/or the wooded area, the trespass is a private property right so to the extent that it is not District-owned property, the District does not have any rights. To the extent that we want to be cooperative with the landowners in terms of other solutions, we can do that, but the District is going to have some limits as to what it can and can't do. If there are trespassing issues that are enforceable, obviously there are the logistical issues of trying to catch them in the act and then having someone that represents the landowner trespass them, and signage often helps with that. Those are the types of things we have to look at and figure out the best approach.

Mr. Matovina stated if there is not CDD owned land back there, it almost sounds like an HOA issue. We don't normally get involved.

Mr. Kuhn stated I think we need to review with Wesley in more detail where they are accessing the property and determine if it is a landowner or a District issue.

Mr. deNagy stated we will set up a conference call.

Mr. Hunt stated there are seven different access points. Some are coming from North Hampton, and the rest are coming from the roadway right off Amelia Concourse. The trucks that these people get mad about, they are driving right off Amelia Concourse. I drive my car back there, so it is accessible by an Acura, so it is like you need a 4-wheel drive truck to get back there. That is one issue, and the others are coming from North Hampton. There are a variety of entrances. Some are right here in Amelia Walk, and those are the low priority. I don't think they are having too many problems right there. They are coming from the other property.

Ms. Bratvold stated at the sales office, a couple approached me and said that they had seen someone with firearms behind their home. The construction team has found three deer stands back there on the property, not on this area, but back in our property for the back. Someone with rifle, that's not good on our property. The deer stands probably should be torn down.

Mr. Kuhn stated at the end of the day, I think it may be a landowner issue as opposed to a District issue. We will huddle on this and confirm the approach we need to take, and if it is something that the District needs to do, we will bring it back to the District for consideration.

Mr. Hunt stated I have a resident who goes to work at 5:00 a.m. He is a new resident, so he came to me and requested that he be able to use the gym earlier than 5:00 a.m. He wondered if we could open it at 4:00 a.m. so that he could use the gym before he goes to work. I told him obviously the rules state 5:00a.m. to 10:00 p.m., and that would have to be submitted to the board. I made no promises to him.

Mr. Kuhn asked is there any policy issue with that Jason or Dave?

Mr. Walters responded other than you would want to change that policy to reflect that, there is no additional requirement

Mr. Kuhn stated is we have somebody that wants to be up here using the space earlier than the published hours, I don't have any concern with that.

Mr. deNagy stated we could take a motion from the board to change the policies to read we will open from 4:00 a.m. instead of 5:00 a.m.

Mr. Kuhn stated it is still only accessible with an access card or a key, so we know who is coming and going at that time.

Mr. O'Bannon asked why do we bother closing it?

Mr. Kuhn responded that is another question – why can't you get in at any time of day with your swipe card? The only concern I would have is that we have the place open late at night, which is when bad things tend to occur, so what I would be concerned about are residents or kids of the residents here early in the morning. They could bring their alcohol and they have few too many to drink, and now they have access to go in here. That would be my only argument against that idea.

On MOTION by Mr. Kuhn seconded by Mr. Matovina with all in favor to revise the Amenity Center policy to change the time the facility will open from 5:00 a.m. to 4:00 a.m. was approved.

Mr. Hunt stated the next item is the conservation area, and I photo. Their property line is right here where the nice green grass is. Right next to it is considered conservation area. At one time they were promised it would either be sodded or pine straw. Pine straw is ridiculous as far as cost to pay every year. Valley Crest has provided me with a proposal for \$350 to sod that with Bahia, which I understand stands up well to the heat. Right now it looks like weeds and gravel. They are upset because it looks terrible and takes away from the aesthetics. The

question is who is responsible for that conservation area, and if we chose to put that Bahia down there, who would pay for it? That is the main concern right now.

Mr. Kuhn stated we need to figure out whether that area is truly in a conservation easement, and if so where the conservation easement actually is. If it is a recorded conservation easement, we may not be allowed to make any improvement to that area. We can look at a plat map after this meeting. It could be something that the District is responsible to maintain, but I hesitate to go and make an improvement or create an area that requires maintenance if it is in a conservation easement. Dan, do you know offhand what our conservation easements say?

Mr. McCranie stated I would have to go back and look at the permits and everything else to figure out exactly the limits.

Mr. Kuhn stated you don't have the picture, and it is hard to tell if this is an upland buffer. It looks like an upland buffer to me, a buffer to the conservation easement.

Mr. McCranie stated that was one of the county requirements way back when. We are definitely not supposed to do any type of clearing or anything else in that upland buffer.

Mr. Kuhn stated Dan, if we identify this area on a map, can you help us look into whether this is a conservation easement, and if so, what that easement says?

Mr. McCranie responded yes, I can certainly do that.

Mr. Hunt stated another issue is the roof of this Amenity Center over Vicki's office has been leaking for I don't know how long. It has been repaired numerous times. It is again leaking large amount of water. I had a couple of guys come and put bids on it. Most of them want to do water tests on it before they will give me a proposal. One company wants \$125 to cut the drywall and run the water. Another guy told me \$800 to fix it, and that we also have some shingles that have come loose from the winds. Those need to get hammered back down so that water doesn't start leaking under there. As far as the roof itself, the guys that have been here said the roof looks fine as far as not needing to be re-shingled. There are some issues that need to be patched up. It is going to be \$1,000. I have a guy coming tomorrow to give a proposal to me. The other guy said he wanted to do a water test because it is very hard to tell where that water is leaking at because it is leaking right over this brick pillar over Vicki's office, and there are two or three corners to make an L shape. The water comes and either sits there or goes up over the flashing and drains down behind the wall and pours down thru.

Mr. Kuhn asked Dave, do we have a line item for this.

Mr. deNagy responded it would be repairs and replacements.

Mr. Kuhn asked what amount are you looking for Wesley, not to exceed authorization? We need to fix the roof that is leaking and protect our investment, so we need you and Dave to procure two or three proposals for the scope of work. It doesn't sound like we are re-roofing the building, we are simply dealing with an isolated leak and inspection of the rest of the roof with shingles being tightened down. If you think you know what the up set limit of that is, I am willing to put in a motion for a NTE amount of \$1,000 or do you think it would be more than that?

Mr. Hunt responded the proposal that the one company gave me was \$800 to repair the leak and another \$200 to repair the shingles. The one yesterday said he wanted to charge \$130 to do a water test, and then he said he didn't think it would be more than a thousand.

On MOTION by Mr. Kuhn seconded by Mr. Matovina with all in favor to proceed with roof repairs NTE \$1,500 was approved.

Mr. Hunt the next item is Chris, you sent me an email where the residents were talking about tree trimming. I got Valley Crest to give me a proposal to do that. There are 129 live oaks that they want to trim. There are some elm trees that have some branches that need trimming, and some of them are littered with mistletoe. They provided a proposal for \$14,000 to do all of it. I think you could pick and choose what gets done. I don't think all 129 live oaks need to be trimmed. Valley Crest has been frustrating to work with the last few months. Their irrigation people have been fantastic. We have all the irrigation repaired except for one valve that just started sticking. Unfortunately the landscaping side has been a real struggle. They fell far behind. We have mulching, weed, non-edging, and mowing issues. I asked about those limbs in January, and it is now April.

Mr. Kuhn stated based on your frustration, why would we authorize \$14,000 contract addition to a group that we are not entirely pleased with. My suggestion would be you take the scope of work and you get a couple more proposals. This is a distinct scope of work not having to do with turf and shrubs on the ground. There is no reason why another group can't come in and trim the trees.

Mr. O'Bannon stated they are probably subbing this out to an arborist.

Mr. Hunt responded I was under the impression they would do it.

Mr. Matovina stated I know they do it because they do it in our neighborhood.

Mr. Kuhn stated we need to identify which trees are a safety hazard, and we don't need to spend this kind of money with this particular group.

Mr. Hunt stated I thought it was excessive. By no means do I think we should do this. When the guy gave me this, I had to sit down for a minute.

Mr. Matovina stated the safety issue is the busses and tall vehicles ride in the middle of the road.

Mr. Hunt stated back here between the end of this property and the roundabout, there is that conservation area. There are oak trees that run along there and three or four signs that say pedestrian roundabout, yield, all these things. The trees have grown so low, and that is what the resident was talking about. Valley Crest was supposed to be out there yesterday and have all that cut. They never showed up yesterday. I talked to Mike, and he said we will be out here this week to finish that. They don't call me when they are going to show up nor do they email me. They trimmed the trees in the parking lot because I just hounded them to get it done. I can't follow them around.

Mr. Kuhn asked how do you all want to handle this?

Mr. Matovina stated it doesn't sound like that is a safety issue. I was most worried about the safety issue.

Mr. Kuhn stated I think we need to deal with areas where it is growing into a street light, it is blocking a traffic control sign, or it is really a tree that is getting ripped apart by vehicles are passing underneath it or is in the right-of-way.

Mr. Hunt stated I have tagged the trees that are a problem.

Mr. Kuhn stated why don't you get another group to come out and price what it is you have actually scoped. Is there anything urgent that has to be authorized before May?

Mr. Hunt responded no. The only thing I was hoping to get done was to have the mistletoe removed, but it is too late now because the leaves are back on the trees. It was very easy to see the problem, but now the leaves are in full bloom.

Mr. Kuhn stated you scope what needs to be done. I think you need to get somebody that responds to your scope and not ones that sell you what we don't need. We would be happy to consider Valley Crest if they want to revise it based on your scope. Let's try to get at least



two numbers. We can authorize the manager to seek proposals for the irrigation and landscape scope of work.

Mr. Hunt stated I don't want another coming in here that is great at landscaping but terrible at irrigation. I need a company to be both. Valley Crest has been fantastic with the irrigation. It would have to be a full proposal to do both.

On MOTION by Mr. Kuhn seconded by O'Bannon with all in favor to authorize staff to seek proposals for irrigation and landscape services was approved.

Mr. Hunt stated an additional item on landscaping is the lots. The lots do grow up, and I have been told in the past they have to be mowed. Is that a greenway issue with Valley Crest. Do they have a contract that they are supposed to mow them, and are we going to continue mowing them with the changes?

Mr. Kuhn responded the vacant developed lots have been sold, and they now need to be the responsibility of the new owner. I know Valley Crest was providing that service for the lots that were currently not in a contract, but the landowner needs to get with the new owner for those lots and advise them of their responsibility to maintain the lots.

Mr. Hunt asked is that something I need to take care of?

Mr. Kuhn responded not for the District, no.

Mr. Hunt stated access control is complete. ESI was responsive and were here way more than they thought they would be, but they wanted to get it done right. I really appreciate everything they did, however, the second part of that whole scope was the computer we had at one point was a desktop. It got transferred to a laptop. That laptop was supposed to be able to talk to the motherboard. Basically the motherboard was split in half. One half controls all the doors, and the other half talks to the computer, and then it talks to itself. The half that talks to the computer a long time ago was either hit by lightning or the person who installed it did something wrong for that half, then they busted a piece off. It has been a hassle to even get the computer to connect to the motherboard. So finally we got all the system working in here, it works fine. The motherboard is fried on the right side. So we have two options to finalize this whole access control. One is buy a \$1,500 new motherboard, however, the work-around is they have what they call an IM server. You use WiFi from your laptop, it is a high speed

server. You send a signal to those servers, and it dials into the system and changes whatever setting you are trying to make a change to. Basically it is a monthly fee depending on the number of homes you have. It doesn't matter if you have 20 people living in one home, all that matters is how many homes you have on there. Anything under 100, it is like \$395 a month, which equals \$30.40 a year. After the new owners come in and build out, we will have roughly 150 homes, it will be \$60 a year. If we stay at 80 homes right now at \$30 a year, you are looking at 50 years to even reach that \$1,500 cost for replacing the motherboard. Even at 150 homes, you are looking at 25 years before you even get to that point.

Ms. Bratvold stated so this would allow a laptop to controls the doors.

Mr. Hunt stated we need to put it on the District laptop, and the laptop stays here. I can have it on my laptop, and if there was an issue, and I wasn't here, I can reset the system. I can add, delete, change cards, do all that stuff, I do everything from a remote location. We can put that system on the District laptop, and it can stay here if you don't feel comfortable with me having access to the facility from a remote location.

Mr. Kuhn asked is it Internet based.

Mr. Hunt responded the software is not Internet based. The software is actually downloaded on a computer, and then you sign in, and whenever you send a signal, that signal sends a message to their server saying "change these settings," their server dials in here and changes the settings for you. It doesn't have to be remote access if no one is comfortable with that. Financially speaking, it allows more flexibility going forward. It is quicker, you don't have time-outs because you are using high speed Internet, and it is cheaper. It is \$1,500 right now for that board, or you pay them the monthly fee going forward.

Ms. Bratvold asked can the motherboard be hit by lightning again?

Mr. Hunt responded the motherboard could get hit lightning. That is why I put a disclaimer on there saying there is no guarantee that motherboard will last. It might break tomorrow, we don't know, but their tech is saying it is only the right half of the motherboard that is fried. One side is fried and one side works fine, no issues whatsoever. As long as that side that controls the doors is working, this IM server will bypass that right side of the board and control the doors without buying another board. My recommendation would be the IM server.

Ms. Bratvold stated if someone, Wesley or whoever is involved with this, can control it from a distance, if someone's card doesn't work, you can program their card in.

Mr. Hunt stated with Vicki being an officer, she gets bombarded constantly with people who can't get in. So if I am not here, Vicki could call me, and with remote access I can send a signal and within five minutes they have access.

Mr. Matovina asked how often do we verify and know that you are always going to be available?

Mr. Hunt responded you are right. The hope is that I am home or close enough to home that I can fix it. I told Vicki, that relies on me being available at that time. You are right in that concern.

Mr. Matovina asked can we get the software in two places?

Mr. Hunt stated you can have the software as many as you want. Right now it is installed on the desktop that is packed away, and it is installed on the District computer.

Mr. Kuhn asked can you get it on Wesley's computer and on the District computer?

Mr. O'Bannon stated you would probably have to buy another license.

Mr. Hunt you are paying for the license to use the cards, that is what you are paying for, that license per resident to swipe the card. You could have it on mine and the District computer, but you need to understand I would have the capability to have remote access if we did that.

On MOTION by Mr. Kuhn seconded by O'Bannon with all in favor to obtain IM server on two PCs for Amenity access was approved.
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Mr. Hunt stated there is a young couple who came to me yesterday, and they want to hold a wedding here in March of next year. They would love to have the ceremony out by the pool and then use this for the reception. They are thinking 75 people at the most. The problem is we don't rent the pool, therefore, you can't close that pool down. They would want alcohol at the reception. They have to have their million dollar policy insurance, it has to be approved by the board, and the vendors have to have separate insurance. They are very aware of everything they would have to do in order to rent the place. The concern I have is will residents get mad that the facility to shut down to have a wedding. They are residents. If you

don't want to set a precedent I understand that. My thought would be you could do it during non-peak season, which would be December through March. From January through March, I was lucky to see five people here. I think our first resident started swimming at the beginning of April. Also, it could be a money-maker.

Mr. deNagy asked if a resident wanted to rent the whole facility, we don't have a rate in the policy for that right now. Could we establish a temporary rate, or do we need to go through the public hearing process and establish that rate?

Mr. Walters stated given the limited nature of this situation, who knows, it has been a few years and we have never had someone ask to rent out the whole facility with the pools. We could consider it on a trial basis. It is a question of if the board thinks this is the type of thing that our facility and staff would want to pursue or whether we take this as beyond the scope of work and don't want to get into.

Mr. deNagy stated we have until March of 2016 to prepare for this.

Mr. Kuhn stated I have some mixed emotions about it. I think once you do this, I am not sure how tell the person who wants their retirement party or birthday party or whatever else they want to do up here that they can't. So I am sensitive to setting a precedent that we can rent out the entire facility. I would welcome additional input on that. I don't want to over-react, but at the same time I don't want to create something that becomes a problem. I am not sure I have had a chance to think through all the vendor agreements and insurances and indemnifications that we would want to authorize that to even happen.

Mr. deNagy stated if the Chairman would like, the staff could get together and mull this over and come back to the next meeting.

Mr. Hunt stated I would imagine they would need to know soon so they could book somewhere else. I told them it may be something we have to come back to next month after we have done some research. I think they are okay with that. It is a small wedding. They understood this may be something you don't find out tomorrow but maybe a month.

Ms. Bratvold stated my first reaction is oh gosh, you are opening us up to kind of a mess. You set precedent, and events get bigger and bigger and bigger. Then I thought, who is going to be out there from December to March. I can see them getting married, but I can't see people lingering around at there by the pool.

Mr. Kuhn stated does that mean we have to staff somebody and turn people away. I am not sure what it is we are committing to if we say this facility is closed.

Ms. Bratvold stated I have seen them do this at Southern Hills, and they send out an email to all the residents to say it is closed on such a date for a private event, and I have been in homeowner's meetings down at Southern Hills when that was discussed. They said it brings money into the coffers for maintenance of the club, etc., and helped the budgetary expenses. It can go either way. A place like Southern Hills staffs up. We don't have much a facility here, we don't have a restaurant or anything, so it is a little bit lighter fare.

Mr. Hunt stated they asked if they can have somebody cater the wedding, and I said that would be the only way you could have food here is someone catered it. As far as staff, they are out here for every other event. I think we can look into it and make a decision later.

Mr. O'Bannon stated my reaction is somewhat negative. I am not sure why we would want to tackle that and then have it lead to the next retirement party.

Ms. Bratvold stated it is a problem when you set a precedent.

Mr. O'Bannon stated it sounds like we are setting ourselves up for failure at some point. I think the start-up cost for the legal and everything else that would have to be in place for us to be covered would barely be offset by the amount they would be willing to pay us. They are probably better off spending their money elsewhere.

Mr. Kuhn stated let's table this discussion. Let's ask Dave and Wes and Jason to help us understand what we would need to do legally and staff wise. Chris is right, I don't know what somebody is willing to pay for this venue, but I suspect it might be a break-even affair by the time we felt comfortable having it staffed properly. We will revisit and make the decision at the next meeting.

Ms. Bratvold stated I have a request. The outlets in the floor of the pool that turn brown due to the oil in the machinery, am I saying that right?

Mr. Hunt responded they rust because the motor for the pool is aluminum or something that rusts, and basically you can't fix it. The rust comes out along the return vents at the bottom of the pool. It is a \$250 fix. They close the pool for a day, and they sprinkle some stuff in there and scrub around it, and it cleans up, which is what I was told by Crystal Clean.

Mr. deNagy why don't we just get them to clean that up.

Mr. Hunt stated that brings us to the filters. We are at seven years with the filters, so the filters all need to be replaced. We can decrease them and get another year out of it, but next year we will have to replace them. There are a lot of them in there. I think he said it is \$1,000.

Mr. Kuhn stated can we plan for that expense next year?

Mr. deNagy responded we are.

Mr. Hunt stated that is all I have.

**SEVENTH ORDER OF BUSINESS**                      **Supervisor's Requests and Audience Comments**

Mr. deNagy stated I would like to hand out to everybody, not for discussion now, but it is draft of the FY16 budget. Our next meeting will be approval of the FY16 budget. I want you to take a look at it, and if you have any questions, just email me. Wes had mentioned some repair costs for the pool and sent me an outline that included those costs and are incorporated into this budget. The repairs and maintenance budget has been increased by \$5,000. I have also included some money for road maintenance. It is a 4% increase, \$27 a year the way it is structured right now. Wes has checked with all the vendors with regard to cost. We will have this on the agenda for the May meeting.

There were no audience members present.

**EIGHTH ORDER OF BUSINESS**                      **Financial Reports**

- A. Balance Sheet & Income Statement**
- B. Approval of Check Register**
- C. Special Assessment Receipts Schedule**

Mr. deNagy stated a copy of your financial statements is included in your agenda package as of March 31, 2015. The total of the check register is \$28,898.20.

On MOTION by Mr. Kuhn seconded by O'Bannon with all in favor the check register as of March 31, 2015 was approved.

**NINTH ORDER OF BUSINESS**

**Next Scheduled Meeting for May 19, 2015,  
at 2:30 p.m. at the Amelia Walk Amenity  
Center, 85287 Majestic Walk Circle,  
Fernandina Beach**

Mr. deNagy stated the next scheduled meeting is May 19, 2015 at 2:30 p.m. at this location.

**TENTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Mr. Kuhn seconded by Mr. Matovina with all in favor the Meeting was Adjourned.

  
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Secretary/Assistant Secretary

  
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Chairman/Vice Chairman