

MINUTES OF MEETING
AMELIA WALK COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Amelia Walk Community Development District was held Tuesday, December 18, 2018 at 2:00 p.m. at the Amelia Walk Amenity Center, 85287 Majestic Walk Circle, Fernandina Beach, FL 32034.

Present and constituting a quorum were:

Mike Taylor	Chairman
Gregg Kern	Supervisor
Rose Bock	Supervisor

Also present were:

Daniel Laughlin	District Manager
Jennifer Erickson	Evergreen Lifestyles Management
Jason Walters	District Counsel
Liam O'Reilly	GreenPointe
Dave deNagy	GMS
Peter Dame	Bond Counsel

FIRST ORDER OF BUSINESS

Roll Call

Mr. Laughlin called the meeting to order at 2:05 p.m.

SECOND ORDER OF BUSINESS

Audience Comments

There were no audience members in attendance.

THIRD ORDER OF BUSINESS

**Consideration of Supplemental Assessment
Resolution 2019-08**

Mr. Walters stated this resolution is what we call the final numbers resolution. The LOM has been mailed and posted and we have pricing so we have final numbers. This resolution recognizes the supplemental engineer's report, which has not changed since the beginning of this process. What has changed is the assessment methodology, which is reflective of the final numbers and pricing. My understanding from talking with Jon Kessler is they were able to get a slightly lower rate than they were expecting which is good news. This finalizes the assessments that were levied during the assessment hearing at the last meeting and provides for your standard items such as true-up and reflecting the final liens in the lien book

of the District. Those assessments will go through direct collection initially and then eventually on the tax roll.

On MOTION by Mr. Taylor seconded by Mr. Kern with all in favor Resolution 2019-08 was approved.

FOURTH ORDER OF BUSINESS **Approval of the Minutes of the November 27, 2018 Meeting**

There were no comments on the minutes.

On MOTION by Mr. Kern seconded by Ms. Bock with all in favor the Minutes of the November 27, 2018 meeting were approved.

FIFTH ORDER OF BUSINESS **Acceptance of the Minutes of the November 27, 2018 Landowners' Election**

There were no comments on the minutes.

On MOTION by Mr. Kern seconded by Mr. Taylor with all in favor the Minutes of the November 27, 2018 landowners' election were accepted.

SIXTH ORDER OF BUSINESS **Staff Reports**

A. District Counsel

There being none, the next item followed.

B. District Engineer – Ratification of Requisition No. 25

Mr. Laughlin stated requisition number 25 was discussed at the last meeting. This is for Earthworks.

On MOTION by Ms. Bock seconded by Mr. Taylor with all in favor Requisition 25 was ratified.

C. District Manager

Mr. Laughlin stated I was going to wait until we do the resolution to designate officers but I'm thinking it would be best to go ahead and add Jim Oliver and Ernesto Torres of my office as Assistant Secretaries for document signing purposes.

On MOTION by Ms. Bock seconded by Mr. Kern with all in favor adding Ernesto Torres and Jim Oliver as Assistant Secretaries for the District was approved.

D. Community Manager - Report

Ms. Erickson stated we had one violation with teenagers smoking on the playground. We've changed landscape companies from Martex to Trim All and they will start on January 14th. I'm making a list of things they're not doing and what they will owe us so we can make sure the accounting is correct so we're not paying for things they haven't provided. We had the pool pump repaired, some holiday decorations put up, pumo stations checked and cables for the phones fixed. There are no bids for anything at the moment. The only upcoming event we have left in 2018 is the holiday party.

Mr. Taylor asked how many people have responded for the party?

Ms. Erickson responded I have 28 kids right now. Last year we had about 30 RSVPs and we had about 60 show up so I'm prepared for that to happen again.

Ms. Bock asked is Santa coming?

Ms. Erickson responded yes, Clemson University's Santa is coming. It's always a huge hit.

Mr. Taylor asked do we have to worry about any bills from the landscaper from their suppliers?

Mr. Walters responded I'm less concerned about them paying their suppliers unless we've ordered products from them. From our standpoint we need to review last bill before it's paid.

Ms. Erickson stated I get the bills directly so I confirm that they've done the work before I send them over for that reason. They sent \$26,000 worth of outstanding bills today to me, however, some of these we are not paying because the work has not been performed or were not ordered. Some of it is stuff they should have sent back in June and were not. They were requested on two separate occasions to send any outstanding invoices to us prior to the first week of October when we were finalizing our fiscal year. They're just now getting to it because they got their notice. They were only here part of the week last week so I'm looking at things like that. They still owe us several things.

Mr. Walters stated I believe we also have some lien protection language in that agreement.

Mr. Taylor stated I noticed driving in that it looked like there was a big portion of the soccer field that was browned out.

Ms. Erickson stated that's from where a car dig wheelies in it.

Mr. Taylor asked that was back in the summer wasn't it?

Ms. Erickson stated it was and it started to grow back but everything started to go dormant so it looks worse in the damaged areas than it does outside.

Mr. Taylor asked we got an estimate to fix that, right? Close to \$20,000?

Ms. Erickson responded it was more than that because they said the entire field had to be redone. Tru-Green came in and when they started spraying it and treating it started growing back but Tru-Green said it wasn't going to start growing back until March but they felt it was salvageable. They did an inspection in November.

Mr. Taylor asked any more issues with speeders?

Ms. Erickson responded not really. The driving is okay. We've addressed some things with the vendors but nothing major. Parking is still an ongoing issue but unfortunately Nassau County won't do much as long as they say it's within regulations.

Mr. Taylor asked how has it been with all the rain?

Ms. Erickson responded everything is flowing the way it should. We're still going to do the quarterly sprays of all the wetlands to make sure everything is down and everything is cut back.

Mr. Taylor asked did we get the tree removed that was discussed at the last board meeting?

Ms. Erickson responded that is still scheduled. I'm going to go to an outside vendor because Martex is the one that was contracted to do that.

SEVENTH ORDER OF BUSINESS **Supervisor's Requests and Audience Comments**

There being none, the next item followed.

EIGHTH ORDER OF BUSINESS Financial Reports

- A. Balance Sheet & Income Statement**
- B. Assessment Receipts Schedule**
- C. Approval of Check Registers**

Mr. Laughlin stated the check register is for \$5,105.98.

On MOTION by Ms. Bock seconded by Mr. Taylor with all in favor the check register was approved.

NINTH ORDER OF BUSINESS Next Scheduled Meeting for January 15, 2019 at 2:00 p.m. at the Amelia Walk Amenity Center, 85287 Majestic Walk Circle, Fernandina Beach

Mr. Laughlin stated the next scheduled meeting is January 15, 2019 at 2:00 p.m. at this location.

Mr. Taylor stated I'd like to thank Dave for leading us over the last couple of years. Are you retiring soon or already retired?

Mr. deNagy responded I retired November 5th.

TENTH ORDER OF BUSINESS Adjournment

On MOTION by Mr. Taylor seconded by Mr. Kern with all in favor the meeting was adjourned.



 Secretary/Assistant Secretary



 Chairman/Vice Chairman