

Amelia Walk
Community Development District

December 11, 2019

Amelia Walk

Community Development District

475 West Town Place, Suite 114 St. Augustine, FL 32092

Phone: (904) 940-5850 * Fax: (904) 940-5899

December 4, 2019

Board of Supervisors
Amelia Walk Community
Development District

The regular meeting of the Board of Supervisors of the Amelia Walk Community Development District is scheduled for Tuesday, December 11, 2019 at 2:00 p.m. at the Amelia Walk Amenity Center, 85287 Majestic Walk Boulevard, Fernandina Beach, Florida. Following is the advance agenda for this meeting:

- I. Roll Call
- II. Audience Comments
- III. Affidavits of Publication
- IV. Organizational Matters
 - A. Consideration of Appointing a New Supervisor to Fill Vacancy (2022)
 - B. Oath of Office for Newly Appointed Supervisor
 - C. Consideration of Resolution 2020-01, Designating Officers
- V. Approval of the Minutes of the October 15, 2019 Meeting
- VI. Ratification of Date Change for the Public Hearing on the Amended and Restated Rules of Procedure
- VII. Public Hearing for the Purpose of Adopting Amended and Restated Rules of Procedure; Consideration of Resolution 2020-02
- VIII. Consideration of Roadway Easement for AT&T
- IX. Staff Reports
 - A. District Counsel
 - B. District Engineer
 1. Ratification of Requisition Nos. 59 (2018A), 54 (2016) and 29-33 (2018 Area 3B)
 2. Acceptance of the 2019 Annual Engineer's Report
 - C. District Manager
 - D. Community Manager - Report
- X. Supervisors' Request and Audience Comments
- XI. Other Business
- XII. Financial Reports
 - A. Balance Sheet & Income Statement
 - B. Assessment Receipts Schedule
 - C. Approval of Check Register
- XIII. Next Meeting Scheduled for January 21, 2020 at 2:00 p.m. at the Amelia Walk Amenity Center
- XIV. Adjournment

Enclosed under the third order of business are copies of the affidavits for the public hearing and meeting.

The fourth order of business is organizational matters. Enclosed for your review are copies of resumes for the residents who have expressed interest in filing the vacant seat. Once a new supervisor is appointed the Board can consider restructuring the slate of officers with resolution 2020-01.

Enclosed under the fifth order of business is a copy of the minutes of the October 15, 2019 meeting for your review and approval.

The seventh order of business is the public hearing for the purpose of adopting amended and restated rules of procedure. Enclosed for your review and approval are copies of the resolution and the clean set of rules of procedure.

The eighth order of business is consideration of roadway easement for AT&T. A copy of the easement is enclosed for your review and approval.

Enclosed under staff reports are requisitions for your review and approval, as well as the 2019 engineer's report for acceptance.

Copies of the balance sheet and income statement, assessment receipt schedule and check register are enclosed for your review and approval.

The balance of the agenda is routine in nature. Staff will present their reports and any additional support material will be presented and discussed at the meeting. If you have any questions, please contact me.

Sincerely,

Daniel Laughlin

Daniel Laughlin
District Manager

AGENDA

Amelia Walk Community Development District Agenda

Wednesday
December 11, 2019
2:00 p.m.

Amelia Walk Amenity Center
85287 Majestic Walk Boulevard
Fernandina Beach, Florida 32034
Call In # 1-800-264-8432 Code 895984
www.ameliawalkcdd.com

- I. Roll Call
- II. Audience Comments
- III. Affidavits of Publication
- IV. Organizational Matters
 - A. Consideration of Appointing a New Supervisor to Fill Vacancy (2022)
 - B. Oath of Office for Newly Appointed Supervisor
 - C. Consideration of Resolution 2020-01, Designating Officers
- V. Approval of the Minutes of the October 15, 2019 Meeting
- VI. Ratification of Date Change for the Public Hearing on the Amended and Restated Rules of Procedure
- VII. Public Hearing for the Purpose of Adopting Amended and Restated Rules of Procedure; Consideration of Resolution 2020-02
- VIII. Consideration of Roadway Easement for AT&T
- IX. Staff Reports
 - A. District Counsel
 - B. District Engineer
 - 1. Ratification of Requisition Nos. 59 (2018A), 54 (2016) and 29-33 (2018 Area 3B)
 - 2. Acceptance of the 2019 Annual Engineer's Report
 - C. District Manager
 - D. Community Manager - Report
- X. Supervisors' Request and Audience Comments

- XI. Other Business
- XII. Financial Reports
 - A. Balance Sheet & Income Statement
 - B. Assessment Receipts Schedule
 - C. Approval of Check Register
- XIII. Next Meeting Scheduled for January 21, 2020 at 2:00 p.m. at the Amelia Walk Amenity Center
- XIV. Adjournment

THIRD ORDER OF BUSINESS

NEWS-LEADER
Published Weekly

511 Ash Street/P.O. Box 16766 (904) 261-3696
Fernandina Beach, Nassau County, Florida 32034

STATE OF FLORIDA
COUNTY OF NASSAU:

Before the undersigned authority personally appeared
Foy R. Maloy, Jr

Who on oath says that (s)he is the Publisher of the
Fernandina Beach News-Leader, a weekly newspaper published at
Fernandina Beach in Nassau County, Florida; that the attached
copy the advertisement, being a DISPLAY LEGAL NOTICE in the
matter of

N/ MEETING AMELIA WALK

Was published in said newspaper in the issue(s) of

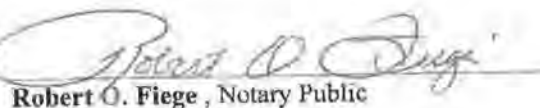
11/27/2019


LEGAL DISPLAY

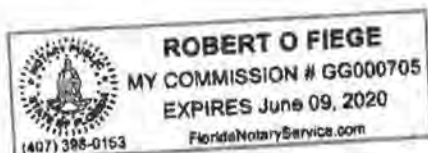
Affiant further says that the said News-Leader is
a newspaper published at Fernandina Beach, in said Nassau
County, Florida and that the said newspaper has heretofore been
continuously published in said Nassau County, Florida, each week
and has been entered as second class mail matter at the post office
in Fernandina Beach in said Nassau County, Florida, for a period
of one year preceding the first publication of the attached copy
of advertisement; and Affiant further says that (s)he has neither paid
nor promised any person, firm or corporation any discount,
rebate, commission or refund for the purpose of securing this
advertisement for publication in the said newspaper.



Sworn to and subscribed to before me
This 27th day of November, A.D. 2019


Robert O. Fiege, Notary Public

 **Personally Known**



Notice of Meeting
Amelia Walk
Community Development District

The regular meeting of the Board of Supervisors of the
Amelia Walk Community Development District will be
held on **Wednesday, December 11, 2019 at 2:00 p.m. at the**
Amelia Walk Amenity Center, 85287 Majestic Walk Boul-
vard, Fernandina Beach, Florida 32034. The meeting is open
to the public and will be conducted in accordance with the pro-
visions of Florida Law for Community Development Districts.
A copy of the agenda for this meeting may be obtained from the
District Manager, 475 West Town Place, Suite 114, St. Augus-
tine, Florida 32092 (and phone (904) 940-5850). This meeting
may be continued to a date, time, and place to be specified on
the record at the meeting. There may be occasions when one or
more Supervisors will participate by telephone.

Any person requiring special accommodations at this
meeting because of a disability or physical impairment should
contact the District Manager's Office at least forty-eight (48)
hours prior to the meeting. If you are hearing or speech im-
paired, please contact the Florida Relay Service by dialing 7-1-1,
or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in
contacting the District Manager's Office.

A person who decides to appeal any decision made by the
Board with respect to any matter considered at the meeting is
advised that this same person will need a record of the proceed-
ings and that accordingly, the person may need to ensure that a
verbatim record of the proceedings is made, including the testi-
mony and evidence upon which the appeal is to be based.

Daniel Laughlin
District Manager

NEWS-LEADER
Published Weekly
511 Ash Street/P.O. Box 16766 (904) 261-3696
Fernandina Beach, Nassau County, Florida 32034

STATE OF FLORIDA
COUNTY OF NASSAU:

Before the undersigned authority personally appeared
Foy R. Maloy, Jr

Who on oath says that (s)he is the Publisher of the
Fernandina Beach News-Leader, a weekly newspaper published at
Fernandina Beach in Nassau County, Florida; that the attached
copy the advertisement, being a DISPLAY LEGAL NOTICE in the
matter of


N/ RULE DEVELOPMENT
AMELIA WALK CDD


Was published in said newspaper in the issue(s) of

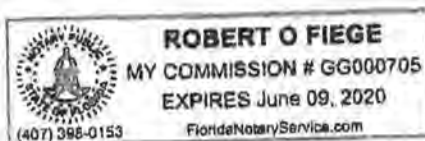
11/08/2019
LEGAL DISPLAY

Affiant further says that the said News-Leader is
a newspaper published at Fernandina Beach, in said Nassau
County, Florida and that the said newspaper has heretofore been
continuously published in said Nassau County, Florida, each week
and has been entered as second class mail matter at the post office
in Fernandina Beach in said Nassau County, Florida, for a period
of one year preceding the first publication of the attached copy
of advertisement; and Affiant further says that (s)he has neither paid
nor promised any person, firm or corporation any discount,
rebate, commission or refund for the purpose of securing this
advertisement for publication in the said newspaper.


Sworn to and subscribed to before me
This 8th day of November, A.D. 2019


Robert O. Fiege, Notary Public

 Personally Known



NOTICE OF RULE DEVELOPMENT
BY THE AMELIA WALK
COMMUNITY DEVELOPMENT DISTRICT

In accord with Chapters 120 and 190, *Florida Statutes*, the
Amelia Walk Community Development District ("District")
hereby gives notice of its intention to develop Amended and
Restated Rules of Procedure to govern the operations of the
District.

The Amended and Restated Rules of Procedure will address
such areas as the Board of Supervisors, officers and voting,
district offices, public information and inspection of records,
policies, public meetings, hearings and workshops, rulemak-
ing proceedings and competitive purchase including procedure
under the Consultants Competitive Negotiation Act, procedure
regarding auditor selection, purchase of insurance, pre-qualifi-
cation, construction contracts, goods, supplies and
materials, maintenance services, contractual services and pro-
tests with respect to proceedings, as well as any other area of
the general operation of the District.

The purpose and effect of the Amended and Restated Rules
of Procedure is to provide for efficient and effective District
operations and to ensure compliance with recent changes to
Florida law. The legal authority for the adoption of the pro-
posed Amended and Restated Rules of Procedure includes
sections 190.011(5), 190.011(15) and 190.035, *Florida Statutes*
(2019). The specific laws implemented in the Amended and Re-
stated Rules of Procedure include, but are not limited to, sec-
tions 112.08, 112.3143, 112.31446, 112.3145, 119.07, 119.0701,
189.053, 189.069(2)(a)16, 190.006, 190.007, 190.008, 190.011(3),
190.011(5), 190.011(15), 190.033, 190.035, 218.33, 218.391,
255.05, 255.0518, 255.0525, 255.20, 286.0105, 286.011, 286.0113,
286.0114, 287.017, 287.055 and 287.084, *Florida Statutes* (2019).

A copy of the proposed Amended and Restated Rules of
Procedure may be obtained by contacting the District Man-
ager, c/o Governmental Management Services, 475 West Town
Place, Suite 114, St. Augustine, Florida 32092, Phone: (904)
940-5850.

Daniel Laughlin, District Manager
Amelia Walk Community Development District

NEWS-LEADER

Published Weekly

16766 (904) 261-3696
Fernandina Beach, Nassau County, Florida 32034

ORIDA

ASSAU:

signed authority personally appeared

r

s that (s)he is the Publisher of the
h News-Leader, a weekly newspaper published at
h in Nassau County, Florida; that the attached
ement, being a DISPLAY LEGAL NOTICE in the

ING

K CDD

i said newspaper in the issue(s) of

AY

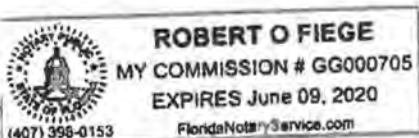
ys that the said News-Leader is
lished at Fernandina Beach, in said Nassau
and that the said newspaper has heretofore been
lished in said Nassau County, Florida, each week
ered as second class mail matter at the post office
ach in said Nassau County, Florida, for a period
eding the first publication of the attached copy
; and Affiant further says that (s)he has neither paid
y person, firm or corporation any discount,
ion or refund for the purpose of securing this
r publication in the said newspaper.



bscribed to before me
f November, A.D. 2019


e, Notary Public

lly Known



NOTICE OF RULEMAKING REGARDING THE AMENDED AND RESTATED RULES OF PROCEDURE OF THE AMELIA WALK COMMUNITY DEVELOPMENT DISTRICT

A public hearing will be conducted by the Board of Supervisors of the Amelia Walk Community Development District ("District") on December 11, 2019 at 2:00 p.m. at the Amelia Walk Amenity Center, 85287 Majestic Walk Boulevard, Fernandina Beach Florida 32034.

In accord with Chapters 120 and 190, Florida Statutes, the District hereby gives the public notice of its intent to adopt its proposed Amended and Restated Rules of Procedure. The purpose and effect of the proposed Amended and Restated Rules of Procedure is to provide for efficient and effective District operations and to ensure compliance with recent changes to Florida law. Prior notice of rule development was published in the *Fernandina Beach News Leader* on November 8, 2019.

The Amended and Restated Rules of Procedure may address such areas as the Board of Supervisors, officers and voting, district offices, public information and inspection of records, policies, public meetings, hearings and workshops, rulemaking proceedings and competitive purchase including procedure under the Consultants Competitive Negotiation Act, procedure regarding auditor selection, purchase of insurance, pre-qualification construction contracts, goods, supplies and materials, maintenance services, contractual services and protests with respect to proceedings, as well as any other area of the general operation of the District.

Specific legal authority for the adoption of the proposed amended and Restated Rules of Procedure includes Sections 190.011(5), 190.011(15) and 190.035, *Florida Statutes* (2019). The specific laws implemented in the Amended and Restated Rules of Procedure include but are not limited to, Sections 112.08, 112.3143, 112.31446, 112.3145, 119.07, 119.0701, 189.053, 189.069(2)(a)16, 190.006, 190.007, 190.008, 190.011(3), 190.011(5), 190.011(15), 190.033, 190.035, 218.33, 218.391, 255.05, 255.0518, 255.0525, 255.20, 286.0105, 286.011, 286.0113, 286.0114, 287.017, 287.055 and 287.084, *Florida Statutes* (2019).

A copy of the proposed Amended and Restated Rules of Procedure may be obtained by contacting the District Manager's Office at 475 West Town Place, Suite 114, St. Augustine Florida 32092 or by calling (904) 940-5850.

Any person who wishes to provide the District with a proposal for a lower cost regulatory alternative as provided by Section 120.541(1), *Florida Statutes*, must do so in writing within twentyone (21) days after publication of this notice to the District Manager's Office.

This public hearing may be continued to a date, time, and place to be specified on the record at the hearing without additional notice. If anyone chooses to appeal any decision of the Board with respect to any matter considered at a public hearing, such person will need a record of the proceedings and should accordingly ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which such appeal is to be based. At the hearing, staff or Supervisors may participate in the public hearing by speaker telephone.

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Manager's Office at least forty-eight (48) hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-955-8771 or 1800-955-8770 for aid in contacting the District Office.

Amelia Walk Community Development District
Daniel Laughlin, District Manager

FOURTH ORDER OF BUSINESS

A.

Benjamin Franklin Mathews

Certified Public Accountant-CFO-Auditor-Adjunct Professor

Fernandina Beach, Florida

benjaminfmathews@gmail.com

904-326-9654

Authorized to work in the US for any employer

Work Experience

CPA CONSULTANT-AUDITOR-TAX PREP

GEORGE R HENTSCHEL, CPA, PA - Jacksonville

Beach, FL 2006 to Present

ADJUNCT PROFESSOR, ACCOUNTING

UNIVERSITY OF PHOENIX-On Line - Phoenix, AZ

May 2006 to September 2011

Teach online auditing course to graduate students.

University of Maryland-University College

2016-Present

Teach online courses to undergraduate students

AUDITOR

TEXAS ALCOHOLIC BEVERAGE COMMISSION

September 2005 to June 2006

Perform audits and inspections of restaurants and bars. Conduct training sessions for new license holders.

ADJUNCT PROFESSOR, ACCOUNTING

BROOKHAVEN COLLEGE, DCCCD

July 2003 to September 2005

Teach financial and managerial accounting - part-time.

CONTROLLER

STEELMAN HOMES

January 2004 to June 2005

Oversee all accounting and financial functions, including financial reporting, payroll taxes; manage banking relationships; oversee budgeting process; manages cash flow; evaluate internal controls for major Texas home builder.

REVENUE AGENT

INTERNAL REVENUE SERVICE

September 2002 to July 2003

Conduct audits of federal income tax returns.

CONTROLLER

DEVELOPMENT CONSULTANTS, INC

February 2002 to September 2002

Manage accounting department of 10 people. Responsible for all accounting and financial functions.
Produce monthly financial statements for 70 properties in South Florida.

ADJUNCT PROFESSOR, ACCOUNTING

UNIVERSITY OF MIAMI - Miami, FL
January 1998 to August 2002

Teach financial and managerial accounting - part-time.

DIRECTOR OF FINANCE

ARTHUR MURRAY INTERNATIONAL, INC
January 1998 to February 2002

Franchisor of over 200 dance studios. Responsible for all accounting functions including taxes, financial statements and payroll.

CONTROLLER (CFO)

CALLENBERG ENGINEERING, INC
November 1994 to January 1998

Engineering firm providing services and equipment to the marine industry. Responsible for all accounting functions including taxes, billing, accounts receivable, inventory, financial statements, payroll and personnel matters. All performed on PC network using specialized accounting software and Windows 5.0. Use of Excel. Hands-on computer experience.

TEACHING EXPERIENCE

DeVry University
Adjunct Professor
Jones College

Education

Master of Accounting-1997

Nova Southeastern University - Fort Lauderdale, FL

Graduate Certificate in Accounting-1995

Florida International University - Miami, FL

B.S. in Accounting

University of Bridgeport - Bridgeport, CT

A.A.S. in Accounting

Westchester Community College - Valhalla, NY

Accounting Licenses

Certified Public Accountant (CPA)

Expires: December 2019
State: FL

Military Service

Branch: US ARMY

Service Country: United States and Panama Canal Zone

Rank: SP4

July 1959 to July 1965

VIETNAM ERA VETERAN

Certifications

CPA

January 1990 to December 2019

CPA FLORIDA, CPA Texas, CPA Maryland

Groups

Finance Officer

Member of the American Legion Post 54, Amelia Island, Florida

Member of Toastmasters International, Jacksonville, Florida

Additional Information

Certified Public Accountant-Florida-Active

Mr. Dale Eric Beter, MS, PWS
85145 Majestic Walk Boulevard
Fernandina Beach, Florida 32034
dale.e.beter@usace.army.mil
Tel: (904) 860-2664



OBJECTIVE

To apply my technical knowledge and management experience toward a higher level of leadership and responsibility in the U.S Army Corps of Engineers.

EXPERIENCE

Regulatory Program Manager (GS-0401-13), U.S. Army Corps of Engineers

(7 August 2016 – present, 40+ hrs/wk, \$104,700/yr)

Regulatory Division, Jacksonville District

701 San Marco Boulevard, Jacksonville, FL 32207-8175. Telephone: (904) 232-1361

Supervisor: Ms. Tori White. Telephone: (904) 232-1658. OK to contact.

- Provide technical assistance to the Regulatory Division, including the Commonwealth of Puerto Rico and the U.S. Virgin Islands, to develop regulatory program initiatives to support the Regulatory mission.
- Serve as the Division technical lead on several programmatic consultation efforts with the U.S. Fish and Wildlife Service and the National Marine Fisheries Service for the protection of threatened and endangered species and critical habitat, pursuant to Section 7, Endangered Species Act.
- Lead and facilitate inter-agency meetings and an internal PDT to further identify and develop program efficiencies for the purpose of meeting responsibilities under the Endangered Species Act.
- Serve as the Division subject matter expert with identifying the limits of jurisdictional waters in accordance with applicable statutes, guidance, 1987 Corps' Wetland Delineation Manual and applicable Regional Supplement, under the authorities of Section 10, Rivers and Harbors Act, Section 404, Clean Water Act, and Section 103, Marine Protection Research and Sanctuaries Act.
- Serve as Division lead for emergency permit authorization requests from South Atlantic Division in response to storms and other natural disasters.
- Serve as Division technical lead on the Gulf of Mexico's Federal Interagency Aquaculture Permitting Work Group and primary PM on programmatic permits to facilitate aquaculture activities in Territorial seas and Federal waters.
- Manage the General Permitting program, through addressing the public interest, protecting threatened and endangered species, and promoting efficiencies through development of programmatic permits.
- Coordinate within Federal and State Resource Agencies, other Corps Districts, and Civil Works to develop programmatic documents to address Endangered Species Act responsibilities and promote efficiencies.
- Serve as Division technical lead for requesting restricted area and danger zone designation in coordination with South Atlantic Division and Headquarters.

Chief, South Permits Branch (Developmental Assignment), (GS-0401-14), U.S. Army Corps of Engineers

(12 September-31 December 2018, 40+ hrs/wk, \$112,000/yr)

Regulatory Division, Jacksonville District

701 San Marco Boulevard, Jacksonville, FL 32207-8175. Telephone: (904) 232-1659

Supervisor: Mr. Shawn Zinszer, Telephone: (904) 232-2255. OK to contact.

- Provide oversight, consistency and direction to three Sections and staff within the Palm Beach gardens, Miami, and Antilles regulatory field offices.
- Coordinate with Chiefs and Office of Counsel on identifying solutions to address controversial and complex regulatory projects within the South Permits Branch AOR.

- Coordinate with fellow Branch Chiefs, Division Chief, Enforcement Chief, and Deputy Chief on issues facing the regulatory program, including complex and controversial projects, organizational consistency, budget, manpower, workload, efficiencies, OMB metrics, and organizational structure.
- Participate in project review Board meetings with senior District leadership and provide briefings on significant, controversial projects, and well as those subject to (potential) litigation or under Congressional interest.
- Certify funds for approving travel, vouchers, overtime, travel comp time, and equipment purchases for three field offices.
- Assist field staff with matters of determining limits of Federal jurisdiction considering application of the 1987 wetland Delineation manual, Atlantic Gulf Coastal plain Supplement and related resources, as well as pertinent case law governing Federal jurisdiction (e.g., New Hope Power Company vs. U.S. Army Corps, 2010).
- Provide significant regulatory action updates to senior leaders within the Districts.
- Identify, coordinate, and approve training courses to facilitate meeting mission requirements.
- Provide mentoring and team building training sessions for subordinate Chiefs.
- Communicate District-level issues to subordinate Chiefs during weekly and sometimes impromptu meetings.
- Capture lessons learned and convey matters of interest to all staff in the spirit of transparency and effective leadership.
- Provide timely and appropriate award recognition for deserving staff in accordance with District and Army policy.

Regulatory Program Manager (Developmental Assignment) (GS-0401-13/14), U.S. Army Corps of Engineers

(25 Jan 2018 - 9 Jun 2018, 40+ hrs/wk, \$104,700/yr)

Operations and Regulatory, South Atlantic Division

60 Forsyth Street SW, Suite 9M15, Atlanta, GA 30303-8801. Telephone: (404) 562-5136

Supervisor: Mr. John Ferguson, Chief, Operations and Regulatory. Telephone: (404) 562-5111. OK to contact.

- Coordinate with District Chiefs and HQ to identify and resolve regulatory issues having regional and/or national implications such as policy, mission implications, controversial projects, and budget execution.
- Manage and allocate HQ appropriations in coordination with Operations and Regulatory Chief, District Chiefs, considering resources, burn rate, carryover, District needs, and program initiatives while targeting expenditure and obligation goals of 95% and 100%, respectively.
- Routinely track budget execution, based on appropriations, expenditures and obligations (using 3011A reports), and projected carryover to ensure District operations.
- Coordinate with RIT, Chief of Staff, and District Chiefs to ensure proper and professional response to all regulatory Congressional inquiries and public inquiries in a timely manner.
- Lead, prepare, and facilitate monthly and semi-annual meetings between Regulatory Chiefs and Division, to formulate budget execution policy, District and regional staffing and resource needs, and identify and implement efficiencies to better execute the regulatory program.
- Prepare FY20 budget based on Justification Sheets and G-tables in coordination with District Chiefs, to identify level 1, 2, and 3 funding requests.
- Attend monthly HQ-MSC meetings and identify priorities for Division to address HQ initiatives and program tasks.
- Present at the 2018 National Shore and Beach Preservation Association Annual Conference, Washington DC, on regulatory plans to address requirements to improve efficiencies under various Executive Orders, including Executive Order 13807
- Coordinate with Planning (Civil Works) and Federal agencies to update regional programmatic biological opinions (e.g., SARBO) under Section 7, ESA, to improve efficiencies for Civil Works and regulatory projects.
- Lead Division efforts to promote regulatory program efficiencies through identifying all Division and District efforts (i.e., JaxBO, EDGES, SLOPES, etc.) to address ESA, 106, and EFH responsibilities.
- Assist the Appeals Officer with technical support on preparing memoranda to address merit determinations

on administrative appeals requests.

- Respond to all public inquiries in a timely manner ((within 24 hrs. of receipt).

Deputy Chief, Regulatory Division, (Developmental Assignment), (GS-0401-14), U.S. Army Corps of Engineers

(9 July 2017 – 14 October 2017, 40+ hrs/wk, \$111,000/yr)

Regulatory Division, Jacksonville District

701 San Marco Boulevard, Jacksonville, FL 32207-8175. Telephone: (904) 232-1361

Supervisor: Mr. Donnie Kinard. Telephone: (904) 232-2255. OK to contact.

- Managed staff of six employees responsible for implementing Division level programs and initiatives, including enforcement and compliance, endangered species, navigation, jurisdiction, general permits, data and file management, ORM2, budget, and workforce management.
- Assisted Division Chief with developing and implementing program initiatives to address the needs of the regulated public and improve internal efficiencies.
- Managed Division level performance to ensure regulatory mission and performance metrics are met.
- Briefed District Engineer at Project Review Board and update senior leadership on program initiatives, projects of interest, and issues warranting higher level attention via bi-weekly Significant Actions.
- Assisted with managing funds to ensure budget execution to meet Division and District targets.
- Identified issues and implement strategies to address Division level issues with Division and Branch Chiefs.
- Developed programs and policies to assist the Division with addressing responsibilities with resource identification and protection as required by Federal law.
- Assumed leadership over Division level efforts at the direction of the Division Chief.

Supervisory Biologist (Developmental Assignment) (GS-0401-13) U.S. Army Corps of Engineers

(6 March 2017 – 18 June 2017, 40+ hrs/wk, \$98,000/yr)

Ft. Myers Permits Section, Regulatory Division, Jacksonville District

1520 Royal Palm Square Boulevard, Suite 310, Ft. Myers, Florida 33919-1036. Telephone: (239) 234-1975

Supervisor: Ms. Kelly Unger. Telephone: (904) 232-1676. OK to contact.

- Managed an office of nine Project Managers and one Regulatory Program Assistant responsible for daily operations including workload management, outgoing document review, and establishing vision and policy for the office.
- Reported to Branch Chief routinely on complex and sometimes controversial regulatory issues involving a variety of projects which impact aquatic resources.
- Provided support and direction to Project Managers on endangered and threatened species consultation issues.
- Provided direction and leadership to staff through resolving issues and regulatory concerns including mitigation, and protection of aquatic and tribal trust resources to ensure proper execution of the Regulatory mission.
- Provided support to Branch through identifying staff training needs, personnel issues, recruitment, and performance recognition.
- Provided direction for the team for improving efficiencies and productivity.
- Reviewed decision documents and other regulatory correspondence for defensibility and compliance with applicable laws and regulations.
- Supported team-building functions and professional growth through mentoring and training opportunities.
- Encouraged proper execution of the regulatory program in part through adherence to meeting performance measures.

Supervisory Biologist (GS-0401-13), U.S. Army Corps of Engineers

(10 April 2011 – 6 August 2016, 40+ hrs/wk, \$90,000/yr)

Wilmington Regulatory Field Office, Regulatory Division, Wilmington District,

69 Darlington Avenue, Wilmington, NC 28403-1343. Telephone: (910) 251-4631, BB: (910) 274-8132.

Supervisor: Scott McLendon. Telephone: (910) 251-4952. OK to contact.

- Managed nine Project Managers, and two Regulatory Program Assistants.
- Provided leadership and support to staff responsible for evaluating permit requests received from the general public, and local, state, and federal government agencies including the North Carolina Department of Transportation (NCDOT) and Division of Coastal Management (DCM) projects in southeastern NC.
- Provided technical oversight to staff regarding jurisdiction, enforcement and compliance actions subject to Corps jurisdiction under authority of Section 404, Clean Water Act, and Section 10, Rivers and Harbors Act.
- Managed staff and workload using ORM2 reports, and with attention to meeting performance metrics for individual and minor permit issuance, compliance and enforcement, and mitigation bank actions.
- Mentored and lead efforts toward review of regionally and economically significant coastal projects subject to NEPA-EIS procedures.
- Provided vision for team and support to Division with recommendations for improved efficiencies and productivity.
- Reviewed decision documents and other regulatory correspondence for content, consistency and appropriateness.
- Routinely provided feedback to Supervisor on Field Office issues including complex projects, manpower, personnel issues, and organizational structure.
- Routinely communicated with State and local government officials on regulatory program, process improvements, and project application status.
- Managed employee professional development through individual development plans, mentoring, and empowerment.
- Inspired camaraderie and *esprit de corps* through regular team building activities and employee recognition.
- Developed training plans in coordination with Division Chief and budget analyst.
- Certified time and attendance records, travel orders, PR&Cs, and travel vouchers in CEFMS.
- Provided timely and effective counseling including mid-year and annual performance evaluations, and award recommendations, under the Total Army Performance Evaluation System (TAPES).
- Supported team-building functions and encourage metric achievement for all PMs.
- Managed several government purchase card accounts as Billing Official.
- Served as acting Division Chief, when appointed.
- Attended District Project Review, Corporate Board, and Workforce meetings when requested.
- Served as member of the SAD PDT for implementation of the Clean Water Rule.

Sr. Regulatory Program Advisor (GS-13), Asst. to the Secretary of the Army for Civil Works (ASA (CW))

(9 January – 6 July 2013, 40+ hrs/wk, \$90,000/yr)

Assistant for Environment, Tribal and Regulatory Affairs, ASA (CW)

108 Army Pentagon, Rm. #3E431, Washington DC 20310-0108. Tel: (703) 693-3656, BB: (910) 274-8132

Supervisor: Chip Smith. Telephone: (703) 693-3655. OK to contact.

- Provide recommendations to ASA (CW) staff on developing policy for managing key regulatory items, including the definition and documentation of waters of the U.S., and issues related to consultation under Section 7, Endangered Species Act.
- Coordinate the preparation of briefings and Read Ahead documents for the ASA (CW) on regulatory matters of national importance, including proposed Agency policy and regulation changes.
- Coordinate with Regulatory Community of Practice, Divisions, and Districts to finalize ASA (CW) responses to Congressional and public inquiries regarding regulatory affairs.
- Provide input and feedback on policy making decisions affecting Regulatory and Civil Works.
- Assist with addressing tribal issues associated with limelight, national regulatory and civil works projects.
- Assist with providing comments on draft Agency proposals, and Executive Orders vetted through the Office of Management and Budget.
- Assist with review and revision of documents announcing proposed regulatory Rule changes affecting the definition of waters of the U.S., prior-converted cropland, and waste treatment system exclusions.
- Brief ASA (CW) staff on Congressional Sub-Committee meetings regarding regulatory issues.
- Assist the ASA (CW) on other duties to include providing background information and preparing

presentations on regulatory matters.

Biologist/Project Manager (GS-0401-12), U. S. Army Corps of Engineers

(August 2004 to 9 April 2011, 40+ hrs/wk, \$72,000/yr)

Panama City Permits Section, Regulatory Division, Jacksonville District

1002 West 23rd Street, Suite 350, Panama City, FL 32405. Telephone: (850) 763-0717 x57.

Supervisor: Kevin O’Kane, Telephone: (850) 763-0717 x22

- Evaluated and managed large and other complex development projects in northwest Florida, including residential, commercial, beach nourishment and airport projects for compliance with the Corps regulatory program under authority of Section 404, Clean Water Act, Section 10, Rivers and Harbors Act, Section 103, Marine Protection, Research, and Sanctuaries Act, and the National Environmental Policy Act.
- Coordinated with resource agencies to address project concerns under auspices of the Endangered Species Act, Magnuson-Stevens Fisheries Conservation and Management Act, Marine Mammal Protection Act, Fish and Wildlife Coordination Act, and the National Historic Preservation Act.
- Coordinated threatened and endangered species, fish and wildlife resource, and aquatic resource impacts issues with the U.S. Fish and Wildlife Service, National Marine Fisheries Service, and the Environmental Protection Agency in accordance with the Endangered Species Act, Marine Mammal Protection Act, and the Magnuson-Stevens Fisheries Conservation and Management Act.
- Served as Inter-Agency Review Team Chair, responsible for processing of mitigation bank applications.
- Independently delineated jurisdictional wetlands based on application of the 1987 Wetland Delineation Manual, Atlantic Gulf Coastal Plain Supplement, and per Rapanos Guidance.
- Coordinated with internal agencies to address navigation, and enforcement and compliance issues.
- Served as Section point of contact for mitigation-related issues/guidance.
- Served as a Panel member on the Division’s Peer Award Panel.
- Served as a Mentor in the Division’s Mentor program.
- Assessed wetland function and value using the Unified Mitigation Assessment Method.
- Served as Panama City Permits Section Chief, when requested.
- Implement watershed protection principles to protect aquatic resources.
- Served as the Florida Department of Transportation District III, representative for evaluating proposed transportation projects through the Efficient Transportation Decision Making process.
- Served as Co-Chair of Mitigation Bank Review Team for the review of Panama City Section projects.

Supervisor/Developmental Assignment (GS-0401-13), U.S. Army Corps of Engineers

(1 April to 15 August 2010, 40+ hrs/wk, 72,000/yr)

Jacksonville Permits Section, Regulatory Division, Jacksonville District

701 San Marco Boulevard, Jacksonville, FL 32207-8175. Telephone: (904) 232-2502.

Supervisor: Michiel E. Holley, Telephone: (904) 232-1659

- Supervised staff of eight Regulatory Project Managers responsible for eight Counties in northeast Florida for applications subject to Corps jurisdiction under authority of Section 404, Clean Water Act, Section 10, Rivers and Harbors Act, Section 103, Marine Protection, Research, and Sanctuaries Act, and the National Environmental Policy Act.
- Reviewed and assigned new applications and projects with attention to fair distribution of workload and professional development.
- Managed staff and workload with attention to meeting SAD performance metrics and North Permits Branch Strategic Action Plan objectives.
- Reviewed final decision documents and other correspondence for content, consistency and response to regulatory issues.
- Provided recommendations to staff on regulatory issues and complex and controversial projects, including Mayport.
- Identified and fostered individual and team-building skills through internal training workshops and provided individual development training plans with cost estimates.

- Provided training on 1987 Wetland Delineation Manual application, plant identification, and functional assessment methods.
- Coordinated unauthorized activities with Enforcement and Compliance Section.
- Coordinated review of projects eligible for authorization under the State Programmatic general permit with the Florida Department of Environmental Protection.
- Approved time and attendance records, and travel orders, and certified travel vouchers.
- Rewarded top performers with performance awards and written recognition.
- Completed staff close-out/annual performance appraisals under NSPS and the Total Army Performance Evaluation System (TAPES).
- Served as Acting Chief, North Permits Branch, when appointed.
- Served as member of the Efficiency Project Development Team.
- Served on peer review panel to evaluate Section process and file completion using Lean 6 Sigma concepts.
- Worked with fellow Section Chiefs and Branch Chief to address budget, emergency permitting, staff, and general regulatory issues through weekly Branch Manager's meetings.
- Assisted Special Projects Branch and the Interagency Mitigation Bank Review Team with management of the Mitigation Bank in south Walton County.

Biologist/Project Manager (Team Leader) (GS-0401-12), U.S. Army Corps of Engineers

(April 1999 to August 2004, 40+ hrs/wk, \$58,000/year)

Palm Beach Gardens Permits Section, Regulatory Division, Jacksonville District

4400 PGA Boulevard, Suite 500, Palm Beach Gardens, FL 33410. Telephone: (561) 472-3508.

Supervisor: Tori White, Telephone: (561) 309-2434

- Managed a substantial workload of (over 100) standard permit applications, including large residential subdivisions, commercial and industrial developments, and coastal projects (i.e., beach nourishment activities, marinas), for compliance with the Clean Water Act, Rivers and Harbors Act, Ocean Dumping Act (Section 103), and the National Environmental Policy Act.
- Managed complex and sometimes controversial projects including beach nourishment projects in Palm Beach, and Broward Counties, and regional general permits in Palm Beach County.
- Managed two staff overseeing Section 404 activities in Palm Beach and Broward Counties.
- Applied a watershed management approach to wetland impact evaluation and regulation.
- Assessed wetlands and mitigation requirements using the Wetland Rapid Assessment Procedure, Wetland Assessment Technique for Environmental Review, and the Unified Mitigation Assessment Method.
- Coordinated threatened and endangered species, fish and wildlife resource, and aquatic resource impacts issues with the U.S. Fish and Wildlife Service, National Marine Fisheries Service, and Environmental Protection Agency.
- Trained staff on wetland jurisdictional determinations using the Corps' 1987 Wetland Delineation Manual.
- Coordinated with Palm Beach County officials to develop an 'in lieu fee' mitigation program to support environmentally sensitive land management and acquisition goals.
- Performed compliance inspections and initiated enforcement actions to address unauthorized activities.
- Assessed land features and environmental resources using ArcView® GIS.
- Performed outreach to the general public on the Corps' regulatory program.
- Served as Acting Section Chief for the South Permits Section when requested.

Project Coordinator (ES-III), Sarasota County, Board of County Commissioners

(October 1997 to April 1999, 40+ hrs/wk, \$31,000/year)

Natural Resources Department, Resource Management Division

1301 Cattlemen Rd., Rm. 218, P.O. Box 8, Sarasota, FL 34230. Telephone: (941) 378-6142.

Supervisor: Ron Van Fleet, Telephone: (941) 378-6142

- Managed a staff of four scientists, including one hydrologist, one biologist, one environmental technician, and a student-aid, in support of the ecological and hydrological monitoring and data collection requirements for the consumptive-use permit to operate the T. Mabry Carlton, Jr. Reserve well-field serving the Sarasota area.

- Coordinated wetland monitoring and reporting activities to include plant species quantitative analysis, and hydrologic analysis through monitoring of surface and groundwater wells, and organic soils analysis.
- Utilized ArcView® Geographic Information System (GIS), Geographic Positioning Systems (GPS), and statistical analysis software (SAS), to interpret wetland vegetation zones, and other environmental features.
- Coordinated resource management efforts to include prescribed burns, habitat restoration, and protected species surveys, exotic vegetation removal programs, public outreach, and GPS/GIS mapping of land resources.
- Assisted with T&E species management, relocation and permitting for county projects.
- Employed a team of scientists and volunteers to execute a longleaf pine habitat restoration program at the T. Mabry Carlton, Jr. Reserve.

Environmental Specialist, Charlotte County, Board of County Commissioners

(August 1995 to October 1997, 40+ hrs/wk, \$27,000/year)

Planning and Zoning Division, Natural Resources Planning Section

18500 Murdock Circle, Port Charlotte, FL 33948. Telephone: (941) 743-1222.

Supervisor: Elliot Kampert, Telephone: (941) 743-1222

- Prepared environmental surveys and wetland delineations for projects reviewed by the Natural Resources Planning Section.
- Reviewed building permits for compliance with county wetland protection, landscaping and tree ordinances.
- Developed and implemented a residential, site-specific Habitat Conservation Plan for the Florida scrub-jay.
- Employed GPS and GIS technology to map land features, including wetlands, threatened and endangered species' habitat, and loggerhead sea turtle nest locations.
- Performed public outreach to include producing pamphlets and other environmental-educational media on County natural resource issues.

Ecologist, AMS Engineering and Environmental Inc.

(June to August 1995, 40+ hrs/wk, \$22,000/year)

1205 Elizabeth St., Punta Gorda, FL 33950. Telephone: (941) 575-2500.

Supervisor: Nigel Morris, Telephone: (941) 575-2500

- Prepared wetland monitoring reports for compliance with Water Management District permit conditions.
- Prepared wetland mitigation plans and performed threatened and endangered species surveys on lands in south and central Florida.

EDUCATION

M.S., Coastal Zone Studies, University of West Florida, Pensacola, FL, May, 1994.

Department of Ecology and Evolutionary Biology.

- Emphasis on Florida's coastal ecosystems, geography, and growth-management.

A.A., Okaloosa Walton Community College, Niceville, FL, August, 1991.

- General Associates of Arts degree.

A.S., Avionic Systems Technology, Community College of the Air Force, Maxwell AFB, AL, July, 1990.

- Technical degree with emphasis on infrared, laser and avionic sensor systems theory and application.

B.A., History, University of New Orleans, May, 1988.

College of Liberal Arts, Department of History.

- Emphasis on western civilization and foreign language with minor in engineering.

TRAINING

- NC Stream Assessment Method Training, Wilmington, NC, February 2014.
- NC Wetland Assessment Method Field Training, Goose Creek State Park, NC, October 2011.
- ERDC Regulatory Refresh Workshop, Orlando, FL, September 2010.
- Regulatory Leadership Development Seminar, Alexandria, VA, July 2010.

- Human Resources for Supervisors, Civilian Human Resources Training, Jacksonville, FL, February 2010.
- Federal Appropriations Law, Graduate School, Jacksonville, FL December 2009.
- Environmental Impact Assessment, Prospect Course #609, Huntsville, AL, June 2009.
- The Longleaf Alliance and Forest Guild 2008 Annual Workshop, Sandestin, October 2008.
- Native American Environmental/Cultural Resources Training, Prospect, Big Cypress, March 2008.
- Wetland Development and Restoration, Prospect, Apalachicola, February 2008.
- Leadership Education and Development (LEAD), Jacksonville, FL, December, 2006.
- Conflict Management and Dispute Resolution, Prospect, Huntsville, AL, April, 2006.
- Field Indicators of Hydric Soils, Natural Resources Conservation Service, Moncks Corner, SC, April, 2005.
- Plant Communities of Northwest Florida, Natural Areas Training Academy, Milton, FL, May 2005.
- Hydric Soils ID Workshop, FL Assoc. of Environmental Soil Scientists, Jacksonville, FL, 2003 & 2004.
- Interagency Wetlands Identification and Delineation, Prospect Course IV, Ft. Collins, CO, June 2002.
- Decision Making, Prospect Course IIB, Huntsville, AL, 2001.
- Managing Multiple Projects and Objectives, Skillpath Seminars, Melbourne, FL, 2000.
- Procedural Issues, Prospect Course IIA, Huntsville, AL, 1999.
- Compliance and Enforcement, Prospect Course III, Huntsville, AL, 1999.
- Planning, Organizing, Writing and Editing EISs and EAs, Prospect, Huntsville, AL, 1999.
- Interagency Basic Prescribed Fire Training Course, DOF, Sarasota, FL, 1998.
- Grasses, Rushes and Sedges Field ID, Dr. David Hall, Everglades City, FL, 1996.
- Corps of Engineers Wetland Delineation and Certification Training Course, Pompano Beach, FL, 1993.
- Air Force Leadership and Total Quality Management Schools, Hurlburt Field, FL, 1993.

PRESENTATIONS

- *Wetland Delineation Manual and Regional Supplement Workshop*, Corps of Engineers, Wilmington District, June 2016.
- *Wetland Delineation Manual Regional Supplement Technical Points*, Corps of Engineers, Jacksonville District Office, Jacksonville, FL, June 2010.
- *Unified Mitigation Assessment Method Overview and Application with Field Exercises*, Gulf Coast Community College Campus, Panama City, FL, Aug 22-24 2009.
- *Corps Permitting Process for Evaluation of Transportation Projects*, FDOT District III Utility Liaison Meeting, Chipley, FL, April 2005.
- *Interaction between the Endangered and Threatened Species Act and the Clean Water Act*, Water Resources Conference, American Bar Association, Westin Diplomat Resort & Spa, Hollywood Florida, May 7, 2004.
- *A Quick Overview of the EPA/Corps Regulatory Authority over Waters of the United States and Exotic Plant Infestation in Southeast Florida Wetlands, Invasive Plants in Natural and Managed Systems (IPINAMS)*, Workshop, Ft. Lauderdale, FL, November 5, 2003.
- *Corps Regulatory Rules and Regulations, A Complete Environmental Resource Permit Application, and Avoidance and Minimization*, U.S. Army Corps of Engineers, Jacksonville District, South Permits Branch, Wetlands Permitting Workshop, West Palm Beach, FL, June 2, 2003.
- *Hydric Soils and Applying the 1987 Wetland Delineation Manual*, Florida Association of Environmental Professionals Treasure Coast Chapter Soils Workshop, West Palm Beach, FL, April 18, 2002.
- *What is a Wetland, Types of Corps Permits, and Compensatory Mitigation*, Realtor's Association of the Palm Beaches, Incorporated, West Palm Beach, FL, December 12, 2001.
- *Types of Permit, and A Complete Environmental Resource Permit Application and Drawing*, U.S. Army Corps of Engineers, South Branch Marine Contractor's Workshop, West Palm Beach, FL, Oct. 23, 2001.

TECHNICAL SKILLS

- Proficient with Microsoft Windows applications including Word, Excel, Access, Outlook, and Powerpoint.
- Proficient in use of Corps of Engineers Financial Management System (CEFMS).

- Proficient with ©ESRI ArcView software.
- Proficient with Statistical Analysis software.

PROFESSIONAL CERTIFICATIONS

- Professional Wetland Scientist, #00001436, Society of Wetland Scientists, since March 3, 2004.

AWARDS

- Certificate of Appreciation, Contributions to Developing JaxBO, NMFS Regional Director, June 2018.
- Performance Award for leadership as Acting Deputy Chief, Regulatory Division, August 2017.
- Commander's Coin, Excellence in Leadership as Acting Chief, Ft. Myers Permits Section, May 2017
- One Star Letter, Coordination and Consultation Efforts on 2017 NWP District Regional Conditions, March 2017
- Commander's Certificate of Achievement for STEM/Outreach efforts, October 2015
- Commander's Certificate of Achievement for fostering *esprit de corps* with the Dredge Spoil Band, Oct. 2014.
- Commander's Certificate of Appreciation for work done at 'Bring Your Child to Work Day', April 2014
- Commander's Award for Civilian Service, Assistant Secretary of the Army for Civil Works, June 2013
- Commander's Coin, Assistant Secretary of the Army for Civil Works, June 2013
- Performance Award for UMAM Training Workshop, August 2009.
- South Atlantic Division Commander's Coin from General Castro, 2003.
- Incentive Award for supporting Regulatory outreach and public workshops, 2002.

PROFESSIONAL ORGANIZATIONS

- Longleaf Alliance, Member.
- Society of Wetland Scientists, Member.

SELF-CERTIFICATION STATEMENT

I certify that to the best of my knowledge and belief, all of the information, contained, herein, is true and correct and made in good faith, this 14th day of January 2019.

JEFFREY E. ROBINSON

85062 Williston Court
Fernandina Beach, FL 32034

(770) 990-0957
jeffrobinson2094@gmail.com

SUMMARY OF QUALIFICATIONS

- Highly effective senior-level enterprise server, storage, networking infrastructure solutions professional with extensive sales, pre-sales support, product marketing, customer support service, solution design and operational deployment experience relating to technology that meets the customer's requirements and orchestrating marketing, sales and pre-support functions.
- Demonstrated success managing difficult situations in customer accounts.
- A proven management record of leading highly talented customer facing technical sales support teams.
- Elected to the Town of Tolland Town Council. Non paying town council member where we made all decisions related to the town budget, infrastructure, public water, sewers, road reconstruction and new school projects.
- With my professional career in the high tech industry sector I have experience and a proven record of managing large budgets in excess of 20 million in both operational and capital expenditures.

Personal

My wife Paula of 41 plus years and I both live in Amelia WALK. We have two adult children, a son and a daughter. Paula served as an HOA executive board member for a number of years at our previous residence in Woodstock GA.

Our son Brian graduated from the United States Naval Academy providing service to his country as a Lt. Commander in the Navy and now part of the Navy Reserve community. Brian presently is the Chief Security Officer at a large property management firm in New York City where he resides with his wife and visits us often as demanding schedules permit.

Our daughter Tracy graduated with honors from the University of Miami and is a senior manager at one of the largest European based grocery chains expanding their market in the United States. Tracy resides in Alexandria VA and visits us often.


CAREER PROGRESSION

January 2016 Present	Oracle , Fernandina Beach, FL Atlanta, GA <i>North American Sales – Business Development Representative – Enterprise Solutions</i> <ul style="list-style-type: none">Develop and execute aggressive strategies and plans to successfully drive converged infrastructure and data protection storage solutions as the preferred customer choice.
July, 2005 Present	Fujitsu America , Atlanta, GA <i>North American Sales – Director, Enterprise Products – Pre-Sales Systems Engineering Storage Business Development Manager</i> <ul style="list-style-type: none">Managing a subject matter expert pre-sales support team of fifteen geographically disperse staff. Responsible for both direct sales and channel pre-sales support.
January, 2004 July, 2005	McDATA [CNT acquired by McDATA, BROCADE acquired McDATA], Philadelphia, PA <i>Strategic Account Manager</i> <ul style="list-style-type: none">Strategic Account Manager for several highly visible major accounts, responsible for maintaining overall customer care and satisfaction.
January, 2002 September, 2003	Silver Storm Technologies [acquired by Qlogic], King of Prussia PA <i>Director Sales Systems Engineering</i> <ul style="list-style-type: none">Player/Coach of a technical Infiniband (IB) pre-sales support team, marketing to the major worldwide server and storage OEM's and systems integrators.
June, 2001 December, 2001	INRANGE [acquired by CNT], Shelton, CT <i>Director Technical Resource Center and Technical Support</i> <ul style="list-style-type: none">Responsible for implementing an operational SAN interoperability laboratory, hiring a Fiber Channel support team and managing over twenty geographically dispersed second level technical customer service and pre-sales support personnel supporting all ESCON, FICON, FC SAN directors, channel extension and DWDM products.
March, 2000 June, 2001	Hitachi Data System , Hartford, CT <i>Storage Solutions Consultant</i> <ul style="list-style-type: none">Responsibilities included all aspects of presales account management.
October, 1999 March, 2000	SUMA Technologies , Hartford, CT <i>Vice President Enterprise Solutions</i> <ul style="list-style-type: none">Provided enterprise solution architecture pre-sales support marketing for a startup venture of a new family of system management software products.
August 1978 September, 1999	Fujitsu America , [formerly Amdahl - 21 years] <i>Director of Technical Solutions Specialists</i> [4 years, Hartford, CT] <i>Open System Business Development</i> [2 years, Hartford, CT] <i>Advanced System Product Marketing Director</i> [2 years, Sunnyvale, CA] <i>Canadian National Sales Support Manager</i> [2 year International assignment in Canada] <i>Director Performance Evaluation Center</i> [6 years, Sunnyvale, CA] <i>Project Leader/Benchmark Performance Specialist</i> [5 years, Sunnyvale, CA]
June, 1976 August, 1978	Bell Telephone Laboratories , Piscataway, NJ <i>Technical Associate – Systems adminstration</i>

EDUCATION

Rutgers University, CUNY Staten Island and San Jose State University
State University of New York at Morrisville

BS degree program.
AS degree, 1976.

From: Courtney Hogge chogge@gmsnf.com 
Subject: Fwd: Amelia Walk CDD Board Seats
Date: February 6, 2019 at 4:26 PM
To:

From: "Mary Massman" <schatzen1@comcast.net>
Subject: Amelia Walk CDD Board Seats
Date: February 6, 2019 at 4:22:54 PM EST
To: <chogge@gmsnf.com>
Cc: "Jennifer Erickson" <JErickson@evergreen-lm.com>

I am sending this email to express my interest in a seat on the Board for the Amelia Walk HOA. I've attached an old work resume . . . and I do mean old. It represents what I did during my working career through 2009.

In addition to what is reflected in my resume, I have been involved in my homeowners association in Pennsylvania where I was and still am editor for their Newsletter, even though I no longer reside there. A copy of the latest Newsletter is attached. Generally the Committees and the President send bullets to me and I fashion articles from them. I use Publisher and Adobe to create a pdf for publishing. I also do posters and miscellaneous brochures for them.

I helped Jennifer Erickson set up the violation letters for the Amelia Walk HOA and I serve as the Secretary on the Covenant Enforcement Committee.

In my spare time, I enjoy playing duplicate bridge, doing crossword puzzles, supporting the Jacksonville Icemen, watching the wildlife in the pond behind my house, tracking the similarities in original Hallmark/ION/Lifetime/UP movies and counting the number of times participants on Bachelor franchises say "amazing," "for the right reasons," or "I'm falling."

If you have any questions, my current contact information is below:

Mary D. Massman
85153 Majestic Walk Blvd.
Fernandina Beach, FL 32034
(904) 432-7658 (land line; texting not available)
schatzen1@comcast.net (preferred)
Or
mdmassman@comcast.net



2019 January
newsle...nal.pdf



MDM Resume
Final.docx

MARY D. MASSMAN

277 Bala Court
Lower Gwynedd, PA 19002

Home (215) 628.0117
mdmassman@comcast.net

SUMMARY

Expert Health and Welfare benefits professional with outstanding track record in benefits design, communication, implementation and management. Proficient in self-funded healthcare, disability, flexible benefits and paid time-off benefits. Effective individual contributor or key team member.

PROFESSIONAL EXPERIENCE

UNISYS CORPORATION, Blue Bell, PA

\$5 billion provider of Information Technology services, software and technology.

Senior Consultant (Director U.S. Health and Welfare Benefits) 1995 - 2009

Other positions held:

Director Domestic Benefits Planning

Manager Benefits Programs and Planning

Personnel Staff Specialist

Issues and benefits appeals resolution

- Evaluated and made recommendations for nearly 1,200 unique appeals on topics from medical benefits to pension service: 5% resolved without involving the appeals committee and 15% resolved in creative ways – all within the terms of the plans and the strict timeframes mandated by federal law.
- Interacted effectively and sensitively with all levels in the organization – from the sanitation staff to the CEO, as well as with retirees and their families – to explain benefit programs, discuss benefit determinations and answer sensitive benefits questions.

Communications

- Eliminated separate plan documents and Summary Plan Description booklets (SPDs) and standardized provisions across vendors by authoring a single SPD that also served as the Plan Document for 15 Health and Welfare benefit plans.
- Saved more than \$500,000 through electronic distribution of SPDs.
- Developed annual enrollment materials for some 22,000 active and retired employees covered under 16 different benefit designs.
- Composed communications within tight deadlines and strict confidentiality for special early retirement incentive programs, enhanced severance programs and benefit reductions.
- Created benefits policies and procedures to guide Human Resource professionals, managers and vendors.
- Presented annual benefits program recommendations to the CEO and senior executives for implementation the following year.
- Delivered virtual training at least annually for 200 HR professionals across the U.S.

Design, implement and manage U.S. health and welfare benefits

- Reduced projected health and welfare budget by \$3 million or more from 2003 to 2009 to maintain flat costs in the face of high levels of medical inflation; accomplished this through favorable vendor arrangements, plan design changes and value-pricing contributions.
- Achieved 17% enrollment in introductory year for high-deductible health plan options with health savings accounts.
- Freed staff up to play a more strategic role by improving online self-service benefit resources through desktop access to personalized information.
- Saved in excess of \$5 million in the first year of assessing spousal surcharges for those with coverage available elsewhere.
- Reduced the post-retirement benefit obligation by \$11 million by taking advantage of the Medicare Part D federal subsidy.
- Lowered costs, limited future increases and improved healthcare benefits for 4,500 retirees through fully-insured options replacing self-insured, non-subsidized medical/prescription plans.

Strategic research, analysis and recommendations

- Reduced fringe rate from 19% to 12% for one business unit, allowing the company to compete more effectively in the marketplace.
- Improved manageability of staffing levels and employee satisfaction for one business unit by replacing vacation/incidental absence programs with a pooled time off program.

Manage cross-functional teams on large, complex projects

- Managed a staff of 40 local and remote administrators for the flexible benefits program, health and welfare benefits enrollment and defined benefit pension benefits.
- Successfully led 10 internal core resources and more than 20 external third-party vendors in the outsourcing of all health and welfare and retirement benefits administration.
- Simplified, standardized and developed consistent administration for the annual enrollment process, moving from paper-based to online elections.

EDUCATION

MBA, Management, Wayne State University, Detroit, MI

(Beta Gamma Sigma Business Honorary)

BBA, Management, Saginaw Valley State University, Saginaw, MI

(Summa cum laude)

CERTIFICATION

Paralegal Certification, Penn State University, Abington, PA

(business law, general law and legal issues for the elderly)

AWARDS

13 achievement awards for excellence in performance in a variety of different projects ranging from the implementation of a flexible benefits program in record time to voluntary retirement programs that exceeded targeted staffing reductions

PROFESSIONAL RECOGNITION

Speaker at healthcare conferences sponsored by The Conference Board and Towers Perrin

TECHNOLOGY SKILLS

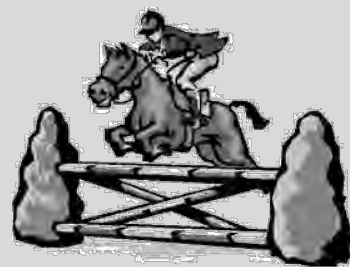
Proficient: Microsoft Word, Microsoft Outlook

Experienced: Microsoft Project, WordPerfect

Working knowledge: Microsoft Excel and Microsoft Access

NEWSLETTER

January 2019



Published by the Board of Directors

LOOKING BACK AT 2018; LOOKING AHEAD TO 2019

By President, Scott Smith

Happy New Year from the Board of Directors.

This is always a perfect time to look back and reflect on the previous year and anticipate the new year.

Looking back at 2018:

Despite challenging weather conditions and an aging infrastructure, a lot was accomplished in 2018 and thanks to your help, Gwynedd Hunt continues to look its best:

- ♦ The three-year paving project was completed in the fall;
- ♦ Several dead or dying trees were removed;
- ♦ Several common area berms/beds were replanted or expanded;
- ♦ Areas where drains and pipes had been issues were restored;
- ♦ Sod was placed where trees were removed and not replaced;
- ♦ All street lights and the four lights at the front entrance were replaced with cost-saving LEDs; and
- ♦ A new snow policy was implemented.

Looking ahead to 2019:

It's hard to anticipate all that lies ahead, particularly in a community that has been in existence for nearly 35 years. Here are a few items already on the docket for the new year:

- ♦ Areas of poor grass growth due to standing water and aging tree roots will be addressed (see page 4);
- ♦ PECO will begin a tree-trimming project on Sumneytown Pike soon (see page 4);
- ♦ Flue pipes throughout the development need painting (see page 5); and
- ♦ Lower Gwynedd Township will begin its Sumneytown Pike widening project with the culvert over Willow Creek in the near future (see page 6).

The Board looks forward to working with you to successfully face the challenges that lie ahead in 2019.

Annual Meeting:

The Annual Meeting is coming up! This is always a great event and gives you the chance to mingle with your neighbors, talk to Board members, hear Committee reports, listen to the scheduled special guest speaker, Kathleen Hunsicker, Chair of Lower Gwynedd Township Board of Supervisors, and vote for the three open Board seats. More on page 2.

Volunteers are needed as greeters and for vote tabulation. More on page 2.

Inside This Issue:

- ♦ Gwynedd Hunt Needs You
- ♦ Annual Meeting
- ♦ Emma Smith Resigns from The Board
- ♦ Welcome New Neighbors
- ♦ Holiday Thanks
- ♦ Grounds and Landscaping Committee Update
- ♦ Architectural Committee Update
- ♦ Website Committee Update
- ♦ Township News
- ♦ Dog License Reminder
- ♦ Board of Directors
- ♦ Property Manager

Dates to Remember:



- ♦ Wednesday, March 6, 2019 at 8 p.m.:
Open Board Meeting at Lower Gwynedd Township Building
- ♦ Wednesday, April 24, 2019 at 8 p.m.:
Annual Meeting; at Old York Road Country Club; a social hour that includes a cash bar begins at 7 p.m.



GWYNEDD HUNT NEEDS YOU

By Nominating Committee: Steve Freeman and Bill Sutch

Are you:

- ◆ Interested in the maintenance and enhancement of the Gwynedd Hunt community?
- ◆ An engaged team player with energy and ideas, balanced with the ability to compromise as needed and support the Property Manager and Association officers?
- ◆ Willing to serve as a hands-on officer and/or active member of the architectural, budget & finance, grounds & landscaping, hospitality, nominating, township liaison and/or website committees?
- ◆ Capable of conducting timely, unbiased and confidential reviews of homeowner requests or issues, being respectful of individual needs while applying established Association rules and regulations?

- ◆ Able to meet one Wednesday evening each month (generally the first Wednesday)?
- ◆ Ready to contribute content for the Association Newsletter? and
- ◆ Helpful in putting on successful Association events?



If you answered "yes" to these questions, you could be a valuable addition to the Trewellyn

Farms Homeowners Association Board of Directors.

Three seats on the Board are up for election for a three-year term.

To apply for one of the open positions, send a brief resume to:

Trewellyn Farms
Homeowners Association
Nominating Committee
c/o Wendy King
975 Easton Road, Suite 102
Warrington, PA 18976

Or

send your resume via email to w.king@cpm975.com

Resume guidelines:

To be considered, your resume must be received no later than Monday, **February 18, 2019**.

In addition to the usual items provided in a resume, include:

- ◆ How long you have been a Gwynedd Hunt resident;
- ◆ How you think you can contribute to the Board and the Gwynedd Hunt community; and
- ◆ Your interests or hobbies.

Resumes will be considered on a timely basis and interviews will take place at the end of February.

Nominees will appear on the ballot for the April Annual Meeting.



ANNUAL MEETING

The Annual Meeting for the Trewellyn Farms Homeowners Association will take place at 8 p.m. on Wednesday, April 24, 2019. Once again, the meeting will be held at the Old York Road Country Club, 801 Tennis Avenue, Ambler, PA.



An invitation and RSVP to the meeting will be mailed late in March. It is important that you complete the RSVP if you plan to attend the Annual Meeting. This allows for the preparation of name tags, a sufficient amount of hors d'oeuvres and comfortable seating arrangements.

It is sincerely hoped that you can attend the meeting, but just in case you are unable to attend, brief biographies of the candidates for the open Board positions and an absentee ballot for the Board of Directors election will be included in the mailing.



A social hour featuring hors d'oeuvres and a cash bar will begin

at 7 p.m. It is hoped that attendees will use that time to mingle and get to know their neighbors.

During the meeting, the election will be held for three open positions on the Board and annual reports will be given by the various Board committees.

Volunteers needed:

The Board is looking for volunteers to help at the Annual Meeting as greeters and ballot counters.

If you can help out, contact a Board member.



EMMA SMITH RESIGNS FROM THE BOARD

Emma Smith resigned after more than five terms of dedicated service on the Board of Directors. She asked that her departure not be followed with fanfare or platitudes of thanks, but her contributions and presence in the community don't allow for a silent parting.

Background:

Emma is a retired social studies teacher. Prior to moving to Gwynedd Hunt, she served for several years on the Board of her condominium in Connecticut.

Until recently, Emma worked with the Kennel Club of Philadelphia on the National Dog Show that is televised nationally by NBC each year on Thanksgiving Day.

Gwynedd Hunt service:

Emma is perhaps most recognized for her service on the Grounds and Landscaping Committee. Some of her most significant contributions on that Committee include the seasonal work done on the front entrance, Newsletter content and her diligent efforts on the recently planted trees to shelter residents on Nevin Lane from the noise and lights of the renovated Spring House Village Shopping Center.

In her role on the Hospitality Committee, Emma has greeted many new homeowners and has acclimated them to the Gwynedd Hunt community.

Emma has also been involved on the Website Committee. In addition, she helped in the tedious annual task of updating the Residents' Handbook, assisted in the Annual Meeting preparations and played significant roles behind the scenes in many other activities for which she has never been given the credit she so justly deserves.

Always "early to bed, early to rise," you may see Emma in the morning walking through Gwynedd Hunt. It wasn't unusual for Emma to be approached by residents with issues during her walks. Now that she is no longer on the Board, please allow her to enjoy her walks without discussing Board matters. Please address your issues either to the Property Manager at the number listed on page 6 or to other Board members. Do, however, thank Emma for her service and dedication in making Gwynedd Hunt such a beautiful community in which to live during the years she served on the Board.

Tough shoes to fill:

It is common practice for the Board to fill a vacancy created during an elected member's term. Emma was in the middle of the first year of her sixth term when she resigned.

Bob Davis has agreed to fill the vacancy caused by Emma's resignation and will take Emma's place on the Grounds and Landscaping Committee for now.

Bob and his wife, Nancy, moved to Gwynedd Hunt in 2008. He graduated from Ohio Wesleyan University with a Bachelors in Business Administration. Bob owned a manufacturer's representatives business that marketed electronic products to large machinery builders. In addition to spending time with his children, grandchildren and great grandchildren, Bob enjoys golf, fishing and photography.

Kathleen Roeder will take over Emma's duties on the Hospitality Committee.



WELCOME NEW NEIGHBORS

*By Hospitality Committee:
Kathleen Roeder*

Please extend a warm welcome and friendly hello to these new residents:

- ♦ 104 Bridle: Harry Crane III and Holly Crane
- ♦ 144 Saddle: Louise Simons and Alison Ouimet
- ♦ 222 Nevin: Claes Holm
- ♦ 309 Bangor: Fred and Susan Singer
- ♦ 323 Bangor: Josephine Diaz



HOLIDAY THANKS

Special thanks to Margaret Harkins, Emma Smith, Nyan Smith and Scott Smith for

decorating the front entrance and lamp posts for the holiday season. And thanks to Robert Zebrowski for helping Scott Smith remove the decorations after the holiday season.

GROUNDS AND LANDSCAPING COMMITTEE UPDATE

By Grounds and Landscaping Committee: Bob Davis, JoAnn Fagnan and Scott Smith

Fall cleanup:

The weather presented many challenges for fall clean-up this year and your patience has been appreciated. Wet, soggy grounds in particular have been an issue.

Note that contractors are allowed to blow leaves into the woods. They are not purposely blowing leaves into Willow Creek behind Bangor Lane; that is all Mother Nature.

Standing water and aging tree roots:

Due to aging tree roots and the wet summer and fall, several areas throughout the development have experienced issues with standing water and poor grass growth. These areas continue to be monitored and will be addressed as necessary in the spring.

The Fox basin is under weekly surveillance to ensure proper drainage.

Tree activities on property:

About 125 trees throughout the community have been pruned or are in the process of being pruned. Some dead or declining fir trees and approximately 25 more ash trees are scheduled to be removed, as approved in the 2018 landscaping planning cycle.

Tree trimming off property:

PECO contracted with Davey Tree to remove several trees that are interfering with power lines. For Gwynedd Hunt residents, the removal starts at the front entrance on the inbound side and continues the length of the community along Sumneytown Pike.



Tall trees will be trimmed or removed. The wood will be cut into lengths of 18 to 24 inches and stacked. All debris will be removed. No modification is planned for crabapples or underbrush.

PECO has explained the following benefits to Gwynedd Hunt residents: improved integrity of the power lines; reduced power outages; increased sunshine for lower vegetation; and provided at no charge to the Association.

The project is expected to begin within the next two or three months.

Snow plowing and parking:

Thanks to those who followed the parking policy and removed cars from the common parking area during predicted snow accumulations.



A member of the Board, the Property Manager and Benge Landscaping Inc. (Benge) are in constant contact with each other when winter storms are predicted and as conditions change to determine when or if it is necessary to plow or salt the streets. Note, however, that maintenance of Wellington Drive is done by the Township.

Spotted Lanternfly (SLF):

Be on the alert for this invasive plant hopper. SLF eggs have been observed in Gwynedd Hunt.



The SLF is extremely destructive, feeding voraciously on many plants, including fruit trees, grapevines, hardwoods and ornamentals.

SLF uses a piercing-sucking mouthpart to tap into the host, causing weeping wounds and attracting other insects. When SLF feeds, it excretes a sugary water that encourages the growth of black, sooty mold that is harmless to people, but can further damage the host.

The lifecycle of the SLF is one year. In the fall, adults congregate in groups of up to 20 to lay eggs on hard surfaces such as trees, stones, decks, houses, outdoor equipment and patio furniture. Egg masses are about 1" long and look like putty when fresh, eventually appearing like cracked mud.

The eggs begin to hatch in May and go through four stages of development during which their appearance changes significantly.

The adult SLF is about 1" long and 1/2" wide at rest. The forewing is grey with black spots and the wing tips are reticulated black blocks outlined in grey. The hind wings have contrasting patches of red and black with a white band. The legs and head are black. The abdomen is yellow with broad black bands.

SLF's favorite breeding ground is the Tree of Heaven, which is found everywhere.

For information on the SLF and how to control them/management strategies, go to <https://extension.psu.edu/spotted-lanternfly-what-to-look-for>.

Grounds and landscaping contract:

The grounds and landscaping contract is up for renewal in December 2019. The Grounds and Landscaping Committee will put the contract out for bid and interview two or three companies, then make a recommendation to the Board for approval by mid-2019.

ARCHITECTURAL COMMITTEE UPDATE

By Architectural Committee: Steve Freeman, Joel Mayor, Stu Struck and Bill Sutch

Painting and staining:

This year's painting and staining cycle includes all of Almwch Place, Bala Court and Conway Circle.

The Association shares the costs of painting and staining with homeowners.

The charge to homeowners for 2019 is:

Homeowner share of painting/staining costs:	
Interior Unit	\$710
End Unit	\$1,115

Curbs painted:

To increase visibility of the island at the front entrance, the curbs entering and exiting the roadway have been coated with reflective paint.

Water damage:

Some residents have reported issues stemming from original construction or previous maintenance repairs that have resulted in water damage due to:

- ♦ Window and siding flashings
- ♦ Roof overhang flashings
- ♦ Flashings around fireplace chimneys

Flashings are a notorious source of leaks and proper sealing is imperative. It is recommended that you inspect areas around windows, low roof overhangs and fireplace chimneys for signs of water damage. If you see signs of damage or believe you have issues, contact a reputable contractor. A list of contractors recommended by Gwynedd Hunt residents is provided on page 25 of the Residents' Handbook.

Flue pipes:

During the inspections done in 2018, it was noted that the flue

pipes on homes in the community are in need of paint. This is not something that is included in any regular painting projects and is a responsibility that falls completely on each homeowner.

As a courtesy, the Board asked the painting contractor for the Association to inspect the flues and provide each homeowner with an individual proposal. There is no obligation to use the Association's painter for the project.

Fire extinguishers:

Non-rechargeable type fire extinguishers, the kind commonly found in homes, have a shelf life of three to 12 years, depending on the model and manufacturer. The fine print on the label will be marked with the rating of the device in years.

To ensure the extinguisher will work when needed, it must:

- ♦ be within rated age limits;
- ♦ have the recommended charge as indicated on the pressure gauge; and
- ♦ undergo periodic inspection for dents, corrosion and integrity of the safety pin.

Smoke alarms:

The U.S. Fire Administration recommends the maintenance tips shown below for home smoke alarms.

Smoke alarm powered by a nine-volt battery

- ♦ Test the alarm monthly.
- ♦ Replace the battery at least once every year.
- ♦ Replace the entire smoke alarm every 10 years.

Smoke alarm powered by a 10-year lithium (or "long-life") battery

- ♦ Test the alarm monthly.
- ♦ Since you cannot (and should not) replace the lithium battery, replace the entire smoke alarm according to the manufacturer's instructions.

Smoke alarm hardwired into your home's electrical system

- ♦ Test the alarm monthly.
- ♦ Replace the backup battery at least once every year.
- ♦ Replace the entire smoke alarm every 10 years.

Approvals for exterior changes:

Remember, before you begin any new or replacement work on the exterior of your home, an Architectural Request for Approval form must be completed, submitted to the Property Manager via US mail or through the gwynedd-hunt.com website and approved by the Architectural Committee.

An Architectural Request for Approval is also required for driveway work including:

- ♦ Milling or removal of existing driveway top or base; and/or
- ♦ New paving or repairs to existing paving.

The Architectural Request for Approval form can be found on the Gwynedd Hunt website (gwynedd-hunt.com) under "Residents' Handbook," then click on "Architectural and Landscape Request for Approval." You can complete the form online or print a blank form and complete it by hand. You can submit your request by mail or online. The form is also included in the Residents' Handbook, page 21.

Please allow at least 30 days for your request to be reviewed.

WEBSITE COMMITTEE UPDATE

By Website Committee: Steve Freeman, Frank Rivera and Kathleen Roeder

Enrollment for the Gwynedd Hunt website (gwynedd-hunt.com) continues to rise with 81% of all units enrolled.

The sections of the website available to anyone include:

- ♦ About Us;
- ♦ FAQ;
- ♦ Our sponsors; and
- ♦ Homes for Sale — a great spot for you or your realtor to advertise if you are selling (or renting) your Gwynedd Hunt home.

The Board encourages all residents to sign up for access to the secured information on the website. Instructions are in the back of the Residents' Handbook.

The secured information includes:

- ♦ Board member contact information;
- ♦ Resident Directory;
- ♦ Prior Newsletters;
- ♦ Message Board and Classifieds — like a limited-access Craigslist — advertise things you have for sale or services you or your family wish to provide within the community, like babysitting, senior caregiving or dog walking;
- ♦ Residents' Handbook; and
- ♦ Architectural and Landscaping Request For Approval Forms and the capability to complete the forms and submit them electronically.

In addition, the Board uses the site to communicate with residents.



TOWNSHIP NEWS

By Township Liaison, Scott Smith

Sumneytown Pike road widening:

Lower Gwynedd Township has received a grant from PennDOT to continue the project to widen Sumneytown Pike.

Work on expanding the culvert over Willow Creek will be the focus in 2019. Residents of Gwynedd Hunt may expect to see activity in the near future.

Property taxes:

There is no property tax rate increase for the Township for 2019.

Merck property:

Gwynedd Mercy University purchased the Merck property located on Sumneytown Pike across from Gwyn Ayre.

SHIP making waves:

The Spring House Innovation Park (SHIP) is moving along transforming old office and lab space into more modern office and labs at the beautiful former Rohm and Haas property off Norris-town Road.

Cross over the bridge:

According to Lower Gwynedd Township officials, the footbridge over Willow Creek (located behind Bangor Lane) will be opened for foot traffic as soon as the approach is completed on the Carriages at Lower Gwynedd side.

DOG LICENSE REMINDER

Dogs three months of age or older must have a current Pennsylvania dog license. According to statutes, the license must be renewed annually on or before January 1.

If you haven't applied for your canine companion's license yet, you can apply,

pay and print the license online at www.PADogLicense.com. The tag is delivered by U.S. mail. Or you can obtain an application form at the Lower Gwynedd Township Building.



BOARD OF DIRECTORS

President:

Scott Smith.....(215) 793-4665

Vice President:

Stu Struck.....(215) 643-4428

Treasurer:

Frank Rivera.....(215) 715-9388

Secretary:

Kathleen Roeder(215) 620-4588

Architectural Committee:

Steve Freeman(215) 675-2980

Joel Mayor(215) 646-1980

Stu Struck.....(215) 643-4428

Bill Sutch.....(215) 646-1945

Budget/Finance Committee:

Frank Rivera.....(215) 715-9388

Scott Smith.....(215) 793-4665

Grounds/Landscaping Committee:

Bob Davis(215) 646-4194

JoAnn Fagnan.....(215) 628-2672

Scott Smith.....(215) 793-4665

Hospitality Committee:

Kathleen Roeder(215) 620-4588

Newsletter Editor:

Mary Massman(904) 432-7658

Nominating Committee:

Steve Freeman(215) 675-2980

Bill Sutch.....(215) 646-1945

Township Liaison:

Scott Smith.....(215) 793-4665

Website Committee:

Steve Freeman(215) 675-2980

Frank Rivera.....(215) 715-9388

Kathleen Roeder(215) 620-4588

PROPERTY MANAGER

Wendy King

Phone: (215) 343-1550

Fax: (215) 491-5620

Continental Property
Management, Inc.

Suite 102

975 Easton Road

Warrington, PA 18976

Michael E. Harbison, MBA

407-739-9381

mike@mikeharbison.com

EXECUTIVE SUMMARY

- **Successful Operating, Finance, Strategy and Administrative Leader** in a wide variety of areas, including consumer products, services and international.
- Partner/developer of a \$200MM+ motion picture studio development in New York City, in conjunction with a city government entity.
- Experienced as an investor and manager of start-ups, from inception to successful exit.
- Skilled at leading multi-functional teams in achieving innovative solutions, continuous improvement and rapid growth.
- Wharton MBA (finance/management).

EXPERIENCE

Currently Retired

YourOffice USA - 2013-2017

- Contract Chief Financial Officer of business center/shared office developer/operator with locations around the U.S. Successfully achieved a very difficult real estate banking refinance and helped establish vision and plans for growth.

Ole Ivy Equity Partners LLC: 1996 to 2018

- Personal investor/equity holder in new ventures and established companies.
- Executive/operating role (CFO & Director) in each company.
- For new ventures, set business plan/strategy and led efforts to secure required financing.
- **Examples:**
 - **Healthcare (Tranpac, Inc., Orlando, FL, 2007-2011)**
 - Start-up medical device company (dialysis product).
 - Led strategy/business model establishment and implementation.
 - Negotiated sale to public company. Substantial distribution to investors.
 - Follow up investment in medical clinic.
 - **New York Studios, Inc. (now, Steiner Studios) (Brooklyn, NY, 1996-2000)**
 - Investor, director and CFO at \$200MM+ New York City film/TV production studio complex real estate development in the Brooklyn Navy Yard, from start-up to successful exit, in conjunction with NY City government agency.
 - Won City contract over Vornado REIT and Robert DeNiro team.
 - Home studio for films such as *Sex and the City*, *Spiderman 3*, *American Gangster* and Disney's *Enchanted* (plus TV, music videos, etc.)
 - Established alliances with JPMorgan and Sony Pictures Studios.

Bon Appétit Management Co. 2000-2002

- CFO - Led all financial, planning and IT functions at this restaurant management company with 8,000 employees and \$500 million sales.
- Successfully sold the company to The Compass Group at a record valuation.
- Negotiated the master franchise for Krispy Kreme in Japan.
- Led the installation of Oracle financial software.

The Seagram Company Ltd (eighteen years):

During a long career at Seagram, grew from manager of financial planning to EVP/CFO at a business unit and Managing Director of Seagram's Tropicana International unit. Frequently chosen by the controlling Bronfman family to lead special assignments such as acquisitions or other major strategic projects.

- **Managing Director - Tropicana International (1994-1996)**
 - Achieved profitability and \$40 million sales in the first year of operations.
 - Negotiated, executed and managed strategic alliances with strong local partners in Argentina, Brazil and Mexico.
- **V.P. Business Development/Global Markets – Tropicana (1991-1994)**
 - Led the development and implementation of a strategy for international expansion, including brand, product, market and business system strategies.
 - Annual international sales grew from \$50 million to \$400 million in three years.
- **Special Strategy Assignment (Summer 1991)**
 - Assigned by Seagram CEO to establish a food industry strategy.
 - Recommendations approved and implemented.
- **E.V.P. Strategy & Finance & CFO, The Seagram Beverage Company (1985-91)**
 - Managed finance, planning, business development and logistics functions.
 - Initiated and managed operational programs such as a "margin improvement process," generating \$9 million annual savings from consumer-neutral product/package changes.
 - Started with Seagram in Financial Planning after a stint at KPMG.


EDUCATION

The Wharton School of the University of Pennsylvania - M.B.A. (Finance/Management)

Vassar College - B.A. (Economics)

GOV'T/NONPROFIT SERVICE: Former member of the Winter Park, FL Economic Development Board. Various assignments on task forces and joint projects. Board member and Treasurer of a 500 resident homeowners association in NY State. Former director (two terms) and Executive Committee member of the Central Florida Foundation. President of The Penn/Wharton School Club of Central FL.

FOR PROFIT BOARD SERVICE: Director of Tranpac, Inc. (medical devices) and New York Studios. Former director of Sterling Vineyards, Mumm Napa Valley, The California Wine Institute and Kirin-Tropicana (Japan).

From: Robert Parra rparra.ees@gmail.com 
Subject: Fwd: Amelia Walk Open CDD Board Member Seat
Date: June 10, 2019 at 9:33 AM
To: Courtney Hogge chogge@gmsnf.com

RP

Dear Courtney,

I would like to be considered for the Board Seat.

We purchased our house about one year ago and reside at 85215 Majestic Walk Blvd. I am semi-retired but continue to take on international consultancies from time to time with foreign governments. I have a strong background in finance, energy and several types of infrastructure. On most of my assignments overseas, I have reported directly to, and was paid by, US Agency for International Development, US Treasury, US State Dept and US Millennium Challenge Corporation as well as international agencies such as the World Bank, Asian Development Bank and other similar institutions.

I am enclosing my resume for your perusal.

I would be pleased to provide any other information you need.

Sincerely,

Robert "Bob" Parra

----- Forwarded message -----

From: Martha Parra <mme1031@gmail.com>
Date: Thu, Jun 6, 2019 at 11:47 AM
Subject: Fwd: Amelia Walk Open CDD Board Member Seat
To: Robert Parra <rparra.ees@gmail.com>

----- Forwarded message -----

From: Amelia Walk CDD <Ameliawalk@evergreen-lm.com>
Date: Wed, Jun 5, 2019 at 1:54 PM
Subject: Amelia Walk Open CDD Board Member Seat
To: <mme1031@gmail.com>

[View this email in your browser](#)



85192 MAJESTIC WALK CIRCLE | FERNANDINA BEACH, FL 32034 | 877-221-6919

The Amelia Walk CDD has one open seat on the board of directors. The seat is

ROBERT J. PARRA
SENIOR ENERGY CONSULTANT AND FINANCIAL TRANSACTION
ADVISOR

85215 Majestic Walk Blvd
Fernandina Beach, FL 32034
Tel 904 468 2324
Email: rparra.ees@gmail.com

Profile:

Mr. Parra has over 40-years' experience in finance and power sector consulting with special focus on transactional advisories in Latin America, Africa, Europe, Asia and Austral Asia. A long experience and a deep appreciation for the many cultures he has worked in has enabled Mr. Parra to be effective on these and similar engagements – especially those requiring “buy-in” at the policy or transactional levels, where interests of stakeholders and private parties are not always aligned.

His transactional and consulting engagements cut across many of today's topical issues especially those which improve the provision of infrastructure services, e.g.:

- **Policy Reform enabling private investment in infrastructure**, including installation of PPP policy framework; integration of a PPP investment process into national budget process; and assistance with the installation of a PPP Centre in numerous countries. Mr. Parra recommended and assisted in installing the first national PPP Centre in the less developed world in the Philippines in 1994.
- **Transaction advisories** for power generation plants, gas pipelines, water, wastewater, housing, as well as advising on formation of government-owned equity and debt funds for the purpose of co-financing infrastructure on a blended public-private basis;
- **Capital market engagements** involving development of specialized instruments such as project bonds, derivatives, securitization and fixed-income securities as key tools for financing infrastructure facilities;
- **Project analysis and appraisal** including formalizing processes for risk identification, allocation and mitigation for public private partnerships in several countries including Pakistan, Philippines, Indonesia, Nigeria, Kenya and Jordan;

Mr. Parra is co-author of **Financing Large Projects: Using Project Finance Techniques and Practices**, a university textbook published by Prentice Hall in mid-2003. The textbook was used at one time by Stanford University and Columbia University as their base texts in Project Finance. He is a former holder of a registered NASD broker-dealer license. Other distinctions include membership on the Marshall Centre Advisory Board, Garmisch, Germany, 1999-2002; organized secretariat to US Presidential Task Force for the Reconstruction of Lebanon, 1982; chairman of Task Force, *Country Exposure Measurement and Reporting Practices of Member Banks*, March 1977 prepared for the USA Association of Reserve City Bankers; and author of a number of published articles including *Layered Finance*, Journal of Project Finance, Fall 2001; *Economics of Lease Financing*, Euromoney, May 1974; and an unpublished and co-authored article, *Progress in Financing Municipal Water Utilities in Indonesia* selected for presentation at Water Week in Stockholm, Sweden in 2007).

Fields of Specialization

(a) Transactional

1. Public Private Partnerships, other policy reform, institutional capacity building

2. Electric utility operations, particularly generation and high voltage transmission, renewables and their integration
3. Transactional advisories, assisting negotiation of Project Documents
4. Infrastructure finance, with focus on both corporate, project and municipal finance
5. Project development, commercial structuring, risk allocation
6. Co-financing, as advisor to senior or subordinated lenders
7. Capital markets development (various instruments)

(b) Infrastructure Areas of Special Focus

1. Biofuels, production of ethanol and butanol from biomass
2. Energy sector restructuring
3. Clean (renewable) energy, particularly, geothermal, wind, solar, hydro, biomass
4. Transport facilities (ports, toll roads, air terminals)
5. Residential housing planning and development
6. Medical equipment
7. Gas pipeline and related infrastructure
8. Project Finance of small Solar Home System technology in Bangladesh
9. Privatization of infrastructure facilities, particularly energy
10. Financing and structuring of Energy Efficiency projects

Education:

MA International Economics, Georgetown University – 1964

BS Engineering Sciences, United States Air Force Academy – 1963

Employment record, in reverse chronology

Organization	Tetra Tech, Inc.
Dates	February 1, 2018 – Present
Location	Nairobi, Kenya for Power Africa Project
Description	Assists government and developers in building the business case for selected projects. Is lead transaction advisor on a substantial government project pipeline consisting of about 2000 MW of solar power, 1100 MW of wind, and 1300 MW of geothermal projects. About 100 projects in total are in the pipeline many directly assisted by Power Africa. Mr. Parra's responsibilities as lead transaction advisor include identifying priorities for the office, review of all policies, legislation and regulation related to private power generation and transmission to ensure full integration with government objectives, providing advice to developers on transaction structure, identifying sources of finance, matchmaking local lead developers with international deep pocket developers, tracking macro-economic indicators, assisting KETRACO with development of IPT (transmission) finance involving private investors, and rendering PPA training assistance to KENGEN and KETRACO. Mr. Parra has also been called to provide assistance to the Government of Uganda on oil and gas matters.

Organization	Tetra Tech, Inc.
Dates	September 24, 2015 - January 31, 2018
Location	Dar es Salaam, Tanzania for Power Africa
Description	Assists government steering committees in the negotiation of power purchase agreements. Has participated in several negotiations involving independent power purchase (IPP) agreements - particularly hydro, gas, wind and solar projects. Has a variety of other responsibilities, including review of policy, enabling legislation and regulation, assessing future generation needs; working on interconnection of Tanzania grid with Malawi and Democratic Republic of the Congo; analyzing the regional markets in Africa to determine which countries represent good prospects for the export of electricity from Tanzania. evaluating gas supply prospects with potential projects, etc.
Organization	Keystone Business Services, Limited
Dates	May 1, 2015 – February 15, 2019
Location	Dhaka, Bangladesh
	Advises on project structure and risk management on the renewable energy portfolio of a government-owned institution, <i>Infrastructure Development Corporation of Bangladesh</i> , the largest renewable energy firm in the developing world. The institution's focus has been on several types of small rural projects including solar home systems, solar irrigation and mini solar grids that appear to have excessive risk. Mr. Parra also advises on new technologies that would appear to have acceptable risk characteristics producing industrial products that can be sold on a take or pay basis e.g., glucose syrup, ethanol and butanol from feedstocks that are available in Bangladesh. It has introduced IDCOL to technology providers that are able to produce these products through their proprietary biorefinery designs who are interested in putting up a biorefinery in Bangladesh.
Organization	Deloitte Consulting LLP
Dates	May 5, 2015 - June 30, 2015
Location	Dar es Salaam, Tanzania
Description	Due diligence on Tanzania gas economy to determine what technical assistance or capacity building would be required in the Tanzanian gas industry during the Millennium Challenge Corporation (MCC) Compact II which begins in the Spring of 2016. The due diligence report found that gas shortages were very likely in the near future if power generation plant additions proceeded at the pace planned; and, as a result, actions were needed by government in order to avoid the financial costs involved of having to buy fuel substitutes in the open market. This

assessment led to the structuring of conditionality designed to avoid the problem.

Organization	Deloitte Consulting LLP
Dates	October 24 - April 28, 2015
Location	Guatemala City, Guatemala
Description	<p>Transaction Advisory Mr. Parra served as an advisor to the Government of Guatemala (GOG) for regulation and level of finance needed given the potential commercialization of natural gas in Guatemala and via the latter arrangement, to Central America. Guatemala has two potential emerging sources of natural gas which are being evaluated by the Deloitte team led by Mr. Parra:</p> <ul style="list-style-type: none"> (a) Pipeline gas via the Mexico-Guatemala Accord executed in April 2014 which envisages a 600-km pipeline to be installed through a public private partnership (PPP) from Salina Cruz in the Mexican state of Oaxaca to the city of Escuintla in southern Guatemala, assuming sufficient demand to justify the undertaking on that basis with due diligence currently ongoing on this issue; and (b) City Petén's Ocultán Field discovery in the country's North Peten Basin, the first commercial gas discovery to be made in Central America, has opened the possibility of exports of electricity from North Peten to either Belize or Honduras and/or the supply of purity, mixed, or Y-stream non-gas liquids (NGLs) from that base to the Caribbean or Central America, with final judgment on what is possible resting on the future certification of proved gas reserves, a judgment which may not be possible before the middle of 2016. <p>These two initiatives, which are supported by the Government of the United States, have opened up the potential to improve the energy mix in Guatemala and possibly the region, provided the pipeline can be made a reality and the certification of reserves by an independent surveyor is large enough as to make the commercial undertakings described above possible.</p>

Organization	Deloitte Consulting LLP
Dates	April 14, 2014 - October 23, 2014
Location	Amman, Jordan
Description	<p>Transaction Advisory regarding negotiation of gas purchase agreement between Government of Jordan and Noble Corporation, Ltd., and Associates, in the Leviathan Field Development. Mr Parra was team leader in the first phase of this project involving the negotiation of a Letter of Intent (LOI) agreed with Noble Energy Corporation of Houston, Texas, on June 23, 2014 which sets forth the key commercial issues between the parties regarding the purchase of a total contract quantity (TCQ) of 1,600,000,000 MMBtu of natural gas over a 15-</p>

year period. The contract will displace the current exclusive reliance on fuel oils which has characterized the power sector since 2009 when natural gas imports from Egypt began to rapidly fall off.

Other key commercial parameters set forth in the LOI include the provisions for annual contract quantities (ACQ), take-or-pay thresholds, marketing fee, purchase of (non-firm) interruptible gas, shortfall gas, principles regarding security arrangements and conditions precedent to contract effectiveness. Prior to, and subsequent to the negotiations, long-term projections of demand for gas by the power sector utility and industrial estates have been quantified and refined to ensure that the terms of the LOI, in particular the requirements for annual purchases and the take-or-pay thresholds are consistent with the policies of GOJ to rapidly diversify the fuel mix over the period of the contract 2018-2032 to include nuclear and renewable energies. Overall, contractual provisions and new policy mix is expected to result in considerable annual savings in fuel costs, well over US\$1.5 billion/year and the stabilization of a tariff structure at a lower, more sustainable, level than what had been projected by the European Bank for Reconstruction and Development (EBRD) in a special report issued in 2013.

Dates

March 2013-April 2014

Organization

Millennium Challenge Corporation

Description

Transaction Advisory on a Millennium Challenge Corporation (MCC) Compact with Honduras and El Salvador. Selected by MCC to provide transaction advisory services in both countries, an assignment that was interrupted by the work Mr. Parra is doing in Jordan. On these two assignments, Mr. Parra provided scoping work related to a power sector reform, unbundling, and eventual privatization activity of generation, transmission and distribution functions under the new Electricity Law. In addition, and similar to El Salvador, this engagement involved assisting with the coordination between World Bank, PPIAF, CABEL, IDB and GoES on a tailored in-depth capacity building program and PPP strategic communications program. **In El Salvador**, transaction advisory work included early work on the privatization of the El Salvador's national airport and the implementation of a new wind power plant in the northern part of the country. Early work on the airport involved a review of projections, value for money analysis and the development of a scope of work for recruitment of the firm that will prepare the project for tender.

Dates

November 2013-April 2014

Organization

United States Energy Association

Location

Washington, DC

Description	<p>Director on an East Africa Geothermal Project for the United States Energy Association, focusing on Kenya, Ethiopia, Tanzania, Rwanda and Uganda. Responsible for assisting U.S. energy industry companies to understand geothermal project opportunities in African Rift Valley countries. In this capacity, among other matters, Mr. Parra is responsible to the Power Africa Coordinator for developing an East Africa Geothermal Strategy for Power Africa and an institutional strengthening program for government agencies tasked with negotiating power purchase agreements and/or steam sales agreements. The later program, referred to within Power Africa circles as a "PPA Boot Camp," is a five day immersion course intended for senior government officials designed to enhance their understanding and ability to negotiate public private partnership (PPP) agreements. Mr. Parra has also conducted an in depth assessment of the geothermal legislation in Ethiopia, Uganda, Rwanda, Kenya and Tanzania with the specific intent of identifying gaps in best practices. Since most of the latter countries do not have extensive legislation on the books, the review concentrated on Kenya and an extensive report was created which was distributed to all of the countries. Kenya's legislation is largely best practice but it does contain substantial gaps therein.</p>
Dates	April – September 2013
Organization	Bank Indonesia (Central Bank) through Tetra Tech, Inc.
Location	Jakarta
Description	Development of six country case studies related to renewable energy development involving PPPs in small scale (less than 10 MW), renewable power generation and, in particular, how Central Banks stimulate renewable energy financing by commercial banks on a prudent basis. The case study countries were respectively, USA, China, India, Brazil, Thailand and Bangladesh
Dates	August 2013
Organization	Millennium Challenge Corporation
Location	Washington DC
Description	Review of the terms of participation of the Millennium Challenge Corporation (MCC), during the disbursement period, in the co-financing with private lenders of renewable energy projects under its Compact with the Government of Indonesia, Green Prosperity Fund
Dates	June 2013-Present
Organization	Quaint Solutions, Inc., solar power plant developer
Location	US and Abuja, Nigeria

Description	Early stage assistance being provided to a private sector concern with the negotiation of a power purchase agreement for the sale of electricity to the Nigerian Bulk Electricity Trader of a 50-MW fixed-tilt solar plant to be located just north of Abuja, essentially the first project of its kind in Nigeria
Dates	June 2013 -Present
Organization	Millennium Challenge Corporation
Location	Washington DC
Description	Review of Millennium Challenge Corporation Guidelines for evaluation/approval of PPP transactions, in particular, preliminary and detailed due diligence issues and procedures provided to the following types of projects: roads, sea ports, airports, rail, water, sanitation, solid waste disposal, irrigation, social housing and agriculture. This due diligence includes approval and review of the legal and regulatory framework for each country in which a PPP project is being considered and guidelines for evaluating the PPP processes within that country
Dates	January 2013 – Present
Organization	Millennium Challenge Corporation
Location	San Salvador, El Salvador
Description	Financial Advisory, for PPP implementation of the expansion of the national airport as one project in San Salvador; and, in the case of another, the development of a new 60-MW Wind Power project to the north of the country, just starting. In addition, assisting with the coordination between World Bank, PPIAF, CABEL,, IDB and GoES of a tailored in-depth capacity building and PPP strategic communications program
Dates	January 2013-Present
Organization	Millennium Challenge Corporation
Location	Tegucigalpa, Honduras
Description	Similar to El Salvador, this engagement involves assisting with the coordination between World Bank, PPIAF, CABEL, IDB and GoES of a tailored in-depth capacity building program and PPP strategic communications program
Dates	September 2012-Present
Organization	Millennium Challenge Corporation
Location	Lilongwe, Malawi and Washington DC
Description	Assisting with electricity sector reform in Malawi, including the full cost recovery as well as the commercialization of unbundled

generation, transmission, distribution units of the Electricity Services Company of Malawi (ESCOM) using the Single Buyer Model in a major effort to achieve its financial sustainability.

In addition, Mr. Parra extends assistance as appropriate to the Ministry of Energy on five unsolicited proposals received by them, including three which will be biomass-fired, a solar plant, and a coal fired project.

Dates	March-April 2012
Organization	IPA Water and Energy (UK) through World Bank (Staff Consultant)
Location	Manila, Philippines
Description	<p>Developing two water finance structures in the Philippines to deliver debt finance through the Development Bank of the Philippines to small scale water providers that are inclined to cover service gaps that the established water districts or municipal-owned water utilities are not willing to take on.</p> <p>The project involves developing pipeline development concepts, simple contract language and an easy to use finance model.</p>
Dates	November 2011 – August 2013 (with possible extension)
Organization	GHD Australia (Intermittent Engagement over 1.5 years) through Asian Development Bank
Location	Manila
Description	<p>Team Leader, of a large team of specialized consultants, with the objective of working closely with the PPP Centre in the Philippines and the National Economic Development Authority (NEDA) in reviewing and recommending (a) the manner in which PPP projects are prepared, processed, evaluated and approved; (b) identifying gaps in the legal and regulatory environment as it relates to these types of projects and drafting acts, regulations or directives, for eliminating the gap; (c) formalizing in handbook form, updated procedures in processing of PPP transactions, including approval processes, (d) reviewing and updating risk identification, allocation, mitigation procedures and contingent liability measurement and management; (e) development of an inter-agency (using cloud technology) management information system to ensure full government and selected developers access, to a world class MIS/IT systems for tracking and monitoring PPP projects and related functions; and, (f) capacity building in certain areas including dimensioning and managing contingent liabilities, viability gap finance, and value for money analysis.</p>
Dates	April-May 2011

Organization	Millennium Challenge Corporation
Location	Jakarta, Indonesia
Description	The objective of the engagement is to design and cost out a specific terms of reference under the MCC Compact with Indonesia, expected to start in September 2012, to provide the National Public Procurement Office with the tools to improve the conduct of recruiting public private partnerships (PPPs) using e-procurement.
Dates	January 2011-Present
Organization	Millennium Challenge Corporation
Location	Washington DC/Amman, Jordan
Description	Mr. Parra extends transactional and negotiations support to the MCC team for a US\$93.375 million viability gap grant to improve the commercial attractiveness of the As Samra Wastewater Plant Expansion in Amman, Jordan. Duties include extending support to the MCC team in the negotiation of the project agreement and ancillary documents as well as providing additional due diligence related to the financial model. The negotiations are well advanced with the Financial Close expected to be achieved by end-February 2012;
Dates	September 2010– September 2011
Organization	Government of Kenya PPP Unit through US Department of the Treasury
Location	Nairobi, Kenya
Description	<p>Advisory to PPP Unit in Kenya and Ministry of Finance consists of several package tasks that were done intermittently over the course of 1 year, the most important of which are: (a) improving <i>policy formulation</i> and drafting of the Public Private Partnership Bill (and PPP Policy Paper) along with the hierarchy of Supplementary and Guidance Notes; (b) assisting in improving the PPP tendering guidelines; (c) Identification of seven commercially sustainable PPP projects, including the Request for Proposals, that will quick-start the PPP program and serve as "pioneer projects"; (d) exploring with Capital Market Authority its interest in supporting the financing of one or more of the seven projects under development; (e) preparation of criteria that can be used in a multi-criteria model to separate PPP from non-PPP projects, particularly, within the long list of projects currently included in the Medium Term Implementation Plan; and (f) development of a project appraisal handbook for use by line ministries.</p> <p>Projects that Mr. Parra helped structure and develop for tender as PPPs are in several fields, including medical, housing, resource development, power plant and information technology, as shown below:</p>

- Student housing hostel for Kenyatta University;
- Procurement of about fifty oxygen plants through a PPP contract structure for thirty-five state-owned hospitals;
- Development of a coal mine, including a possible mine mouth power plant;
- Building, operating and maintaining of 6000 housing units for the National Police Service; and
- A national electronic data storage center; and
- A 200MW geothermal power plant.

Dates	March – September 2010
Organization	Ministry of Power by GHD, Australia (through Asia Development Bank)
Location	Port Moresby, Papua New Guinea
Description	Advisory to the electricity authority in PNG, to assist with (a) development of risk allocation guidelines for a US\$200 million hydroelectric power generation facility cum bulk water supply project; and (b) design, structuring and tendering of a cluster of 5 mini-hydro projects aimed at recruiting private sector investment. Several briefings were held with PNG ministries and agencies regarding the recommendations

Dates	July 2010 – Present (Intermittent Engagement)
Organization	Easy Energy Systems, Inc., US company – Currently, a member of the Board of Directors
Location	Welcome, Minnesota, USA
Description	Assisting in designing a standard finance package for sales of the modular ethanol processing system (MEPS), a US\$5 million system. The Company is a development stage company organized to play a leading role in the clean technology industry through the development and manufacturing of a modular plant that produces biofuel from a variety of readily available waste or cellulosic feed stocks. Because the MEPS are designed to efficiently produce ethanol within a range of 1.0-5.0 million gallons of biofuel each year, the bio-refinery can be economically manufactured and assembled by the Company and shipped anywhere in the world. Moreover, the smaller size of these bio-refineries makes them ideal for converting niche and renewable waste streams from food, wood, landfill and waste processing plants into ethanol. Since the plants can be located at or near the waste streams, it eliminates the logistical problems and costs associated with transporting bulky cellulosic feed stocks to a given plant site. The finance plan for the first system has been prepared by Mr. Parra and is undergoing due diligence, as of this date, by a bank in Minnesota and the US Department of Agriculture which may provide the bank with a guarantee.

Dates	February-April 2010
Organization	Ministry of Economic Planning and Finance (MINECOFIN) through Adam Smith International, Ltd., UK
Location	Rwanda
Description	Assists in the planning and design of a local currency denominated, Strategic Investment Fund that would extend very long-term loans to strategic enterprises, including infrastructure facilities, owned and operated by the private sector. Has also helped to define the government negotiating position for all legal and commercial issues in one PPP negotiation, a unique PPP providing financial resources and management to the expansion of Rwanda University. In addition, Mr. Parra has produced a full project appraisal on a ceramics facility that government is intending to purchase.
Dates	June 2009-Present (Intermittent Engagement)
Organization	TerraBuilt International, LLC, US Company, Currently a member of the Board of Directors
Location	Middleburg, Virginia; and Baghdad, Iraq
Description	Team Leader in the development of a proposal to secure and finance a contract from the Government of Iraq (GOI) for a carve-out involving the construction of 23,000 houses, using proprietary wall system technology developed by TerraBuilt International, Inc (TCI). The proposal envisages partnering with large Chinese engineering procurement and construction management company. Mr. Parra has been responsible for the preparation of the proposal submitted to GOI and the structuring of the construction finance. The project has been selected for award by the Iraqi Government as of July 15, 2011 and is currently awaiting calls to negotiation
Dates	June 2009-February 2010
Organization	Infrastructure Development Company (IDCOL) thru Crisil, International and Asian Development Bank
Location	Dhaka, Bangladesh
Description	Team Leader on project which involves, among other matters, reviewing and critiquing the national public private partnership (PPP) policy in Bangladesh, together with an operating framework, which improves the ability of ministries to identify, select, appraise, approve, tender, negotiate and monitor the performance of PPP projects over their contract life. The project also involves extending strategic advice to Infrastructure Development Company of Bangladesh (IDCOL) regarding its role in the identification and development of renewable energy technologies suitable for implementation in Bangladesh through the PPP mechanism. A paper has also been developed identifying new ways in which IDCOL can access

commercial finance in order to expand its portfolio without relying solely on donors.

Dates	November 2008 – Present
Organization	Ministry of Energy through PA Consulting Ltd and USAID
Location	Bishkek, Kyrgyzstan
Description	Advisory related to the World Bank / USAID Casa 1000 project involving the creation of a 1000 MW power generation plant, probably coal fired, to export bulk electricity from Kyrgyzstan to Pakistan and Afghanistan. Assuming this project goes forward (given current political uncertainties in Pakistan), the precise objectives of the advisory engagement are to select the best private sector participation (PSP) mode for the generation plant and the 1000 km transmission line, develop the project(s), recommend a suitable allocation of risks for each, secure approval for the proposed risk allocation and assist with the preparations for tendering and evaluation. Project has been stalled given geopolitical conditions in Pakistan
Dates	February 2008 – Present
Organization	Ministry of Finance / Nigerian Planning Commission through Adam Smith International, Ltd
Location	Abuja, Nigeria
Description	Project involves advisory inputs as PPP Coordinator related to the reform of the Federal Government of Nigeria (FGN) approach to financing infrastructure facilities with more emphasis given to public private partnership (PPP) activity. Creating a sustainable PPP program involves, among other matters, the issuance of a PPP national policy, a thorough review of the legal and regulatory framework, the integration of PPP projects and their cost into the national budgetary process, the creation of a PPP Resource Centre along with transactional assistance in the handling of pioneering (pilot PPP) projects. As the program evolves, it may involve the creation of an infrastructure fund, possibly a guarantee fund and, in addition, considerable emphasis on changes in the legal and policy framework needed to accelerate the development of the capital markets. Projects addressed include rail, road, healthcare, hydroelectric facilities, rural infrastructure for housing estates and bulk water supply and distribution
Dates	January 2008 – November 24
Organization	Clean Energy Development Bank through PA Consulting Ltd
Location	Kathmandu, Nepal
Description	Advisory to assist in creating Early Stage Hydropower Development Fund , designed to assist holders of Survey Licenses, otherwise unable to move their projects beyond the licensing

stage, to complete their feasibility studies and the Initial Environmental Examination (IEE). Most viable projects would then be taken to market by the Fund for the purpose of recruiting one or more deep pocket developers to carry the project forward to financial close and construction. The Fund will earn a variety of fees and "carried interest" as a result of its efforts. The Fund, specifically set up to address a market imperfection which was seriously impacting on the pace and growth of generation capacity in Nepal, **was launched successfully** on November 24, 2008.

Dates	November 2008
Organization	USAID/World Bank
Location	Manila
Description	On the basis of his extensive knowledge of the Philippine financial sector gained when he was Chief of Party for the BOT Centre (see further below); and, in particular, his personal knowledge of the functions of various publicly owned development institutions such as the Development Bank of the Philippines and credit enhancement institutions, Mr. Parra was asked to provide a description of how the Philippine commercial financial sector could address PPP in small water supply utilities. The review included "brainstorming" how the Central Bank and other regulatory authorities in the Philippines could collaborate in making expansion capital more available to these entities
Dates	November 2007-Present
Organization	USAID/World Bank
Location	Jakarta, Indonesia
Description	On call, through World Bank, as advisor to selected Indonesian municipal governments on their infrastructure development activities, for the purpose of advising on approaches to structuring, or mitigating risk, for their proposed projects, as well as exploration of options available to finance their infrastructure facilities, including considering financial mechanisms involving the Indonesian bond market.
Dates	October – December 2007
Organization	Islamic Development Bank
Location	Indonesia (Desk Top)
Description	Advisory, setting forth a recommendation to the Board of Directors of the Islamic Development Bank , on a future approach to organizing third party investment (equity) funds on a "Fund of Funds" approach, rather than relying on an internal operation to do so. Subsidiary tasks on this engagement include advising on: (a) rationale for using Fund of Funds approach; (b) internal organization within bank to administer and monitor

performance of external fund managers; (c) process to use in selection of external managers; (d) governance standards to impose on external fund managers; (e) financial accounting standards to use in reporting / monitoring such investment; and (f) interplay between desired financial internal rates of return and economic internal rates of return for individual investments

Dates October – December 2007

Organization **GTZ**

Location Kathmandu Nepal

Description Preliminary evaluation of the formation of a **Micro-Hydro Debt Fund**, to be managed by a private bank, selected pursuant to tender, for the purpose of extending credit to off-grid micro-hydro installations in village communities. Mr. Parra was responsible for designing the fund concept, its operating modalities, precise target market, lending policies and other key features of the Fund and its operation. He has also prepared the tendering documents for the selection of the Debt Administrator which is expected to be tendered in the fourth quarter 2008

Dates May 2007

Organization **KfW through Poyry, GmbH**

Location Jakarta

Description Development of a position paper recommending the creation of a provincial water utility **Revolving Debt Fund** mechanism with about EUR 22 million in seed money from KfW for the purpose of co-financing the capital expenditure requirements of provincial water utilities. Phase I of this project has been completed and accepted by the **Ministry of Public Works**, as Executing Authority. The study team is awaiting the decision by KfW to proceed to a second phase which is expected to begin in March 2009. The second phase will entail implementation and involve capacity building activities.

Dates June 2007-Present

Organization **Asian Development Bank**

Location Solomon Islands

Description Team Leader for the privatization of **Sasape Marina Limited (SML)** in Solomon Islands, responsible for developing a general strategy for optimizing proceeds from the planning and sale of the facility. Mr. Parra and his team are responsible for developing an information memorandum, other tendering documents and assisting with the evaluation of the various bidders. After an interruption of this project due to a change in government, the project has been approved for tender and was successfully divested in early 2010

Dates	March 2007-December 2007
Organization	Asian Development Bank
Location	Jakarta
Description	Assigned to BAPPENAS as Senior Public Private Partnership Advisor, team leader for development of regional water projects as well as deputy for development of power projects to be tendered to private parties during 2008 and beyond. Responsible, also, for the drafting of recommendations directed to the Risk Management Unit (RMU) of the Ministry of Finance (MOF) on risk sharing and proposed risk mitigation arrangements to be made part of the tendering documents for all categories of infrastructure facilities but particularly water and power projects
Dates	February-March 2007
Organization	World Bank
Location	Lusaka, Zambia
Description	Advisory to Zambia Electric Supply Corporation (ZESCO) providing assistance in the development a new financing tool, referred to as the Bank's "Sector Syndication Product." The essential concept is to undertake a pilot project involving the Government of the Republic of Zambia (GRZ) that, among other matters, entails development of a 5-year investment plan in the energy sector. This investment plan would then be promoted and 'syndicated' to donors as well as private sector organizations over a multi-year disbursement period using practices and principles similar to those employed in the Eurocurrency Syndication markets. The World Bank has started using the approach in the electricity sector in several African countries
Dates	December 2006
Organization	World Bank
Location	Abuja, Nigeria
Position held	Advisor
Description	Advisory project with the Nigerian National Petroleum Corporation (NNPC) to tender four PPP pilot projects - involving power generation plants combined with trunk gas pipelines. These projects will be designed to address two pending issues in Nigeria: (a) lack of electricity supply; and (b) availability of gas to domestic households since the pipeline network will have to be expanded to feed the power plant. The first phase of this work involved a review of the policy framework to identify gaps impacting adversely on the government's objective to mobilize private interest in bidding for this asset category.

Dates: October-November 2006

Organization: **GHD Australia**

Location: Jakarta, Indonesia

Position held: Advisor

Description: Advisory, under PPITA project, for the preparation of **Regency Tangerang** concession to create a satellite water utility to be built, owned and operated by a private sector firm selected through competitive tender. The general objective entailed the creation of a finance mechanism that was considered firm enough to enable bidders to employ its terms and conditions in the tender proposals and and/or, for the winning bidder, to finance its project. An in-principle agreement to raise money through the bond market (pending selection of the first ranked bidder) was secured from the investment bank, **PT DanareksaSekuritas**

Dates: February 2005 – September 2006

Organization: **USAID Environmental Services Program**

Location: Jakarta, Indonesia

Position held: Municipal Finance Advisor

Although Mr. Parra has worked with many different kinds of infrastructure facilities, he has accumulated the most experience with power and water undertakings.

In this engagement, he worked with 15-water Javanese utilities (Indonesia) assisting almost all of them to raise micro-credit finance from a private institution for new customer connections, something that had never been done before. He also assisted the better managed ones with development of business plans with which to approach the commercial markets for finance; while with the others, he assisted in developing implementation plans that, through the use of benchmarking, diagnosed the issues needing to be addressed before they could raise qualify for commercial finance. Benchmarking was one of the prime technical tools used in assessing relative efficiency of one water utility Vs another in order to diagnose what improvements they needed to do were they to raise commercial finance

He also assist introduced the possibility to the **Ministry of Finance** of using straight and pooled bonds (backed by securitization structure), for the purpose of financing the capital expenditure required by Bogor municipal water utility, an initiative that was later rejected by the municipality itself, for fear it would have to live with governance covenants that it did not favour despite the fact an investment bank had been found that was willing to take the utility to the bond market, **PT DanareksaSekuritas**.

Dates	February 2005-September 2006
Organization	USAID Environmental Services Program
Location	Jakarta, Indonesia
Position Held	Municipal Finance Advisor
Description	<p>Advisory engagement with USAID, to assist Bank Rakyat Indonesia (BRI) to provide micro-credit services enabling low-income consumers of about 20 water utilities in Java and Jakarta to finance household connections to the water mains. As of mid-year 2007, BRI has entered into 11-agreements with water utilities under the program. The program had to be coordinated carefully with municipalities, their water utilities and BRI, itself. An extensive orientation and communications program was launched in 2006 working closely with officials from the provincial water industry and their communities, which was funded by USAID.</p>
Dates	November 2003 – December 2004
Organization	PriceWaterhouseCoopers (Singapore Office)
Location	Asia – Regional
Description	<p>Team Leader responsible for developing a recommendation to DfID and associated donors with regard to the need for an equity-oriented infrastructure fund that would operate in South, Southeast and Central Asia, focused particularly on small piped water facilities and other municipal oriented projects, including water and healthcare.</p>
Dates:	November 2003 – December 2004
Organization:	PriceWaterhouseCoopers (Singapore Office)
Location:	Sri Lanka
Position held:	Team Leader
Description:	<p>Team Leader, Asian Development Bank Private Sector Development Project II, leading a team of 15 consultants to:</p> <ul style="list-style-type: none"> (a) Introduce reform into the capital markets particularly the revitalization of supply and demand for fixed-income securities; and, in a follow-on phase; (b) Evaluate the soundness of the 5-year reorganization plan developed by Peoples Bank, Ltd as precondition to receiving US\$80 million in new equity infusions from government. <p>Both engagements to varying degrees had the purpose of</p>

improving the availability of domestic monetary resources to finance new *greenfield* development in infrastructure and/or privatization of state-owned enterprises.

Dates: January 2004 – February 2005
Organization: **PriceWaterhouseCoopers (Singapore Office)**
Location: Lahore, Pakistan
Position held: Team Leader
Description: Advisor to the **Defense Housing Authority** in Lahore, Pakistan for the development of a 100 MW gas-fired captive power generation company, negotiation of agreements related thereto, securing of consents, insuring the Works, mobilization of finance as well as arranging for the supervision of the plant's construction.

Dates: February 2003 – February 2005
Organization: **PriceWaterhouseCoopers (Singapore Office)**
Location: Pakistan
Position held: Team Leader
Description: Advisor to the **Government of Pakistan** in the reorganization and privatization of all its corporate holdings in the mid- and downstream segments of the gas industry including **Sui Southern Gas Company ("SSGC")** and **Sui Northern Pipeline Gas Company ("SNGPL")** – an engagement anticipated to be completed in 2007. Key actions include determining the number of new companies to be created as a result of the reorganization, valuation of these companies on a going concern basis, petitioning for tariffs from the regulator, phasing of sales, marketing of the transaction to national and international companies, preparation of all sales documents and management of the various tender processes.

Dates: July 2002 – February 2005
Organization: **PriceWaterhouseCoopers (Singapore Office)**
Location: Pakistan
Position held: Team Leader
Description: Responsible for providing **Government of Pakistan** with advisory support in respect of the unbundling from the national utility and subsequent privatisation of **Jamshoro Power Company Ltd ("JPC")**, a facility with 1054 MW of gas-fired power generation capacity. Key tasks, prior to privatization, included the negotiation of a power purchase agreement between the new company and its former parent, negotiation of a best practice gas purchase agreement with a domestic gas company, and the design of a new risk-mitigation package to be entered into

between the government and investor, pursuant to tendering.

Dates: March 1999 – July 2002

Organization: **PriceWaterhouseCoopers (Washington DC Office)**

Location: Dhaka, Bangladesh

Position held: Director and Resident Advisor

Description: Under **World Bank Contract**, assisted in organizing a new national project finance fund, Infrastructure Development Company ("IDCOL"), responsible for managing two donor funds: a (a) \$220 million fund provided by the World Bank, used to provide long-term senior and subordinated loans to viable, privately-owned infrastructure facilities; and a (b) \$190 million fund to be provided by IDA, for wholesale lending to micro finance institutions extending credit in rural areas for acquisition of solar home systems.

IDCOL, during the period Mr. Parra was in Dhaka, extended an \$80 million loan to AES Corporation's \$300 million, 450 MW CCGT power generating project in Meghnaghat, Bangladesh. The IDCOL loan has innovative features associated with its two-tranche (one senior; one subordinated) structure. During the same period, IDCOL was awarded several advisory mandates to act as an advisor to IPDC, an IFC-sponsored development finance company, in their own plans to finance medium-sized power plants sponsored by local entrepreneurs. Awarded "Deal of the Year" recognition in 2002 by Euromoney Magazine.

Dates: June 1998 – March 1999

Organization: **PriceWaterhouseCoopers (Washington DC Office)**

Location: Sri Lanka

Position held: Project Director

Description: Directed from headquarters in Washington DC, the lending activity of a new fund for US\$100 million fund sponsored by the World Bank / implemented by Government of Sri Lanka, the purpose of which was to co-finance with private banks infrastructure projects, particularly South Asian Gateway Terminals (SAGT), a US\$90 million container port led by P&O Group which financially closed in 1999.

Dates: February 1996 – March 1999

Organization: **PriceWaterhouseCoopers (Washington DC Office)**

Location: Operated on short term basis in several countries

Position held: Director Project Finance

Description: Transitioned a consulting office at headquarters into a financial advisory service. During his three years in that office, Mr. Parra

and his team were engaged in the following investment banking mandates:

- For **Consolidated Natural Gas, International**, due diligence, corporatization, valuation, acquisition and final documentation related to the purchase of two gas-fired power generation companies and two gas distribution companies in Argentina;
- Several confidential mandates from Houston-based **Marathon Oil Company** to carry out searches for corporate acquisitions of government-owned utilities in Mauritius, Bahamas, and India, to include fatal flaw assessment, corporate structuring and valuation work; and
- Supervision and direct provision of advisory inputs to several national utilities (in **Philippines, Sri Lanka, Ukraine, Kazakhstan, Kyrgyzstan, Moldova and Belarus**) related to vertical or horizontal unbundling, segregation of competitive elements of the sector from the monopolistic ones, creation of corporate entities, reorganization of the sector, introduction of fresh competition, regulation of the sector and/or privatization.

Dates: April 1992 – February 1996

Organization: **PriceWaterhouseCoopers (Washington DC Office)**

Location: Manila, Philippines

Position held: Chief of Party under USAID Contract

Description: Drafted *BOT Law* subsequently sponsored by then Senator Gloria Macapagal-Arroyo (currently President of Philippines) and approved by Congress in 1994. Recommended creation of a national BOT Centre in 1992, which was to operate under the Ministry of Finance. From that platform, Mr. Parra supervised all advisory inputs related to the development of some 30 large projects in power generation, transport (airport, port, light and heavy rail facilities) as well as water. Outputs of several domestic and international consulting and advisory groups were coordinated in order to advance very focused work in the following areas: (a) screening promising infrastructure projects within the national development plan that needed to be implemented; (b) advising as to whether implementation should be through private mechanisms or public resources; (c) if private, the screening of each project to determine whether a private implementation would conflict with any portion of the national (or ministerial) policy, legal or regulatory framework; (d) designing and restructuring of the activity, where necessary, to avoid, or minimize, policy, regulatory or other legal conflicts; (e) conducting a formal feasibility of the proposed business in streamlined, or re-designed form; (f) proposing support to be provided by government, if needed, and suggesting ways in which the support would minimize potential calls on the national treasury; (g) assisting with international competitive tendering

processes; and (h) supporting post-tender negotiation activities. Variety of sectors were included in this work including power, water, healthcare, light rail and tourism.

Examples of investors attracted to the Philippines during this period included US companies (**Mission Energy Corporation**), regional firms (**Hopewell Holdings**), and large domestic corporations (**First Philippine Holdings**). After years of undistinguished economic performance, the resulting \$8 billion in foreign investment from 1993-96 created unprecedented growth in the Philippines prompting US magazine, **Institutional Investor**, to refer to the program as "the most successful of its kind in the developing world".

Dates: February 1990 – March 1992

Organization: **PriceWaterhouseCoopers (Washington DC Office)**

Location: Karachi, Pakistan

Position held: Chief of Party under USAID Contract

Description: Organized all advisory functions related to the management of the \$800 million **National Development Finance Corporation's Energy Group**, a specialized project finance group sponsored by the World Bank / implemented by the Government of Pakistan. Special focus of the work was assisting government in the negotiation of the \$2-billion Hub River Power Project sponsored by **Xenel Industries** of Saudi Arabia. Modern risk-sharing modalities for the project financing of infrastructure projects (as distinguished from traditional corporate lending) were first introduced in *emerging countries* with that project. **The Hub River Power Project was recognized as Deal of the Year by Euromoney in 1994 and later, in 1999, as Deal of the Decade.**

Dates: June 1984 – February 1990

Organization: **Washington Capital Markets Group**

Location: Washington DC

Position held: Founder and CEO

Description: Through the activities of the latter company, Mr. Parra founded and remains part owner of International Energy Partners ("IEP"), a vehicle that successfully focused on renewable energy (hydro, wind, biomass, waste) power generation and eventually acquired two operating power-generating companies in Jamaica and Guatemala. Other client relationships and mandates included: **Rockefeller Foundation** in New York to develop a biotechnology fund in Southeast Asia; **Meralco Group** in Philippines related to development of first independent power producer in that country, the 100 MW Navotas I Diesel project; **Astra Group** in Indonesia to develop an agricultural park; and **Siam Commercial Bank** in Thailand to create the first venture

capital fund in that country.

Dates: May 1982 – June 1984

Organization: **United States Agency for International Development**

Location: Washington DC

Position held: Director Investment Office/Private Enterprise Bureau

Description: An initial allocation for a \$100 million fund was provided by the US Congress to **Agency for International Development (“USAID”)** at the prompting of newly-elected Reagan Administration to explore ways and means of supporting private enterprise development in less developed countries. Mr. Parra was appointed as head of the Bureau's newly formed Investment Office. Its principal mission at the time was to identify US technologies transplantable to developing countries; to create joint ventures involving foreign parties; assist with negotiations and provide partial guarantees from the agency for implementation.

Dates: June 1967 – May 1982

Organization: **Citicorp and Citibank N. V.**

Location: New York, Guayaquil, Caracas, London, New York

Position held: Various Positions

Description: Vice President and General Manager of **Citicorp Industrial Credit, Inc.**, San Francisco, responsible for overseeing the 16-state Western Division, in charge of limited recourse tax-oriented lease products for users of aircraft, vessels, and other industrial equipment with a total portfolio of about \$250 million; (b) 1975-80, Vice President, assigned to **Citicorp's Vice Chairman's Office**, New York, in charge of developing and implementing a country risk management and information system under which approximately \$50 billion in emerging market transactional exposure within the bank was risk-categorized and growth-controlled. The system had to be flexible enough to deal with real time approvals of major cross border syndication activity as well as underwriting of very large project and acquisition financing. Major elements of the system were eventually duplicated by Federal Reserve and Office of Comptroller of Currency and applied to all US banks with international exposure (c) 1972-75, Resident Vice President of **Citicorp Leasing International, Limited**, London. Was responsible for new product development involving limited recourse financing of air and ocean going vessels in European Theatre using tax, double-dip tax, conditional sale, and hire purchase instruments; and (d) 1970-72, General Manager of **Arrendadora de Equipos, S.A.**, Caracas, charged with the development and delivery of limited recourse, asset-based financial products for commercial users of air and ocean going vessels, mainframe computers and large scale capital equipment in the South American theatre.

Languages: Language	Speaking	Reading	Writing
English	Excellent	Excellent	Excellent
Spanish	Fluent	Good	Good

Anabel Ojeda Méndez
(904) 318-9706 / anabelojeda@gmail.com
Fernandina Beach, FL

QUALIFICATION SUMMARY

- Count with relevant and vast experience in the Medical Device industries gained from several positions of increasing responsibility in Manufacturing, Engineering, Supplier Quality, Validations, Maintenance and Project Management.
- Self-starter, able to work under pressure and uncertainty, effective listening, fast learner, results-oriented professional with highly developed problem solving and decision-making skills. Able to take an idea to a tangible solution and develop, evaluate and implement solutions for complex problems.
- Willing to oversee multiple cross-functional teams with multiple concurrent objectives and/or projects and willing to take additional responsibilities.
- Fully bilingual (English / Spanish) with excellent interpersonal and communication skills obtained through years of leadership roles in fast-paced working environments.
- Testing: FTIR, GC, Pull Test, Cross-sectioning, Optical comparator, Electronic microscope, micrometer, calipers, and ASTM A967..
- Excellent computer skills (Internet, Excel, Access, Power Point, Projects, Lotus Notes, Visio, Words, Minitab, Corel, AutoCAD, JMP, WebEx, SAP).

EDUCATION & CREDENTIALS

BSME, University of Texas at San Antonio / GPA 3.10

Additional college credits in Biology and Genetic, UPR at Mayagüez / GPA 4.00

CERTIFICATION AND TRAININGS

- Red X Product Performance training
- Project Management Profesional training
- GD&T training (ASME Y14.5M-1994, Y14.5-2009, Y14.5-2018)
- Green Belt Certified
- CAPA certified
- ISO 9000: 1994 and 2000 Lead Auditor certified
- Thermoforming, Injection Molding and Pro-Molder 1 Certified
- IPC 610 Certified Class "A" Instructor for SMT and Wave Soldering
- Academy Supervision - Offered by the PR Industrials Association
- Six Sigma / SPC, and Design of Experiment (DOE)
- Pneumatic and PLC Basis (Theoretical and Hands On)
- Electrostatic Discharge / Electrical Overstress (ESD/EOS)
- PCB Manufacturing and Electroless Nickel Immersion Gold (ENIG)
- Strong OSHA Regulations Knowledge

PROFESSIONAL EXPERIENCE

Zimmer Biomet

Oct 2014 to Present

Project Manager / Process Senior Engineer II

- Lead NPI project for R&D department (scope work and duration, risk mitigation, execution and closing).
- Provide leadership and direction to the Process Engineers to perform gap identification and remediation on the areas of risk management, process control, monitoring, validations and assure remediation in a timely manner for critical suppliers.
- Support NPI activities according to US & EU Regulations: 21 CFR Part 820, 21 CFR Part 821, 510K & ISO 13485.
- Validate Special Process, develop protocol (IQ/OQ/PQ), execute and develop report per GHTF/SG3/N99-10:2004.
- Support clean room validation at supplier to assure product meets bioburden and cytotoxicity requirements.
- Validate Sterile Packaging according to **ISO 11607-2:2006+A1:2014** Packaging for Terminally Sterilized Medical Devices; Validation Requirements for Forming, Sealing, and Assembly Process, **ASTM F1929-15** Standard Test Method for Detecting Seal Leaks in Porous Medical Packaging by Dye Penetration, **ASTM F1140/F1140M-13** Internal Pressurization of Unrestrained Packages for Medical Applications (Burst Test).

Anabel Ojeda Méndez
(904) 318-9706 / anabelojeda@gmail.com
Fernandina Beach, FL

- Support **Shelf Life** (Real-time and Accelerated) and **Product / Packaging Distribution** Testing.
- Identified patient and user risks by cascading failure modes on aFMEA, dFMEA, pFMEA and Risk management summary.
- Develop manufacturing processes to adequately controls and mitigate risks user / patient risks at suppliers using **SPPA** methodology.

Integra CI, Inc. (CIQA)

May 2014 to Sept 2014

Validation Engineer / Process Engineer

- Support validation activities according to FDA 21 CFR 820.
- Submit revision to procedures, QCIC and SOP through EN process.
- Provide support on critical NCR investigations.
- Perform Procedure vs Practice on the Neuro and Collagen areas as part of FDA remediation.

Abbott Medical Optics

Oct 2011 – May 2014

Process Engineer II

- Responsible for the process and product improvements. IQ/OQ/PQ equipment/process.
- CAPA Certified to conduct investigation on medical devices to assure product quality and meet FDA 21 CFR 820.
- FMEA (Failure Mode and Effects Analysis) and DFMA (Design for Manufacturing and Assembly) for process/product improvement.
- Experience in distillation, chemical and injection molding process and product.

Frijoles Y Chilangas, Inc: Owner / President

Nov 2008 to Aug 2014

- In charge of the Start up of the whole Restaurant operation.
- Establish operational procedures and goals for inventory, labor, other expenses and profit.
- Developed and implemented new products to enhanced menu on a yearly basis,
- Establish inventory controls for purchasing (minimum and maximum quantities), storage (proper temperature and humidity) and usage (FIFO).

Honeywell

May 2008 to June 2009

Business Analyst

- Assure budget alignment for Engines Programs, responsible for \$6.6 M.
- Developed PMO for a new Group based on Business need.
- Worked closely with PM and CAM to assure execution as per government Aerospace and Military contracts.

CARIBE GE International

Jan 2006 to May 2008

Strategic Engineering Manager

- Manage engineering department to provide annual process and product savings of \$1.5M.
- In charge of TOW and NPI processes.
- Hire and coach Engineers / Coop students in processes (Manual and automatic presses, VMC, CNC, Turning, Powder paint line, Heliarc, Induction, brazing welding) and projects.
- Support daily production facilitating technical, engineering, quality and EHS solutions in a timely manner.
- Use Six Sigma, Green Belt and Lean techniques to improve material and product quality and flow in fabrication and assembly areas.
- Black Belt Project achieved annualized cost reduction of \$100K of the Thermoforming process.
- Improve machines productivity on critical bottleneck processes.

Micron Technologies, Inc.

April 2003 to Dec 2005

Process Engineer / Project Manager

- Direct equipment support, PM execution with proper documentation (OEM such as: DEK, MPM, Panasert, PanaPRO, BTU Ovens, Tyco, LSM, OGP, InFocus and ATI).
- Maintain proper spare parts inventory for all FOL and BOL equipments.
- Develop SOP and certified trainers in actual and new procedures.
- Active member of the ISO 9000:2000, Internal Audit, and MRB Teams.

Anabel Ojeda Méndez
(904) 318-9706 / anabelojeda@gmail.com
Fernandina Beach, FL

- Use control and improvement techniques such as DOE, 8Ds Analysis, Fish Bone, and Pareto to provide short and long term process corrective actions.
- Improve TAT, reduce equipment MTBF, unscheduled downtime, defects and cost reduction.
- Knowledge on pneumatics, mechanical systems and PLC.
- Project development and management: identify process opportunities, creation of team and SOP, training, implementation, validation and integration.

Smart Modular Technologies

Sept 1997 to March 2003

QA Engineer / QA Supervisor / Material Quality Engineer

- Evaluate and maintain the QMS with direct supervision of the Incoming Inspection, QC laboratory, RMA and QA personnel.
- Development and maintenance of the database for the customer returns to submit complete CAR with FA, root cause analysis, and CA in 7 days. Conduct multiple priority laboratory tests as necessary for investigation of problems or improvement activities.
- Acquired the proper equipment to establish the Incoming and RMA areas.
- Management of the Incoming Inspection area and personnel.
- Assigned written and oral tasks and monitor execution of employees via quarterly evaluation.
- Train and certify operators and inspectors on the IPC 610 Std.
- Member of the ISO 9000, Internal/External Audit, and MRB Teams.
- Responsible for the development and implementation of the inspection plan in the SAP system for all the material commodities.
- Owner of the supplier audit plan and survey to assure quality during the materials and parts fabrication. Perform regular audits to the PCB and local suppliers.

Motorola Puerto Rico Operations

May 1995 to Aug 1997

Manufacturing Material Engineer / Sr Production Supervisor

- Responsible for PCB, motor, and metal stamping commodities (incoming and process yield).
- Qualification and certification of new materials, components and supplier as an initiative for the cost reduction of new and existing products.
- Experience using equipment to perform mechanical test, torque/pull/push, peel force, impact, plating thickness, melt flow, thermocouples, and strain gages.
- Analyzed failures and data, root cause analysis, development and implementation of CAPA.
- Direct supervision of 105 associates, assignment of work through oral and written means, and provides training on manufacturing assembly processes. Promote teamwork and keep associates highly motivated.
- Improve cost, quality, and customer efficiency by reducing absenteeism, downtime, cycle-time, and scrap.

US Army Reserve

April 1991 - April 1997

Heavy Wheel Mechanic

- Responsible for the preventive Maintenance and Check Services (PMCS).
- Directly involved in the troubleshooting and replacement of the necessary parts of the heavy equipment.
- Involved in the preparation of Training and SOP.
- Summer work with WES in the Explosive Div.; SPC analysis.

C.

RESOLUTION 2020-01

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF
AMELIA WALK COMMUNITY DEVELOPMENT
DISTRICT DESIGNATING THE OFFICERS OF THE
DISTRICT, AND PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, Amelia Walk Community Development District (the “District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, being situated entirely within Nassau County, Florida; and

WHEREAS, the Board of Supervisors of the District desires to designate the Officers of the District.

NOW, THEREFORE, be it resolved by the Board of Supervisors of Amelia Walk Community Development District:

SECTION 1. _____ is appointed Chairman.

SECTION 2. _____ is appointed Vice Chairman.

SECTION 3. _____ is appointed Secretary and Treasurer.

_____ is appointed Assistant Secretary.

_____ is appointed Assistant Secretary.

_____ is appointed Assistant Secretary.

_____ is appointed Assistant Treasurer.

_____ is appointed Assistant Secretary.

SECTION 4. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED THIS 11TH DAY OF DECEMBER, 2019.

ATTEST

**AMELIA WALK COMMUNITY
DEVELOPMENT DISTRICT**

Secretary/Assistant Secretary

Chairman/Vice Chairman

FIFTH ORDER OF BUSINESS

MINUTES OF MEETING
AMELIA WALK COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Amelia Walk Community Development District was held Tuesday, October 15, 2019 at 2:00 p.m. at the Amelia Walk Amenity Center, 85287 Majestic Walk Boulevard, Fernandina Beach, Florida 32034.

Present and constituting a quorum were:

Gregg Kern	Chairman
Mike Taylor	Vice Chairman
Rose Bock	Supervisor
John Murphy	Supervisor

Also present were:

Daniel Laughlin	District Manager
Jason Walters	District Counsel (by phone)
Bob Johnson	Evergreen Lifestyles Management

FIRST ORDER OF BUSINESS

Roll Call

Mr. Laughlin called the meeting to order.

SECOND ORDER OF BUSINESS

Audience Comments

There being none, the next item followed.

THIRD ORDER OF BUSINESS

Approval of the Minutes of the September 17, 2019 Meeting

There were no comments on the minutes.

On MOTION by Mr. Murphy seconded by Ms. Bock with all in favor the Minutes of the September 17, 2019 meeting were approved.

FOURTH ORDER OF BUSINESS

Ratification of Engagement Letter with Berger, Toombs, Elam, Gaines & Frank for Preparation of the FY19 Audit

Mr. Laughlin stated Berger Toombs was the company selected through the audit RFP process and this is their engagement letter to ratify for FY19.

On MOTION by Mr. Kern seconded by Ms. Bock with all in favor the engagement letter with Berger, Toombs, Elam, Gaines & Frank for preparation of the FY19 audit was ratified.

SEVENTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

There being none, the next item followed.

C. District Manager

Mr. Laughlin stated we do now have a vacant seat available and we will try to appoint somebody at the next meeting. If anybody is interested, resumes can be sent to me and my contact information is on the CDD website. If we can get the resumes by November 12th, we can have them included in the agenda package. Bob will also send out an e-blast to the e-mail list.

Mr. Murphy asked are we going to be receiving the resumes or submissions to review in advance?

Mr. Laughlin stated yes. My goal would be for everyone to send them by the 12th, which is a week ahead of the meeting that way not only do we have time, but they will be in the actual agenda package.

Mr. Murphy stated as far as not being able to appoint at this meeting, we didn't have time to do that because our previous representative had resigned?

Mr. Laughlin stated I'm sure we probably could have but it's nice to get a full month worth of resumes.

Mr. Murphy asked do you have any idea how many resumes we still have from applications we received previously?

Mr. Laughlin stated I'd have to look back. I don't know if we want to automatically put those people back in. That would be up to the board and if they're still interested.

Ms. Bock stated I would say ask if it's okay that we put them back in the basket.

Mr. Murphy stated I personally would like to review all of them because personally speaking I put my application in and had to wait a while for things to happen, which is fine, and I was still interested all that time so maybe there are other people that are very interested whose applications were submitted two months ago.

Ms. Bock stated it will be in this book for the next meeting.

Mr. Laughlin stated and if for some reason we do get some after the deadline for the agenda package we can send them under separate cover.

D. Community Manager - Report

Mr. Johnson stated I'll start off with some maintenance items that we've completed in the last month. We've had our landscape and sign repaired at the entry island so when you're on your way out it's the next to last island where we had a keep right sign knocked over and a magnolia tree damaged and knocked over as well and we had some junipers and ground cover that needed to be replaced so all that has been completed. We had a dead elm tree at Majestic Walk Circle that was removed. We repaired the electrical at the entry sign. I had received reports that the exit side light was not lighting up the Amelia Walk sign at the front entry. We replaced the remote control and pool chair lift. The pool chair was moving smoothly up and down but the lift, when you had someone seated in it, was kind of stuttering when you moved left and right so we had that fixed. We removed the damaged soccer pole post the day of last month's meeting. We added some informational signs added to the front door with the facility hours and then today we added a clock in the gym. Folks had reached out and asked if we could have a clock with a second hand so they knew how long they were resting in between work outs so we put that in the center of the room on the wall that faces the parking lot so it should be able to be seen by everyone unless they're on a piece of cardio equipment, which should have it's own built in clock.

Mr. Murphy asked do we have any sense of how frequently it's being used?

Mr. Johnson stated I can tell you when I'm here, and I'm usually here from 9:30 to 3:00, I see a good amount of people. I can't speak to how often it's being used in the evenings. I can certainly pull a report from the key fob. There's usually a steady amount of folks. I've never seen more than four in there at one time but it seems to be that there's always someone in there.

Mr. Murphy stated the reason I bring it up is we spent a fair amount of money outfitting and equipping it with all of this nice equipment and I'd like to see that it's being utilized because when we prioritized things that we were going to do maybe a year or so ago when we did a survey that was I think number one so I'd just like to make sure our money is being well spent.

Ms. Bock asked do you think you could prepare that report and send it to us? This might be the best time to gauge that because everything is new so if new doesn't bring people in, what would.

Mr. Kern stated I would be very interested in that report. I've personally received some positive feedback from various residents. I was here Thursday morning last week for about an hour and there were probably three or four different residents just during that timeframe so I think it will prove a positive result.

Mr. Johnson stated yes, I've gotten the same kind of feedback. I will move on to items that are in the process of being completed. I still have multiple damaged or missing signs in the community so I'm working with Fast Signs trying to get a proposal there as well as a company that's done a lot of our signage here. We did have the trimming of the oak tree canopies completed and that's on my list of items in process but it was actually completed late last week. We had received reports from FPL that they were having a hard time getting their trucks down the Boulevard without having to drive down the middle and as you know we have a couple of islands there too so we had the oak trees limbed up from the entry all the way to the circle on Majestic Walk. We are working on some quotes to seal the back deck and the dock. As far as bids and proposals, I have one today. This is a combination of having some lake spraying companies to take a look at our haul road where we currently have a lot of water drainage. The road that all of the construction trucks use to access the rear of the community, where they're doing a lot of the building, on the right side of that road we maintain backing up to the berm that is behind the homes on Majestic Walk so I had a couple companies come out and give me quotes to spray that haul road and while we had them out here I asked them to give me quotes on lake and fountain maintenance to see how it compared to our current provider so I provided everyone with a bid comparison sheet. These are both pretty reputable companies that we use at a lot of our communities and that we (Evergreen) have good relationships with. As you can see, the numbers here to have either of those companies take over the lake or fountain maintenance is a lot greater than what we're currently paying. We currently have Lake Doctors and the budgeted numbers are actual numbers for them for the 2020 budget so you can see our total lake and fountain is a lot less than the proposals received. The only issues I've ever encountered with Lake Doctors is the one large lake that we have that runs Majestic Walk and Champlain is almost shaped like an E and we have a lot of buildup of

algae in the one corner. Basically, the whole pond, because of the current and wind, everything is being pushed into one corner. I've only worked with Lake Doctors for the last month on this and any resident that has reached out I've explained that they're only allowed to spray every two weeks or else it could lead to a fishkill and they could lose their license. The short of it is, it's going to take a little bit. We've had really high temperatures and humidity, which causes algae blooms, so that combined with the wind and the current pushing it into that one corner. It doesn't look great, but I can tell everyone that they've treated twice in the last month, which includes yesterday, and I've even had our Evergreen maintenance man come out there with a pond rake to rake it twice, but ultimately what happens is everything comes up from the bottom still when we have this high heat and humidity. We can pull the algae out but it ends up oxygenating and blooming from below so I think cooler temperatures, plus the more frequent treatments hopefully in the next two weeks to a month we will be rid of it. One resident did reach out and ask me if we've ever thought about putting a fountain in that corner, or aerators. I don't know if that's every come up before the Board. I let that resident know that the fountains we have close to the amenity center are more decorative. I don't believe they're specifically placed in those areas for algae so I don't know if that's something you want to consider. Personally, I've only been here a few months and this is the first time I've every encountered a rough area for the algae so I don't know if it's better to take a wait and see approach. From everything I've gathered from speaking to Lake Doctors we're treating it every two weeks and unfortunately algae is going to pop up when we have high temperatures and high humidity like we've had for sustained amounts of time. We have seen algae in a lot of other communities that we manage, just not to that extent like what is in that corner. It is a huge lake too so I think there's a lot of things to consider and quite frankly, it's something we will be better prepared for next year but I think we're rounding out toward the end of the season where the cooler temps will take care of most of that. Anyhow, back to the bids. Other than that recent algae bloom I've had no issues getting in contact with our current vendor and I haven't noticed any other lakes where anything is really bad and their number is very competitive.

Mr. Kern stated my initials thoughts would be that the two new proposals are much higher than what we're currently paying so I wouldn't make any motion for the change in vendors. I think there's probably a way to address the current issue with the current vendor and

hopefully the answer is not a fountain. In my experience you can maintain a pond without a fountain.

Mr. Murphy stated I just wonder, since our budget is set, where would we get the excess money to pay for these enhanced features to begin with?

Mr. Johnson stated we have a general maintenance line item that is pretty significant and I think in this past year we've used half of that. Things come up obviously and we could use all of it but we do have a little bit of contingency.

Mr. Laughlin stated yes we would just look at line items that are under and move that money around.

Mr. Johnson stated I have the print outs and I could show it to you afterward but general maintenance was my first thought.

Mr. Laughlin stated it is early in the year though so it is a little risky to do something like that. That's something you typically want to wait for so you know where you stand.

Mr. Johnson stated knowing now and what we've experienced if we're proactive next year and ask them to treat it every two weeks starting in June we may not have this issue.

Ms. Bock asked where is this spot in the lake?

Mr. Johnson stated towards the top side closer to Champlain.

Ms. Bock (looking at a map of the lakes within Amelia Walk) asked are these the phases, is that the reason for the colors?

Mr. Johnson stated yes, all of the blue are the twelve active ponds that we have. The four red are the ones that are being dug now in the new phases so they're not on board yet. Depending on when they do come on board those would be maintained and added within the 2020 budget so our general maintenance would potentially go to cover some of that. I don't know when they're coming on board.

Mr. Murphy stated I think this is phase five and this is phase 4A and 4B, etc?

Mr. Johnson stated yes so it's a good map to have.

Mr. Laughlin stated that might be something to look at once those do go active to get the proposals again and see if Lake Doctors is still lower with all of the lakes included.

Ms. Connie Philipp, 85032 Williston Court, stated if you're voting on this or considering it, it seems to me that the one larger lake is why we're getting more of an excessive amount so would new vendors be able to to provide a different kind of application that might

help that? I see a little bit on the other lakes but not as excessive as on the main one so when you bring up the question of should we do an aerator or whatever, I'd like that to really be thought out. It floats all around and it goes back out and comes in but we've talked about before the lawn maintenance people continually throw the dead grass in there, which is not healthy, so I think it could be monitored a little bit better in terms of trying to discern what is going on there.

Mr. Johnson stated you're right about the grass clippings and I've addressed that as well because it exacerbates the issue.

Ms. Philipp stated they did it again today.

Ms. Bock asked how have you addressed it?

Mr. Johnson stated I talked to Skylar with Trim All, our account manager, and told him these are my observations, can you please ensure your folks are mowing so the clippings don't go into the pond, because they maintain our pond banks out here.

Ms. Bock asked do you think any of the residents on those lakes might be dumping?

Mr. Johnson stated I haven't seen clumps of it in there.

Ms. Bock stated I'm just wondering if something on their door would help remind them.

Mr. Johnson stated I can do an email blast.

Ms. Bock stated if they've treated their grass and they've got clippings with that stuff on them and they go in there I think it inflates the problem a little bit.

The following item was moved in the event Mr. McCranie was able to join the meeting.

B. District Engineer

1. Consideration of Requisition Nos. 57 and 58 (2018A) and 26-28 (2018 Area 3B)

Mr. Kern stated we have most of the items included in the package today and in the interest of paying our vendors promptly I think we can go through it and I'd be happy to walk through the requisitions myself.

Mr. Murphy stated I think it came up at the last meeting to include the detailed receipts and so forth, I found that very helpful so whoever did that, thank you, it helps identify the costs a little more clearly in what we're paying for and what the receipts are.

Mr. Kern stated I will second that. From what I can tell we have consideration of requisitions 57 and 58 and they're listed on the summary page. They are to Hopping Green &

Sams and Earthworks; Hopping Green & Sams in the amount of \$207 and Earthworks in the amount of \$233,302.83. That of course is a split of the invoice for phase 4. The \$233,302.83 is to 2018-3 account, which is depleted and that will be funded ultimately through deficit funding by the landowner and developer. Additionally, requisition 26 is the 2018 area 3B bond series in the amount of \$98,093.24 for Earthworks of Florida. That is the second half of the split for the phase 4 work. Requisition 27 in the amount of \$107,468.79 to Earthworks of Florida and this pertains to the phase 5 contract, which also goes to the 2018 area 3B account. Requisition 28 is for Hopping Green & Sams in the amount of \$460.

Mr. Murphy asked in reviewing the packet it looks like those are mechanic liens that they are approving all this work is done so somewhere someone is keeping track of all these approvals and the liens are being taken care of for each one of these phases, right?

Mr. Laughlin stated yes, Dan is doing that.

Mr. Kern stated yes, I think typically we will not pay without at least a partial release of lien.

On MOTION by Mr. Kern seconded by Mr. Murphy with all in favor requisition numbers 26-28, 57 and 58 were approved.

SIXTH ORDER OF BUSINESS

Supervisors' Requests and Audience Comments

Supervisors' Requests

Mr. Murphy stated I just have a couple of follow up things from the last meeting. I believe I brought up a safety issue regarding the bus stops and the lighting and so forth. I thought someone said they were going to look into that and contact the board of education or someone like that, so I'd like to know if that was done.

Mr. Laughlin stated Mike was going to get ahold of them, so I'll check in with him.

Mr. Kern stated I can shed a little bit of light on that. In a recent meeting with the superintendent of the school board that was brought up and one of the things indicated is, much like most of the county funded operations, they are underfunded so their big concern is efficiencies. One of the things they did reiterate is that they're actually not under any obligation to come into a community, so their guidelines state that they technically can pick up at the front of the neighborhood and not enter the community at all. That seems to suggest that there's probably not a long-term guarantee, in my mind, that there's going to be multiple bus stops or any one permanent bus stop. They are still coming into the community, from my

understanding, and picking up down by the roundabout so we could probably continue the discussion with them. I'm assuming they'd be agreeable, and we'd have to confirm with them, that they would probably pick up at the amenity center, which would be a more suitable infrastructure for a pick up location, but just to follow up to the thought of having a bus stop and incurring a cost associated with that infrastructure. I don't think it would be my recommendation at this time to make that investment. Frankly, because it's not in the budget either.

Mr. Murphy stated my issue was more of safety and lighting. That was what I talked about. We also discussed the future developments and whether or not there would be more bus stops in phase 4 or phase 5. You've shed some light on the school board being agreeable to come into our development and pick up in a couple spots that they don't necessarily have to do that. Your feeling and discussion with them is that they would continue to come into the community and pick up students?

Mr. Kern stated yes, to some degree. As we develop future phases, they may change that position that they're not going to continue to go further and further and add more stops. I would just add that as a cautionary comment. They very well could come at some point and say they can't have a dozen stops because they don't have the time on their routes, etc.

Mr. Murphy stated I think that's probably fair and reasonable as our development grows further and further back, but I think we still need to provide a safe environment for these children, particularly in the morning. It's dark and I thought it was dangerous and I think a couple of our residents thought it was dangerous as well so if we could further discuss that or someone could get a better feel I would suggest that if we know they're not going to do that and they're willing to come to the amenity center to pick all the students up and drop them off, fine, let's make sure we communicate that to all of our parents and all of our future parents. This is much better lit and it's much safer for sure at our amenity center.

Mr. Kern stated I'd be happy to continue the conversation with them if it's something that this Board decides they would like me to negotiate on the District's behalf. It's really a discussion for the residents to be involved in because frankly, I don't live here, and my kids don't go to school so the input would be important. The infrastructure is already in place and I think that would be a much safer location to do a pickup.

Mr. Murphy stated if that's possible, yes, I would ask you to discuss that with them so if they're agreeable to that, number one they don't have to go all the way down there, they can stop right here and then let all our residents know that the pickup spot is here. I think it would be good communication with our residents and it would probably be a safer environment.

Ms. Bock stated so we can put that on the agenda for next time?

Mr. Kern stated I think a follow up is the most I can expect to have at that point.

Ms. Bock stated once you get that we can talk about how to communicate with the residents and get their buy-in or disapproval of the whole idea.

Mr. Laughlin stated we can add discussion of bus stop location to the next agenda.

Mr. Kern stated I'm pretty confident they'd be okay with shortening the distance and centralizing the pick-up.

Mr. Murphy stated I do have another comment. Looking through the material I saw some reference to security and CCTV monitoring. Can you discuss what that is about?

Mr. Laughlin stated we use Envera here, so these cameras are actually monitored. At nighttime if anybody comes in it trips the motion sensors they can come on and tell them to leave the area. It's live too.

Ms. Bock stated when Jen was our manager here, she told us at various meetings about a night when a group tried to get in and a voice spoke to them and they all ran off, so we know it works.

Mr. Murphy stated I think that's important because we have a beautiful amenity center and we just spent a lot of money and it's come up before in discussions before about people that don't live here coming into our community and trying to access so that's wonderful that we have the ability to monitor. Is it always being monitored?

Mr. Laughlin stated yes, they're actually one of the nicer services and there's only a couple companies that do it that way that we've worked with. Most of them are recording so it turns into a figure out what happened and who did it type of thing.

Mr. Johnson stated if necessary, they have our contact information so they can contact us, and we can contact the police or come out here ourselves. We've had that at other communities. Hopefully we don't have to do that here.

Audience Comments

Mr. Paul Geiger, 85493 Berryessa Way, stated last month was the fifth time I've come to a board meeting because of issues at Berryessa and Calumet and they said they were going to have a report of what the schedule was going to be to look at fixing the intersection, the curb the road and the area in front of my driveway.

Mr. Laughlin stated I haven't heard anything from Dan.

Mr. Paul Geiger stated every time I come you guys keep saying we're going to find out what it is or how we're going to do it and I get nothing and now it's been an entire year that I've been bringing this up and I don't understand what the inaction is. Is there a problem with funding or with fixing it because you're through with that phase so you're not going to do it? Why can't we get anything done or get some answers? You're supposed to have a report this month and all I hear is silence. It seems like it was the same thing last month and the same thing in May and the same thing in last October. If I come back next month, are we going to do the same thing again?

Mr. Murphy stated I agree with you. I've sat here and listened to you a couple times. I thought the engineer last time discussed it. I will take it upon myself to follow up on your behalf to address your concern and I will have an answer next meeting.

Mr. Paul Geiger stated Mike has said he was going to do it too and said that he was the one that wanted the information. Isn't he the president of the Board?

Mr. Murphy stated we're all on the Board.

Mr. Paul Geiger stated it's just getting to the point that you're being a nice guy for a year and then after that you start getting pissed off.

Mr. Murphy stated I want to follow up on that. I volunteered to be on the board to be a resident advocate for the people that live here, and I would like to do that. I'm not an engineer and I don't have a budget of money, but I will try to get you an answer and that's what you've been asking for.

Ms. Connie Philipp stated I have concerns about individuals swimming in the pool by themselves and some of them are elderly. I'm just concerned if something happened would there be some notification that someone needs help out there.

Mr. Laughlin stated Jason, correct me if I'm wrong but I believe it's swim at your own risk and there are no lifeguards on duty.

Mr. Mike Harbison, 85186 Champlain Drive, stated is Jen going to be replaced or is there going to be a change in our organization. I'm just curious as to who people will contact with community issues.

Mr. Johnson stated I was hoping to have someone for today and the HOA meeting tonight but I am talking to three candidates. Two of them live really close by.

Mr. Mike Harbison asked so you would replace the position as is?

Mr. Johnson stated yes, the hope and the intent is to have someone in there in the next month and I would communicate that out through e-mail blast and hopefully we're meeting them at the meeting next month.

Ms. Bock asked have you asked for interested residents who might want that job?

Mr. Johnson stated I have not. I had one reach out to me.

Ms. Bock stated it's just a thought. We've done that at St. Johns Golf, and we've had two residents and it's really worked out well. They've actually attracted people to whatever activities were going on and it did not turn out to be a negative so I'll just through that out a source. With unemployment is so low everybody has got a job and the point now is people aren't happy with the job they've got and that's the only way you're able to snag somebody but there aren't people sitting home checking the ads anymore so it's tough.

Mr. Johnson stated I did put an ad out and one of the requirements is a CAM license so that's the issue, but the ad is out there for the public. Residents could theoretically apply that way, but the license would be the only sticking point.

Mr. Dale Lewis, 85584 Berryessa Way, stated I'm the guy with the mailboxes. We had three mailboxes put across the street from us in July and that was after we had been living here for two years. We live in phase one and these are for phase three. I just don't feel that was the right move on GreenPointe's part and I'm in the process now of getting a petition signed. I've got 39 signatures. So far three people have declined to sign but that was it so I'm still in the process of doing this. I've been in contact with the congressman and we will see how that plays out. I tried to call Mr. Bridges, but I can't get a call back from him, an e-mail from him, a text from him or anything from him so he's kind of avoiding the issue.

Ms. Bock asked is he the postmaster?

Mr. Dale Lewis stated he's the postmaster in Jacksonville and he's the one that told me GreenPointe places them where they want to, and he just pretty much says that's fine and he

told me these things could be separated. There are five mailboxes on Champlain, three on Champlain and one on Williston and one on Bistineau. Those five have been separated. Why aren't these three over by the rest of Berryessa and Banbury Court? I don't understand why they would jump over our mailbox and put these three directly in front of my house. That's 36 slots, plus the mailperson six days a week. I'll fight this until I'm dead.

Mr. Paul Geiger asked wasn't this one of the things where somebody was going to go talk to the post office again?

Mr. Laughlin stated I don't believe so.

SEVENTH ORDER OF BUSINESS Financial Reports

There being none, the next item followed.

EIGHTH ORDER OF BUSINESS Financial Reports

A. Balance Sheet & Income Statement

B. Assessment Receipts Schedule

C. Approval of Check Registers

Mr. Laughlin stated I will need approval on the check register for \$72,066.71. This does have the fiscal year 2020 insurance premium included, which was a big chunk of that.

Mr. Kern stated I need clarification on the assessment bonds pages two and three, the account balances. Can you confirm with accounting, there is an adjusted balance shown with a date of June 30th? I'm not sure if that's just a carry over.

Mr. Laughlin stated I will ask the accountant about that. That could be a typo.

On MOTION by Ms. Bock seconded by Mr. Murphy with all in favor the check register was approved.

NINTH ORDER OF BUSINESS Next Scheduled Meeting

Mr. Laughlin stated our next meeting is scheduled for November 19, 2019 at 2:00 here at the amenity center.

ELEVENTH ORDER OF BUSINESS Adjournment

Mr. Kern stated I think at some point we want to come to some conclusion on Mr. Lewis' request. A couple key points that I think are important to note is nothing has been brought in front of this Board to vote on and until such time nothing will happen. I think I've made it clear in the past that my personal belief in this matter is that we can't develop a community by demand of each and every individual resident. We do the best we can to try and accommodate everybody's needs so I've said it before and I would say it again, I would not support relocating these boxes. I think it's a slippery slope where we will end up going down that road with any and every resident request. That said, I think it's important to note that the only other thought I had was similar to the conversation I had with the post office is that with any new community, and this is the trend they've been having for years now is that they want to consolidate as much as possible. In an effort to appease that interest of the post office and also potentially avoid any future disagreements with where we locate things, we could consider locating all of the existing and future cluster mailbox units at the amenity center. That appeases the post office and their efficiency and the way that they are moving anyways and that would certainly avoid any inconveniences for residents with mailboxes being located in their general area. To me, that's something we could consider and discuss. The other thing to think about is this is a Board that represents the landowners. I represent the majority landowner of this District and I have a responsibility to them, both financial and on a project quality and execution. I think it's important to keep in mind for the residents and the resident board members at some point we go away once the community is developed, the lots are sold the residents will slowly have more and more representation on this Board and if they so desire to make those changes or to take on a new capital project and levy their own assessments I think that's something you can always do in the future so just have that in mind that we won't always be here. We do fund the majority of the District as it is today so I have to protect our interests but with that in mind you will at some point have full control to make those decisions on your own so I just wanted to leave with a couple thoughts and comments there. I hate for Mr. Lewis to have to continue coming back without a definitive answer from the board one way or the other.

On MOTION by Mr. Kern seconded by Ms. Bock with all in favor the meeting was adjourned.

Secretary/Assistant Secretary

Chairman/Vice Chairman

SEVENTH ORDER OF BUSINESS

RESOLUTION 2020-02

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE AMELIA WALK COMMUNITY DEVELOPMENT DISTRICT ADOPTING AMENDED AND RESTATED RULES OF PROCEDURE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Amelia Walk Community Development District (“**District**”) is a local unit of special purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, being situated entirely within Nassau County, Florida; and

WHEREAS, Chapter 190, *Florida Statutes*, authorizes the District to adopt rules to govern the administration of the District and to adopt resolutions as may be necessary for the conduct of District business; and

WHEREAS, the District has previously adopted Rules of Procedure to govern the administration of the District; and

WHEREAS, to provide for efficient and effective District operations and to maintain compliance with recent changes to Florida law, the Board of Supervisors finds that it is in the best interests of the District to adopt by resolution the Amended and Restated Rules of Procedure attached hereto as **Exhibit A** for immediate use and application; and

WHEREAS, the Board of Supervisors has complied with applicable Florida law concerning rule development and adoption.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE AMELIA WALK COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. The attached Amended and Restated Rules of Procedure are hereby adopted pursuant to this resolution as necessary for the conduct of District business. These Amended and Restated Rules of Procedure replace all prior versions of the Rules of Procedure, and shall stay in full force and effect until such time as the Board of Supervisors may amend these rules in accordance with Chapter 190, *Florida Statutes*.

SECTION 2. If any provision of this resolution is held to be illegal or invalid, the other provisions shall remain in full force and effect.

SECTION 3. This resolution shall become effective upon its passage and shall remain in effect unless rescinded or repealed.

PASSED AND ADOPTED this 11th day of December, 2019.

ATTEST:

**AMELIA WALK COMMUNITY
DEVELOPMENT DISTRICT**

Secretary

Chairman, Board of Supervisors

Exhibit A: Amended and Restated Rules of Procedure

EXHIBIT A:
AMENDED AND RESTATED RULES OF PROCEDURE

**AMENDED AND RESTATED
RULES OF PROCEDURE
AMELIA WALK COMMUNITY DEVELOPMENT DISTRICT**

EFFECTIVE AS OF DECEMBER 11, 2019

TABLE OF CONTENTS

Rule 1.0	General.....	2
Rule 1.1	Board of Supervisors; Officers and Voting.	3
Rule 1.2	District Offices; Public Information and Inspection of Records; Policies; Service Contract Requirements; Financial Disclosure Coordination.	7
Rule 1.3	Public Meetings, Hearings, and Workshops.	10
Rule 1.4	Internal Controls to Prevent Fraud, Waste and Abuse.....	15
Rule 2.0	Rulemaking Proceedings.	16
Rule 3.0	Competitive Purchase.	22
Rule 3.1	Procedure Under the Consultants' Competitive Negotiations Act.....	27
Rule 3.2	Procedure Regarding Auditor Selection.	31
Rule 3.3	Purchase of Insurance.	36
Rule 3.4	Pre-qualification.....	38
Rule 3.5	Construction Contracts, Not Design-Build.	43
Rule 3.6	Construction Contracts, Design-Build.	47
Rule 3.7	Payment and Performance Bonds.	52
Rule 3.8	Goods, Supplies, and Materials.	53
Rule 3.9	Maintenance Services.	57
Rule 3.10	Contractual Services.	60
Rule 3.11	Protests with Respect to Proceedings under Rules 3.1, 3.2, 3.3, 3.4, 3.5, 3.6, 3.8, and 3.9.....	61
Rule 4.0	Effective Date.	64

Rule 1.0 General.

- (1) The Amelia Walk Community Development District (the “District”) was created pursuant to the provisions of Chapter 190 of the Florida Statutes, and was established to provide for the ownership, operation, maintenance, and provision of various capital facilities and services within its jurisdiction. The purpose of these rules (the “Rules”) is to describe the general operations of the District.
- (2) Definitions located within any section of these Rules shall be applicable within all other sections, unless specifically stated to the contrary.
- (3) Unless specifically permitted by a written agreement with the District, the District does not accept documents filed by electronic mail or facsimile transmission. Filings are only accepted during normal business hours.
- (4) A Rule of the District shall be effective upon adoption by affirmative vote of the District Board. After a Rule becomes effective, it may be repealed or amended only through the rulemaking procedures specified in these Rules. Notwithstanding, the District may immediately suspend the application of a Rule if the District determines that the Rule conflicts with Florida law. In the event that a Rule conflicts with Florida law and its application has not been suspended by the District, such Rule should be interpreted in the manner that best effectuates the intent of the Rule while also complying with Florida law. If the intent of the Rule absolutely cannot be effectuated while complying with Florida law, the Rule shall be automatically suspended.

Specific Authority: §§ 190.011(5), 190.011(15), Fla. Stat.

Law Implemented: §§ 190.011(5), 190.011(15), Fla. Stat.

Rule 1.1 Board of Supervisors; Officers and Voting.

- (1) Board of Supervisors. The Board of Supervisors of the District (the “Board”) shall consist of five (5) members. Members of the Board (“Supervisors”) appointed by ordinance or rule or elected by landowners must be citizens of the United States of America and residents of the State of Florida. Supervisors elected or appointed by the Board to elector seats must be citizens of the United States of America, residents of the State of Florida and of the District and registered to vote with the Supervisor of Elections of the county in which the District is located and for those elected, shall also be qualified to run by the Supervisor of Elections. The Board shall exercise the powers granted to the District under Florida law.
 - (a) Supervisors shall hold office for the term specified by Section 190.006 of the Florida Statutes. If, during the term of office, any Board member(s) vacates their office, the remaining member(s) of the Board shall fill the vacancies by appointment for the remainder of the term(s). If three or more vacancies exist at the same time, a quorum, as defined herein, shall not be required to appoint replacement Board members.
 - (b) Three (3) members of the Board shall constitute a quorum for the purposes of conducting business, exercising powers and all other purposes. A Board member shall be counted toward the quorum if physically present at the meeting, regardless of whether such Board member is prohibited from, or abstains from, participating in discussion or voting on a particular item.
 - (c) Action taken by the Board shall be upon a majority vote of the members present, unless otherwise provided in the Rules or required by law. Subject to Rule 1.3(10), a Board member participating in the Board meeting by teleconference or videoconference shall be entitled to vote and take all other action as though physically present.
 - (d) Unless otherwise provided for by an act of the Board, any one Board member may attend a mediation session on behalf of the Board. Any agreement resulting from such mediation session must be approved pursuant to subsection (1)(c) of this Rule.
- (2) Officers. At the first Board meeting held after each election where the newly elected members take office, the Board shall select a Chairperson, Vice-Chairperson, Secretary, Assistant Secretary, and Treasurer.
 - (a) The Chairperson must be a member of the Board. If the Chairperson resigns from that office or ceases to be a member of the Board, the Board shall select a Chairperson. The Chairperson serves at the pleasure of the Board. The Chairperson shall be authorized to execute resolutions and contracts on the District’s behalf. The Chairperson shall convene and conduct all meetings of the Board. In the event the Chairperson is unable

to attend a meeting, the Vice-Chairperson shall convene and conduct the meeting. The Chairperson or Vice-Chairperson may delegate the responsibility of conducting the meeting to the District's manager ("District Manager") or District Counsel, in whole or in part.

- (b) The Vice-Chairperson shall be a member of the Board and shall have such duties and responsibilities as specifically designated by the Board from time to time. The Vice-Chairperson has the authority to execute resolutions and contracts on the District's behalf in the absence of the Chairperson. If the Vice-Chairperson resigns from office or ceases to be a member of the Board, the Board shall select a Vice-Chairperson. The Vice-Chairperson serves at the pleasure of the Board.
- (c) The Secretary of the Board serves at the pleasure of the Board and need not be a member of the Board. The Secretary shall be responsible for maintaining the minutes of Board meetings and may have other duties assigned by the Board from time to time. An employee of the District Manager may serve as Secretary. The Secretary shall be bonded by a reputable and qualified bonding company in at least the amount of one million dollars (\$1,000,000), or have in place a fidelity bond, employee theft insurance policy, or a comparable product in at least the amount of one million dollars (\$1,000,000) that names the District as an additional insured.
- (d) The Treasurer need not be a member of the Board but must be a resident of the State of Florida. The Treasurer shall perform duties described in Section 190.007(2) and (3) of the Florida Statutes, as well as those assigned by the Board from time to time. The Treasurer shall serve at the pleasure of the Board. The Treasurer shall either be bonded by a reputable and qualified bonding company in at least the amount of one million dollars (\$1,000,000), or have in place a fidelity bond, employee theft insurance policy, or a comparable product in at least the amount of one million dollars (\$1,000,000) that names the District as an additional insured.
- (e) In the event that both the Chairperson and Vice-Chairperson are absent from a Board meeting and a quorum is present, the Board may designate one of its members or a member of District staff to convene and conduct the meeting. In such circumstances, any of the Board members present are authorized to execute agreements, resolutions, and other documents approved by the Board at such meeting. In the event that the Chairperson and Vice-Chairperson are both unavailable to execute a document previously approved by the Board, the Secretary or any Assistant Secretary may execute such document.

- (f) The Board may assign additional duties to District officers from time to time, which include, but are not limited to, executing documents on behalf of the District.
 - (g) The Chairperson, Vice-Chairperson, and any other person authorized by District Resolution may sign checks and warrants for the District, countersigned by the Treasurer or other persons authorized by the Board.
- (3) Committees. The Board may establish committees of the Board, either on a permanent or temporary basis, to perform specifically designated functions. Committees may include individuals who are not members of the Board. Such functions may include, but are not limited to, review of bids, proposals, and qualifications, contract negotiations, personnel matters, and budget preparation.
- (4) Record Book. The Board shall keep a permanent record book entitled "Record of Proceedings," in which shall be recorded minutes of all meetings, resolutions, proceedings, certificates, and corporate acts. The Records of Proceedings shall be located at a District office and shall be available for inspection by the public.
- (5) Meetings. For each fiscal year, the Board shall establish a schedule of regular meetings, which shall be published in a newspaper of general circulation in the county in which the District is located and filed with the local general-purpose governments within whose boundaries the District is located. All meetings of the Board and Committees serving an advisory function shall be open to the public in accord with the provisions of Chapter 286 of the Florida Statutes.
- (6) Voting Conflict of Interest. The Board shall comply with Section 112.3143 of the Florida Statutes, so as to ensure the proper disclosure of conflicts of interest on matters coming before the Board for a vote. For the purposes of this section, "voting conflict of interest" shall be governed by the Florida Constitution and Chapters 112 and 190 of the Florida Statutes, as amended from time to time. Generally, a voting conflict exists when a Board member is called upon to vote on an item which would inure to the Board member's special private gain or loss or the Board member knows would inure to the special private gain or loss of a principal by whom the Board member is retained, the parent organization or subsidiary of a corporate principal, a business associate, or a relative including only a father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law.
 - (a) When a Board member knows the member has a conflict of interest on a matter coming before the Board, the member should notify the Board's Secretary prior to participating in any discussion with the Board on the matter. The member shall publicly announce the conflict of interest at the meeting. This announcement shall appear in the minutes.

If the Board member was elected at a landowner's election or appointed to fill a vacancy of a seat last filled at a landowner's election, the Board member may vote or abstain from voting on the matter at issue. If the Board member was elected by electors residing within the District, the Board member is prohibited from voting on the matter at issue. In the event that the Board member intends to abstain or is prohibited from voting, such Board member shall not participate in the discussion on the item subject to the vote.

The Board's Secretary shall prepare a Memorandum of Voting Conflict (Form 8B) which shall then be signed by the Board member, filed with the Board's Secretary, and provided for attachment to the minutes of the meeting within fifteen (15) days of the meeting.

- (b) If a Board member inadvertently votes on a matter and later learns he or she has a conflict on the matter, the member shall immediately notify the Board's Secretary. Within fifteen (15) days of the notification, the member shall file the appropriate Memorandum of Voting Conflict, which will be attached to the minutes of the Board meeting during which the vote on the matter occurred. The Memorandum of Voting Conflict shall immediately be provided to other Board members and shall be read publicly at the next meeting held subsequent to the filing of the Memorandum of Voting Conflict. The Board member's vote is unaffected by this filing.
- (c) It is not a conflict of interest for a Board member, the District Manager, or an employee of the District to be a stockholder, officer or employee of a landowner or of an entity affiliated with a landowner.
- (d) In the event that a Board member elected at a landowner's election or appointed to fill a vacancy of a seat last filled at a landowner's election, has a continuing conflict of interest, such Board member is permitted to file a Memorandum of Voting Conflict at any time in which it shall state the nature of the continuing conflict. Only one such continuing Memorandum of Voting Conflict shall be required to be filed for each term the Board member is in office.

Specific Authority: §§ 190.011(5), 190.011(15), Fla. Stat.

Law Implemented: §§ 112.3143, 190.006, 190.007, Fla. Stat.

Rule 1.2 District Offices; Public Information and Inspection of Records; Policies; Service Contract Requirements; Financial Disclosure Coordination.

- (1) District Offices. Unless otherwise designated by the Board, the official District office shall be the District Manager's office identified by the District Manager. If the District Manager's office is not located within the county in which the District is located, the Board shall designate a local records office within such county which shall at a minimum contain, but not be limited to, the following documents:
- (a) Agenda packages for prior 24 months and next meeting;
 - (b) Official minutes of meetings, including adopted resolutions of the Board;
 - (c) Names and addresses of current Board members and District Manager, unless such addresses are protected from disclosure by law;
 - (d) Adopted engineer's reports;
 - (e) Adopted assessment methodologies/reports;
 - (f) Adopted disclosure of public financing;
 - (g) Limited Offering Memorandum for each financing undertaken by the District;
 - (h) Proceedings, certificates, bonds given by all employees, and any and all corporate acts;
 - (i) District policies and rules;
 - (j) Fiscal year end audits; and
 - (k) Adopted budget for the current fiscal year.

The District Manager shall ensure that each District records office contains the documents required by Florida law.

- (2) Public Records. District public records include all documents, papers, letters, maps, books, tapes, photographs, films, sound recordings, data processing software, or other material, regardless of the physical form, characteristics, or means of transmission, made or received in connection with the transaction of official business of the District. All District public records not otherwise restricted by law may be copied or inspected at the District Manager's office during regular business hours. Certain District records can also be inspected and copied at the District's local records office during regular business hours. All written public records requests shall be directed to the Secretary who by these rules is appointed

as the District's records custodian. Regardless of the form of the request, any Board member or staff member who receives a public records request shall immediately forward or communicate such request to the Secretary for coordination of a prompt response. The Secretary, after consulting with District Counsel as to the applicability of any exceptions under the public records laws, shall be responsible for responding to the public records request. At no time can the District be required to create records or summaries of records, or prepare opinions regarding District policies, in response to a public records request.

- (3) Service Contracts. Any contract for services, regardless of cost, shall include provisions required by law that require the contractor to comply with public records laws. The District Manager shall be responsible for initially enforcing all contract provisions related to a contractor's duty to comply with public records laws.
- (4) Fees; Copies. Copies of public records shall be made available to the requesting person at a charge of \$0.15 per page for one-sided copies and \$0.20 per page for two-sided copies if not more than 8 ½ by 14 inches. For copies of public records in excess of the sizes listed in this section and for outside duplication services, the charge shall be equal to the actual cost of reproduction. Certified copies of public records shall be made available at a charge of one dollar (\$1.00) per page. If the nature or volume of records requested requires extensive use of information technology resources or extensive clerical or supervisory assistance, the District may charge, in addition to the duplication charge, a special service charge that is based on the cost the District incurs to produce the records requested. This charge may include, but is not limited to, the cost of information technology resource, employee labor, and fees charged to the District by consultants employed in fulfilling the request. In cases where the special service charge is based in whole or in part on the costs incurred by the District due to employee labor, consultant fees, or other forms of labor, those portions of the charge shall be calculated based on the lowest labor cost of the individual(s) who is/are qualified to perform the labor, taking into account the nature or volume of the public records to be inspected or copied. The charge may include the labor costs of supervisory and/or clerical staff whose assistance is required to complete the records request, in accordance with Florida law. For purposes of this Rule, the word "extensive" shall mean that it will take more than 15 minutes to locate, review for confidential information, copy and re-file the requested material. In cases where extensive personnel time is determined by the District to be necessary to safeguard original records being inspected, the special service charge provided for in this section shall apply. If the total fees, including but not limited to special service charges, are anticipated to exceed twenty-five dollars (\$25.00), then, prior to commencing work on the request, the District will inform the person making the public records request of the estimated cost, with the understanding that the final cost may vary from that estimate. If the person making the public records request decides to proceed with the request, payment of the estimated cost is required in advance. Should the person fail to pay the estimate, the District is under no duty to produce

the requested records. After the request has been fulfilled, additional payments or credits may be due. The District is under no duty to produce records in response to future records requests if the person making the request owes the District for past unpaid duplication charges, special service charges, or other required payments or credits.

- (5) Records Retention. The Secretary of the District shall be responsible for retaining the District's records in accordance with applicable Florida law.
- (6) Policies. The Board may adopt policies related to the conduct of its business and the provision of services either by resolution or motion.
- (7) Financial Disclosure Coordination. Unless specifically designated by Board resolution otherwise, the Secretary shall serve as the Financial Disclosure Coordinator ("Coordinator") for the District as required by the Florida Commission on Ethics ("Commission"). The Coordinator shall create, maintain and update a list of the names, e-mail addresses, physical addresses, and names of the agency of, and the office or position held by, all Supervisors and other persons required by Florida law to file a statement of financial interest due to his or her affiliation with the District ("Reporting Individual"). The Coordinator shall provide this list to the Commission by February 1 of each year, which list shall be current as of December 31 of the prior year. Each Supervisor and Reporting Individual shall promptly notify the Coordinator in writing if there are any changes to such person's name, e-mail address, or physical address. Each Supervisor and Reporting Individual shall promptly notify the Commission in the manner prescribed by the Commission if there are any changes to such person's e-mail address.

Specific Authority: §§ 190.011(5), 190.011(15), Fla. Stat.

Law Implemented: §§ 112.31446(3), 112.3145(8)(a)1., 119.07, 119.0701, 190.006, Fla. Stat.

Rule 1.3 Public Meetings, Hearings, and Workshops.

- (1) Notice. Except in emergencies, or as otherwise required by statute or these Rules, at least seven (7) days, but no more than thirty (30) days public notice shall be given of any public meeting, hearing or workshop of the Board. Public notice shall be given by publication in a newspaper of general circulation in the District and in the county in which the District is located. "General circulation" means a publication that is printed and published at least once a week for the preceding year, offering at least 25% of its words in the English language, qualifies as a periodicals material for postal purposes in the county in which the District is located, is for sale to the public generally, is available to the public generally for the publication of official or other notices, and is customarily containing information of a public character or of interest or of value to the residents or owners of property in the county where published, or of interest or of value to the general public. The annual meeting notice required to be published by Section 189.015 of the Florida Statutes, shall be published in a newspaper not of limited subject matter, which is published at least five days a week, unless the only newspaper in the county is published less than five days a week. Each Notice shall state, as applicable:
 - (a) The date, time and place of the meeting, hearing or workshop;
 - (b) A brief description of the nature, subjects, and purposes of the meeting, hearing, or workshop;
 - (c) The District office address for the submission of requests for copies of the agenda, as well as a contact name and telephone number for verbal requests for copies of the agenda; and
 - (d) The following or substantially similar language: "Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (____) _____. If you are hearing or speech impaired, please contact the Florida Relay Service at 1 (800) 955-8770 or 1 (800) 955-8771, who can aid you in contacting the District Office."
 - (e) The following or substantially similar language: "A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based."

- (f) The following or substantially similar language: “The meeting [or hearing or workshop] may be continued in progress without additional notice to a time, date, and location stated on the record.”
- (2) Mistake. In the event that a meeting is held under the incorrect assumption that notice required by law and these Rules has been given, the Board at its next properly noticed meeting shall cure such defect by considering the agenda items from the prior meeting individually and anew.
- (3) Agenda. The District Manager, under the guidance of District Counsel and the Chairperson or Vice-Chairperson, shall prepare an agenda of the meeting/hearing/workshop. The agenda and any meeting materials available in an electronic format, excluding any confidential and any confidential and exempt information, shall be available to the public at least seven days before the meeting/hearing/workshop, except in an emergency. Meeting materials shall be defined as, and limited to, the agenda, meeting minutes, resolutions, and agreements of the District that District staff deems necessary for Board approval. Inclusion of additional materials for Board consideration other than those defined herein as “meeting materials” shall not convert such materials into “meeting materials.” For good cause, the agenda may be changed after it is first made available for distribution, and additional materials may be added or provided under separate cover at the meeting. The requirement of good cause shall be liberally construed to allow the District to efficiently conduct business and to avoid the expenses associated with special meetings.

The District may, but is not required to, use the following format in preparing its agenda for its regular meetings:

- Call to order
- Roll call
- Public comment
- Organizational matters
- Review of minutes
- Specific items of old business
- Specific items of new business
- Staff reports
 - (a) District Counsel
 - (b) District Engineer
 - (c) District Manager
 - 1. Financial Report
 - 2. Approval of Expenditures
- Supervisor’s requests and comments
- Public comment
- Adjournment

- (4) Minutes. The Secretary shall be responsible for preparing and keeping the minutes of each meeting of the Board. Minutes shall be corrected and approved by the Board at a subsequent meeting. The Secretary may work with other staff members in preparing draft minutes for the Board's consideration.
- (5) Special Requests. Persons wishing to receive, by mail, notices or agendas of meetings, may so advise the District Manager or Secretary at the District Office. Such persons shall furnish a mailing address in writing and shall be required to pre-pay the cost of the copying and postage.
- (6) Emergency Meetings. The Chairperson, or Vice-Chairperson if the Chairperson is unavailable, upon consultation with the District Manager and District Counsel, if available, may convene an emergency meeting of the Board without first having complied with sections (1) and (3) of this Rule, to act on emergency matters that may affect the public health, safety, or welfare. Whenever possible, the District Manager shall make reasonable efforts to provide public notice and notify all Board members of an emergency meeting twenty-four (24) hours in advance. Reasonable efforts may include telephone notification. Notice of the emergency meeting must be provided both before and after the meeting on the District's website, if it has one. Whenever an emergency meeting is called, the District Manager shall be responsible for notifying at least one newspaper of general circulation in the District. After an emergency meeting, the Board shall publish in a newspaper of general circulation in the District, the time, date and place of the emergency meeting, the reasons why an emergency meeting was necessary, and a description of the action taken. Actions taken at an emergency meeting may be ratified by the Board at a regularly noticed meeting subsequently held.
- (7) Public Comment. The Board shall set aside a reasonable amount of time at each meeting for public comment and members of the public shall be permitted to provide comment on any proposition before the Board. The portion of the meeting generally reserved for public comment shall be identified in the agenda. Policies governing public comment may be adopted by the Board in accordance with Florida law.
- (8) Budget Hearing. Notice of hearing on the annual budget(s) shall be in accord with Section 190.008 of the Florida Statutes. Once adopted in accord with Section 190.008 of the Florida Statutes, the annual budget(s) may be amended from time to time by action of the Board. Approval of invoices by the Board in excess of the funds allocated to a particular budgeted line item shall serve to amend the budgeted line item.
- (9) Public Hearings. Notice of required public hearings shall contain the information required by applicable Florida law and by these Rules applicable to meeting notices and shall be mailed and published as required by Florida law. The District Manager shall ensure that all such notices, whether mailed or published, contain the information required by Florida law and these Rules and are mailed and

published as required by Florida law. Public hearings may be held during Board meetings when the agenda includes such public hearing.

- (10) Participation by Teleconference/Videoconference. District staff may participate in Board meetings by teleconference or videoconference. Board members may also participate in Board meetings by teleconference or videoconference if in the good judgment of the Board extraordinary circumstances exist; provided however, at least three Board members must be physically present at the meeting location to establish a quorum. Such extraordinary circumstances shall be presumed when a Board member participates by teleconference or videoconference, unless a majority of the Board members physically present determines that extraordinary circumstances do not exist.
- (11) Board Authorization. The District has not adopted Robert's Rules of Order. For each agenda item, there shall be discussion permitted among the Board members during the meeting. Unless such procedure is waived by the Board, approval or disapproval of resolutions and other proposed Board actions shall be in the form of a motion by one Board member, a second by another Board member, and an affirmative vote by the majority of the Board members present. Any Board member, including the Chairperson, can make or second a motion.
- (12) Continuances. Any meeting or public hearing of the Board may be continued without re-notice or re-advertising provided that:
 - (a) The Board identifies on the record at the original meeting a reasonable need for a continuance;
 - (b) The continuance is to a specified date, time, and location publicly announced at the original meeting; and
 - (c) The public notice for the original meeting states that the meeting may be continued to a date and time and states that the date, time, and location of any continuance shall be publicly announced at the original meeting and posted at the District Office immediately following the original meeting.
- (13) Attorney-Client Sessions. An Attorney-Client Session is permitted when the District's attorneys deem it necessary to meet in private with the Board to discuss pending litigation to which the District is a party before a court or administrative agency or as may be authorized by law. The District's attorney must request such session at a public meeting. Prior to holding the Attorney-Client Session, the District must give reasonable public notice of the time and date of the session and the names of the persons anticipated to attend the session. The session must commence at an open meeting in which the Chairperson or Vice-Chairperson announces the commencement of the session, the estimated length of the session, and the names of the persons who will be attending the session. The discussion during the session is confined to settlement negotiations or strategy related to

litigation expenses or as may be authorized by law. Only the Board, the District's attorneys (including outside counsel), the District Manager, and the court reporter may attend an Attorney-Client Session. During the session, no votes may be taken and no final decisions concerning settlement can be made. Upon the conclusion of the session, the public meeting is reopened, and the Chairperson or Vice-Chairperson must announce that the session has concluded. The session must be transcribed by a court-reporter and the transcript of the session filed with the District Secretary within a reasonable time after the session. The transcript shall not be available for public inspection until after the conclusion of the litigation.

- (14) Security and Firesafety Board Discussions. Portions of a meeting which relate to or would reveal a security or firesafety system plan or portion thereof made confidential and exempt by section 119.071(3)(a), Florida Statutes, are exempt from the public meeting requirements and other requirements of section 286.011, Florida Statutes, and section 24(b), Article 1 of the State Constitution. Should the Board wish to discuss such matters, members of the public shall be required to leave the meeting room during such discussion. Any records of the Board's discussion of such matters, including recordings or minutes, shall be maintained as confidential and exempt records in accordance with Florida law.

Specific Authority: §§ 190.011(5), 190.011(15), Fla. Stat.

Law Implemented: §§ 189.069(2)(a)16, 190.006, 190.007, 190.008, 286.0105, 286.011, 286.0113, 286.0114, Fla. Stat.

Rule 1.4 Internal Controls to Prevent Fraud, Waste and Abuse

- (1) Internal Controls. The District shall establish and maintain internal controls designed to:
- (a) Prevent and detect “fraud,” “waste” and “abuse” as those terms are defined in section 11.45(1), Florida Statutes; and
 - (b) Promote and encourage compliance with applicable laws, rules contracts, grant agreements, and best practices; and
 - (c) Support economical and efficient operations; and
 - (d) Ensure reliability of financial records and reports; and
 - (e) Safeguard assets.
- (2) Adoption. The internal controls to prevent fraud, waste and abuse shall be adopted and amended by the District in the same manner as District policies.

Specific Authority: §§ 190.011(5), 190.011(15), Fla. Stat.
Law Implemented: § 218.33(3), Fla. Stat.

Rule 2.0 Rulemaking Proceedings.

- (1) Commencement of Proceedings. Proceedings held for adoption, amendment, or repeal of a District rule shall be conducted according to these Rules. Rulemaking proceedings shall be deemed to have been initiated upon publication of notice by the District. A “rule” is a District statement of general applicability that implements, interprets, or prescribes law or policy, or describes the procedure or practice requirements of the District (“Rule”). Nothing herein shall be construed as requiring the District to consider or adopt rules unless required by Chapter 190 of the Florida Statutes. Policies adopted by the District which do not consist of rates, fees, rentals or other monetary charges may be, but are not required to be, implemented through rulemaking proceedings.
- (2) Notice of Rule Development.
 - (a) Except when the intended action is the repeal of a Rule, the District shall provide notice of the development of a proposed rule by publication of a Notice of Rule Development in a newspaper of general circulation in the District before providing notice of a proposed rule as required by section (3) of this Rule. Consequently, the Notice of Rule Development shall be published at least twenty-nine (29) days prior to the public hearing on the proposed Rule. The Notice of Rule Development shall indicate the subject area to be addressed by rule development, provide a short, plain explanation of the purpose and effect of the proposed rule, cite the specific legal authority for the proposed rule, and include a statement of how a person may promptly obtain, without cost, a copy of any preliminary draft, if available.
 - (b) All rules as drafted shall be consistent with Sections 120.54(1)(g) and 120.54(2)(b) of the Florida Statutes.
- (3) Notice of Proceedings and Proposed Rules.
 - (a) Prior to the adoption, amendment, or repeal of any rule other than an emergency rule, the District shall give notice of its intended action, setting forth a short, plain explanation of the purpose and effect of the proposed action, a reference to the specific rulemaking authority pursuant to which the rule is adopted, and a reference to the section or subsection of the Florida Statutes being implemented, interpreted, or made specific. The notice shall include a summary of the District’s statement of the estimated regulatory costs, if one has been prepared, based on the factors set forth in Section 120.541(2) of the Florida Statutes, and a statement that any person who wishes to provide the District with a lower cost regulatory alternative as provided by Section 120.541(1), must do so in writing within twenty-one (21) days after publication of the notice. The notice shall additionally include a statement that any affected person may request a public hearing

by submitting a written request within twenty-one (21) days after the date of publication of the notice. Except when intended action is the repeal of a rule, the notice shall include a reference to both the date on which and the place where the Notice of Rule Development required by section (2) of this Rule appeared.

- (b) The notice shall be published in a newspaper of general circulation in the District and each county in which the District is located not less than twenty-eight (28) days prior to the intended action. The proposed rule shall be available for inspection and copying by the public at the time of the publication of notice.
 - (c) The notice shall be mailed to all persons named in the proposed rule and to all persons who, at least fourteen (14) days prior to such mailing, have made requests of the District for advance notice of its rulemaking proceedings. Any person may file a written request with the District Manager to receive notice by mail of District proceedings to adopt, amend, or repeal a rule. Such persons must furnish a mailing address and may be required to pay the cost of copying and mailing.
- (4) Rule Development Workshops. Whenever requested in writing by any affected person, the District must either conduct a rule development workshop prior to proposing rules for adoption or the Chairperson must explain in writing why a workshop is unnecessary. The District may initiate a rule development workshop but is not required to do so.
- (5) Petitions to Initiate Rulemaking. All Petitions to Initiate Rulemaking proceedings must contain the name, address, and telephone number of the petitioner, the specific action requested, the specific reason for adoption, amendment, or repeal, the date submitted, the text of the proposed rule, and the facts showing that the petitioner is regulated by the District or has a substantial interest in the rulemaking. Not later than sixty (60) calendar days following the date of filing a petition, the Board shall initiate rulemaking proceedings or deny the petition with a written statement of its reasons for the denial. If the petition is directed to an existing policy that the District has not formally adopted as a rule, the District may, in its discretion, notice and hold a public hearing on the petition to consider the comments of the public directed to the policy, its scope and application, and to consider whether the public interest is served adequately by the application of the policy on a case-by-case basis, as contrasted with its formal adoption as a rule. However, this section shall not be construed as requiring the District to adopt a rule to replace a policy.
- (6) Rulemaking Materials. After the publication of the notice referenced in section (3) of this Rule, the Board shall make available for public inspection and shall provide, upon request and payment of the cost of copies, the following materials:

- (a) The text of the proposed rule, or any amendment or repeal of any existing rules;
 - (b) A detailed written statement of the facts and circumstances justifying the proposed rule;
 - (c) A copy of the statement of estimated regulatory costs if required by Section 120.541 of the Florida Statutes; and
 - (d) The published notice.
- (7) Hearing. The District may, or, upon the written request of any affected person received within twenty-one (21) days after the date of publication of the notice described in section (3) of this Rule, shall, provide a public hearing for the presentation of evidence, argument, and oral statements, within the reasonable conditions and limitations imposed by the District to avoid duplication, irrelevant comments, unnecessary delay, or disruption of the proceedings. The District shall publish notice of the public hearing in a newspaper of general circulation within the District either in the text of the notice described in section (3) of this Rule or in a separate publication at least seven (7) days before the scheduled public hearing. The notice shall specify the date, time, and location of the public hearing, and the name, address, and telephone number of the District contact person who can provide information about the public hearing. Written statements may be submitted by any person prior to or at the public hearing. All timely submitted written statements shall be considered by the District and made part of the rulemaking record.
- (8) Emergency Rule Adoption. The Board may adopt an emergency rule if it finds that immediate danger to the public health, safety, or welfare exists which requires immediate action. Prior to the adoption of an emergency rule, the District Manager shall make reasonable efforts to notify a newspaper of general circulation in the District. Notice of emergency rules shall be published as soon as possible in a newspaper of general circulation in the District. The District may use any procedure which is fair under the circumstances in the adoption of an emergency rule as long as it protects the public interest as determined by the District and otherwise complies with these provisions.
- (9) Negotiated Rulemaking. The District may use negotiated rulemaking in developing and adopting rules pursuant to Section 120.54(2)(d) of the Florida Statutes, except that any notices required under Section 120.54(2)(d) of the Florida Statutes, may be published in a newspaper of general circulation in the county in which the District is located.
- (10) Rulemaking Record. In all rulemaking proceedings, the District shall compile and maintain a rulemaking record. The record shall include, if applicable:

- (a) The texts of the proposed rule and the adopted rule;
- (b) All notices given for a proposed rule;
- (c) Any statement of estimated regulatory costs for the rule;
- (d) A written summary of hearings, if any, on the proposed rule;
- (e) All written comments received by the District and responses to those written comments; and
- (f) All notices and findings pertaining to an emergency rule.

(11) Petitions to Challenge Existing Rules.

- (a) Any person substantially affected by a rule may seek an administrative determination of the invalidity of the rule on the ground that the rule is an invalid exercise of the District's authority.
- (b) The petition seeking an administrative determination must state with particularity the provisions alleged to be invalid with sufficient explanation of the facts or grounds for the alleged invalidity and facts sufficient to show that the person challenging a rule is substantially affected by it.
- (c) The petition shall be filed with the District. Within 10 days after receiving the petition, the Chairperson shall, if the petition complies with the requirements of subsection (b) of this section, designate any member of the Board (including the Chairperson), District Manager, District Counsel, or other person as a hearing officer who shall conduct a hearing within 30 days thereafter, unless the petition is withdrawn or a continuance is granted by agreement of the parties. The failure of the District to follow the applicable rulemaking procedures or requirements in this Rule shall be presumed to be material; however, the District may rebut this presumption by showing that the substantial interests of the petitioner and the fairness of the proceedings have not been impaired.
- (d) Within 30 days after the hearing, the hearing officer shall render a decision and state the reasons therefor in writing.
- (e) Hearings held under this section shall be de novo in nature. The petitioner has a burden of proving by a preponderance of the evidence that the existing rule is an invalid exercise of District authority as to the objections raised. The hearing officer may:
 - (i) Administer oaths and affirmations;

- (ii) Rule upon offers of proof and receive relevant evidence;
 - (iii) Regulate the course of the hearing, including any pre-hearing matters;
 - (iv) Enter orders; and
 - (v) Make or receive offers of settlement, stipulation, and adjustment.
 - (f) The petitioner and the District shall be adverse parties. Other substantially affected persons may join the proceedings as intervenors on appropriate terms which shall not unduly delay the proceedings.
- (12) Variances and Waivers. A “variance” means a decision by the District to grant a modification to all or part of the literal requirements of a rule to a person who is subject to the rule. A “waiver” means a decision by the District not to apply all or part of a rule to a person who is subject to the rule. Variances and waivers from District rules may be granted subject to the following:
- (a) Variances and waivers shall be granted when the person subject to the rule demonstrates that the purpose of the underlying statute will be or has been achieved by other means by the person, and when application of the rule would create a substantial hardship or would violate principles of fairness. For purposes of this section, "substantial hardship" means a demonstrated economic, technological, legal, or other type of hardship to the person requesting the variance or waiver. For purposes of this section, "principles of fairness" are violated when the literal application of a rule affects a particular person in a manner significantly different from the way it affects other similarly situated persons who are subject to the rule.
 - (b) A person who is subject to regulation by a District Rule may file a petition with the District, requesting a variance or waiver from the District’s Rule. Each petition shall specify:
 - (i) The rule from which a variance or waiver is requested;
 - (ii) The type of action requested;
 - (iii) The specific facts that would justify a waiver or variance for the petitioner; and
 - (iv) The reason why the variance or the waiver requested would serve the purposes of the underlying statute.
 - (c) The District shall review the petition and may request only that information needed to clarify the petition or to answer new questions

raised by or directly related to the petition. If the petitioner asserts that any request for additional information is not authorized by law or by Rule of the District, the District shall proceed, at the petitioner's written request, to process the petition.

- (d) The Board shall grant or deny a petition for variance or waiver and shall announce such disposition at a publicly held meeting of the Board, within ninety (90) days after receipt of the original petition, the last item of timely requested additional material, or the petitioner's written request to finish processing the petition. The District's statement granting or denying the petition shall contain a statement of the relevant facts and reasons supporting the District's action.

- (13) Rates, Fees, Rentals and Other Charges. All rates, fees, rentals, or other charges shall be subject to rulemaking proceedings. Policies adopted by the District which do not consist of rates, fees, rentals or other charges may be, but are not required to be, implemented through rulemaking proceedings.

Specific Authority: §§ 190.011(5), 190.011(15), 190.035, Fla. Stat.

Law Implemented: §§ 190.011(5), 190.035(2), Fla. Stat.

Rule 3.0 Competitive Purchase.

- (1) Purpose and Scope. In order to comply with Sections 190.033(1) through (3), 287.055 and 287.017 of the Florida Statutes, the following provisions shall apply to the purchase of Professional Services, insurance, construction contracts, design-build services, goods, supplies, and materials, Contractual Services, and maintenance services.
- (2) Board Authorization. Except in cases of an Emergency Purchase, a competitive purchase governed by these Rules shall only be undertaken after authorization by the Board.
- (3) Definitions.
 - (a) “Competitive Solicitation” means a formal, advertised procurement process, other than an Invitation to Bid, Request for Proposals, or Invitation to Negotiate, approved by the Board to purchase commodities and/or services which affords vendors fair treatment in the competition for award of a District purchase contract.
 - (b) “Continuing Contract” means a contract for Professional Services entered into in accordance with Section 287.055 of the Florida Statutes, between the District and a firm, whereby the firm provides Professional Services to the District for projects in which the costs do not exceed two million dollars (\$2,000,000), for a study activity when the fee for such Professional Services to the District does not exceed two hundred thousand dollars (\$200,000), or for work of a specified nature as outlined in the contract with the District, with no time limitation except that the contract must provide a termination clause (for example, a contract for general District engineering services). Firms providing Professional Services under Continuing Contracts shall not be required to bid against one another.
 - (c) “Contractual Service” means the rendering by a contractor of its time and effort rather than the furnishing of specific commodities. The term applies only to those services rendered by individuals and firms who are independent contractors. Contractual Services do not include auditing services, Maintenance Services, or Professional Services as defined in Section 287.055(2)(a) of the Florida Statutes, and these Rules. Contractual Services also do not include any contract for the furnishing of labor or materials for the construction, renovation, repair, modification, or demolition of any facility, building, portion of building, utility, park, parking lot, or structure or other improvement to real property entered into pursuant to Chapter 255 of the Florida Statutes, and Rules 3.5 or 3.6.

- (d) “Design-Build Contract” means a single contract with a Design-Build Firm for the design and construction of a public construction project.
- (e) “Design-Build Firm” means a partnership, corporation or other legal entity that:
 - (i) Is certified under Section 489.119 of the Florida Statutes, to engage in contracting through a certified or registered general contractor or a certified or registered building contractor as the qualifying agent; or
 - (ii) Is certified under Section 471.023 of the Florida Statutes, to practice or to offer to practice engineering; certified under Section 481.219 of the Florida Statutes, to practice or to offer to practice architecture; or certified under Section 481.319 of the Florida Statutes, to practice or to offer to practice landscape architecture.
- (f) “Design Criteria Package” means concise, performance-oriented drawings or specifications for a public construction project. The purpose of the Design Criteria Package is to furnish sufficient information to permit Design-Build Firms to prepare a bid or a response to the District’s Request for Proposals, or to permit the District to enter into a negotiated Design-Build Contract. The Design Criteria Package must specify performance-based criteria for the public construction project, including the legal description of the site, survey information concerning the site, interior space requirements, material quality standards, schematic layouts and conceptual design criteria of the project, cost or budget estimates, design and construction schedules, site development requirements, provisions for utilities, stormwater retention and disposal, and parking requirements applicable to the project. Design Criteria Packages shall require firms to submit information regarding the qualifications, availability, and past work of the firms, including the partners and members thereof.
- (g) “Design Criteria Professional” means a firm who holds a current certificate of registration under Chapter 481 of the Florida Statutes, to practice architecture or landscape architecture, or a firm who holds a current certificate as a registered engineer under Chapter 471 of the Florida Statutes, to practice engineering, and who is employed by or under contract to the District to provide professional architect services, landscape architect services, or engineering services in connection with the preparation of the Design Criteria Package.
- (h) “Emergency Purchase” means a purchase necessitated by a sudden unexpected turn of events (for example, acts of God, riot, fires, floods, hurricanes, accidents, or any circumstances or cause beyond the control of the Board in the normal conduct of its business), where the Board finds

that the delay incident to competitive purchase would be detrimental to the interests of the District. This includes, but is not limited to, instances where the time to competitively award the project will jeopardize the funding for the project, will materially increase the cost of the project, or will create an undue hardship on the public health, safety, or welfare.

- (i) “Invitation to Bid” is a written solicitation for sealed bids with the title, date, and hour of the public bid opening designated specifically and defining the commodity or service involved. It includes printed instructions prescribing conditions for bidding, qualification, evaluation criteria, and provides for a manual signature of an authorized representative. It may include one or more bid alternates.
- (j) “Invitation to Negotiate” means a written solicitation for competitive sealed replies to select one or more vendors with which to commence negotiations for the procurement of commodities or services.
- (k) “Negotiate” means to conduct legitimate, arm’s length discussions and conferences to reach an agreement on a term or price.
- (l) “Professional Services” means those services within the scope of the practice of architecture, professional engineering, landscape architecture, or registered surveying and mapping, as defined by the laws of Florida, or those services performed by any architect, professional engineer, landscape architect, or registered surveyor and mapper, in connection with the firm's or individual's professional employment or practice.
- (m) “Proposal (or Reply or Response) Most Advantageous to the District” means, as determined in the sole discretion of the Board, the proposal, reply, or response that is:
 - (i) Submitted by a person or firm capable and qualified in all respects to perform fully the contract requirements, who has the integrity and reliability to assure good faith performance;
 - (ii) The most responsive to the Request for Proposals, Invitation to Negotiate, or Competitive Solicitation as determined by the Board; and
 - (iii) For a cost to the District deemed by the Board to be reasonable.
- (n) “Purchase” means acquisition by sale, rent, lease, lease/purchase, or installment sale. It does not include transfer, sale, or exchange of goods, supplies, or materials between the District and any federal, state, regional or local governmental entity or political subdivision of the State of Florida.

- (o) “Request for Proposals” or “RFP” is a written solicitation for sealed proposals with the title, date, and hour of the public opening designated and requiring the manual signature of an authorized representative. It may provide general information, applicable laws and rules, statement of work, functional or general specifications, qualifications, proposal instructions, work detail analysis, and evaluation criteria as necessary.
- (p) “Responsive and Responsible Bidder” means an entity or individual that has submitted a bid that conforms in all material respects to the Invitation to Bid and has the capability in all respects to fully perform the contract requirements and the integrity and reliability that will assure good faith performance. “Responsive and Responsible Vendor” means an entity or individual that has submitted a proposal, reply, or response that conforms in all material respects to the Request for Proposals, Invitation to Negotiate, or Competitive Solicitation and has the capability in all respects to fully perform the contract requirements and the integrity and reliability that will assure good faith performance. In determining whether an entity or individual is a Responsive and Responsible Bidder (or Vendor), the District may consider, in addition to factors described in the Invitation to Bid, Request for Proposals, Invitation to Negotiate, or Competitive Solicitation, the following:
 - (i) The ability and adequacy of the professional personnel employed by the entity/individual;
 - (ii) The past performance of the entity/individual for the District and in other professional employment;
 - (iii) The willingness of the entity/individual to meet time and budget requirements;
 - (iv) The geographic location of the entity’s/individual’s headquarters or office in relation to the project;
 - (v) The recent, current, and projected workloads of the entity/individual;
 - (vi) The volume of work previously awarded to the entity/individual;
 - (vii) Whether the cost components of the bid or proposal are appropriately balanced; and
 - (viii) Whether the entity/individual is a certified minority business enterprise.

- (q) “Responsive Bid,” “Responsive Proposal,” “Responsive Reply,” and “Responsive Response” all mean a bid, proposal, reply, or response which conforms in all material respects to the specifications and conditions in the Invitation to Bid, Request for Proposals, Invitations to Negotiate, or Competitive Solicitation document and these Rules, and the cost components of which, if any, are appropriately balanced. A bid, proposal, reply or response is not responsive if the person or firm submitting it fails to meet any material requirement relating to the qualifications, financial stability, or licensing of the bidder.

Specific Authority: §§ 190.011(5), 190.011(15), Fla. Stat.

Law Implemented: §§ 190.033, 255.20, 287.055, Fla. Stat.

Rule 3.1 Procedure Under the Consultants' Competitive Negotiations Act.

- (1) Scope. The following procedures are adopted for the selection of firms or individuals to provide Professional Services exceeding the thresholds herein described, for the negotiation of such contracts, and to provide for protest of actions of the Board under this Rule. As used in this Rule, “Project” means that fixed capital outlay study or planning activity when basic construction cost is estimated by the District to exceed the threshold amount provided in Section 287.017 of the Florida Statutes, for CATEGORY FIVE, or for a planning study activity when the fee for Professional Services is estimated by the District to exceed the threshold amount provided in Section 287.017 for CATEGORY TWO, as such categories may be amended or adjusted from time to time.
- (2) Qualifying Procedures. In order to be eligible to provide Professional Services to the District, a consultant must, at the time of receipt of the firm’s qualification submittal:
 - (a) Hold all required applicable state professional licenses in good standing;
 - (b) Hold all required applicable federal licenses in good standing, if any;
 - (c) Hold a current and active Florida corporate charter or be authorized to do business in the State of Florida in accordance with Chapter 607 of the Florida Statutes, if the consultant is a corporation; and
 - (d) Meet any qualification requirements set forth in the District’s Request for Qualifications.

Evidence of compliance with this Rule may be submitted with the qualifications, if requested by the District. In addition, evidence of compliance must be submitted any time requested by the District.

- (3) Public Announcement. Except in cases of valid public emergencies as certified by the Board, the District shall announce each occasion when Professional Services are required for a Project or a Continuing Contract by publishing a notice providing a general description of the Project, or the nature of the Continuing Contract, and the method for interested consultants to apply for consideration. The notice shall appear in at least one (1) newspaper of general circulation in the District and in such other places as the District deems appropriate. The notice must allow at least fourteen (14) days for submittal of qualifications from the date of publication. The District may maintain lists of consultants interested in receiving such notices. These consultants are encouraged to submit annually statements of qualifications and performance data. The District shall make reasonable efforts to provide copies of any notices to such consultants, but the failure to do so shall not give such consultants any bid protest or other rights or otherwise disqualify any otherwise valid procurement process. The Board has the

right to reject any and all qualifications, and such reservation shall be included in the published notice. Consultants not receiving a contract award shall not be entitled to recover from the District any costs of qualification package preparation or submittal.

(4) Competitive Selection.

- (a) The Board shall review and evaluate the data submitted in response to the notice described in section (3) of this Rule regarding qualifications and performance ability, as well as any statements of qualifications on file. The Board shall conduct discussions with, and may require public presentation by consultants regarding their qualifications, approach to the Project, and ability to furnish the required services. The Board shall then select and list the consultants, in order of preference, deemed to be the most highly capable and qualified to perform the required Professional Services, after considering these and other appropriate criteria:
 - (i) The ability and adequacy of the professional personnel employed by each consultant;
 - (ii) Whether a consultant is a certified minority business enterprise;
 - (iii) Each consultant's past performance;
 - (iv) The willingness of each consultant to meet time and budget requirements;
 - (v) The geographic location of each consultant's headquarters, office and personnel in relation to the project;
 - (vi) The recent, current, and projected workloads of each consultant; and
 - (vii) The volume of work previously awarded to each consultant by the District.
- (b) Nothing in these Rules shall prevent the District from evaluating and eventually selecting a consultant if less than three (3) Responsive qualification packages, including packages indicating a desire not to provide Professional Services on a given Project, are received.
- (c) If the selection process is administered by any person or committee other than the full Board, the selection made will be presented to the full Board with a recommendation that competitive negotiations be instituted with the selected firms in order of preference listed.

- (d) Notice of the rankings adopted by the Board, including the rejection of some or all qualification packages, shall be provided in writing to all consultants by United States Mail, hand delivery, facsimile, or overnight delivery service. The notice shall include the following statement: "Failure to file a protest within the time prescribed in Rule 3.11 of the Rules of the District shall constitute a waiver of proceedings under those Rules," or wording to that effect. Protests of the District's ranking decisions under this Rule shall be in accordance with the procedures set forth in Rule 3.11.

(5) Competitive Negotiation.

- (a) After the Board has authorized the beginning of competitive negotiations, the District may begin such negotiations with the firm listed as most qualified to perform the required Professional Services at a rate or amount of compensation which the Board determines is fair, competitive, and reasonable.
- (b) In negotiating a lump-sum or cost-plus-a-fixed-fee professional contract for more than the threshold amount provided in Section 287.017 of the Florida Statutes, for CATEGORY FOUR, the firm receiving the award shall be required to execute a truth-in-negotiation certificate stating that "wage rates and other factual unit costs supporting the compensation are accurate, complete and current at the time of contracting." In addition, any professional service contract under which such a certificate is required, shall contain a provision that "the original contract price and any additions thereto, shall be adjusted to exclude any significant sums by which the Board determines the contract price was increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs."
- (c) Should the District be unable to negotiate a satisfactory agreement with the firm determined to be the most qualified at a price deemed by the District to be fair, competitive, and reasonable, then negotiations with that firm shall be terminated and the District shall immediately begin negotiations with the second most qualified firm. If a satisfactory agreement with the second firm cannot be reached, those negotiations shall be terminated and negotiations with the third most qualified firm shall be undertaken.
- (d) Should the District be unable to negotiate a satisfactory agreement with one of the top three (3) ranked consultants, additional firms shall be selected by the District, in order of their competence and qualifications. Negotiations shall continue, beginning with the first-named firm on the list, until an agreement is reached or the list of firms is exhausted.

- (6) Contracts; Public Records. In accordance with Florida law, each contract entered into pursuant to this Rule shall include provisions required by law that require the contractor to comply with public records laws.
- (7) Continuing Contract. Nothing in this Rule shall prohibit a Continuing Contract between a consultant and the District.
- (8) Emergency Purchase. The District may make an Emergency Purchase without complying with these Rules. The fact that an Emergency Purchase has occurred or is necessary shall be noted in the minutes of the next Board meeting.

Specific Authority: §§ 190.011(5), 190.011(15), Fla. Stat.

Law Implemented: §§ 119.0701, 190.011(3), 190.033, 287.055, Fla. Stat.

Rule 3.2 Procedure Regarding Auditor Selection.

In order to comply with the requirements of Section 218.391 of the Florida Statutes, the following procedures are outlined for selection of firms or individuals to provide Auditing Services and for the negotiation of such contracts. For audits required under Chapter 190 of the Florida Statutes but not meeting the thresholds of Chapter 218 of the Florida Statutes, the District need not follow these procedures but may proceed with the selection of a firm or individual to provide Auditing Services and for the negotiation of such contracts in the manner the Board determines is in the best interests of the District.

(1) Definitions.

- (a) "Auditing Services" means those services within the scope of the practice of a certified public accounting firm licensed under Chapter 473 of the Florida Statutes, and qualified to conduct audits in accordance with government auditing standards as adopted by the Florida Board of Accountancy.
- (b) "Committee" means the auditor selection committee appointed by the Board as described in section (2) of this Rule.

(2) Establishment of Auditor Selection Committee. Prior to a public announcement under section (4) of this Rule that Auditing Services are required, the Board shall establish an auditor selection committee ("Committee"), the primary purpose of which is to assist the Board in selecting an auditor to conduct the annual financial audit required by Section 218.39 of the Florida Statutes. The Committee shall include at least three individuals, at least one of which must also be a member of the Board. The establishment and selection of the Committee must be conducted at a publicly noticed and held meeting of the Board. The Chairperson of the Committee must be a member of the Board. An employee, a chief executive officer, or a chief financial officer of the District may not serve as a member of the Committee; provided however such individual may serve the Committee in an advisory capacity.

(3) Establishment of Minimum Qualifications and Evaluation Criteria. Prior to a public announcement under section (4) of this Rule that Auditing Services are required, the Committee shall meet at a publicly noticed meeting to establish minimum qualifications and factors to use for the evaluation of Auditing Services to be provided by a certified public accounting firm licensed under Chapter 473 of the Florida Statutes, and qualified to conduct audits in accordance with government auditing standards as adopted by the Florida Board of Accountancy.

- (a) Minimum Qualifications. In order to be eligible to submit a proposal, a firm must, at all relevant times including the time of receipt of the proposal by the District:

- (i) Hold all required applicable state professional licenses in good standing;
- (ii) Hold all required applicable federal licenses in good standing, if any;
- (iii) Hold a current and active Florida corporate charter or be authorized to do business in the State of Florida in accordance with Chapter 607 of the Florida Statutes, if the proposer is a corporation; and
- (iv) Meet any pre-qualification requirements established by the Committee and set forth in the RFP or other specifications.

If requested in the RFP or other specifications, evidence of compliance with the minimum qualifications as established by the Committee must be submitted with the proposal.

- (b) Evaluation Criteria. The factors established for the evaluation of Auditing Services by the Committee shall include, but are not limited to:
 - (i) Ability of personnel;
 - (ii) Experience;
 - (iii) Ability to furnish the required services; and
 - (iv) Such other factors as may be determined by the Committee to be applicable to its particular requirements.

The Committee may also choose to consider compensation as a factor. If the Committee establishes compensation as one of the factors, compensation shall not be the sole or predominant factor used to evaluate proposals.

- (4) Public Announcement. After identifying the factors to be used in evaluating the proposals for Auditing Services as set forth in section (3) of this Rule, the Committee shall publicly announce the opportunity to provide Auditing Services. Such public announcement shall include a brief description of the audit and how interested firms can apply for consideration and obtain the RFP. The notice shall appear in at least one (1) newspaper of general circulation in the District and the county in which the District is located. The public announcement shall allow for at least seven (7) days for the submission of proposals.
- (5) Request for Proposals. The Committee shall provide interested firms with a Request for Proposals ("RFP"). The RFP shall provide information on how proposals are to be evaluated and such other information the Committee

determines is necessary for the firm to prepare a proposal. The RFP shall state the time and place for submitting proposals.

- (6) Committee's Evaluation of Proposals and Recommendation. The Committee shall meet at a publicly held meeting that is publicly noticed for a reasonable time in advance of the meeting to evaluate all qualified proposals and may, as part of the evaluation, require that each interested firm provide a public presentation where the Committee may conduct discussions with the firm, and where the firm may present information, regarding the firm's qualifications. At the public meeting, the Committee shall rank and recommend in order of preference no fewer than three firms deemed to be the most highly qualified to perform the required services after considering the factors established pursuant to subsection (3)(b) of this Rule. If fewer than three firms respond to the RFP or if no firms respond to the RFP, the Committee shall recommend such firm as it deems to be the most highly qualified. Notwithstanding the foregoing, the Committee may recommend that any and all proposals be rejected.
- (7) Board Selection of Auditor.
 - (a) Where compensation was not selected as a factor used in evaluating the proposals, the Board shall negotiate with the firm ranked first and inquire of that firm as to the basis of compensation. If the Board is unable to negotiate a satisfactory agreement with the first ranked firm at a price deemed by the Board to be fair, competitive, and reasonable, then negotiations with that firm shall be terminated and the Board shall immediately begin negotiations with the second ranked firm. If a satisfactory agreement with the second ranked firm cannot be reached, those negotiations shall be terminated and negotiations with the third ranked firm shall be undertaken. The Board may reopen formal negotiations with any one of the three top-ranked firms, but it may not negotiate with more than one firm at a time. If the Board is unable to negotiate a satisfactory agreement with any of the selected firms, the Committee shall recommend additional firms in order of the firms' respective competence and qualifications. Negotiations shall continue, beginning with the first-named firm on the list, until an agreement is reached or the list of firms is exhausted.
 - (b) Where compensation was selected as a factor used in evaluating the proposals, the Board shall select the highest-ranked qualified firm or document in its public records the reason for not selecting the highest-ranked qualified firm.
 - (c) In negotiations with firms under this Rule, the Board may allow the District Manager, District Counsel, or other designee to conduct negotiations on its behalf.

- (d) Notwithstanding the foregoing, the Board may reject any or all proposals. The Board shall not consider any proposal, or enter into any contract for Auditing Services, unless the proposed agreed-upon compensation is reasonable to satisfy the requirements of Section 218.39 of the Florida Statutes, and the needs of the District.
- (8) Contract. Any agreement reached under this Rule shall be evidenced by a written contract, which may take the form of an engagement letter signed and executed by both parties. The written contract shall include all provisions and conditions of the procurement of such services and shall include, at a minimum, the following:
 - (a) A provision specifying the services to be provided and fees or other compensation for such services;
 - (b) A provision requiring that invoices for fees or other compensation be submitted in sufficient detail to demonstrate compliance with the terms of the contract;
 - (c) A provision setting forth deadlines for the auditor to submit a preliminary draft audit report to the District for review and to submit a final audit report no later than June 30 of the fiscal year that follows the fiscal year for which the audit is being conducted;
 - (d) A provision specifying the contract period, including renewals, and conditions under which the contract may be terminated or renewed. The maximum contract period including renewals shall be five (5) years. A renewal may be done without the use of the auditor selection procedures provided in this Rule but must be in writing.
 - (e) Provisions required by law that require the auditor to comply with public records laws.
- (9) Notice of Award. Once a negotiated agreement with a firm or individual is reached, or the Board authorizes the execution of an agreement with a firm where compensation was a factor in the evaluation of proposals, notice of the intent to award, including the rejection of some or all proposals, shall be provided in writing to all proposers by United States Mail, hand delivery, facsimile, or overnight delivery service. The notice shall include the following statement: "Failure to file a protest within the time prescribed in Rule 3.11 of the Rules of the District shall constitute a waiver of proceedings under those Rules," or wording to that effect. Protests regarding the award of contracts under this Rule shall be as provided for in Rule 3.11. No proposer shall be entitled to recover any costs of proposal preparation or submittal from the District.

Specific Authority: §§ 190.011(5), 190.011(15), Fla. Stat.
Law Implemented: §§ 119.0701, 218.33, 218.391, Fla. Stat.

Rule 3.3 Purchase of Insurance.

- (1) Scope. The purchases of life, health, accident, hospitalization, legal expense, or annuity insurance, or all of any kinds of such insurance for the officers and employees of the District, and for health, accident, hospitalization, and legal expenses upon a group insurance plan by the District, shall be governed by this Rule. This Rule does not apply to the purchase of any other type of insurance by the District, including but not limited to liability insurance, property insurance, and directors and officers insurance. Nothing in this Rule shall require the District to purchase insurance.
- (2) Procedure. For a purchase of insurance within the scope of these Rules, the following procedure shall be followed:
 - (a) The Board shall cause to be prepared a Notice of Invitation to Bid.
 - (b) Notice of the Invitation to Bid shall be advertised at least once in a newspaper of general circulation within the District. The notice shall allow at least fourteen (14) days for submittal of bids.
 - (c) The District may maintain a list of persons interested in receiving notices of Invitations to Bid. The District shall make reasonable efforts to provide copies of any notices to such persons, but the failure to do so shall not give such consultants any bid protest or other rights or otherwise disqualify any otherwise valid procurement process.
 - (d) Bids shall be opened at the time and place noted in the Invitation to Bid.
 - (e) If only one (1) response to an Invitation is received, the District may proceed with the purchase. If no response to an Invitation to Bid is received, the District may take whatever steps are reasonably necessary in order to proceed with the purchase.
 - (f) The Board has the right to reject any and all bids and such reservations shall be included in all solicitations and advertisements.
 - (g) Simultaneously with the review of the submitted bids, the District may undertake negotiations with those companies that have submitted reasonable and timely bids and, in the opinion of the District, are fully qualified and capable of meeting all services and requirements. Bid responses shall be evaluated in accordance with the specifications and criteria contained in the Invitation to Bid; in addition, the total cost to the District, the cost, if any, to the District officers, employees, or their dependents, the geographic location of the company's headquarters and offices in relation to the District, and the ability of the company to guarantee premium stability may be considered. A contract to purchase

insurance shall be awarded to that company whose response to the Invitation to Bid best meets the overall needs of the District, its officers, employees, and/or dependents.

- (h) Notice of the intent to award, including rejection of some or all bids, shall be provided in writing to all bidders by United States Mail, by hand delivery, or by overnight delivery service. The notice shall include the following statement: "Failure to file a protest within the time prescribed in Rule 3.11 of the Rules of the District shall constitute a waiver of proceedings under those Rules," or wording to that effect. Protests of the District's procurement of insurance under this Rule shall be in accordance with the procedures set forth in Rule 3.11.

Specific Authority: §§ 190.011(5), 190.011(15), Fla. Stat.

Law Implemented: § 112.08, Fla. Stat.

Rule 3.4 Pre-qualification

- (1) Scope. In its discretion, the District may undertake a pre-qualification process in accordance with this Rule for vendors to provide construction services, goods, supplies, and materials, Contractual Services, and maintenance services.
- (2) Procedure. When the District seeks to pre-qualify vendors, the following procedures shall apply:
 - (a) The Board shall cause to be prepared a Request for Qualifications.
 - (b) For construction services exceeding the thresholds described in Section 255.20 of the Florida Statutes, the Board must advertise the proposed pre-qualification criteria and procedures and allow at least seven (7) days notice of the public hearing for comments on such pre-qualification criteria and procedures. At such public hearing, potential vendors may object to such pre-qualification criteria and procedures. Following such public hearing, the Board shall formally adopt pre-qualification criteria and procedures prior to the advertisement of the Request for Qualifications for construction services.
 - (c) The Request for Qualifications shall be advertised at least once in a newspaper of general circulation within the District and within the county in which the District is located. The notice shall allow at least seven (7) days for submittal of qualifications for goods, supplies and materials, Contractual Services, maintenance services, and construction services under two hundred fifty thousand dollars (\$250,000). The notice shall allow at least twenty-one (21) days for submittal of qualifications for construction services estimated to cost over two hundred fifty thousand dollars (\$250,000) and thirty (30) days for construction services estimated to cost over five hundred thousand dollars (\$500,000).
 - (d) The District may maintain lists of persons interested in receiving notices of Requests for Qualifications. The District shall make a good faith effort to provide written notice, by electronic mail, United States Mail, hand delivery, or facsimile, to persons who provide their name and address to the District Manager for inclusion on the list. However, failure of a person to receive the notice shall not invalidate any pre-qualification determination or contract awarded in accordance with these Rules and shall not be a basis for a protest of any pre-qualification determination or contract award.
 - (e) If the District has pre-qualified vendors for a particular category of purchase, at the option of the District, only those persons who have been pre-qualified will be eligible to submit bids, proposals, replies or

responses in response to the applicable Invitation to Bid, Request for Proposals, Invitation to Negotiate, or Competitive Solicitation.

- (f) In order to be eligible to submit qualifications, a firm or individual must, at the time of receipt of the qualifications:
 - (i) Hold all required applicable state professional licenses in good standing;
 - (ii) Hold all required applicable federal licenses in good standing, if any;
 - (iii) Hold a current and active Florida corporate charter or be authorized to do business in the State of Florida in accordance with Chapter 607 of the Florida Statutes, if the vendor is a corporation; and
 - (iv) Meet any special pre-qualification requirements set forth in the Request for Qualifications.

Evidence of compliance with these Rules must be submitted with the qualifications if required by the District. Failure to submit evidence of compliance when required may be grounds for rejection of the qualifications.

- (g) Qualifications shall be presented to the Board, or a committee appointed by the Board, for evaluation in accordance with the Request for Qualifications and this Rule. Minor variations in the qualifications may be waived by the Board. A variation is minor if waiver of the variation does not create a competitive advantage or disadvantage of a material nature.
- (h) All vendors determined by the District to meet the pre-qualification requirements shall be pre-qualified. To assure full understanding of the responsiveness to the requirements contained in a Request for Qualifications, discussions may be conducted with qualified vendors. Vendors shall be accorded fair treatment prior to the submittal date with respect to any opportunity for discussion and revision of qualifications. For construction services, any contractor pre-qualified and considered eligible by the Department of Transportation to bid to perform the type of work the project entails shall be presumed to be qualified to perform the project.
- (i) The Board shall have the right to reject all qualifications if there are not enough to be competitive or if rejection is determined to be in the best interest of the District. No vendor shall be entitled to recover any costs of qualification preparation or submittal from the District.

(j) Notice of intent to pre-qualify, including rejection of some or all qualifications, shall be provided in writing to all vendors by United States Mail, electronic mail, hand delivery, facsimile, or overnight delivery service. The notice shall include the following statement: "Failure to file a protest within the time prescribed in Rule 3.11 of the Rules of the District shall constitute a waiver of proceedings under those Rules," or wording to that effect. Protests of the District's pre-qualification decisions under this Rule shall be in accordance with the procedures set forth in Rule 3.11; provided however, protests related to the pre-qualification criteria and procedures for construction services shall be resolved in accordance with section (2)(b) of this Rule and Section 255.20(1)(b) of the Florida Statutes.

(3) Suspension, Revocation, or Denial of Qualification

(a) The District, for good cause, may deny, suspend, or revoke a prequalified vendor's pre-qualified status. A suspension, revocation, or denial for good cause shall prohibit the vendor from bidding on any District construction contract for which qualification is required, shall constitute a determination of non-responsibility to bid on any other District construction or maintenance contract, and shall prohibit the vendor from acting as a material supplier or subcontractor on any District contract or project during the period of suspension, revocation, or denial. Good cause shall include the following:

- i. One of the circumstances specified under Section 337.16(2), Fla. Stat., has occurred.
- ii. Affiliated contractors submitted more than one proposal for the same work. In this event the pre-qualified status of all of the affiliated bidders will be revoked, suspended, or denied. All bids of affiliated bidders will be rejected.
- iii. The vendor made or submitted false, deceptive, or fraudulent statements, certifications, or materials in any claim for payment or any information required by any District contract.
- iv. The vendor or its affiliate defaulted on any contract or a contract surety assumed control of financial responsibility for any contract of the vendor.
- v. The vendor's qualification to bid is suspended, revoked, or denied by any other public or semi-public entity, or the vendor has been the subject of a civil enforcement proceeding or settlement involving a public or semi-public entity.
- vi. The vendor failed to comply with contract or warranty requirements or failed to follow District direction in the performance of a contract.

- vii. The vendor failed to timely furnish all contract documents required by the contract specifications, special provisions, or by any state or federal statutes or regulations. If the vendor fails to furnish any of the subject contract documents by the expiration of the period of suspension, revocation, or denial set forth above, the vendor's pre-qualified status shall remain suspended, revoked, or denied until the documents are furnished.
 - viii. The vendor failed to notify the District within 10 days of the vendor, or any of its affiliates, being declared in default or otherwise not completing work on a contract or being suspended from qualification to bid or denied qualification to bid by any other public or semi-public agency.
 - ix. The vendor did not pay its subcontractors or suppliers in a timely manner or in compliance with contract documents.
 - x. The vendor has demonstrated instances of poor or unsatisfactory performance, deficient management resulting in project delay, poor quality workmanship, a history of payment of liquidated damages, untimely completion of projects, uncooperative attitude, contract litigation, inflated claims or defaults.
 - xi. An affiliate of the vendor has previously been determined by the District to be non-responsible, and the specified period of suspension, revocation, denial, or non-responsibility remains in effect.
 - xii. The vendor or affiliate(s) has been convicted of a contract crime.
 - 1. The term "contract crime" means any violation of state or federal antitrust laws with respect to a public contract or any violation of any state or federal law involving fraud, bribery, collusion, conspiracy, or material misrepresentation with respect to a public contract.
 - 2. The term "convicted" or "conviction" means a finding of guilt or a conviction of a contract crime, with or without an adjudication of guilt, in any federal or state trial court of record as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
- (b) A denial, suspension, or revocation shall prohibit the vendor from being a subcontractor on District work during the period of denial, suspension, or revocation, except when a prime contractor's bid has used prices of a subcontractor who becomes disqualified after the bid, but before the request for authorization to sublet is presented.

- (c) The District shall inform the vendor in writing of its intent to deny, suspend, or revoke its pre-qualified status and inform the vendor of its right to a hearing, the procedure which must be followed, and the applicable time limits. If a hearing is requested within 10 days after the receipt of the notice of intent, the hearing shall be held within 30 days after receipt by the District of the request for the hearing. The decision shall be issued within 15 days after the hearing.
- (d) Such suspension or revocation shall not affect the vendor's obligations under any preexisting contract.
- (e) In the case of contract crimes, the vendor's pre-qualified status under this Rule shall be revoked indefinitely. For all violations of Rule 3.4(3)(a) other than for the vendor's conviction for contract crimes, the revocation, denial, or suspension of a vendor's pre-qualified status under this Rule shall be for a specific period of time based on the seriousness of the deficiency.

Examples of factors affecting the seriousness of a deficiency are:

- i. Impacts on project schedule, cost, or quality of work;
- ii. Unsafe conditions allowed to exist;
- iii. Complaints from the public;
- iv. Delay or interference with the bidding process;
- v. The potential for repetition;
- vi. Integrity of the public contracting process;
- vii. Effect on the health, safety, and welfare of the public.

Specific Authority: §§ 190.011(5), 190.011(15), Fla. Stat.
Law Implemented: §§ 190.033, 255.0525, 255.20, Fla. Stat.

Rule 3.5 Construction Contracts, Not Design-Build.

- (1) Scope. All contracts for the construction or improvement of any building, structure, or other public construction works authorized by Chapter 190 of the Florida Statutes, the costs of which are estimated by the District in accordance with generally accepted cost accounting principles to be in excess of the threshold amount for applicability of Section 255.20 of the Florida Statutes, as that amount may be indexed or amended from time to time, shall be let under the terms of these Rules and the procedures of Section 255.20 of the Florida Statutes, as the same may be amended from time to time. A project shall not be divided solely to avoid the threshold bidding requirements.
- (2) Procedure. When a purchase of construction services is within the scope of this Rule, the following procedures shall apply:
 - (a) The Board shall cause to be prepared an Invitation to Bid, Request for Proposals, Invitation to Negotiate, or Competitive Solicitation.
 - (b) Notice of the Invitation to Bid, Request for Proposals, Invitation to Negotiate, or Competitive Solicitation shall be advertised at least once in a newspaper of general circulation in the District and in the county in which the District is located. The notice shall also include the amount of the bid bond, if one is required. The notice shall allow at least twenty-one (21) days for submittal of sealed bids, proposals, replies, or responses, unless the Board, for good cause, determines a shorter period of time is appropriate. Any project projected to cost more than five hundred thousand dollars (\$500,000) must be noticed at least thirty (30) days prior to the date for submittal of bids, proposals, replies, or responses. If the Board has previously pre-qualified contractors pursuant to Rule 3.4 and determined that only the contractors that have been pre-qualified will be permitted to submit bids, proposals, replies, and responses, the Notice of Invitation to Bid, Request for Proposals, Invitation to Negotiate, or Competitive Solicitation need not be published. Instead, the Notice of Invitation to Bid, Request for Proposals, Invitation to Negotiate, or Competitive Solicitation shall be sent to the pre-qualified contractors by United States Mail, hand delivery, facsimile, or overnight delivery service.
 - (c) The District may maintain lists of persons interested in receiving notices of Invitations to Bid, Requests for Proposals, Invitations to Negotiate, and Competitive Solicitations. The District shall make a good faith effort to provide written notice, by electronic mail, United States Mail, hand delivery, or facsimile, to persons who provide their name and address to the District Manager for inclusion on the list. However, failure of a person to receive the notice shall not invalidate any contract awarded in accordance with this Rule and shall not be a basis for a protest of any contract award.

- (d) If the District has pre-qualified providers of construction services, then, at the option of the District, only those persons who have been pre-qualified will be eligible to submit bids, proposals, replies, or responses to Invitations to Bid, Requests for Proposals, Invitations to Negotiate, and Competitive Solicitations.
- (e) In order to be eligible to submit a bid, proposal, reply, or response, a firm or individual must, at the time of receipt of the bids, proposals, replies, or responses:
 - (i) Hold all required applicable state professional licenses in good standing;
 - (ii) Hold all required applicable federal licenses in good standing, if any;
 - (iii) Hold a current and active Florida corporate charter or be authorized to do business in the State of Florida in accordance with Chapter 607 of the Florida Statutes, if the bidder is a corporation; and
 - (iv) Meet any special pre-qualification requirements set forth in the Invitation to Bid, Request for Proposals, Invitation to Negotiate, or Competitive Solicitation.

Any contractor that has been found guilty by a court of any violation of federal labor or employment tax laws regarding subjects including but not limited to, reemployment assistance, safety, tax withholding, worker's compensation, unemployment tax, social security and Medicare tax, wage or hour, or prevailing rate laws within the past 5 years may be considered ineligible by the District to submit a bid, response, or proposal for a District project.

Evidence of compliance with these Rules must be submitted with the bid, proposal, reply, or response, if required by the District. Failure to submit evidence of compliance when required may be grounds for rejection of the bid, proposal, reply, or response.

- (f) Bids, proposals, replies, and responses, or the portions of which that include the price, shall be publicly opened at a meeting noticed in accordance with Rule 1.3, and at which at least one district representative is present. The name of each bidder and the price submitted in the bid shall be announced at such meeting and shall be made available upon request. Minutes should be taken at the meeting and maintained by the District. Bids, proposals, replies, and responses shall be evaluated in

accordance with the respective Invitation to Bid, Request for Proposals, Invitation to Negotiate, or Competitive Solicitation and these Rules. Minor variations in the bids, proposals, replies, or responses may be waived by the Board. A variation is minor if waiver of the variation does not create a competitive advantage or disadvantage of a material nature. Mistakes in arithmetic extension of pricing may be corrected by the Board. Bids and proposals may not be modified or supplemented after opening; provided however, additional information may be requested and/or provided to evidence compliance, make non-material modifications, clarifications, or supplementations, and as otherwise permitted by Florida law.

- (g) The lowest Responsive Bid submitted by a Responsive and Responsible Bidder in response to an Invitation to Bid shall be accepted. In relation to a Request for Proposals, Invitation to Negotiate, or Competitive Solicitation, the Board shall select the Responsive Proposal, Reply, or Response submitted by a Responsive and Responsible Vendor which is most advantageous to the District. To assure full understanding of the responsiveness to the solicitation requirements contained in a Request for Proposals, Invitation to Negotiate, or Competitive Solicitation, discussions may be conducted with qualified vendors. Vendors shall be accorded fair treatment prior to the submittal date with respect to any opportunity for discussion, preparation, and revision of bids, proposals, replies, and responses.
- (h) The Board shall have the right to reject all bids, proposals, replies, or responses because they exceed the amount of funds budgeted for the purchase, if there are not enough to be competitive, or if rejection is determined to be in the best interest of the District. No contractor shall be entitled to recover any costs of bid, proposal, response, or reply preparation or submittal from the District.
- (i) The Board may require potential contractors to furnish bid bonds, performance bonds, and/or other bonds with a responsible surety to be approved by the Board.
- (j) Notice of intent to award, including rejection of some or all bids, proposals, replies, or responses, shall be provided in writing to all contractors by United States Mail, hand delivery, facsimile, or overnight delivery service. The notice shall include the following statement: "Failure to file a protest within the time prescribed in Rule 3.11 of the Rules of the District shall constitute a waiver of proceedings under those Rules," or wording to that effect. Protests of the District's purchase of construction services under this Rule shall be in accordance with the procedures set forth in Rule 3.11.

- (k) If less than three (3) Responsive Bids, Proposals, Replies, or Responses are received, the District may purchase construction services or may reject the bids, proposals, replies, or responses for a lack of competitiveness. If no Responsive Bid, Proposal, Reply, or Response is received, the District may proceed with the procurement of construction services, in the manner the Board determines is in the best interests of the District, which may include but is not limited to a direct purchase of the construction services without further competitive selection processes.
- (3) Sole Source; Government. Construction services that are only available from a single source are exempt from this Rule. Construction services provided by governmental agencies are exempt from this Rule. This Rule shall not apply to the purchase of construction services, which may include goods, supplies, or materials, that are purchased under a federal, state, or local government contract that has been competitively procured by such federal, state, or local government in a manner consistent with the material procurement requirements of these Rules. A contract for construction services is exempt from this Rule if state or federal law prescribes with whom the District must contract or if the rate of payment is established during the appropriation process.
- (4) Contracts; Public Records. In accordance with Florida law, each contract entered into pursuant to this Rule shall include provisions required by law that require the contractor to comply with public records laws.
- (5) Emergency Purchases. The District may make an Emergency Purchase without complying with these rules. The fact that an Emergency Purchase has occurred or is necessary shall be noted in the minutes of the next Board Meeting.
- (6) Exceptions. This Rule is inapplicable when:
 - (a) The project is undertaken as repair or maintenance of an existing public facility;
 - (b) The funding source of the project will be diminished or lost because the time required to competitively award the project after the funds become available exceeds the time within which the funding source must be spent;
 - (c) The District has competitively awarded a project and the contractor has abandoned the project or the District has terminated the contract; or
 - (d) The District, after public notice, conducts a public meeting under Section 286.011 of the Florida Statutes, and finds by a majority vote of the Board that it is in the public's best interest to perform the project using its own services, employees, and equipment.

Specific Authority: §§ 190.011(5), 190.011(15), Fla. Stat.

Law Implemented: §§ 119.0701, 189.053, 190.033, 255.0518, 255.0525, 255.20, 287.055, Fla. Stat.

Rule 3.6 Construction Contracts, Design-Build.

- (1) Scope. The District may utilize Design-Build Contracts for any public construction project for which the Board determines that use of such contract is in the best interest of the District. When letting a Design-Build Contract, the District shall use the following procedure:
- (2) Procedure.
 - (a) The District shall utilize a Design Criteria Professional meeting the requirements of Section 287.055(2)(k) of the Florida Statutes, when developing a Design Criteria Package, evaluating the proposals and qualifications submitted by Design-Build Firms, and determining compliance of the project construction with the Design Criteria Package. The Design Criteria Professional may be an employee of the District, may be the District Engineer selected by the District pursuant to Section 287.055 of the Florida Statutes, or may be retained pursuant to Rule 3.1. The Design Criteria Professional is not eligible to render services under a Design-Build Contract executed pursuant to the Design Criteria Package.
 - (b) A Design Criteria Package for the construction project shall be prepared and sealed by the Design Criteria Professional. If the project utilizes existing plans, the Design Criteria Professional shall create a Design Criteria Package by supplementing the plans with project specific requirements, if any.
 - (c) The Board may either choose to award the Design-Build Contract pursuant to the competitive proposal selection process set forth in Section 287.055(9) of the Florida Statutes, or pursuant to the qualifications-based selection process pursuant to Rule 3.1.
 - (i) Qualifications-Based Selection. If the process set forth in Rule 3.1 is utilized, subsequent to competitive negotiations, a guaranteed maximum price and guaranteed completion date shall be established.
 - (ii) Competitive Proposal-Based Selection. If the competitive proposal selection process is utilized, the Board, in consultation with the Design Criteria Professional, shall establish the criteria, standards and procedures for the evaluation of Design-Build Proposals based on price, technical, and design aspects of the project, weighted for the project. After a Design Criteria Package and the standards and procedures for evaluation of proposals have been developed, competitive proposals from qualified firms shall be solicited pursuant to the design criteria by the following procedure:

1. A Request for Proposals shall be advertised at least once in a newspaper of general circulation in the county in which the District is located. The notice shall allow at least twenty-one (21) days for submittal of sealed proposals, unless the Board, for good cause, determines a shorter period of time is appropriate. Any project projected to cost more than five hundred thousand dollars (\$500,000) must be noticed at least thirty (30) days prior to the date for submittal of proposals.
2. The District may maintain lists of persons interested in receiving notices of Requests for Proposals. The District shall make a good faith effort to provide written notice, by electronic mail, United States Mail, hand delivery, or facsimile, to persons who provide their name and address to the District Manager for inclusion on the list. However, failure of a person to receive the notice shall not invalidate any contract awarded in accordance with this Rule and shall not be a basis for a protest of any contract award.
3. In order to be eligible to submit a proposal, a firm must, at the time of receipt of the proposals:
 - a. Hold the required applicable state professional licenses in good standing, as defined by Section 287.055(2)(h) of the Florida Statutes;
 - b. Hold all required applicable federal licenses in good standing, if any;
 - c. Hold a current and active Florida corporate charter or be authorized to do business in the State of Florida in accordance with Chapter 607 of the Florida Statutes, if the proposer is a corporation;
 - d. Meet any special pre-qualification requirements set forth in the Request for Proposals and Design Criteria Package.

Any contractor that has been found guilty by a court of any violation of federal labor or employment tax laws regarding subjects including but not limited to reemployment assistance, safety, tax withholding, worker's compensation, unemployment tax, social security and Medicare tax, wage or hour, or prevailing rate laws within the past 5 years may

be considered ineligible by the District to submit a bid, response, or proposal for a District project.

Evidence of compliance with these Rules must be submitted with the proposal if required by the District. Failure to submit evidence of compliance when required may be grounds for rejection of the proposal.

4. The proposals, or the portions of which that include the price, shall be publicly opened at a meeting noticed in accordance with Rule 1.3, and at which at least one district representative is present. The name of each bidder and the price submitted in the bid shall be announced at such meeting and shall be made available upon request. Minutes should be taken at the meeting and maintained by the District. In consultation with the Design Criteria Professional, the Board shall evaluate the proposals received based on evaluation criteria and procedures established prior to the solicitation of proposals, including but not limited to qualifications, availability, and past work of the firms and the partners and members thereof. The Board shall then select no fewer than three (3) Design-Build Firms as the most qualified.
5. The Board shall have the right to reject all proposals if [the proposals are too high](#), or rejection is determined to be in the best interest of the District. No vendor shall be entitled to recover any costs of proposal preparation or submittal from the District.
6. If less than three (3) Responsive Proposals are received, the District may purchase design-build services or may reject the proposals for lack of competitiveness. If no Responsive Proposals are received, the District may proceed with the procurement of design-build services in the manner the Board determines is in the best interests of the District, which may include but is not limited to a direct purchase of the design-build services without further competitive selection processes.
7. Notice of the rankings adopted by the Board, including the rejection of some or all proposals, shall be provided in writing to all consultants by United States Mail, hand delivery, facsimile, or overnight delivery service. The notice shall include the following statement: "Failure to file a protest within the time prescribed in Rule 3.11 of the

Rules of the District shall constitute a waiver of proceedings under those Rules," or wording to that effect. Protests of the District's rankings under this Rule shall be in accordance with the procedures set forth in Rule 3.11.

8. The Board shall negotiate a contract with the firm ranking the highest based on the evaluation standards and shall establish a price which the Board determines is fair, competitive and reasonable. Should the Board be unable to negotiate a satisfactory contract with the firm considered to be the most qualified at a price considered by the Board to be fair, competitive, and reasonable, negotiations with that firm must be terminated. The Board shall then undertake negotiations with the second most qualified firm, based on the ranking by the evaluation standards. Should the Board be unable to negotiate a satisfactory contract with the firm considered to be the second most qualified at a price considered by the Board to be fair, competitive, and reasonable, negotiations with that firm must be terminated. The Board shall then undertake negotiations with the third most qualified firm. Should the Board be unable to negotiate a satisfactory contract with the firm considered to be the third most qualified at a price considered by the Board to be fair, competitive, and reasonable, negotiations with that firm must be terminated. Should the Board be unable to negotiate a satisfactory contract with any of the selected firms, the Board shall select additional firms in order of their rankings based on the evaluation standards and continue negotiations until an agreement is reached or the list of firms is exhausted.
 9. After the Board contracts with a firm, the firm shall bring to the Board for approval, detailed working drawings of the project.
 10. The Design Criteria Professional shall evaluate the compliance of the detailed working drawings and project construction with the Design Criteria Package and shall provide the Board with a report of the same.
- (3) Contracts; Public Records. In accordance with Florida law, each contract entered into pursuant to this Rule shall include provisions required by law that require the contractor to comply with public records laws.
 - (4) Emergency Purchase. The Board may, in case of public emergency, declare an emergency and immediately proceed with negotiations with the best qualified

Design-Build Firm available at the time. The fact that an Emergency Purchase has occurred shall be noted in the minutes of the next Board meeting.

(5) Exceptions. This Rule is inapplicable when:

- (a) The project is undertaken as repair or maintenance of an existing public facility;
- (b) The funding source of the project will be diminished or lost because the time required to competitively award the project after the funds become available exceeds the time within which the funding source must be spent;
- (c) The District has competitively awarded a project and the contractor has abandoned the project or the District has terminated the contractor; or
- (d) The District, after public notice, conducts a public meeting under Section 286.011 of the Florida Statutes, and finds by a majority vote of the Board that it is in the public's best interest to perform the project using its own services, employees, and equipment.

Specific Authority: §§ 190.011(5), 190.011(15), Fla. Stat.

Law Implemented: §§ 119.0701, 189.053, 190.033, 255.0518, 255.0525, 255.20, 287.055, Fla. Stat.

Rule 3.7 Payment and Performance Bonds.

- (1) Scope. This Rule shall apply to contracts for the construction of a public building, for the prosecution and completion of a public work, or for repairs upon a public building or public work and shall be construed in addition to terms prescribed by any other Rule that may also apply to such contracts.
- (2) Required Bond. Upon entering into a contract for any of the services described in section (1) of this Rule in excess of \$200,000, the Board should require that the contractor, before commencing the work, execute and record a payment and performance bond in an amount equal to the contract price. Notwithstanding the terms of the contract or any other law, the District may not make payment to the contractor until the contractor has provided to the District a certified copy of the recorded bond.
- (3) Discretionary Bond. At the discretion of the Board, upon entering into a contract for any of the services described in section (1) of this Rule for an amount not exceeding \$200,000, the contractor may be exempted from executing a payment and performance bond.

Specific Authority: §§ 190.011(5), 190.011(15), Fla. Stat.

Law Implemented: § 255.05, Fla. Stat.

Rule 3.8 Goods, Supplies, and Materials.

- (1) Purpose and Scope. All purchases of goods, supplies, or materials exceeding the amount provided in Section 287.017 of the Florida Statutes, for CATEGORY FOUR, shall be purchased under the terms of this Rule. Contracts for purchases of “goods, supplies, and materials” do not include printing, insurance, advertising, or legal notices. A contract involving goods, supplies, or materials plus maintenance services may, in the discretion of the Board, be treated as a contract for maintenance services. However, a purchase shall not be divided solely in order to avoid the threshold bidding requirements.
- (2) Procedure. When a purchase of goods, supplies, or materials is within the scope of this Rule, the following procedures shall apply:
 - (a) The Board shall cause to be prepared an Invitation to Bid, Request for Proposals, Invitation to Negotiate, or Competitive Solicitation.
 - (b) Notice of the Invitation to Bid, Request for Proposals, Invitation to Negotiate, or Competitive Solicitation shall be advertised at least once in a newspaper of general circulation within the District and within the county in which the District is located. The notice shall also include the amount of the bid bond, if one is required. The notice shall allow at least seven (7) days for submittal of bids, proposals, replies, or responses.
 - (c) The District may maintain lists of persons interested in receiving notices of Invitations to Bid, Requests for Proposals, Invitations to Negotiate, or Competitive Solicitations. The District shall make a good faith effort to provide written notice, by electronic mail, United States Mail, hand delivery, or facsimile, to persons who provide their name and address to the District Manager for inclusion on the list. However, failure of a person to receive the notice shall not invalidate any contract awarded in accordance with this Rule and shall not be a basis for a protest of any contract award.
 - (d) If the District has pre-qualified suppliers of goods, supplies, and materials, then, at the option of the District, only those persons who have been pre-qualified will be eligible to submit bids, proposals, replies, or responses.
 - (e) In order to be eligible to submit a bid, proposal, reply, or response, a firm or individual must, at the time of receipt of the bids, proposals, replies, or responses:
 - (i) Hold all required applicable state professional licenses in good standing;
 - (ii) Hold all required applicable federal licenses in good standing, if any;

- (iii) Hold a current and active Florida corporate charter or be authorized to do business in the State of Florida in accordance with Chapter 607 of the Florida Statutes, if the vendor is a corporation; and
- (iv) Meet any special pre-qualification requirements set forth in the Invitation to Bid, Request for Proposals, Invitation to Negotiate, or Competitive Solicitation.

Evidence of compliance with these Rules must be submitted with the bid, proposal, reply or response if required by the District. Failure to submit evidence of compliance when required may be grounds for rejection of the bid, proposal, reply, or response.

Any firm or individual whose principal place of business is outside the State of Florida must also submit a written opinion of an attorney at law licensed to practice law in that foreign state, as to the preferences, if any or none, granted by the law of that foreign state to business entities whose principal places of business are in that foreign state, in the letting of any or all public contracts. Failure to submit such a written opinion or submission of a false or misleading written opinion may be grounds for rejection of the bid, proposal, reply, or response.

- (f) Bids, proposals, replies, and responses shall be publicly opened at the time and place noted on the Invitation to Bid, Request for Proposals, Invitation to Negotiate, or Competitive Solicitation. Bids, proposals, replies, and responses shall be evaluated in accordance with the respective Invitation to Bid, Request for Proposals, Invitation to Negotiate, or Competitive Solicitation, and this Rule. Minor variations in the bids, proposals, replies, or responses may be waived by the Board. A variation is minor if waiver of the variation does not create a competitive advantage or disadvantage of a material nature. Mistakes in arithmetic extension of pricing may be corrected by the Board. Bids and proposals may not be modified or supplemented after opening; provided however, additional information may be requested and/or provided to evidence compliance, make non-material modifications, clarifications, or supplementations, and as otherwise permitted by Florida law.
- (g) The lowest Responsive Bid, after taking into account the preferences provided for in this subsection, submitted by a Responsive and Responsible Bidder in response to an Invitation to Bid, Request for Proposals, Invitation to Negotiate, or Competitive Solicitation shall be accepted. If the lowest Responsive Bid is submitted by a Responsive and Responsible Bidder whose principal place of business is located in a foreign state which does not grant a preference in competitive purchase to businesses whose principal place of business are in that foreign state, the

lowest Responsible and Responsive Bidder whose principal place of business is in the State of Florida shall be awarded a preference of five (5) percent. If the lowest Responsive Bid is submitted by a Responsive and Responsible Bidder whose principal place of business is located in a foreign state which grants a preference in competitive purchase to businesses whose principal place of business are in that foreign state, the lowest Responsible and Responsive Bidder whose principal place of business is in the State of Florida shall be awarded a preference equal to the preference granted by such foreign state.

To assure full understanding of the responsiveness to the solicitation requirements contained in an Invitation to Bid, Request for Proposals, Invitation to Negotiate, or Competitive Solicitation, discussions may be conducted with qualified vendors. Vendors shall be accorded fair treatment prior to the submittal date with respect to any opportunity for discussion, preparation, and revision of bids, proposals, replies, and responses.

- (h) The Board shall have the right to reject all bids, proposals, replies, or responses because they exceed the amount of funds budgeted for the purchase, if there are not enough to be competitive, or if rejection is determined to be in the best interest of the District. No vendor shall be entitled to recover any costs of bid, proposal, reply, or response preparation or submittal from the District.
- (i) The Board may require bidders and proposers to furnish bid bonds, performance bonds, and/or other bonds with a responsible surety to be approved by the Board.
- (j) Notice of intent to award, including rejection of some or all bids, proposals, replies, or responses shall be provided in writing to all vendors by United States Mail, hand delivery, facsimile, or overnight delivery service. The notice shall include the following statement: "Failure to file a protest within the time prescribed in Rule 3.11 of the Rules of the District shall constitute a waiver of proceedings under those Rules," or wording to that effect. Protests of the District's purchase of goods, supplies, and materials under this Rule shall be in accordance with the procedures set forth in Rule 3.11.
- (k) If less than three (3) Responsive Bids, Proposals, Replies, or Responses are received, the District may purchase goods, supplies, or materials, or may reject the bids, proposals, replies, or responses for a lack of competitiveness. If no Responsive Bid, Proposal, Reply, or Response is received, the District may proceed with the procurement of goods, supplies, and materials, in the manner the Board determines is in the best interests of the District, which may include but is not limited to a direct

purchase of the goods, supplies, and materials without further competitive selection processes.

- (3) Goods, Supplies, and Materials included in a Construction Contract Awarded Pursuant to Rule 3.5 or 3.6. There may be occasions where the District has undergone the competitive purchase of construction services which contract may include the provision of goods, supplies, or materials. In that instance, the District may approve a change order to the contract and directly purchase the goods, supplies, and materials. Such purchase of goods, supplies, and materials deducted from a competitively purchased construction contract shall be exempt from this Rule.
- (4) Exemption. Goods, supplies, and materials that are only available from a single source are exempt from this Rule. Goods, supplies, and materials provided by governmental agencies are exempt from this Rule. A contract for goods, supplies, or materials is exempt from this Rule if state or federal law prescribes with whom the District must contract or if the rate of payment is established during the appropriation process. This Rule shall not apply to the purchase of goods, supplies or materials that are purchased under a federal, state, or local government contract that has been competitively procured by such federal, state, or local government in a manner consistent with the material procurement requirements of these Rules.
- (5) Renewal. Contracts for the purchase of goods, supplies, and/or materials subject to this Rule may be renewed for a maximum period of five (5) years.
- (6) Emergency Purchases. The District may make an Emergency Purchase without complying with these rules. The fact that an Emergency Purchase has occurred or is necessary shall be noted in the minutes of the next Board meeting.

Specific Authority: §§ 190.011(5), 190.011(15), Fla. Stat.

Law Implemented: §§ 189.053, 190.033, 287.017, 287.084, Fla. Stat.

Rule 3.9 Maintenance Services.

- (1) Scope. All contracts for maintenance of any District facility or project shall be set under the terms of this Rule if the cost exceeds the amount provided in Section 287.017 of the Florida Statutes, for CATEGORY FOUR. A contract involving goods, supplies, and materials plus maintenance services may, in the discretion of the Board, be treated as a contract for maintenance services. However, a purchase shall not be divided solely in order to avoid the threshold bidding requirements.
- (2) Procedure. When a purchase of maintenance services is within the scope of this Rule, the following procedures shall apply:
 - (a) The Board shall cause to be prepared an Invitation to Bid, Request for Proposals, Invitation to Negotiate, or Competitive Solicitation.
 - (b) Notice of the Invitation to Bid, Request for Proposals, Invitation to Negotiate, or Competitive Solicitation shall be advertised at least once in a newspaper of general circulation within the District and within the county in which the District is located. The notice shall also include the amount of the bid bond, if one is required. The notice shall allow at least seven (7) days for submittal of bids, proposals, replies, or responses.
 - (c) The District may maintain lists of persons interested in receiving notices of Invitations to Bid, Requests for Proposals, Invitations to Negotiate, and Competitive Solicitations. The District shall make a good faith effort to provide written notice, by electronic mail, United States Mail, hand delivery, or facsimile, to persons who provide their name and address to the District Manager for inclusion on the list. However, failure of a person to receive the notice shall not invalidate any contract awarded in accordance with this Rule and shall not be a basis for a protest of any contract award.
 - (d) If the District has pre-qualified suppliers of maintenance services, then, at the option of the District, only those persons who have been pre-qualified will be eligible to submit bids, proposals, replies, and responses.
 - (e) In order to be eligible to submit a bid, proposal, reply, or response, a firm or individual must, at the time of receipt of the bids, proposals, replies, or responses:
 - (i) Hold all required applicable state professional licenses in good standing;
 - (ii) Hold all required applicable federal licenses in good standing, if any;

- (iii) Hold a current and active Florida corporate charter or be authorized to do business in the State of Florida in accordance with Chapter 607 of the Florida Statutes, if the vendor is a corporation; and
- (iv) Meet any special pre-qualification requirements set forth in the Invitation to Bid, Request for Proposals, Invitation to Negotiate, or Competitive Solicitation.

Evidence of compliance with these Rules must be submitted with the bid, proposal, reply, or response if required by the District. Failure to submit evidence of compliance when required may be grounds for rejection of the bid, proposal, reply, or response.

- (f) Bids, proposals, replies, and responses shall be publicly opened at the time and place noted on the Invitation to Bid, Request for Proposals, Invitation to Negotiate, or Competitive Solicitation. Bids, proposals, replies, and responses shall be evaluated in accordance with the respective Invitation to Bid, Request for Proposals, Invitation to Negotiate, or Competitive Solicitation, and these Rules. Minor variations in the bids, proposals, replies, and responses may be waived by the Board. A variation is minor if waiver of the variation does not create a competitive advantage or disadvantage of a material nature. Mistakes in arithmetic extension of pricing may be corrected by the Board. Bids and proposals may not be modified or supplemented after opening; provided however, additional information may be requested and/or provided to evidence compliance, make non-material modifications, clarifications, or supplementations, and as otherwise permitted by Florida law.
- (g) The lowest Responsive Bid submitted in response to an Invitation to Bid by a Responsive and Responsible Bidder shall be accepted. In relation to a Request for Proposals, Invitation to Negotiate or Competitive Solicitation the Board shall select the Responsive Proposal, Reply, or Response submitted by a Responsive and Responsible Vendor which is most advantageous to the District. To assure full understanding of the responsiveness to the solicitation requirements contained in a Request for Proposals, Invitation to Negotiate, or Competitive Solicitation, discussions may be conducted with qualified vendors. Vendors shall be accorded fair treatment prior to the submittal date with respect to any opportunity for discussion, preparation, and revision of bids, proposals, replies, or responses.
- (h) The Board shall have the right to reject all bids, proposals, replies, or responses because they exceed the amount of funds budgeted for the purchase, if there are not enough to be competitive, or if rejection is determined to be in the best interest of the District. No Vendor shall be

entitled to recover any costs of bid, proposal, reply, or response preparation or submittal from the District.

- (i) The Board may require bidders and proposers to furnish bid bonds, performance bonds, and/or other bonds with a responsible surety to be approved by the Board.
 - (j) Notice of intent to award, including rejection of some or all bids, proposals, replies, or responses shall be provided in writing to all vendors by United States Mail, hand delivery, facsimile, or overnight delivery service. The notice shall include the following statement: "Failure to file a protest within the time prescribed in Rule 3.11 of the Rules of the District shall constitute a waiver of proceedings under those Rules," or wording to that effect. Protests of the District's procurement of maintenance services under this Rule shall be in accordance with the procedures set forth in Rule 3.11.
 - (k) If less than three (3) Responsive Bids, Proposals, Replies, or Responses are received, the District may purchase the maintenance services or may reject the bids, proposals, replies, or responses for a lack of competitiveness. If no Responsive Bid, Proposal, Reply, or Response is received, the District may proceed with the procurement of maintenance services, in the manner the Board determines is in the best interests of the District, which may include but is not limited to a direct purchase of the maintenance services without further competitive selection processes.
- (3) Exemptions. Maintenance services that are only available from a single source are exempt from this Rule. Maintenance services provided by governmental agencies are exempt from this Rule. A contract for maintenance services is exempt from this Rule if state or federal law prescribes with whom the District must contract or if the rate of payment is established during the appropriation process.
 - (4) Renewal. Contracts for the purchase of maintenance services subject to this Rule may be renewed for a maximum period of five (5) years.
 - (5) Contracts; Public Records. In accordance with Florida law, each contract entered into pursuant to this Rule shall include provisions required by law that require the contractor to comply with public records laws.
 - (6) Emergency Purchases. The District may make an Emergency Purchase without complying with these rules. The fact that an Emergency Purchase has occurred or is necessary shall be noted in the minutes of the next Board meeting.

Specific Authority: §§ 190.011(5), 190.011(15), 190.033, Fla. Stat.
Law Implemented: §§ 119.0701, 190.033, 287.017, Fla. Stat.

Rule 3.10 Contractual Services.

- (1) Exemption from Competitive Purchase. Pursuant to Section 190.033(3) of the Florida Statutes, Contractual Services shall not be subject to competitive purchasing requirements. If an agreement is predominantly for Contractual Services, but also includes maintenance services or the purchase of goods and services, the contract shall not be subject to competitive purchasing requirements. Regardless of whether an advertisement or solicitation for Contractual Services is identified as an Invitation to Bid, Request for Proposals, Invitation to Negotiate, or Competitive Solicitation, no rights or remedies under these Rules, including but not limited to protest rights, are conferred on persons, firms, or vendors proposing to provide Contractual Services to the District.
- (2) Contracts; Public Records. In accordance with Florida law, each contract for Contractual Services shall include provisions required by law that require the contractor to comply with public records laws.

Specific Authority: §§ 190.011(5), 190.011(15), Fla. Stat.

Law Implemented: §§ 119.0701, 190.011(3), 190.033, Fla. Stat.

Rule 3.11 Protests with Respect to Proceedings under Rules 3.1, 3.2, 3.3, 3.4, 3.5, 3.6, 3.8, and 3.9.

The resolution of any protests with respect to proceedings under Rules 3.1, 3.2, 3.3, 3.4, 3.5, 3.6, 3.8, and 3.9 shall be in accordance with this Rule.

(1) Filing.

- (a) With respect to a protest regarding qualifications, specifications, documentation, or other requirements contained in a Request for Qualifications, Request for Proposals, Invitation to Bid, or Competitive Solicitation issued by the District, the notice of protest shall be filed in writing within seventy-two (72) calendar hours (excluding Saturdays, Sundays, and state holidays) after the first advertisement of the Request for Qualifications, Request for Proposals, Invitation to Bid, or Competitive Solicitation. A formal protest setting forth with particularity the facts and law upon which the protest is based shall be filed within seven (7) calendar days (including Saturdays, Sundays, and state holidays) after the initial notice of protest was filed. For purposes of this Rule, wherever applicable, filing will be perfected and deemed to have occurred upon receipt by the District. Failure to file a notice of protest shall constitute a waiver of all rights to protest the District's intended decision. Failure to file a formal written protest shall constitute an abandonment of the protest proceedings and shall automatically terminate the protest proceedings.
- (b) Except for those situations covered by subsection (1)(a) of this Rule, any firm or person who is affected adversely by a District's ranking or intended award under Rules 3.1, 3.2, 3.3, 3.4, 3.5, 3.6, 3.8, or 3.9 and desires to contest the District's ranking or intended award, shall file with the District a written notice of protest within seventy-two (72) calendar hours (excluding Saturdays, Sundays, and state holidays) after receipt of the notice of the District's ranking or intended award. A formal protest setting forth with particularity the facts and law upon which the protest is based shall be filed within seven (7) calendar days (including Saturdays, Sundays, and state holidays) after the initial notice of protest was filed. For purposes of this Rule, wherever applicable, filing will be perfected and deemed to have occurred upon receipt by the District. Failure to file a notice of protest shall constitute a waiver of all rights to protest the District's ranking or intended award. Failure to file a formal written protest shall constitute an abandonment of the protest proceedings and shall automatically terminate the protest proceedings.
- (c) If the requirement for the posting of a protest bond and the amount of the protest bond, which may be expressed by a percentage of the contract to be awarded or a set amount, is disclosed in the District's competitive solicitation documents for a particular purchase under Rules 3.1, 3.2, 3.3,

3.4, 3.5, 3.6, 3.8, or 3.9, any person who files a notice of protest must post the protest bond. The amount of the protest bond shall be determined by District staff after consultation with the Board and within the limits, if any, imposed by Florida law. In the event the protest is successful, the protest bond shall be refunded to the protestor. In the event the protest is unsuccessful, the protest bond shall be applied towards the District's costs, expenses, and attorney's fees associated with hearing and defending the protest. In the event the protest is settled by mutual agreement of the parties, the protest bond shall be distributed as agreed to by the District and protestor.

- (d) The District does not accept documents filed by electronic mail or facsimile transmission. Filings are only accepted during normal business hours.
- (2) Contract Execution. Upon receipt of a notice of protest which has been timely filed, the District shall not execute the contract under protest until the subject of the protest is resolved. However, if the District sets forth in writing particular facts and circumstances showing that delay incident to protest proceedings will jeopardize the funding for the project, will materially increase the cost of the project, or will create an immediate and serious danger to the public health, safety, or welfare, the contract may be executed.
- (3) Informal Proceeding. If the Board determines a protest does not involve a disputed issue of material fact, the Board may, but is not obligated to, schedule an informal proceeding to consider the protest. Such informal proceeding shall be at a time and place determined by the Board. Notice of such proceeding shall be sent via facsimile, United States Mail, or hand delivery to the protestor and any substantially affected persons or parties not less than three (3) calendar days prior to such informal proceeding. Within thirty (30) calendar days following the informal proceeding, the Board shall issue a written decision setting forth the factual, legal, and policy grounds for its decision.
- (4) Formal Proceeding. If the Board determines a protest involves disputed issues of material fact or if the Board elects not to use the informal proceeding process provided for in section (3) of this Rule, the District shall schedule a formal hearing to resolve the protest. The Chairperson shall designate any member of the Board (including the Chairperson), District Manager, District Counsel, or other person as a hearing officer to conduct the hearing. The hearing officer may:
 - (a) Administer oaths and affirmations;
 - (b) Rule upon offers of proof and receive relevant evidence;
 - (c) Regulate the course of the hearing, including any pre-hearing matters;

(d) Enter orders; and

(e) Make or receive offers of settlement, stipulation, and adjustment.

The hearing officer shall, within thirty (30) days after the hearing or receipt of the hearing transcript, whichever is later, file a recommended order which shall include a caption, time and place of hearing, appearances entered at the hearing, statement of the issues, findings of fact and conclusions of law, separately stated, and a recommendation for final District action. The District shall allow each party fifteen (15) days in which to submit written exceptions to the recommended order. The District shall issue a final order within sixty (60) days after the filing of the recommended order.

(5) Intervenors. Other substantially affected persons may join the proceedings as intervenors on appropriate terms which shall not unduly delay the proceedings.

(6) Rejection of all Qualifications, Bids, Proposals, Replies and Responses after Receipt of Notice of Protest. If the Board determines there was a violation of law, defect, or an irregularity in the competitive solicitation process, the Bids, Proposals, Replies, and Responses are too high, or if the Board determines it is otherwise in the District's best interest, the Board may reject all qualifications, bids, proposals, replies, and responses and start the competitive solicitation process anew. If the Board decides to reject all qualifications, bids, proposals, replies, and responses and start the competitive solicitation process anew, any pending protests shall automatically terminate.

(7) Settlement. Nothing herein shall preclude the settlement of any protest under this Rule at any time.

Specific Authority: §§ 190.011(5), 190.011(15), Fla. Stat.

Law Implemented: § 190.033, Fla. Stat.

Rule 4.0 Effective Date.

These Rules shall be effective December 11, 2019, except that no election of officers required by these Rules shall be required until after the next regular election for the Board.

Specific Authority: §§ 190.011(5), 190.011(15), Fla. Stat.

Law Implemented: §§ 190.011(5), 190.011(15), Fla. Stat.

EIGHTH ORDER OF BUSINESS

STATE OF Florida
COUNTY OF Nassau

Preparer's name: and address

Grantee's Address

BellSouth Telecommunications, LLC, d/b/a AT&T Florida

ROADWAY EASEMENT

For and in consideration of Ten and 00/100 dollars (\$ 10.00) and other good and valuable consideration, the adequacy and receipt of which is hereby acknowledged, the undersigned owner(s) of the premises described below, hereinafter referred to as Grantor, do(es) hereby grant to **BELLSOUTH TELECOMMUNICATIONS, LLC., a Georgia limited liability company, d/b/a AT&T Florida**, and its parent and its parent's direct and indirect and indirect affiliates, subsidiaries, agents, contractors, attorneys, employees, officers, directors, servants, insurance carriers, licensees, successors, and assigns (hereinafter referred to as "Grantee"), an easement to construct, operate, maintain, add, and/or remove such systems of communications (including broadcast), facilities, temporarily install and operate standby generators and associated fuel supply systems as a means of providing uninterrupted service during commercial power outages, and related items as the Grantee may from time to time deem necessary in the conduct of its business upon, over, and under a portion of the lands described in Official Records Book 2320, page 460, Nassau County, Florida Records, and, to the fullest extent the grantor has the power to grant, upon, over, along, and under the roads, streets, or highways adjoining or through said property. The said easement is more particularly described as follows:

All that tract or parcel of land lying in Section 24, Township 2 North, Range 27 East, _____, Meridian, Nassau County, State of Florida, consisting of a (☐ strip) (☐ parcel) of land _____

SEE ATTACHED EXHIBIT "A"

The following rights are also granted: ingress to and egress from said easement at all times; after receipt of written consent from Grantor which shall be required for any instance of clearing, the right, but not the obligation, to clear the easement and keep it cleared of all trees, undergrowth, or other obstructions; after receipt of written consent from Grantor which shall be required for any instance of clearing the right, but not the obligation, to trim and cut and keep trimmed and cut all dead, weak, leaning or dangerous trees or limbs outside the easement which might interfere with or fall upon the lines or systems of communication or power transmission or distribution; the right to relocate said facilities, systems of communications, or related services on said lands to conform to any future highway relocation, widening, or improvements, the right to test and maintain generators and associated equipment provided Grantee returns the property subject to the relocation to its previous state of repair..

Grantee agrees to indemnify, defend, and hold Grantor harmless from and against any and all damages, losses or claims, including, but not limited to reasonable legal fees and expenses, to the extent that such damages, losses or claims are caused by negligence or willful misconduct in the use of the Easement Area by Grantee, its agents, employees, invitees or independent contractors.

To have and to hold the above granted non-exclusive easement unto BellSouth Telecommunications, LLC., d/b/a AT&T Florida, and its parent and its parent's direct and indirect affiliates, subsidiaries, agents, attorneys, employees, officers, directors, servants, insurance carriers, licensees, successors, and assigns forever and in perpetuity.

Grantor warrants that Grantor is the true owner of record of the above described land on which the aforesaid easement is granted.

Notwithstanding the rights granted herein, Grantee's exercise of this Easement shall not interfere with Grantor's use of the subject property. Additionally, Grantee agrees that, after any construction, operation, maintenance, addition or removal contemplated by this Easement (the "Easement Work"), Grantee shall return the property, including any and all improvements located thereon, to the condition existing prior to the Easement Work.

NINTH ORDER OF BUSINESS

B.

1.

Requisition #	Payable to	Amount	Purpose		
1	Earthworks	\$ 35,827.60	Construction		
2	HGS	\$ 1,702.00	RFP and contract		
3	M&A	\$ 19,950.00	bid services		
4	HGS	\$ 1,380.00	evaluations and contract		
5	Earthworks	\$ 451,972.51	Construction		
6	Earthworks	\$ 657,976.56	Construction		
7	M&A	\$ 59,630.34	Design	increased Engineering line item by \$63,200 for design phase	
8	HGS	\$ 1,087.00	Legal		
9	Amelia Walk CDD	\$ 6,068.80	legal ad		
10	Earthworks	\$ 181,570.02	Construction		
11	FPL	\$ 18,569.09	electrical service		
12	HGS	\$ 161.00	Legal		
13	Earthworks	\$ 222,078.34	Construction		
14	M&A	\$ 3,975.00	Design		
15	HGS	\$ 276.00	Legal		
16	Lee Surveying	\$ 7,700.00	platting & staking		
17	Earthworks	\$ 324,221.68	Construction		
18	Earthworks	\$ 355,839.79	Construction		
19	M&A	\$ 14,561.88	Design		
20	HGS	\$ 1,081.00	Legal		
21	Earthworks	\$ 425,212.33	Construction		
22	HGS	\$ 1,150.00	Legal		
23	Atkins	\$ 55,900	electrical service		
24	Earthworks	\$ 6,944.26	Construction		
25	Earthworks	\$ 140,789.21	Final Draw - Phase 3		
26	Earthworks	\$ 152,671.27	Darw #1 #2 - Phase 4a		
27	Lee Surveying	\$ 12,950.00	final platting (\$12,500) and legal descriptions (\$450)		
28	HGS	\$ 851	Phase 3 Construction paperwork		
29	Earthworks	\$ 439,483.73	Draw #3,4 - Phase 4a		
30	M&A	\$ 20,550	Design	last design fee for 3 and 4a	
31	HGS	\$ 552	Legal		
32	Earthworks	\$ 315,109.94	Draw #5		
33	HGS	\$ 115.00	confer with Liam		
34	Earthworks	\$ 441,873.87	Draw #6		
35	HGS	\$ 460.00			
36	Basham & Lucas	\$ 8,750.00			
37	M&A	\$ 5,596.80			
38	On-Site Industries	\$ 6,348.42	mailboxes		
39	Micamy Design Studio	\$ 69,384.87	Amenity furniture	total will be	92513.1
40	Earthworks	\$ 299,453.41	Draw #7,8		
41	Marand Builders	\$ 6,520.50	deposit		
42	Earthworks	\$ 338,684.08	Draw 9		
43	Marand Builders	\$ 85,582.47			
44	HGS	\$ 1,932.00			
45	M&A	\$ 3,073.20			
46	Basham & Lucas	\$ 80.65			
47	Marand Builders	\$ 145,199.23			
48	HGS	\$ 1,311.00			
49	Earthworks	\$ 299,387.13	Draw 10		
50	HGS	\$ 138.00			
51	Micamy Design Studio	\$ 26,682.29	Amenity furniture		
52	Marand Builders	\$ 56,262.35			
53	Earthworks	\$ 482,560.93	Draw 11	Changed from \$482560.93 to \$124,467.86	The remaining \$358,093.06 paid by developer
54	Basham & Lucas	\$ 11,250.00	Interior design		
55	On-Site Industries	\$ 6,348.42	mailboxes		
56	Lee Surveying	\$ 2,956.80	Legal descriptions		
57	HGS	\$ 207.00		No more Bond Funds	
58	Earthworks	\$ 233,302.83			
59	Earthworks	\$ 354,264.05			

Amelia Walk Phase 4a

Phase 4a has 6,787' of roadway, Phase 4b has 2856' of roadway. Phase 4a = 70.4%

														10%		Remaining	
														Retainage			
Earthworks of Florida		\$ 70.4%	\$ 4,051,871	# Dec, 2018	January, 2019	Feb, 2019	March, 2019	April/May, 201	June,2019	July, 2019	August,2019	September, 20	October, 2019				
Mobilization and Site Preparation	\$	41,872.58		\$ 11,737.44	\$ 6,937.82	\$ 3,076.13	\$ 4,133.61	\$ 1,938.59	\$ -	\$ 2,816.10	\$ 4,473	\$ 2,008.51	\$ -	\$ -	\$ 4,125	\$ 4,751	
Clearing & Grubbing	\$	140,612.03		\$ 37,382.40	\$ 89,168.43	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,061	\$ 14,061	
Seeding and Mulching and Sod	\$	161,833.81		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 43,693	\$ 15,840.35	\$ 36,599.68	\$ -	\$ 10,681	\$ 65,701	
Erosion and Sediment Control	\$	33,253.05		\$ 20,095.89	\$ 1,121.90	\$ -	\$ 747.93	\$ 747.93	\$ 373.97	\$ 4,624.34	\$ 1,320	\$ 0.01	\$ 708.40	\$ -	\$ 3,305	\$ 3,512	
SWPPP	\$	9,284.97		\$ 4,178.24	\$ 835.65	\$ 2,506.95	\$ 835.65	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 928	\$ 928	
Stormwater Management Construction	\$	514,486.31		\$ -	\$ 169,825.72	\$ 260,658.81	\$ 17,790.26	\$ 117.09	\$ -	\$ 4,070.04	\$ 10,576	\$ (0.01)	\$ -	\$ -	\$ 51,449	\$ 51,449	
Roadway	\$	879,665.80		\$ -	\$ 19,008.00	\$ 2,767.56	\$ 7,267.14	\$ -	\$ 5,702.40	\$ 11,417.98	\$ 223,669	\$ 104,139.41	\$ 280,006.20	\$ -	\$ 72,664	\$ 225,688	
Storm Drainage system	\$	543,038.55		\$ -	\$ -	\$ -	\$ 136,572.23	\$ 90,497.10	\$ 139,020.80	\$ 46,519.01	\$ 44,922	\$ 21,438.53	\$ 9,764.54	\$ -	\$ 54,304	\$ 54,304	
Paving & Drainage as-builts	\$	22,042.24		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 308.88	\$ 1,639	\$ 7,710.91	\$ 3,979.01	\$ -	\$ 1,515	\$ 8,404	
Water system	\$	411,287.13		\$ -	\$ -	\$ -	\$ 42,065.46	\$ 108,365.01	\$ 55,590.63	\$ 80,290.24	\$ 23,003	\$ 56,923.26	\$ 2,970.32	\$ -	\$ 41,023	\$ 42,079	
sewer system	\$	533,807.75		\$ -	\$ -	\$ -	\$ 177,975.73	\$ 80,031.00	\$ 52,118.04	\$ 35,242.21	\$ 101,921	\$ 15,553.99	\$ 5,734.08	\$ -	\$ 52,064	\$ 65,231	
Lift station	\$	301,415.33		\$ -	\$ -	\$ -	\$ 49,817.50	\$ 17,756.68	\$ 82,631.05	\$ 77,878.59	\$ 19,375	\$ 9,687.74	\$ 11,365.52	\$ -	\$ 29,835	\$ 32,903	
W&S as-builts	\$	21,607.52		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,663.20	\$ 475.20	\$ 7,968	\$ -	\$ 3,136.32	\$ -	\$ 1,471	\$ 8,365	
Sleeves	\$	11,088.00		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,584.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 176	\$ 9,504	
Lot Grading	\$	276,638.21		\$ 45,619.20	\$ 152,586	\$ 46,100	\$ 4,668	\$ -	\$ -	\$ -	\$ -	\$ 0	\$ -	\$ -	\$ 27,664	\$ 27,664	
Bond	\$	37,397.89		\$ 33,658.10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,739.79	\$ 3,740	
CO#1 - Additional sleeves	\$	72,540.16								\$ 35,744.54	\$ -	\$ -	\$ -	\$ -		\$ 36,796	
Engineering/Permitting	\$	20,000						\$ 5,597	\$ 3,073.20							\$ 11,330	
Electrical	\$																
Contingency	\$	20,000						\$ 460		\$ 138	\$ 2,956.80	\$ 207				\$ 16,238	
																\$ -	
																\$ -	
Total	\$		\$ 4,051,871														

\$ -
\$ -

Amelia Walk Phase 5

[illegible]

Amelia Walk Phase 4b & 5

Phase 4a has 6,787' of roadway, Phase 4b has 2856' of roadway. Phase 4b = 29.6%

		29.6%												Retainage	Remaining
Earthworks of Florida		\$ 1,656,310	Dec, 2018	January, 2019	Feb, 2019	March, 2019	April/May, 201	June,2019	July, 2019	August,2019	Sept, 2019	October, 2019			
Mobilization and Site Preparation	\$	17,606	\$ 4,935.06	\$ 2,917	\$ 1,293.37	\$ 1,738	\$ 815.09	\$ -	\$ 1,184.04	\$ 1,881	\$ 844	\$ -	\$ -	\$ 1,734	\$ 1,998
Clearing & Grubbing	\$	59,121	\$ 15,717.60	\$ 37,491.27	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,912	\$ 5,912
Seeding and Mulching and Sod	\$	68,044	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,371	\$ 6,660.15	\$ 15,389	\$ -	\$ 4,491	\$ 27,624
Erosion and Sediment Control	\$	13,981	\$ 8,449.41	\$ 471.71	\$ -	\$ 314.47	\$ 314.47	\$ 157.24	\$ 1,944.33	\$ 555	\$ 0.00	\$ 298	\$ -	\$ 1,389	\$ 1,477
SWPPP	\$	3,904	\$ 1,756.76	\$ 351.35	\$ 1,054.06	\$ 351.35	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 390	\$ 390
Stormwater Management Construction	\$	216,318	\$ -	\$ 71,404.00	\$ 109,595.18	\$ 7,480.00	\$ 49.23	\$ -	\$ 1,711.27	\$ 4,447	\$ (0.01)	\$ -	\$ -	\$ 21,632	\$ 21,632
Roadway	\$	369,859	\$ -	\$ 7,992.00	\$ 1,163.64	\$ 3,055.50	\$ -	\$ 2,397.60	\$ 4,800.74	\$ 94,043	\$ 43,785.89	\$ 117,730	\$ -	\$ 30,552	\$ 94,892
Storm Drainage system	\$	228,323	\$ -	\$ -	\$ -	\$ 57,422.41	\$ 38,049.92	\$ 58,451.93	\$ 19,559.13	\$ 18,888	\$ 9,013.93	\$ 4,106	\$ -	\$ 22,832	\$ 22,832
Paving & Drainage as-builts	\$	9,268	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 129.87	\$ 689	\$ 3,242.09	\$ 1,673	\$ -	\$ 637	\$ 3,534
Water system	\$	172,928	\$ -	\$ -	\$ -	\$ 17,686.62	\$ 45,562.56	\$ 23,373.33	\$ 33,758.39	\$ 9,672	\$ 23,933.64	\$ 1,249	\$ -	\$ 17,248	\$ 17,692
sewer system	\$	224,442	\$ -	\$ -	\$ -	\$ 74,830.71	\$ 33,649.40	\$ 21,913.26	\$ 14,817.75	\$ 42,853	\$ 6,539.74	\$ 2,411	\$ -	\$ 21,891	\$ 27,427
Lift station	\$	126,731	\$ -	\$ -	\$ -	\$ 20,946.00	\$ 7,465.88	\$ 34,742.60	\$ 32,744.41	\$ 8,147	\$ 4,073.26	\$ 4,779	\$ -	\$ 12,544	\$ 13,834
W&S as-builts	\$	9,085	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 699.30	\$ 199.80	\$ 3,350	\$ -	\$ 1,319	\$ -	\$ 619	\$ -
Sleeves	\$	4,662	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 666.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 74	\$ 3,996
Lot Grading	\$	116,314	\$ 19,180.80	\$ 64,155.57	\$ 19,383.16	\$ 1,963	\$ -	\$ -	\$ -	\$ -	\$ 0	\$ -	\$ -	\$ 11,631	\$ 11,631
Bond	\$	15,724	\$ 14,151.70	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,572	\$ 1,572
CO#1 - Additional sleeves	\$	30,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,028.96	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,471
Other Costs		\$ 176,960.00													\$ -
Engineering/Permitting	\$	100,000	\$ 70,445.00	\$ 16,030			\$ 9,073	\$ 19,562							\$ (15,110)
Electrical	\$	-													\$ -
Contingency	\$	76,960	\$ 1,288	\$ 943			\$ 1,817	\$ 1,564	\$ 2,526	\$ 1,243.20	\$ 43,830				\$ 23,749
Sub-total	\$	1,656,310													\$ -
Phase 5	\$	5,390,682.31	\$ 5,390,682												
Total	\$	7,223,952													

Requisition #	Payable to	Amount	Purpose
1	Earthworks	\$ 64,191.33	Draw #1, #2
2	McCranie & Associates	\$ 70,445.00	Design -
3	HGS	\$ 1,288.00	Phase 4b construction documents
4	Earthworks	\$ 184,782.93	Draw #3,4
5	McCranie & Associates	\$ 16,030.00	Design -
6	HGS	\$ 943.00	Legal
7	Earthworks	\$ 132,489.40	Draw #5
8	Earthworks	\$ 185,787.88	Draw #6
9	HGS	\$ 897.00	
10	M&A	\$ 9,073.20	
11	Earthworks	\$ 125,906.55	Draw #7,8
12	HGS	\$ 920.00	
13	Earthworks	\$ 142,401.26	Draw 9
14	HGS	\$ 1,564.00	
15	M&A	\$ 19,561.80	
16	HGS	\$ 667.00	
17	Earthworks	\$ 125,878.68	Draw #10
18	HGS	\$ 920.00	
19	Signtalk Graphix	\$ 938.75	Wayfinding Signs
20	Earthworks	\$ 202,894.94	Draw 11
21	Lee Surveying & Mapping	\$ 1,243.20	Legal descriptions
22	McCranie & Associates	\$ 10,200.00	Engineering services
23	Marand Builders	\$ 38,831.35	Renovation of Amenity Center
24	Signtalk Graphix	\$ 938.75	Wayfinding Signs
25	Nassau County	\$ 3,600.00	Pre-con meeting
26	Earthworks	\$ 98,093.24	Draw #12 - Phase 4
27	Earthworks	\$ 107,468.79	Draw #1 - Phase 5 Phase 5 Construction begins
28	HGS	\$ 460	
29	HGS	\$ 1,150	Phase 5- Legal
30	Earthworks	\$ 148,951.93	Phase 4b construction
31	Earthworks	\$ 237,119.20	Phase 5 construction
32	Nassau County	\$ 3,711.00	Phase 5 application fees

REQUISITION

AMELIA WALK COMMUNITY DEVELOPEMENT DISTRICT SPECIAL ASSESSMENT BONDS, SERIES 2018 (ASSESSMENT AREA 3B)

The undersigned, a Responsible Officer of Amelia Walk Community Development District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the District to US Bank National Association, as trustee (the "Trustee"), dated as of June 1, 2006, as supplemented by a Sixth Supplemental Trust Indenture, dated as of December 1, 2018 (the "Indenture"), (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

- (A) Requisition Number: 29
- (B) Name of Payee: Hopping Green & Sams
- (C) Amount Payable: \$ 1,150
- (D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments, or, state Costs of Issuance, if applicable):

See attached invoice.

- (E) Fund or Account from which disbursement to be made:

 X Series 2018A Acquisition and Construction Account

 Series 2018A Costs of Issuance Account

The undersigned hereby certifies that:

- 1. X obligations in the stated amount set forth above have been incurred by the District,

or

- ☐ this requisition is for Costs of Issuance payable from the Acquisition and Construction Fund that have not previously been paid;

2. each disbursement set forth above is a proper charge against the Acquisition and Construction Fund;
3. each disbursement set forth above was incurred in connection with the acquisition and/or construction of the Project;
4. each disbursement represents a Cost of the Project which has not previously been paid.

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

Attached hereto are originals of the invoice(s) from the vendor of the property acquired or the services rendered with respect to which disbursement is hereby requested.

AMELIA WALK COMMUNITY
DEVELOPEMENT DISTRICT

By: _____
Responsible Officer

CONSULTING ENGINEER'S APPROVAL FOR
NON-COST OF ISSUANCE REQUESTS ONLY

If this requisition is for a disbursement from other than Costs of Issuance, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the Project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer, as such report shall have been amended or modified on the date hereof.



Consulting Engineer

October 24, 2019

Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500

===== STATEMENT =====

September 30, 2019

Amelia Walk Community Development District
c/o GMS, LLC
475 West Town Place, Suite 114
St. Augustine, FL 32092

Bill Number 110263
Billed through 08/31/2019

Phase 4B & 5 Construction AWCDD 00117 JMW

FOR PROFESSIONAL SERVICES RENDERED

08/01/19	JMW	Confer with McCranie regarding Phase 5 contract; review proposal; review RFP documents and schedule.	1.20 hrs
08/13/19	JMW	Review draft agreement for Phase 5 construction; confer with McCranie and Kern regarding status.	1.70 hrs
08/22/19	JMW	Confer with Kilinski, O'Reilly and Kern regarding excess fill issues.	0.80 hrs
08/23/19	JMW	Review draft Phase 5 agreement; review schedule and change order provisions; research regarding same; confer with Kern regarding same.	1.30 hrs
Total fees for this matter			\$1,150.00

MATTER SUMMARY

Walters, Jason M.	5.00 hrs	230 /hr	\$1,150.00
TOTAL FEES			\$1,150.00
TOTAL CHARGES FOR THIS MATTER			----- \$1,150.00

BILLING SUMMARY

Walters, Jason M.	5.00 hrs	230 /hr	\$1,150.00
TOTAL FEES			\$1,150.00
TOTAL CHARGES FOR THIS BILL			----- \$1,150.00

Please include the bill number on your check.

REQUISITION

AMELIA WALK COMMUNITY DEVELOPEMENT DISTRICT SPECIAL ASSESSMENT BONDS, SERIES 2018 (ASSESSMENT AREA 3B)

The undersigned, a Responsible Officer of Amelia Walk Community Development District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the District to US Bank National Association, as trustee (the "Trustee"), dated as of June 1, 2006, as supplemented by a Sixth Supplemental Trust Indenture, dated as of December 1, 2018 (the "Indenture"), (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

- (A) Requisition Number: 30
- (B) Name of Payee: Earthworks of Florida
- (C) Amount Payable: \$ 148,951.94
- (D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments, or, state Costs of Issuance, if applicable):

See attached invoice.

- (E) Fund or Account from which disbursement to be made:

 X Series 2018A Acquisition and Construction Account

 Series 2018A Costs of Issuance Account

The undersigned hereby certifies that:

- 1. X obligations in the stated amount set forth above have been incurred by the District,

or

- ☐ this requisition is for Costs of Issuance payable from the Acquisition and Construction Fund that have not previously been paid;

2. each disbursement set forth above is a proper charge against the Acquisition and Construction Fund;
3. each disbursement set forth above was incurred in connection with the acquisition and/or construction of the Project;
4. each disbursement represents a Cost of the Project which has not previously been paid.

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

Attached hereto are originals of the invoice(s) from the vendor of the property acquired or the services rendered with respect to which disbursement is hereby requested.

AMELIA WALK COMMUNITY
DEVELOPEMENT DISTRICT

By: _____
Responsible Officer

CONSULTING ENGINEER'S APPROVAL FOR
NON-COST OF ISSUANCE REQUESTS ONLY

If this requisition is for a disbursement from other than Costs of Issuance, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the Project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer, as such report shall have been amended or modified on the date hereof.



Consulting Engineer

October 24, 2019

APPLICATION AND CERTIFICATE FOR PAYMENT

TO (OWNER):
Amelia Walk Community Development District
 475 West Town Place, Suite 114
 St. Augustine, FL 32092

PROJECT: Amelia Walk, Phase 4A and 4B
 Amelia Concourse
 Nassau County
 Florida

APPLICATION NO: Thirteen (13)
PERIOD FROM: 09/12/19
PERIOD TO: 10/11/19
 (10/25/19)

FROM (CONTRACTOR):
EARTHWORKS OF FLORIDA, LLC
 11932 NORTH STATE ROAD 121
 MACLENNY, FLORIDA 32063
904-653-2800

ENGINEER: McCranie & Associates
 3 South 2nd St
 Fernandina Beach, FL 32034

PROJECT NO:
SUBSTANTIAL COMPLETION DATE:

CONTRACT DATE: **10/5/2018**

CONTRACTOR'S APPLICATION FOR PAYMENT

CHANGE ORDER SUMMARY			
CHANGE ORDERS APPROVED IN PREVIOUS MONTHS BY OWNER		ADDITIONS	DEDUCTIONS
TOTAL			
APPROVED THIS MONTH		103,040.00	
NUMBER	DATE APPROVED		
CO#1			
TOTALS		103,040.00	-
NET CHANGE BY CHANGE ORDERS		103,040.00	

THE UNDERSIGNED CONTRACTOR CERTIFIES THAT TO THE BEST OF THE CONTRACTOR'S KNOWLEDGE, INFORMATION AND BELIEF THE WORK COVERED BY THIS APPLICATION FOR PAYMENT HAS BEEN COMPLETED IN ACCORDANCE WITH THE CONTRACT DOCUMENTS, THAT ALL AMOUNTS HAVE BEEN PAID BY THE CONTRACTOR FOR WORK FOR WHICH PREVIOUS CERTIFICATES FOR PAYMENT WERE ISSUED AND PAYMENTS RECEIVED FROM THE OWNER, AND THAT CURRENT PAYMENT SHOWN HEREIN IS NOW DUE.

CONTRACTOR: EARTHWORKS OF FLORIDA, LLC
 MATTHEW MOCINI

BY:  DATE: 10/11/19

APPLICATION IS MADE FOR PAYMENT, AS SHOWN BELOW, IN CONNECTION WITH THE CONTRACT. CONTINUATION SHEET, PAGE 2, IS ATTACHED

1. ORIGINAL CONTRACT SUM.....	\$ 5,595,640.85
2. NET CHANGE BY CHANGE ORDERS.....	\$ 103,040.00
3. CONTRACT SUM TO DATE (LINE 1 & 2).....	\$ 5,698,680.85
4. TOTAL COMPLETED & STORED TO DATE.....	5,297,965.96
5. RETAINAGE:	
a. 10% OF COMPLETED WORK.....	529,796.60
b. 10% OF STORED MATERIAL.....	\$ -
TOTAL RETAINAGE (LINE 5a + 5b).....	\$ 529,796.60
6. TOTAL EARNED LESS RETAINAGE	\$ 4,768,169.37
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT.....	\$ 4,264,953.38
8. CURRENT PAYMENT DUE.....	\$ 503,215.99
9. BALANCE TO FINISH, PLUS RETAINAGE.....	\$ 930,511.48

STATE OF: FLORIDA COUNTY OF: BAKER
 SUBSCRIBED AND SWORN TO BEFORE ME THIS 11th OF OCTOBER, 2019

NOTARY PUBLIC:
 MY COMMISSION EXPIRES:





ROBIN LYNN SMITH
 Commission # GG 14986
 Expires January 25, 2022
 Bonded Thru Budget Notary Services

ENGINEER'S CERTIFICATE FOR PAYMENT

IN ACCORDANCE WITH THE CONTRACT DOCUMENTS, BASED ON ON-SITE OBSERVATIONS AND THE DATA COMPRISING THE ABOVE APPLICATION, THE ENGINEER CERTIFIES TO THE OWNER THAT TO THE BEST OF THE ENGINEER'S KNOWLEDGE, INFORMATION AND BELIEF THE WORK HAS PROGRESSED AS INDICATED, THE QUALITY OF THE WORK IS IN ACCORDANCE WITH THE CONTRACT DOCUMENTS, AND THE CONTRACTOR IS ENTITLED TO PAYMENT OF THE AMOUNT CERTIFIED

AMOUNT CERTIFIED..... \$ **503,215.99** Total
 (ATTACH EXPLANATION IF AMOUNT CERTIFIED DIFFERS FROM THE AMOUNT APPLIED FOR.)
 \$ 148,951.94 Phase 4a
 \$ 354,264.05 Phase 4b

ENGINEER: DATE: 10/24/2019

THIS CERTIFICATE IS NOT NEGOTIABLE. THE AMOUNT CERTIFIED IS PAYABLE ONLY TO THE CONTRACTOR NAMED HEREIN. ISSUANCE, PAYMENT AND ACCEPTANCE OF PAYMENT ARE WITHOUT PREJUDICE TO ANY RIGHTS OF THE OWNER AND CONTRACTOR UNDER THIS CONTRACT.

Amelia Walk Community Development District
475 West Town Place, Suite 114
St. Augustine, FL 32092

CONTRACTOR EARTHWORKS OF FLORIDA, LLC
11932 North State Road 121
Macclenny, Florida 32063

APPLICATION NUMBER : Thirteen (13)
PERIOD FROM: 09/12/19
PERIOD TO : 10/11/19

Project: Amelia Walk, Phase 4A and 4B

DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		STORED MATERIAL	TOTAL COMPLETED AND STORED TO DATE	%	BALANCE TO FINISH	RETAINAGE THIS DRAW 10%	RETAINAGE TO DATE 10%
		PREVIOUS APPLICATIONS	THIS PERIOD						
MOBILIZATION AND SITE PREPARATION	59,478.10	58,588.10	-		58,588.10	99%	890.00	-	5,858.81
CLEARING AND GRUBBING	199,733.00	199,733.00	-		199,733.00	100%	-	-	19,973.30
SEEDING AND MULCHING AND SOD EROSION AND SEDIMENT CONTROL	229,877.57	93,960.48	57,764.64		151,725.12	66%	78,152.45	5,776.46	15,172.51
STORMWATER POLLUTION PREVENTION PLAN	47,234.45	45,821.29	1,118.05		46,939.34	99%	295.11	111.80	4,693.93
STORMWATER MANAGEMENT FACILITY CONSTRUCTION	13,188.88	13,188.88	-		13,188.88	100%	-	-	1,318.89
ROADWAY CONSTRUCTION	730,804.42	730,804.42	0.00		730,804.43	100%	(0.00)	0.00	73,080.44
STORM DRAINAGE SYSTEM	1,249,525.28	590,232.88	441,928.98		1,032,161.86	83%	217,363.42	44,192.90	103,216.19
PAVING AND DRAINAGE AS-BUILTS	771,361.57	755,950.37	15,411.20		771,361.57	100%	0.00	1,541.12	77,136.16
JEA WATER DISTRIBUTION SYSTEM	31,310.00	15,245.00	6,280.00		21,525.00	69%	9,785.00	628.00	2,152.50
JEA SANITARY SEWER SYSTEM	584,214.67	578,026.67	4,688.00		582,714.67	100%	1,500.00	468.80	58,271.47
JEA SANITARY SEWER LIFT STATION SYSTEM	758,249.64	730,496.23	9,050.00		739,546.23	98%	18,703.41	905.00	73,954.62
WATER AND SEWER AS-BUILTS	428,146.77	405,850.77	17,938.00		423,788.77	99%	4,358.00	1,793.80	42,378.88
IRRIGATION SLEEVES AND ELEC/TELEPHONE	30,692.50	15,950.00	4,950.00		20,900.00	68%	9,792.50	495.00	2,090.00
LOT GRADING	15,750.00	2,500.00	-		2,500.00	16%	13,250.00	-	250.00
PAYMENT AND PERFORMANCE BOND	392,952.00	392,952.00	-		392,952.00	100%	(0.00)	-	39,295.20
ORIGINAL CONTRACT AMT	5,595,640.85	4,682,422.09	559,128.87	-	5,241,550.96	93.67%	354,089.89	55,912.89	524,155.10
CO#1 INSTALL SLEEVES	103,040.00	56,415.00	-		56,415.00	55%	46,625.00	-	5,641.50
TOTAL CONTRACT	5,698,680.85	4,738,837.09	559,128.87	-	5,297,965.96	92.97%	400,714.89	55,912.89	529,796.60

CUSTOMER: AMELIA WALK CDD
PROJECT: AMELIA WALK PH 4A & 4B

protect
PERIOD FROM: 09/12/19 PERIOD TO: 10/11/19

SCHEDULE OF VALUES												
DESCRIPTION	QTY.	UNIT MEASURE	TOTAL UNIT COST	TOTAL MATERIAL & LABOR COST	STORED QTY TO DATE	STORED VALUE TO DATE	INSTALLED QTY THIS PERIOD	INSTALLED VALUE THIS PERIOD	QTY INSTALLED TO DATE	VALUE INSTALLED TO DATE	TOTAL INSTALLED & STORED VALUE	% COMP
MOBILIZATION AND SITE PREPARATION												
MOBILIZATION	1	LS	10,000.00	10,000.00		-	-	-	1	10,000.00	10,000.00	100.0%
SURVEY & LAYOUTS 4A	1	LS	15,299.50	15,299.50		-	-	-	1	15,299.50	15,299.50	100.0%
SURVEY & LAYOUTS 4B	1	LS	11,200.00	11,200.00		-	-	-	1	11,200.00	11,200.00	100.0%
ASBUILTS 4A	1	LS	8,900.00	8,900.00		-	-	-	0.9	8,010.00	8,010.00	90.0%
ASBUILTS 4B	1	LS	5,000.00	5,000.00		-	-	-	1.0	5,000.00	5,000.00	100.0%
DENSITY TESTING 4A & 4B	278	EA	28.70	7,978.60		-	-	-	278	7,978.60	7,978.60	100.0%
PROCTOR	4	EA	275.00	1,100.00		-	-	-	4	1,100.00	1,100.00	100.0%
TOTAL MOBILIZATION AND SITE PREPARATION				59,478.10		-		-		58,588.10	58,588.10	98.5%
								Less Previous Draws			58,588.10	
								Amount due this Draw.....			-	
CLEARING AND GRUBBING												
CLEAR AND GRUB 4A	25.4	AC	4,000.00	101,600.00		-	-	-	25.4	101,600.00	101,600.00	100.0%
CLEAR AND GRUB 4B	5.07	AC	4,000.00	20,280.00		-	-	-	5.07	20,280.00	20,280.00	100.0%
STRIP 4A	40184	CY	1.50	60,276.00		-	-	-	40,184	60,276.00	60,276.00	100.0%
STRIP 4B	11718	CY	1.50	17,577.00		-	-	-	11,718	17,577.00	17,577.00	100.0%
TOTAL CLEARING AND GRUBBING				199,733.00		-		-		199,733.00	199,733.00	100.0%
								Less Previous Draws			199,733.00	
								Amount due this Draw.....			-	
SEEDING AND MULCHING AND SOD												
SOD BEHIND CURB 1.67"	2524	SY	2.91	7,344.84		-	1,333	3,879.03	1,333	3,879.03	3,879.03	52.8%
SOD POND SLOPES 14 & 15	16944	SY	2.91	49,307.04		-	5,904	17,180.64	16,944	49,307.04	49,307.04	100.0%
SEED & MULCH NON-STRUCTURAL	21136	SY	0.56	11,836.16		-	-	-	-	-	-	0.0%
SEED & MULCH ROW	20420	SY	0.56	11,435.20		-	-	-	-	-	-	0.0%
SEED & MULCH LOTS	181813	SY	0.56	101,815.28		-	60,000	33,600.00	90,000	50,400.00	50,400.00	49.5%
SOD BEHIND CURB 1.67"	1067	SY	2.91	3,104.97		-	1,067	3,104.97	1,067	3,104.97	3,104.97	100.0%
SEED & MULCH NON STRUCTURAL	8061	SY	0.56	4,514.16		-	-	-	8,061	4,514.16	4,514.16	100.0%
SEED & MULCH ROW	8183	SY	0.56	4,582.48		-	-	-	8,183	4,582.48	4,582.48	100.0%
SEED & MULCH LOTS	64174	SY	0.56	35,937.44		-	-	-	64,174	35,937.44	35,937.44	100.0%
TOTAL SEEDING AND MULCHING AND SOD				229,877.57		-		57,764.64		151,725.12	151,725.12	66.0%
								Less Previous Draws			93,960.48	
								Amount due this Draw.....			57,764.64	

CUSTOMER: AMELIA WALK CDD
PROJECT: AMELIA WALK PH 4A & 4B

protect
PERIOD FROM: 09/12/19 PERIOD TO: 10/11/19

BID DATE: 10/5/2018		SCHEDULE OF VALUES										
DESCRIPTION	QTY.	UNIT MEASURE	TOTAL UNIT COST	TOTAL MATERIAL & LABOR COST	STORED QTY TO DATE	STORED VALUE TO DATE	INSTALLED QTY THIS PERIOD	INSTALLED VALUE THIS PERIOD	QTY INSTALLED TO DATE	VALUE INSTALLED TO DATE	TOTAL INSTALLED & STORED VALUE	% COMP
EROSION AND SEDIMENT CONTROL												
SILT FENCING 4A	9300	LF	1.97	18,321.00		-		-	9,300	18,321.00	18,321.00	100.0%
SILT FENCING 4B	6800	LF	1.97	13,396.00		-		-	6,800	13,396.00	13,396.00	100.0%
INLET PROTECTION 4A	30	EA	223.61	6,708.30		-	5	1,118.05	30	6,708.30	6,708.30	100.0%
INLET PROTECTION 4B	13	EA	223.61	2,906.93		-		-	13	2,906.93	2,906.93	100.0%
MAINTENANCE OF CONSTRUCTION ENTRANCE 4A	1	EA	2,951.11	2,951.11		-		-	0.9	2,656.00	2,656.00	90.0%
MAINTENANCE OF CONSTRUCTION ENTRANCE 4B	1	EA	2,951.11	2,951.11		-		-	1.0	2,951.11	2,951.11	100.0%
TOTAL EROSION AND SEDIMENT CONTROL				47,234.45				1,118.05		46,939.34	46,939.34	99.4%
								Less Previous Draws			45,821.29	
								Amount due this Draw.....			1,118.05	
STORMWATER POLLUTION PREVENTION PLAN												
NPDES PERMIT 4A	1	LS	6,594.45	6,594.44		-		-	1	6,594.44	6,594.44	100.0%
NPDES PERMIT 4B	1	LS	6,594.44	6,594.44		-		-	1	6,594.44	6,594.44	100.0%
TOTAL STORMWATER POLLUTION PREVENTION PLAN				13,188.88		-		-		13,188.88	13,188.88	100.0%
								Less Previous Draws			13,188.88	
								Amount due this Draw.....			-	
STORMWATER MANAGEMENT FACILITY CONSTRUCTION												
OVER-EXCAVATE & BURY STRIPPINGS FROM 4A MOVE GENERATED GOOD DIRT TO PHASE 4B	14935	CY	2.40	35,844.00		-		-	14,935	35,844.00	35,844.00	100.0%
OVER-EXCAVATE & BURY STRIPPINGS / LOAD & HAUL OUT EXCESS DIRT 4A	25249	CY	2.40	60,597.60		-		-	25,249	60,597.60	60,597.60	100.0%
POND 14 CUT TO POND FILL 4A	37	CY	2.40	88.80		-		-	37	88.80	88.80	100.0%
EXCAVATE POND #14 / MOVE DIRT TO PAVED AREAS 4A	2803	CY	2.40	6,727.20		-		-	2,803	6,727.20	6,727.20	100.0%
EXCAVATE POND #14 / MOVE DIRT TO SIDEWALK / DRIVEWAY AREAS 4A	477	CY	2.40	1,144.80		-		-	477	1,144.80	1,144.80	100.0%
EXCAVATE POND #14 / MOVE DIRT TO RIGHT OF WAY 4A	10223	CY	2.40	24,535.20		-		-	10,223	24,535.20	24,535.20	100.0%
EXCAVATE POND #14 / MOVE DIRT TO LOTS 4A	88708	CY	2.40	212,899.20		-		-	88,708	212,899.20	212,899.20	100.0%
POND 15 CUT TO POND FILL 4A	227	CY	2.40	544.80		-		-	227	544.80	544.80	100.0%
EXCAVATE POND #15 / MOVE DIRT TO LOTS 4A	62685	CY	2.40	150,444.00		-		-	62,685	150,444.00	150,444.00	100.0%
EXCAVATE POND #15 / MOVE EXCESS DIRT TO NON-STRUCTURAL AREAS 4A	3914	CY	2.40	9,393.60		-		-	3,914	9,393.60	9,393.60	100.0%

CUSTOMER: AMELIA WALK CDD
PROJECT: AMELIA WALK PH 4A & 4B

protect
PERIOD FROM: 09/12/19 PERIOD TO: 10/11/19

SCHEDULE OF VALUES													
BID DATE: 10/5/2018	DESCRIPTION	QTY.	UNIT MEASURE	TOTAL UNIT COST	TOTAL MATERIAL & LABOR COST	STORED QTY TO DATE	STORED VALUE TO DATE	INSTALLED QTY THIS PERIOD	INSTALLED VALUE THIS PERIOD	QTY INSTALLED TO DATE	VALUE INSTALLED TO DATE	TOTAL INSTALLED & STORED VALUE	% COMP
	EXCAVATE POND # 15 MOVE DIRT TO PADS 4A	41566	CY	2.40	99,758.40		-		-	41,566	99,758.40	99,758.40	100.0%
	EXCAVATE POND #15 / LOAD & HAUL OUT EXCESS DIRT 4A	2332	CY	2.40	5,596.80		-		-	2,332	5,596.80	5,596.80	100.0%
	EXCAVATE FROM POND 14 4B MOVE DIRT TO NON STRUCTURAL AREAS 4B	2080	CY	2.40	4,992.00		-		-	2,080	4,992.00	4,992.00	100.0%
	STATION BALANCE 4B	7732	CY	2.40	18,556.80		-		-	7,732	18,556.80	18,556.80	100.0%
	DEWATER 4A	253156	CY	0.25	64,131.50		-		-	253,156	64,131.50	64,131.50	100.0%
	DEWATER 4B	11718	CY	0.24	2,812.32		-		-	11,718	2,812.32	2,812.32	100.0%
	PAVING AREA CUT / MOVE EXCESS DIRT TO RIGHT OF WAY 4B	1082	CY	2.40	2,596.80		-		-	1,082	2,596.80	2,596.80	100.0%
	PAVING AREA EXCESS MOVE DIRT TO SIDEWALKS 4B	56	CY	2.40	134.40		-		-	56	134.40	134.40	100.0%
	PAVING AREA EXCESS MOVE EXCESS DIRT TO LOTS AREAS 4B	113	CY	2.40	271.20		-		-	113	271.20	271.20	100.0%
	SPREAD & COMPACT STATION BALANCE 4B	7732	CY	0.60	4,639.20		-		-	7,732	4,639.20	4,639.20	100.0%
	SPREAD & COMPACT DIRT FROM PHASE 4A IN 4B	2050	CY	0.60	1,230.00		-		-	2,050	1,230.00	1,230.00	100.0%
	SPREAD & COMPACT EXCESS FROM CUT OF PAVING AREAS 4B	1251	CY	0.60	750.60		-		-	1,251	750.60	750.60	100.0%
	MACHINE DRESS NON-STRUCTURAL 4B	8061	SY	0.32	2,579.52		-		-	8,061	2,579.52	2,579.52	100.0%
	MACHINE DRESS LOTS 4B	64174	SY	0.32	20,535.68		-		-	64,174	20,535.68	20,535.68	100.0%
	TOTAL STORMWATER MANAGEMENT FACILITY CONSTRUCTION				730,804.42		-		-		730,804.42	730,804.42	100.0%
									Less Previous Draws			730,804.42	
									Amount due this Draw.....			0.00	
	ROADWAY CONSTRUCTION												
	STATION BALANCE 4A	11456	CY	2.40	27,494.40		-		-	11,456	27,494.40	27,494.40	100.0%
	SPREAD & COMPACT STATION BALANCE 4A	11456	CY	0.60	6,873.60		-		-	11,456	6,873.60	6,873.60	100.0%
	SPREAD & COMPACT DIRT FROM POND EXCAVATIONS 4A	17681	CY	0.60	10,608.60		-		-	17,681	10,608.60	10,608.60	100.0%
	REGRADE AFTER UGE 4A	40240	SY	0.50	20,120.00		-		-	15,000	7,500.00	7,500.00	37.3%
	MACHINE DRESS RIGHT OF WAY 4A	20420	SY	0.30	6,126.00		-		-	7,500	2,250.00	2,250.00	36.7%
	MACHINE DRESS NON-STRUCTURAL 4A	21136	SY	0.30	6,340.80		-	21,136	6,340.80	21,136	6,340.80	6,340.80	100.0%
	MACHINE DRESS POND SLOPES 4A	16944	SY	0.60	10,166.40		-		-	16,944	10,166.40	10,166.40	100.0%
	MACHINE DRESS LOTS 4A	181813	SY	0.30	54,543.90		-	30,000	9,000.00	170,000	51,000.00	51,000.00	93.5%
	REGRADE AFTER UGE 4B	16498	SY	0.50	8,249.00		-		-	16,498	8,249.00	8,249.00	100.0%
	MACHINE DRESS RIGHT OF WAY 4B	8183	SY	0.30	2,454.90		-		-	8,183	2,454.90	2,454.90	100.0%
	SURVEY & LAYOUT	1	LS	22,500.00	22,500.00		-		-	1.0	22,500.00	22,500.00	100.0%
	MOT	1	LS	1,594.44	1,594.44		-		-	1	1,594.44	1,594.44	100.0%

protect
PERIOD FROM: 09/12/19 PERIOD TO: 10/11/19

Page 4 of 13

CUSTOMER: AMELIA WALK CDD
PROJECT: AMELIA WALK PH 4A & 4B

protect
PERIOD FROM: 09/12/19 PERIOD TO: 10/11/19

SCHEDULE OF VALUES												
DESCRIPTION	QTY.	UNIT MEASURE	TOTAL UNIT COST	TOTAL MATERIAL & LABOR COST	STORED QTY TO DATE	STORED VALUE TO DATE	INSTALLED QTY THIS PERIOD	INSTALLED VALUE THIS PERIOD	QTY INSTALLED TO DATE	VALUE INSTALLED TO DATE	TOTAL INSTALLED & STORED VALUE	% COMP
STORM DRAINAGE SYSTEM												
SURVEY & LAYOUTS	4128	LF	1.65	6,811.20		-		-	4,128	6,811.20	6,811.20	100.0%
STORM TV & INSPECTION	4128	LF	2.85	11,764.80		-	3,128	8,914.80	4,128	11,764.80	11,764.80	100.0%
COMPACTION & DENSITIES	570	EA	28.70	16,359.00		-		-	570	16,359.00	16,359.00	100.0%
DEWATER (6' OR DEEPER)	2984	LF	12.75	38,046.00		-		-	2,984	38,046.00	38,046.00	100.0%
18" RCP (4-6)	256	LF	34.87	8,926.72		-		-	256	8,926.72	8,926.72	100.0%
18" RCP (6-8)	352	LF	36.87	12,978.24		-		-	352	12,978.24	12,978.24	100.0%
24" RCP (0-4) (TRIPLE BARREL / 104' X 3)	312	LF	56.78	17,715.36		-		-	312	17,715.36	17,715.36	100.0%
24" RCP (4-6)	176	LF	47.78	8,409.28		-		-	176	8,409.28	8,409.28	100.0%
24" RCP (6-8)	944	LF	49.78	46,992.32		-		-	944	46,992.32	46,992.32	100.0%
24" RCP (8-10)	216	LF	52.78	11,400.48		-		-	216	11,400.48	11,400.48	100.0%
30" RCP (6-8)	216	LF	65.14	14,070.24		-		-	216	14,070.24	14,070.24	100.0%
36" RCP (4-6)	400	LF	83.07	33,228.00		-		-	400	33,228.00	33,228.00	100.0%
36" RCP (6-8)	680	LF	85.07	57,847.60		-		-	680	57,847.60	57,847.60	100.0%
36" RCP (8-10)	152	LF	88.07	13,386.64		-		-	152	13,386.64	13,386.64	100.0%
42" RCP (8-10)	424	LF	105.67	44,804.08		-		-	424	44,804.08	44,804.08	100.0%
PIPE LUBE (.0117 PLS. PER 1' OF PIPE)	49	EA	17.83	873.67		-		-	49	873.67	873.67	100.0%
PIPE DIAPERS	12	RLS	189.17	2,270.04		-		-	12	2,270.04	2,270.04	100.0%
SINGLE CURB INLET (4-6) (41, 42, 43, 51, 52, 111, 112, 131, 151.)	9	EA	3,233.13	29,098.17		-		-	9	29,098.17	29,098.17	100.0%
SINGLE CURB INLET (6-8) (71, 72, 92, 81, 82, 61, 62, 102, 132, 113)	10	EA	3,911.07	39,110.70		-		-	10	39,110.70	39,110.70	100.0%
SINGLE CURB INLET (8-10) (122, 123, 142)	3	EA	5,673.40	17,020.20		-		-	3	17,020.20	17,020.20	100.0%
DOUBLE CURB INLET (0-4) (101)	1	EA	4,604.98	4,604.98		-		-	1	4,604.98	4,604.98	100.0%
DOUBLE CURB INLET (6-8) (91, 133)	2	EA	6,159.39	12,318.78		-		-	2	12,318.78	12,318.78	100.0%
DOUBLE CURB INLET (8-10) (141)	1	EA	6,848.16	6,848.16		-		-	1	6,848.16	6,848.16	100.0%
MODIFIED "E" INLET CTRL. STR. (4-6) (203)	1	EA	4,180.68	4,180.68		-		-	1	4,180.68	4,180.68	100.0%
MODIFIED "H" INLET CTRL. STR. (4-6) (201)	1	EA	6,655.02	6,655.02		-		-	1	6,655.02	6,655.02	100.0%
MODIFIED "H" INLET CTRL. STR. (8-10) (121)	1	EA	7,664.79	7,664.79		-		-	1	7,664.79	7,664.79	100.0%
STORM MANHOLE (8-10) (202)	1	EA	4,476.06	4,476.06		-		-	1	4,476.06	4,476.06	100.0%
TRIPLE 24" MES	6	EA	1,828.92	10,973.52		-		-	6	10,973.52	10,973.52	100.0%
INVERTS	30	EA	491.83	14,754.90		-	12	5,901.96	30	14,754.90	14,754.90	100.0%
18" PRECAST MES (44, 53)	2	EA	766.18	1,532.36		-		-	2	1,532.36	1,532.36	100.0%
24" PRECAST MES (73, 93, 83, 143, 152, 63, 103)	7	EA	1,028.92	7,202.44		-		-	7	7,202.44	7,202.44	100.0%
30" PRECAST MES (114)	1	EA	1,589.29	1,589.29		-		-	1	1,589.29	1,589.29	100.0%
36" PRECAST MES (134)	1	EA	1,835.39	1,835.39		-		-	1	1,835.39	1,835.39	100.0%
42" PIPE MITERED (124)	1	EA	2,279.05	2,279.05		-		-	1	2,279.05	2,279.05	100.0%
42" MES CIP CONCRETE APRON	1	EA	2,260.00	2,260.00		-		-	1	2,260.00	2,260.00	100.0%

CUSTOMER: AMELIA WALK CDD
PROJECT: AMELIA WALK PH 4A & 4B

protect
PERIOD FROM: 09/12/19 PERIOD TO: 10/11/19

BID DATE: 10/5/2018		SCHEDULE OF VALUES										
DESCRIPTION	QTY.	UNIT MEASURE	TOTAL UNIT COST	TOTAL MATERIAL & LABOR COST	STORED QTY TO DATE	STORED VALUE TO DATE	INSTALLED QTY THIS PERIOD	INSTALLED VALUE THIS PERIOD	QTY INSTALLED TO DATE	VALUE INSTALLED TO DATE	TOTAL INSTALLED & STORED VALUE	% COMP.
57 STONE	100	TNS	57.67	5,767.00		-		-	100	5,767.00	5,767.00	100.0%
MISCELLANEOUS MATERIAL	1	LS	1,188.89	1,188.89		-		-	1.0	1,188.89	1,188.89	100.0%
UNDERDRAIN STUBS	1040	LF	16.79	17,461.60		-		-	1,040	17,461.60	17,461.60	100.0%
57 STONE	300	TNS	47.67	14,301.00		-		-	300	14,301.00	14,301.00	100.0%
FABRIC	3	RL	386.39	1,159.17		-		-	3	1,159.17	1,159.17	100.0%
6" END CAPS	52	EA	9.51	494.52		-		-	52	494.52	494.52	100.0%
SURVEY & LAYOUTS	1560	LF	1.65	2,574.00		-		-	1,560	2,574.00	2,574.00	100.0%
STORM TV & INSPECTION	1560	LF	2.85	4,446.00		-		-	1,560	4,446.00	4,446.00	100.0%
COMPACTION & DENSITIES	226	EA	28.70	6,486.20		-		-	226	6,486.20	6,486.20	100.0%
DEWATER	1128	LF	12.75	14,382.00		-		-	1,128	14,382.00	14,382.00	100.0%
15" RCP (6-8)	32	LF	28.81	921.92		-		-	32	921.92	921.92	100.0%
18" RCP (0-4)	304	LF	32.87	9,992.48		-		-	304	9,992.48	9,992.48	100.0%
18" RCP (4-6)	128	LF	34.87	4,463.36		-		-	128	4,463.36	4,463.36	100.0%
18" RCP (6-8)	216	LF	36.87	7,963.92		-		-	216	7,963.92	7,963.92	100.0%
24" RCP (6-8)	32	LF	49.78	1,592.96		-		-	32	1,592.96	1,592.96	100.0%
30" RCP (8-10)	288	LF	68.14	19,624.32		-		-	288	19,624.32	19,624.32	100.0%
36" RCP (6-8)	328	LF	86.07	28,230.96		-		-	328	28,230.96	28,230.96	100.0%
36" RCP (8-10)	232	LF	88.07	20,432.24		-		-	232	20,432.24	20,432.24	100.0%
PIPE LUBE (.0117 PLS. PER 1' OF PIPE)	19	EA	17.83	338.77		-		-	19	338.77	338.77	100.0%
PIPE DIAPERS	5	RLS	189.17	945.85		-		-	5	945.85	945.85	100.0%
SINGLE CURB INLET (0-4) (S-11)	1	EA	2,933.27	2,933.27		-		-	1	2,933.27	2,933.27	100.0%
SINGLE CURB INLET (4-6) (S-21, S-22, S-31, S-32)	4	EA	3,233.13	12,932.52		-		-	4	12,932.52	12,932.52	100.0%
SINGLE CURB INLET (6-8) (S-2, S-4, S-7, S-8, S-12)	5	EA	3,911.07	19,555.35		-		-	5	19,555.35	19,555.35	100.0%
SINGLE CURB INLET (8-10) (S-5)	1	EA	5,673.40	5,673.40		-		-	1	5,673.40	5,673.40	100.0%
DOUBLE CURB INLET (0-4) (S-3)	1	EA	4,604.98	4,604.98		-		-	1	4,604.98	4,604.98	100.0%
DOUBLE CURB INLET (6-8) (S-1)	1	EA	6,159.39	6,159.39		-		-	1	6,159.39	6,159.39	100.0%
STORM MANHOLE (8-10) (S-6)	1	EA	4,476.06	4,476.06		-		-	1	4,476.06	4,476.06	100.0%
INVERTS	14	EA	491.83	6,885.62		-		-	14	6,885.62	6,885.62	100.0%
18" PRECAST MES	3	EA	766.18	2,298.54		-		-	3	2,298.54	2,298.54	100.0%
36" PRECAST MES	1	EA	1,835.39	1,835.39		-		-	1	1,835.39	1,835.39	100.0%
57 STONE	50	TNS	57.56	2,878.00		-		-	50	2,878.00	2,878.00	100.0%
MISCELLANEOUS MATERIAL	1	LS	1,188.89	1,188.89		-	1	594.45	1.0	1,188.89	1,188.89	100.0%
UNDERDRAIN STUBS	520	LF	16.79	8,730.80		-		-	520	8,730.80	8,730.80	100.0%
57 STONE	150	TNS	47.56	7,134.00		-		-	150	7,134.00	7,134.00	100.0%
FABRIC	2	RL	386.39	772.78		-		-	2	772.78	772.78	100.0%
6" END CAPS	26	EA	9.51	247.26		-		-	26	247.26	247.26	100.0%
TOTAL STORM DRAINAGE SYSTEM				771,361.57		-		15,411.21		771,361.57	771,361.57	100.0%
								Less Previous Draws			755,950.37	
								Amount due this Draw.....			15,411.20	

CUSTOMER: AMELIA WALK CDD
PROJECT: AMELIA WALK PH 4A & 4B

protect
PERIOD FROM: 09/12/19 PERIOD TO: 10/11/19

BID DATE: 10/5/2018					SCHEDULE OF VALUES								
DESCRIPTION	QTY.	UNIT MEASURE	TOTAL UNIT COST	TOTAL MATERIAL & LABOR COST	STORED QTY TO DATE	STORED VALUE TO DATE	INSTALLED QTY THIS PERIOD	INSTALLED VALUE THIS PERIOD	QTY INSTALLED TO DATE	VALUE INSTALLED TO DATE	TOTAL INSTALLED & STORED VALUE	% COMP	
PAVING AND DRAINAGE AS-BUILTS													
PAVING AS-BUILTS	1	LS	17,000.00	17,000.00		-	0.2	3,400.00	0.5	8,500.00	8,500.00	50.0%	
PAVING AS-BUILTS	1	LS	7,200.00	7,200.00		-	0.4	2,880.00	1.0	7,200.00	7,200.00	100.0%	
DRAINAGE AS-BUILTS	4128	LF	1.25	5,160.00		-		-	3,100	3,875.00	3,875.00	75.1%	
DRAINAGE AS-BUILTS	1560	LF	1.25	1,950.00		-		-	1,560	1,950.00	1,950.00	100.0%	
TOTAL PAVING AND DRAINAGE AS-BUILTS				31,310.00		-		6,280.00		21,525.00	21,525.00		
								Less Previous Draws			15,245.00		
								Amount due this Draw.....			6,280.00		
JEA WATER DISTRIBUTION SYSTEM													
SURVEY & LAYOUTS	7140	LF	1.65	11,781.00		-		-	7,140	11,781.00	11,781.00	100.0%	
FLUSH, BT & TEST	7140	LF	0.50	3,570.00		-		-	7,140	3,570.00	3,570.00	100.0%	
COMPACTION & DENSITIES	45	EA	28.70	1,291.50		-		-	45	1,291.50	1,291.50	100.0%	
12" DR18 PVC	340	LF	31.26	10,628.40		-		-	340	10,628.40	10,628.40	100.0%	
10" DR18 PVC	2560	LF	24.23	62,028.80		-		-	2,560	62,028.80	62,028.80	100.0%	
8" DR18 PVC	3280	LF	18.16	59,564.80		-		-	3,280	59,564.80	59,564.80	100.0%	
6" DR18 PVC	520	LF	12.71	6,609.20		-		-	520	6,609.20	6,609.20	100.0%	
2" POLY PIPE	440	LF	7.61	3,348.40		-		-	440	3,348.40	3,348.40	100.0%	
LOCATE WIRE	15	RL	133.22	1,998.30		-		-	15	1,998.30	1,998.30	100.0%	
LOCATE WIRE BOXES	16	EA	248.61	3,977.76	6	891.66	10	2,486.10	10	2,486.10	3,377.76	84.9%	
LOCATE WIRE TESTING	7140	LF	0.20	1,428.00		-	2,640	528.00	2,640	528.00	528.00	37.0%	
12" BELL RESTRAINTS	6	EA	270.01	1,620.06		-		-	6	1,620.06	1,620.06	100.0%	
10" BELL RESTRAINTS	58	EA	234.56	13,604.48		-		-	58	13,604.48	13,604.48	100.0%	
8" BELL RESTRAINTS	75	EA	149.17	11,187.75		-		-	75	11,187.75	11,187.75	100.0%	
6" BELL RESTRAINTS	45	EA	93.50	4,207.50		-		-	45	4,207.50	4,207.50	100.0%	
CONNECT TO EXISTING 12" STUB OUT WITH A 12"x12" MJ LONG SLEEVE	1	EA	1,924.43	1,924.43		-		-	1	1,924.43	1,924.43	100.0%	
12" MJ GATE VALVE	1	EA	2,427.06	2,427.06		-		-	1	2,427.06	2,427.06	100.0%	
10" MJ GATE VALVE	8	EA	2,064.44	16,515.52		-		-	8	16,515.52	16,515.52	100.0%	
8" MJ GATE VALVE	13	EA	1,361.64	17,701.32		-		-	13	17,701.32	17,701.32	100.0%	
6" MJ GATE VALVE	2	EA	1,012.11	2,024.22		-		-	2	2,024.22	2,024.22	100.0%	
2" FLUSHING HYDRANT	2	EA	1,552.17	3,104.34		-		-	2	3,104.34	3,104.34	100.0%	
2" SAMPLE POINT	2	EA	292.67	585.34		-	2	585.34	2	585.34	585.34	100.0%	
FIRE HYDRANT ASSY (W/ 6"x6" MJ TEE, 6" MJ GATE VALVE, 6" MJ 90 BEND, 6" DR-18 PIPE, RODS, BOLTS, NUTS & WASHERS)	2	EA	4,059.25	8,118.50		-		-	2	8,118.50	8,118.50	100.0%	
FIRE HYDRANT ASSY (W/ 8"x6" MJ TEE, 6" MJ GATE VALVE, 6" MJ 90 BEND, 6" DR-18 PIPE, RODS, BOLTS, NUTS & WASHERS)	10	EA	4,219.88	42,198.80		-		-	10	42,198.80	42,198.80	100.0%	

CUSTOMER: AMELIA WALK CDD
PROJECT: AMELIA WALK PH 4A & 4B

protect
PERIOD FROM: 09/12/19 PERIOD TO: 10/11/19

BID DATE: 10/5/2018												
SCHEDULE OF VALUES												
DESCRIPTION	QTY.	UNIT MEASURE	TOTAL UNIT COST	TOTAL MATERIAL & LABOR COST	STORED QTY TO DATE	STORED VALUE TO DATE	INSTALLED QTY THIS PERIOD	INSTALLED VALUE THIS PERIOD	QTY INSTALLED TO DATE	VALUE INSTALLED TO DATE	TOTAL INSTALLED & STORED VALUE	% COMP
FIRE HYDRANT ASSY (W/ 10"X6" MJ TEE, 6" MJ GATE VALVE, 6" MJ 90 BEND, 6" DR-18 PIPE, RODS, BOLTS, NUTS & WASHERS)	4	EA	4,460.17	17,840.68		-		-	4	17,840.68	17,840.68	100.0%
FIRE HYDRANT ASSY (W/ 12"X6" MJ TEE, 6" MJ GATE VALVE, 6" MJ 90 BEND, 6" DR-18 PIPE, RODS, BOLTS, NUTS & WASHERS)	1	EA	4,616.05	4,616.05		-		-	1	4,616.05	4,616.05	100.0%
10" MJ 90 BEND	1	EA	582.79	582.79		-		-	1	582.79	582.79	100.0%
10" MJ 22.5 BEND	1	EA	538.80	538.80		-		-	1	538.80	538.80	100.0%
10" MJ 11.25 BEND	14	EA	538.80	7,543.20		-		-	14	7,543.20	7,543.20	100.0%
8" MJ 11.25 BEND	27	EA	380.19	10,265.13		-		-	27	10,265.13	10,265.13	100.0%
6" MJ 11.25 BEND	1	EA	339.77	339.77		-		-	1	339.77	339.77	100.0%
12"X10" MJ TEE	1	EA	1,110.99	1,110.99		-		-	1	1,110.99	1,110.99	100.0%
10"X10" MJ TEE	3	EA	1,009.93	3,029.79		-		-	3	3,029.79	3,029.79	100.0%
10"X8" MJ TEE	1	EA	931.47	931.47		-		-	1	931.47	931.47	100.0%
12"X10" MJ REDUCER	1	EA	589.99	589.99		-		-	1	589.99	589.99	100.0%
10"X8" MJ REDUCER	3	EA	452.01	1,356.03		-		-	3	1,356.03	1,356.03	100.0%
8"X6" MJ REDUCER	2	EA	346.90	693.80		-		-	2	693.80	693.80	100.0%
10" MJ PLUG	2	EA	273.54	547.08		-		-	2	547.08	547.08	100.0%
6"X2" TAP CAP	2	EA	324.63	649.26		-		-	2	649.26	649.26	100.0%
SINGLE SHORT SERVICES	50	EA	527.88	26,394.00		-		-	50	26,394.00	26,394.00	100.0%
SINGLE LONG SERVICES	9	EA	567.83	5,110.47		-		-	9	5,110.47	5,110.47	100.0%
DOUBLE LONG SERVICES	25	EA	1,180.12	29,503.00		-		-	25	29,503.00	29,503.00	100.0%
SURVEY & LAYOUTS	2960	LF	1.65	4,884.00		-		-	2,960	4,884.00	4,884.00	100.0%
FLUSH, BT & TEST	2960	LF	0.50	1,480.00		-	1,360	680.00	2,960	1,480.00	1,480.00	100.0%
COMPACTION & DENSITIES	19	EA	28.70	545.30		-		-	19	545.30	545.30	100.0%
10" DR18 PVC	1980	LF	24.23	47,975.40		-		-	1,980	47,975.40	47,975.40	100.0%
8" DR18 PVC	420	LF	18.16	7,627.20		-		-	420	7,627.20	7,627.20	100.0%
6" DR18 PVC	360	LF	12.71	4,575.60		-		-	360	4,575.60	4,575.60	100.0%
2" POLY PIPE	200	LF	7.61	1,522.00		-		-	200	1,522.00	1,522.00	100.0%
LOCATE WIRE	6	LF	133.22	799.32		-		-	6	799.32	799.32	100.0%
LOCATE WIRE BOXES	7	EA	248.61	1,740.27		-	7	1,740.27	7	1,740.27	1,740.27	100.0%
LOCATE WIRE TESTING	2960	LF	0.50	1,480.00		-	2,960	1,480.00	2,960	1,480.00	1,480.00	100.0%
10" BELL RESTRAINTS	45	EA	234.56	10,555.20		-		-	45	10,555.20	10,555.20	100.0%
8" BELL RESTRAINTS	7	EA	149.17	1,044.19		-		-	7	1,044.19	1,044.19	100.0%
6" BELL RESTRAINTS	6	EA	93.50	561.00		-		-	6	561.00	561.00	100.0%
CONNECT TO 10" STUB-OUT FROM PHASE 4A W/ 10" MJ LP SLEEVE	1	EA	1,300.00	1,300.00		-		-	1	1,300.00	1,300.00	100.0%
10" MJ GATE VALVE	5	EA	2,064.44	10,322.20		-		-	5	10,322.20	10,322.20	100.0%
8" MJ GATE VALVE	2	EA	1,361.64	2,723.28		-		-	2	2,723.28	2,723.28	100.0%
6" MJ GATE VALVE	2	EA	1,012.11	2,024.22		-		-	2	2,024.22	2,024.22	100.0%
2" FLUSHING HYDRANT	1	EA	1,552.17	1,552.17		-		-	1	1,552.17	1,552.17	100.0%
SAMPLE POINTS	2	EA	292.67	585.34		-		-	2	585.34	585.34	100.0%

CUSTOMER: AMELIA WALK CDD
PROJECT: AMELIA WALK PH 4A & 4B

protect
PERIOD FROM: 09/12/19 PERIOD TO: 10/11/19

BID DATE: 10/5/2018		SCHEDULE OF VALUES										
DESCRIPTION	QTY.	UNIT MEASURE	TOTAL UNIT COST	TOTAL MATERIAL & LABOR COST	STORED QTY TO DATE	STORED VALUE TO DATE	INSTALLED QTY THIS PERIOD	INSTALLED VALUE THIS PERIOD	QTY INSTALLED TO DATE	VALUE INSTALLED TO DATE	TOTAL INSTALLED & STORED VALUE	% COMP
FIRE HYDRANT ASSY (W/ 6"X6" MJ TEE, 6" MJ GATE VALVE, 6" MJ 90 BEND, 6" DR-18 PIPE, RODS, BOLTS, NUTS AND WASHERS)	1	EA	4,059.25	4,059.25		-		-	1	4,059.25	4,059.25	100.0%
FIRE HYDRANT ASSY (W/ 8"X6" MJ TEE, 6" MJ GATE VALVE, 6" MJ 90 BEND, 6" DR-18 PIPE, RODS, BOLTS, NUTS AND WASHERS)	1	EA	4,219.88	4,219.88		-		-	1	4,219.88	4,219.88	100.0%
FIRE HYDRANT ASSY (W/ 10"X6" MJ TEE, 6" MJ GATE VALVE, 6" MJ 90 BEND, 6" DR-18 PIPE, RODS, BOLTS, NUTS AND WASHERS)	5	EA	4,460.17	22,300.85		-		-	5	22,300.85	22,300.85	100.0%
10" MJ 11.25 BEND	13	EA	538.80	7,004.40		-		-	13	7,004.40	7,004.40	100.0%
8" MJ 11.25 BEND	1	EA	380.19	380.19		-		-	1	380.19	380.19	100.0%
6" MJ 11.25 BEND	3	EA	324.31	972.93		-		-	3	972.93	972.93	100.0%
10"X8" MJ TEE	2	EA	931.47	1,862.94		-		-	2	1,862.94	1,862.94	100.0%
10" MJ PLUG	1	EA	273.54	273.54		-		-	1	273.54	273.54	100.0%
8" MJ PLUG	1	EA	200.53	200.53		-		-	1	200.53	200.53	100.0%
8"X6" MJ REDUCER	1	EA	346.90	346.90		-		-	1	346.90	346.90	100.0%
6"X2" TAP CAP	1	EA	240.96	240.96		-		-	1	240.96	240.96	100.0%
SINGLE SHORT SERVICES	41	EA	537.19	22,024.79		-		-	41	22,024.79	22,024.79	100.0%
SINGLE LONG SERVICES	8	EA	561.35	4,490.80		-		-	8	4,490.80	4,490.80	100.0%
DOUBLE LONG SERVICES	8	EA	1,181.53	9,452.24		-		-	8	9,452.24	9,452.24	100.0%
TOTAL JEA WATER DISTRIBUTION SYSTEM				584,214.67		891.66		7,499.71		581,823.01	582,714.67	99.7%
								Less Previous Draws			578,026.67	
								Amount due this Draw.....			4,688.00	
JEA SANITARY SEWER SYSTEM												
SURVEY & LAYOUTS	7210	LF	1.65	11,896.50		-		-	7,210	11,896.50	11,896.50	100.0%
SEWER TV & INSPECTION	7210	LF	2.85	20,548.50		-	3,000	8,550.00	4,800	13,680.00	13,680.00	66.6%
COMPACTION & DENSITIES	728	EA	28.70	20,893.60		-		-	728	20,893.60	20,893.60	100.0%
DEWATER	5432	LF	12.75	69,258.00		-		-	5,432	69,258.00	69,258.00	100.0%
8" SDR26 PVC (0-4)	196	LF	15.05	2,949.80		-		-	196	2,949.80	2,949.80	100.0%
8" SDR26 PVC (4-6)	1134	LF	17.05	19,334.70		-		-	1,134	19,334.70	19,334.70	100.0%
8" SDR26 PVC (6-8)	1344	LF	19.05	25,603.20		-		-	1,344	25,603.20	25,603.20	100.0%
8" SDR26 PVC (8-10)	1274	LF	22.05	28,091.70		-		-	1,274	28,091.70	28,091.70	100.0%
8" SDR26 PVC (10-12)	1890	LF	24.05	45,454.50		-		-	1,890	45,454.50	45,454.50	100.0%
8" SDR26 PVC (12-14)	924	LF	27.05	24,994.20		-		-	924	24,994.20	24,994.20	100.0%
8" SDR26 PVC (4-6) HIGH LINE	448	LF	17.05	7,638.40		-		-	448	7,638.40	7,638.40	100.0%
"A" MANHOLE (0-4) (39, 40)	2	EA	3,171.04	6,342.08		-		-	2	6,342.08	6,342.08	100.0%
"A" MANHOLE (4-6) (35, 36, 37, 47, 48, 49, 38, 41, 42.)	9	EA	3,292.58	29,633.22		-		-	9	29,633.22	29,633.22	100.0%
"A" MANHOLE (6-8) (50, 43, 45, 46, 25, 26, 27.)	7	EA	3,906.31	27,344.17		-		-	7	27,344.17	27,344.17	100.0%

CUSTOMER: AMELIA WALK CDD
PROJECT: AMELIA WALK PH 4A & 4B

protect
PERIOD FROM: 09/12/19 PERIOD TO: 10/11/19

SCHEDULE OF VALUES												
DESCRIPTION	QTY.	UNIT MEASURE	TOTAL UNIT COST	TOTAL MATERIAL & LABOR COST	STORED QTY TO DATE	STORED VALUE TO DATE	INSTALLED QTY THIS PERIOD	INSTALLED VALUE THIS PERIOD	QTY INSTALLED TO DATE	VALUE INSTALLED TO DATE	TOTAL INSTALLED & STORED VALUE	% COMP
"A" MANHOLE (8-10) (44, 31, 28, 29, 30.)	4	EA	4,623.61	18,494.44		-		-	4	18,494.44	18,494.44	100.0%
LINED "A" MANHOLE (8-10) (29)	1	EA	7,208.26	7,208.26		-		-	1	7,208.26	7,208.26	100.0%
"A" MANHOLE (10-12) (10, 11, 12, 13, 14, 15, 34, 32)	8	EA	5,572.88	44,583.04		-		-	8	44,583.04	44,583.04	100.0%
"B" MANHOLE (10-12) (33)	1	EA	5,777.50	5,777.50		-		-	1	5,777.50	5,777.50	100.0%
"B" MANHOLE (12-14) (16, 17.)	2	EA	6,462.70	12,925.40		-		-	2	12,925.40	12,925.40	100.0%
LINED 1ST OUT MANHOLE (12-14) (SS-18)	1	EA	13,559.71	13,559.71		-		-	1	13,559.71	13,559.71	100.0%
57 STONE	75	TNS	57.56	4,317.00		-		-	75	4,317.00	4,317.00	100.0%
PRECAST INVERTS (INCLUDED IN STRUCTURE PRICE)	35	EA	268.89	9,411.15		-		-	35	9,411.15	9,411.15	100.0%
6" & 8" BOOTS	111	EA	203.43	22,580.73		-		-	111	22,580.73	22,580.73	100.0%
MANHOLE ADJUSTMENTS	35	EA	438.33	15,341.55		-		-	8	3,506.64	3,506.64	22.9%
8" DROP BOWLS	3	EA	1,095.04	3,285.12		-	1	1,095.04	3	3,285.12	3,285.12	100.0%
6" SERVICES & FITTINGS	111	EA	449.53	49,897.83		-		-	111	49,897.83	49,897.83	100.0%
SURVEY & LAYOUTS	2744	LF	1.65	4,527.60		-		-	2,744	4,527.60	4,527.60	100.0%
SEWER TV & INSPECTION	2744	LF	2.85	7,820.40		-		-	2,744	7,820.40	7,820.40	100.0%
COMPACTION & DENSITIES	222	EA	28.70	6,371.40		-		-	222	6,371.40	6,371.40	100.0%
DEWATER	1792	LF	12.75	22,848.00		-		-	1,792	22,848.00	22,848.00	100.0%
8" SDR26 PVC (4-6)	952	LF	17.05	16,231.60		-		-	952	16,231.60	16,231.60	100.0%
8" SDR26 PVC (6-8)	952	LF	19.05	18,135.60		-		-	952	18,135.60	18,135.60	100.0%
8" SDR26 PVC (8-10)	490	LF	23.05	11,294.50		-		-	490	11,294.50	11,294.50	100.0%
8" SDR26 PVC (10-12)	350	LF	25.05	8,767.50		-		-	350	8,767.50	8,767.50	100.0%
"A" MANHOLE (0-4) (19)	1	EA	3,171.04	3,171.04		-		-	1	3,171.04	3,171.04	100.0%
"A" MANHOLE (4-6) (1, 2, 3, 4, 20, 21, 22)	7	EA	3,292.58	23,048.06		-		-	7	23,048.06	23,048.06	100.0%
"A" MANHOLE (6-8) (5, 6, 7, 23, 24)	5	EA	3,906.31	19,531.55		-		-	5	19,531.55	19,531.55	100.0%
"A" MANHOLE (8-10) (8, 9)	2	EA	4,623.61	9,247.22		-		-	2	9,247.22	9,247.22	100.0%
CONNECT TO EXISTING MH (6-8) NO CORING NEEDED. THERE WILL BE A KNOCKOUT IN MH.	1	EA	2,689.17	2,689.17		-		-	1	2,689.17	2,689.17	100.0%
CONNECT TO EXISTING MH (10-12) NO CORING NEEDED. THERE WILL BE A KNOCKOUT IN MH	1	EA	2,689.17	2,689.17		-		-	1	2,689.17	2,689.17	100.0%
57 STONE	50	TNS	57.56	2,878.00		-		-	50	2,878.00	2,878.00	100.0%
PRECAST INVERTS	15	EA	268.89	4,033.35		-		-	15	4,033.35	4,033.35	100.0%
6" & 8" BOOTS	63	EA	203.43	12,816.09		-		-	63	12,816.09	12,816.09	100.0%
MANHOLE ADJUSTMENTS	15	EA	438.33	6,574.95		-		-	15	6,574.95	6,574.95	100.0%
6" SERVICES & FITTINGS	63	EA	447.78	28,210.14		-		-	63	28,210.14	28,210.14	100.0%
TOTAL JEA SANITARY SEWER SYSTEM				758,249.64		-		9,645.04		739,546.23	739,546.23	97.5%
								Less Previous Draws			730,496.23	
								Amount due this Draw			9,050.00	

CUSTOMER: AMELIA WALK CDD
PROJECT: AMELIA WALK PH 4A & 4B

protect
PERIOD FROM: 09/12/19 PERIOD TO: 10/11/19

BID DATE: 10/5/2018													
SCHEDULE OF VALUES													
DESCRIPTION	QTY.	UNIT MEASURE	TOTAL UNIT COST	TOTAL MATERIAL & LABOR COST	STORED QTY TO DATE	STORED VALUE TO DATE	INSTALLED QTY THIS PERIOD	INSTALLED VALUE THIS PERIOD	QTY INSTALLED TO DATE	VALUE INSTALLED TO DATE	TOTAL INSTALLED & STORED VALUE	% COMP	
JEA SANITARY SEWER LIFT STATION SYSTEM													
SURVEY & LAYOUTS	1	LS	2,700.00	2,700.00		-		-	1	2,700.00	2,700.00	100.0%	
COMPACTION & DENSITIES	90	EA	28.70	2,583.00		-		-	90	2,583.00	2,583.00	100.0%	
DEWATER	210	LF	46.33	9,729.30		-		-	210	9,729.30	9,729.30	100.0%	
57 STONE	20	TNS	57.56	1,151.20		-		-	20	1,151.20	1,151.20	100.0%	
WET WELL - LIFT STATION (21.4' DEEP)	1	EA	46,298.83	46,298.83		-		-	1	46,298.83	46,298.83	100.0%	
MECHANICAL SUB (PBM) PONY PUMP INCLUDED	1	LS	305,800.00	305,800.00		-	0.04	12,232.00	0.99	302,742.00	302,742.00	99.0%	
CRANE/OPERATOR	10	HRS	682.00	6,820.00		-		-	10	6,820.00	6,820.00	100.0%	
TRENCH BOX	2	EA	903.89	1,807.78		-		-	2	1,807.78	1,807.78	100.0%	
LIFT STA. WATER SERVICE	1	EA	1,238.18	1,238.18		-		-	1	1,238.18	1,238.18	100.0%	
SURVEY & LAYOUTS	1620	LF	1.65	2,673.00		-		-	1,620	2,673.00	2,673.00	100.0%	
FLUSH	1620	LF	0.75	1,215.00		-	1,620	1,215.00	1,620	1,215.00	1,215.00	100.0%	
COMPACTION & DENSITIES	11	EA	28.70	315.70		-		-	11	315.70	315.70	100.0%	
6" DR18 PVC	1600	LF	12.71	20,336.00		-		-	1,600	20,336.00	20,336.00	100.0%	
LOCATE WIRE	4	RLS	133.22	532.88		-		-	4	532.88	532.88	100.0%	
LOCATE WIRE BOXES	4	EA	248.61	994.44		-	4	994.44	4	994.44	994.44	100.0%	
LOCATE WIRE TESTING	1620	LF	0.80	1,296.00		-	1,620	1,296.00	1,620	1,296.00	1,296.00	100.0%	
6" BELL RESTRAINTS	6	EA	93.50	561.00		-		-	6	561.00	561.00	100.0%	
8" MJ LONG SLEEVE	1	EA	602.51	602.51		-		-	1	602.51	602.51	100.0%	
6" AIR RELEASE VALVE ASSY.	1	EA	4,873.03	4,873.03		-	1	4,873.03	1	4,873.03	4,873.03	100.0%	
AIR RELEASE VALVE MANHOLE 0-4	1	EA	3,550.17	3,550.17		-	1	3,550.17	1	3,550.17	3,550.17	100.0%	
6" MJ GATE VALVE	1	EA	1,565.37	1,565.37		-		-	1	1,565.37	1,565.37	100.0%	
6" CASE (B) CROSSING	1	EA	3,199.32	3,199.32		-		-	1	3,199.32	3,199.32	100.0%	
6" MJ 90 BEND	2	EA	969.11	1,938.22		-		-	2	1,938.22	1,938.22	100.0%	
6" MJ 45 BEND	6	EA	465.79	2,794.74		-		-	6	2,794.74	2,794.74	100.0%	
6" MJ 11.25 BEND	2	EA	954.84	1,909.68		-		-	2	1,909.68	1,909.68	100.0%	
CONNECT TO EXISTING 8" STUB-OUT WITH A 8"x6" MJ REDUCER	1	EA	1,661.42	1,661.42	1	361.42		-	-	-	361.42	21.8%	
TOTAL JEA SANITARY SEWER LIFT STATION SYSTEM				428,146.77		361.42		24,160.64		423,427.35	423,788.77	99.0%	
								Less Previous Draws			405,850.77		
								Amount due this Draw.....			17,938.00		
WATER AND SEWER AS-BUILTS													
WATER AS-BUILTS	7140	LF	1.25	8,925.00		-	3,000	3,750.00	3,000	3,750.00	3,750.00	42.0%	
WATER AS-BUILTS	2960	LF	1.25	3,700.00		-	960	1,200.00	2,960	3,700.00	3,700.00	100.0%	
SEWER AS-BUILTS	7210	LF	1.25	9,012.50		-		-	5,000	6,250.00	6,250.00	69.3%	
SEWER AS-BUILTS	2744	LF	1.25	3,430.00		-		-	2,700	3,375.00	3,375.00	98.4%	
LIFT STATION AS-BUILTS	1	LS	3,600.00	3,600.00		-		-	1	1,800.00	1,800.00	50.0%	
FORCE MAIN AS-BUILTS	1620	LF	1.25	2,025.00		-		-	1,620	2,025.00	2,025.00	100.0%	
TOTAL WATER AND SEWER AS-BUILTS				30,692.50		-		4,950.00		20,900.00	20,900.00		
								Less Previous Draws			15,950.00		
								Amount due this Draw.....			4,950.00		

CUSTOMER: AMELIA WALK CDD
PROJECT: AMELIA WALK PH 4A & 4B

protect
PERIOD FROM: 09/12/19 PERIOD TO: 10/11/19

BID DATE: 10/5/2018					SCHEDULE OF VALUES								
DESCRIPTION	QTY.	UNIT MEASURE	TOTAL UNIT COST	TOTAL MATERIAL & LABOR COST	STORED QTY TO DATE	STORED VALUE TO DATE	INSTALLED QTY THIS PERIOD	INSTALLED VALUE THIS PERIOD	QTY INSTALLED TO DATE	VALUE INSTALLED TO DATE	TOTAL INSTALLED & STORED VALUE	% COMP	
IRRIGATION SLEEVES AND ELEC/TELEPHONE													
2.5" SLEEVES	250	LF	8.00	2,000.00		-		-	-	-	-	0.0%	
3" SLEEVES	250	LF	9.00	2,250.00		-		-	-	-	-	0.0%	
4" SLEEVES	500	LF	10.00	5,000.00		-		-	250	2,500.00	2,500.00	50.0%	
6" SLEEVES	500	EA	13.00	6,500.00		-		-	-	-	-	0.0%	
TOTAL IRRIGATION SLEEVES AND ELEC/TELEPHONE				15,750.00		-		-		2,500.00	2,500.00	15.9%	
								Less Previous Draws			2,500.00		
								Amount due this Draw.....			-		
LOT GRADING													
CLEAR AND GRUB LOTS 4A	37.6	AC	4,000.00	150,400.00		-		-	37.6	150,400.00	150,400.00	100.0%	
CLEAR AND GRUB LOTS 4B	13.26	AC	4,000.00	53,040.00		-		-	13.26	53,040.00	53,040.00	100.0%	
OVER-EXCAVATE & BURY STRIPPINGS / MOVE GENERATED GOOD DIRT TO PADS 4B	11718	CY	2.40	28,123.20		-		-	11,718	28,123.20	28,123.20	100.0%	
EXCAVATE FROM POND 14 4B MOVE DIRT TO LOTS 4B	8963	CY	2.40	21,511.20		-		-	8,963	21,511.20	21,511.20	100.0%	
EXCAVATE FROM POND 14 4B MOVE DIRT TO LOT PADS 4B	3892	CY	2.40	9,340.80		-		-	3,892	9,340.80	9,340.80	100.0%	
SPREAD & COMPACT DIRT FROM POND EXCAVATIONS MOVED TO LOTS & LOT PADS 4A	192958	CY	0.60	115,775.00		-		-	192,958	115,775.00	115,775.00	100.0%	
SPREAD & COMPACT GENERATED GOOD DIRT FROM BURIAL OF STRIPPINGS TO LOTS & PADS 4B	11718	CY	0.60	7,030.80		-		-	11,718	7,030.80	7,030.80	100.0%	
SPREAD & COMPACT DIRT FROM PHASE 4A GOING TO LOTS & PADS 4B	12885	CY	0.60	7,731.00		-		-	12,885	7,731.00	7,731.00	100.0%	
TOTAL LOT GRADING				392,952.00		-		-		392,952.00	392,952.00	100.0%	
								Less Previous Draws			392,952.00		
								Amount due this Draw.....			-		
PAYMENT AND PERFORMANCE BOND													
BOND	1	LS	53,122.00	53,122.00		-		-	1	53,122.00	53,122.00	100.0%	
TOTAL PAYMENT AND PERFORMANCE BOND				53,122.00		-		-		53,122.00	53,122.00		
								Less Previous Draws			53,122.00		
								Amount due this Draw.....			-		
CO#1 INSTALL SLEEVES ELECTRICAL													
INSTALL CONDUIT	1	LS	83,300.00	83,300.00		-		-	0.5	41,650.00	41,650.00	50.0%	
MARK UP	1	LS	8,330.00	8,330.00		-		-	0.5	4,165.00	4,165.00	50.0%	

CUSTOMER: AMELIA WALK CDD
PROJECT: AMELIA WALK PH 4A & 4B

protect
PERIOD FROM: 09/12/19 PERIOD TO: 10/11/19

SCHEDULE OF VALUES												
DESCRIPTION	QTY.	UNIT MEASURE	TOTAL UNIT COST	TOTAL MATERIAL & LABOR COST	STORED QTY TO DATE	STORED VALUE TO DATE	INSTALLED QTY THIS PERIOD	INSTALLED VALUE THIS PERIOD	QTY INSTALLED TO DATE	VALUE INSTALLED TO DATE	TOTAL INSTALLED & STORED VALUE	% COMP
SURVEY/LAYOUT	1	LS	8,100.00	8,100.00		-		-	1	8,100.00	8,100.00	100.0%
MARK UP	1	LS	810.00	810.00		-		-	-	-	-	0.0%
TOTAL				100,540.00		-		-		53,915.00	53,915.00	53.6%
IRRIGATION SLEEVES												
INSTALL SLEEVES	250	LF	10.00	2,500.00		-		-	250	2,500.00	2,500.00	100.0%
TOTAL IRRIGATION SLEEVES				2,500.00		-		-		2,500.00	2,500.00	
TOTAL CO#1				103,040.00		-		-		56,415.00	56,415.00	
								Less Previous Draws			56,415.00	
								Amount due this Draw.....			-	
TOTAL				5,698,680.85				Total			5,297,965.97	
								Less 10% retainage			529,796.60	
								Amount Earned less Retainage			4,768,169.37	
								Less Previous Draws			4,264,953.38	
								Amount due this Draw			503,215.99	

CONDITIONAL PARTIAL WAIVER OF LIEN OF CONTRACTOR

The undersigned contractor performed work and labor and/or furnished material for use in the construction of certain improvements on the project described as follows:

Amelia Walk, Phase 4A and 4B

The undersigned contractor acknowledges receipt of payment of all sums due on all prior applications for payment and waives any right it has to a mechanics lien on the property here involved with respect to all work and material included in those prior applications for payment. The undersigned further states that the amount due to it on this application for payment is \$ 503,215.99 and effective upon receipt of said sum waives its right to claim a lien on the property here involved for work performed or material furnished up to the effective date of this application for payment.

The undersigned contractor acknowledges that all of its subcontractors/material suppliers have been paid all monies due on all prior applications for payment, and agrees to hold the owner/bonding company harmless from any mechanics lien filed by its subcontractors/material suppliers with respect to any prior application for payment.

Upon receipt of this payment of \$ 503,215.99 , the undersigned contractor agrees to hold the owner/bonding company harmless from any mechanics liens filed by its subcontractors/material suppliers with respect to this application for payment.

That said contractor performed work and labor and/or furnished material pursuant to an order given by Amelia Walk Community Development District

IN WITNESS WHEREOF we have executed this conditional partial release in the County of Baker, State of Florida, this 11TH day of OCTOBER , 2019.

Company: EARTHWORKS OF FLORIDA, LLC.
Name & Title: MATTHEW MOCINI

Signature: 

Date Executed: 10/11/19

State of Florida
County of Baker

Subscribed and sworn before me this 11TH day of OCTOBER , 2019.



Notary Public
My Commission Expires:
County of Residence: Bradford



ROBIN LYNN SMITH
Commission # GG 149986
Expires January 25, 2022
Bonded Thru Budget Notary Services

REQUISITION

AMELIA WALK COMMUNITY DEVELOPEMENT DISTRICT SPECIAL ASSESSMENT BONDS, SERIES 2018 (ASSESSMENT AREA 3B)

The undersigned, a Responsible Officer of Amelia Walk Community Development District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the District to US Bank National Association, as trustee (the "Trustee"), dated as of June 1, 2006, as supplemented by a Sixth Supplemental Trust Indenture, dated as of December 1, 2018 (the "Indenture"), (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

- (A) Requisition Number: 31
- (B) Name of Payee: Earthworks of Florida
- (C) Amount Payable: \$ 237,119.20
- (D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments, or, state Costs of Issuance, if applicable):

See attached invoice.

- (E) Fund or Account from which disbursement to be made:

 X Series 2018A Acquisition and Construction Account

 Series 2018A Costs of Issuance Account

The undersigned hereby certifies that:

- 1. X obligations in the stated amount set forth above have been incurred by the District,

or

- ☐ this requisition is for Costs of Issuance payable from the Acquisition and Construction Fund that have not previously been paid;

2. each disbursement set forth above is a proper charge against the Acquisition and Construction Fund;
3. each disbursement set forth above was incurred in connection with the acquisition and/or construction of the Project;
4. each disbursement represents a Cost of the Project which has not previously been paid.

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

Attached hereto are originals of the invoice(s) from the vendor of the property acquired or the services rendered with respect to which disbursement is hereby requested.

AMELIA WALK COMMUNITY
DEVELOPEMENT DISTRICT

By: _____
Responsible Officer

CONSULTING ENGINEER'S APPROVAL FOR
NON-COST OF ISSUANCE REQUESTS ONLY

If this requisition is for a disbursement from other than Costs of Issuance, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the Project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer, as such report shall have been amended or modified on the date hereof.



Consulting Engineer

October 24, 2019

APPLICATION AND CERTIFICATE FOR PAYMENT**TO (OWNER):**

Amelia Walk Community Development District
475 West Town Place, Suite 114
St. Augustine, FL 32092

PROJECT: Amelia Walk, Phase 5

Amelia Concourse
Nassau County
Florida

APPLICATION NO:

Two (2)

PERIOD FROM:

09/12/19

PERIOD TO:

10/11/19

(10/25/19)

FROM (CONTRACTOR):**EARTHWORKS OF FLORIDA, LLC**

11932 NORTH STATE ROAD 121
MACLENNY, FLORIDA 32063

904-653-2800

ENGINEER: McCranie & Associates

3 South 2nd St
Fernandina Beach, FL 32034

PROJECT NO:**SUBSTANTIAL COMPLETION DATE:****CONTRACT DATE:**

8/27/2019

CONTRACTOR'S APPLICATION FOR PAYMENT

CHANGE ORDER SUMMARY			
CHANGE ORDERS APPROVED IN PREVIOUS MONTHS BY OWNER TOTAL		ADDITIONS	DEDUCTIONS
APPROVED THIS MONTH			
NUMBER	DATE APPROVED		
TOTALS		-	-
NET CHANGE BY CHANGE ORDERS			-

THE UNDERSIGNED CONTRACTOR CERTIFIES THAT TO THE BEST OF THE CONTRACTOR'S KNOWLEDGE, INFORMATION AND BELIEF THE WORK COVERED BY THIS APPLICATION FOR PAYMENT HAS BEEN COMPLETED IN ACCORDANCE WITH THE CONTRACT DOCUMENTS, THAT ALL AMOUNTS HAVE BEEN PAID BY THE CONTRACTOR FOR WORK FOR WHICH PREVIOUS CERTIFICATES FOR PAYMENT WERE ISSUED AND PAYMENTS RECEIVED FROM THE OWNER, AND THAT CURRENT PAYMENT SHOWN HEREIN IS NOW DUE.

CONTRACTOR: EARTHWORKS OF FLORIDA, LLC
MATTHEW MOCINI

BY:



DATE: 10/11/19

APPLICATION IS MADE FOR PAYMENT, AS SHOWN BELOW, IN CONNECTION WITH THE CONTRACT. CONTINUATION SHEET, PAGE 2, IS ATTACHED

1. ORIGINAL CONTRACT SUM.....	\$ 5,549,119.04
2. NET CHANGE BY CHANGE ORDERS.....	\$ -
3. CONTRACT SUM TO DATE (LINE 1 & 2).....	\$ 5,549,119.04
4. TOTAL COMPLETED & STORED TO DATE.....	382,875.55
5. RETAINAGE:	
a. 10% OF COMPLETED WORK.....	38,287.55
b. 10% OF STORED MATERIAL.....	\$ -
TOTAL RETAINAGE (LINE 5a + 5b).....	\$ 38,287.55
6. TOTAL EARNED LESS RETAINAGE	\$ 344,588.00
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT.....	\$ 107,468.80
8. CURRENT PAYMENT DUE.....	\$ 237,119.20
9. BALANCE TO FINISH, PLUS RETAINAGE.....	\$ 5,204,531.04

STATE OF: FLORIDA COUNTY OF: BAKER
SUBSCRIBED AND SWORN TO BEFORE ME THIS 11th OF OCTOBER, 2019

NOTARY PUBLIC:
MY COMMISSION EXPIRES:



ROBIN LYNN SMITH
Commission # GG 149986
Expires January 25, 2022
Bonded Thru Budget Notary Services

ENGINEER'S CERTIFICATE FOR PAYMENT

IN ACCORDANCE WITH THE CONTRACT DOCUMENTS, BASED ON ON-SITE OBSERVATIONS AND THE DATA COMPRISING THE ABOVE APPLICATION, THE ENGINEER CERTIFIES TO THE OWNER THAT TO THE BEST OF THE ENGINEER'S KNOWLEDGE, INFORMATION AND BELIEF THE WORK HAS PROGRESSED AS INDICATED, THE QUALITY OF THE WORK IS IN ACCORDANCE WITH THE CONTRACT DOCUMENTS, AND THE CONTRACTOR IS ENTITLED TO PAYMENT OF THE AMOUNT CERTIFIED

AMOUNT CERTIFIED.....\$ 237,119.20
(ATTACH EXPLANATION IF AMOUNT CERTIFIED DIFFERS FROM THE AMOUNT APPLIED FOR.)

ENGINEER:

DATE:

10/24/2019

THIS CERTIFICATE IS NOT NEGOTIABLE. THE AMOUNT CERTIFIED IS PAYABLE ONLY TO THE CONTRACTOR NAMED HEREIN. ISSUANCE, PAYMENT AND ACCEPTANCE OF PAYMENT ARE WITHOUT PREJUDICE TO ANY RIGHTS OF THE OWNER AND CONTRACTOR UNDER THIS CONTRACT.

Amelia Walk Community Development District
475 West Town Place, Suite 114
St. Augustine, FL 32092

CONTRACTOR: EARTHWORKS OF FLORIDA, LLC
11932 North State Road 121
Macclenny, Florida 32063

APPLICATION NUMBER : Two (2)
PERIOD FROM: 09/12/19
PERIOD TO : 10/11/19

Project: Amelia Walk, Phase 5

DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		STORED MATERIAL	TOTAL COMPLETED AND STORED TO DATE	%	BALANCE TO FINISH	RETAINAGE THIS DRAW	RETAINAGE TO DATE
		PREVIOUS APPLICATIONS	THIS PERIOD					10%	10%
MOBILIZATION & SITE PREPARATION	29,151.11	20,250.00	5,465.78		25,715.78	88%	3,435.33	546.58	2,571.58
CLEARING & GRUBBING	304,000.00	16,000.00	180,000.00		196,000.00	64%	108,000.00	18,000.00	19,600.00
GRASSING	236,125.19	-	-		-	0%	236,125.19	-	-
EROSION & SEDIMENT CONTROL	32,139.74	25,065.33	-		25,065.33	78%	7,074.41	-	2,506.53
STORMWATER POLLUTION PREVENTION PLAN	6,594.44	6,594.44	-		6,594.44	100%	-	-	659.44
STORMWATER MGT FACILITY CONSTRUCTION	1,095,601.82	-	78,000.00		78,000.00	7%	1,017,601.82	7,800.00	7,800.00
ROADWAY CONSTRUCTION	1,009,136.70	-	-		-	0%	1,009,136.70	-	-
STORM DRAINAGE SYSTEM	813,164.88	-	-		-	0%	813,164.88	-	-
PAVING AS-BUILTS	21,826.25	-	-		-	0%	21,826.25	-	-
WATER DISTRIBUTION	471,390.91	-	-		-	0%	471,390.91	-	-
SANITARY SEWER	645,625.38	-	-		-	0%	645,625.38	-	-
JEA SANITARY SEWER LIFT STATION	451,860.02	-	-		-	0%	451,860.02	-	-
WATER & SEWER AS-BUILTS	27,335.00	-	-		-	0%	27,335.00	-	-
IRRIGATION SLEEVES AND ELECTRICAL CONDUIT	15,750.00	-	-		-	0%	15,750.00	-	-
LOT GRADING	337,917.60	-	-		-	0%	337,917.60	-	-
PAYMENT & PERFORMANCE BOND	51,500.00	51,500.00	-		51,500.00	100%	-	-	5,150.00
ORIGINAL CONTRACT AMT	5,549,119.04	119,409.77	263,465.78	-	382,875.55	6.90%	5,166,243.49	26,346.58	38,287.55
TOTAL CONTRACT	5,549,119.04	119,409.77	263,465.78	-	382,875.55	6.90%	5,166,243.49	26,346.58	38,287.55

Bid Date 07/12/19		SCHEDULE OF VALUES										
DESCRIPTION	QTY.	U/M	TOTAL UNIT COST	TOTAL	STORED QTY TO DATE	STORED VALUE TO DATE	INSTALLED QTY THIS PERIOD	INSTALLED VALUE THIS PERIOD	QTY INSTALLED TO DATE	VALUE INSTALLED TO DATE	TOTAL INSTALLED & STORED VALUE	% COMP
MOBILIZATION & SITE PREPARATION												
MOBILIZATION	1	LS	8,500.00	8,500.00		-	0.4	3,400.00	0.7	5,950.00	5,950.00	70.0%
SURVEY & LAYOUTS	11800	LF	1.50	17,700.00		-		-	11,800	17,700.00	17,700.00	100.0%
CONSTRUCTION ENTRANCE	1	EA	2,951.11	2,951.11		-	0.7	2,065.78	0.7	2,065.78	2,065.78	70.0%
TOTAL MOBILIZATION & SITE PREP				29,151.11		-	-	5,465.78	-	25,715.78	25,715.78	88.2%
								Less Previous Draws			20,250.00	
								Amount due this Draw.....			5,465.78	
CLEARING & GRUBBING												
CLEAR AND GRUB	28	AC	4,000.00	112,000.00		-	16	64,000.00	20	80,000.00	80,000.00	71.4%
CLEAR AND GRUB LOTS	48	AC	4,000.00	192,000.00		-	29	116,000.00	29	116,000.00	116,000.00	60.4%
TOTAL CLEARING AND GRUBBING				304,000.00		-		180,000.00	-	196,000.00	196,000.00	64.5%
								Less Previous Draws			16,000.00	
								Amount due this Draw.....			180,000.00	
GRASSING												
SOD BEHIND CURB 3'	5821	SY	2.91	16,939.11		-	-	-	-	-	-	0.0%
SOD POND BANKS	17786	SY	2.91	51,757.26		-	-	-	-	-	-	0.0%
SOD BACK OF LOT SLOPES	2846	SY	2.91	8,281.86		-	-	-	-	-	-	0.0%
SEED & MULCH NON-STRUCTURAL AREAS	27996	SY	0.56	15,677.76		-	-	-	-	-	-	0.0%
SEED & MULCH ROW	26811	SY	0.56	15,014.16		-	-	-	-	-	-	0.0%
SEED & MULCH LOTS	229384	SY	0.56	128,455.04		-	-	-	-	-	-	0.0%
TOTAL GRASSING				236,125.19		-		-		-	-	0.0%
								Less Previous Draws				
								Amount due this Draw.....			-	
EROSION & SEDIMENT CONTROL												
SILT FENCING	11600	LF	1.97	22,852.00		-		-	11,600	22,852.00	22,852.00	100.0%
INLET PROTECTION	28	EA	223.61	6,261.08		-		-	-	-	-	0.0%
STAKED TURBIDITY BARRIER	200	LF	7.00	1,400.00		-		-	200	1,400.00	1,400.00	100.0%
DUMPSTER	2	EA	813.33	1,626.66		-		-	1	813.33	813.33	50.0%
TOTAL EROSION & SEDIMENT CONTROL				32,139.74		-	-	-	-	25,065.33	25,065.33	78.0%
						-	-	Less Previous Draws			25,065.33	
						-	-	Amount due this Draw.....			-	
STORMWATER POLLUTION PREVENTION PLAN												
NPDES PERMIT	1	LS	6,594.44	6,594.44		-		-	1	6,594.44	6,594.44	100.0%
								Less Previous Draws			6,594.44	
								Amount due this Draw.....			-	

Bid Date 07/12/19		SCHEDULE OF VALUES										
DESCRIPTION	QTY.	U/M	TOTAL UNIT COST	TOTAL	STORED QTY TO DATE	STORED VALUE TO DATE	INSTALLED QTY THIS PERIOD	INSTALLED VALUE THIS PERIOD	QTY INSTALLED TO DATE	VALUE INSTALLED TO DATE	TOTAL INSTALLED & STORED VALUE	% COMP
STORMWATER MGT FACILITY CONSTRUCTION												
STRIP	61129	CY	1.50	91,693.50		-	20,000	30,000.00	20,000	30,000.00	30,000.00	32.7%
OVER-EXCAVATE & BURY STRIPPINGS / MOVE GENERATED GOOD DIRT TO STOCKPILE	48903	CY	2.40	117,367.20		-	-	-	-	-	-	0.0%
POND CUT TO POND FILL	844	CY	2.40	2,025.60		-	-	-	-	-	-	0.0%
EXCAVATE PONDS / MOVE DIRT TO SITE FILLS	53921	CY	2.40	129,410.40		-	20,000	48,000.00	20,000	48,000.00	48,000.00	37.1%
EXCAVATE PONDS / MOVE DIRT TO LOTS	228813	CY	2.40	549,151.20		-	-	-	-	-	-	0.0%
EXCAVATE PONDS / MOVE DIRT TO PADS	37672	CY	2.40	90,412.80		-	-	-	-	-	-	0.0%
EXCAVATE PONDS / MOVE DIRT TO STOCKPILE	7311	CY	2.40	17,546.40		-	-	-	-	-	-	0.0%
DEWATER	377464	CY	0.23	86,816.72		-	-	-	-	-	-	0.0%
SPREAD & COMPACT POND CUT TO POND FILLS	844	CY	0.60	506.40		-	-	-	-	-	-	0.0%
MACHINE DRESS POND SLOPES	17786	SY	0.60	10,671.60		-	-	-	-	-	-	0.0%
TOTAL STORMWATER MGT FACILITY CONSTRUCTION				1,095,601.82		-	-	78,000.00	-	78,000.00	78,000.00	7.1%
								Less Previous Draws				
								Amount due this Draw.....			78,000.00	
ROADWAY CONSTRUCTION												
SURVEY & LAYOUT	17461	LS	1.75	30,556.75		-	-	-	-	-	-	0.0%
MOT	1	LS	1,344.44	1,344.44		-	-	-	-	-	-	0.0%
DENSITIES	127	EA	23.70	3,009.90		-	-	-	-	-	-	0.0%
PROCTOR	2	EA	358.00	716.00		-	-	-	-	-	-	0.0%
LBR TEST	36	EA	297.50	10,710.00		-	-	-	-	-	-	0.0%
12" STABILIZATION LBR 40 (3100 TN)	28024	SY	4.33	121,343.92		-	-	-	-	-	-	0.0%
GRADE CURB PAD	17461	LF	0.50	8,730.50		-	-	-	-	-	-	0.0%
MIAMI CURB & GUTTER	17461	LF	9.55	166,752.55		-	-	-	-	-	-	0.0%
FINE GRADE BETWEEN CURBS	24143	SY	1.43	34,524.49		-	-	-	-	-	-	0.0%
SIDEWALK	1221	SY	35.41	43,235.61		-	-	-	-	-	-	0.0%
H/C RAMPS	28	SF	241.67	6,766.76		-	-	-	-	-	-	0.0%
ADA MATS	420	SF	29.75	12,495.00		-	-	-	-	-	-	0.0%
CONCRETE CYLINDER (EA 4 SET)	17	EA	81.97	1,393.49		-	-	-	-	-	-	0.0%
6" LIMEROCK (7975 TN)	24143	SY	10.53	254,225.79		-	-	-	-	-	-	0.0%

SCHEDULE OF VALUES												
DESCRIPTION	QTY.	U/M	TOTAL UNIT COST	TOTAL	STORED QTY TO DATE	STORED VALUE TO DATE	INSTALLED QTY THIS PERIOD	INSTALLED VALUE THIS PERIOD	QTY INSTALLED TO DATE	VALUE INSTALLED TO DATE	TOTAL INSTALLED & STORED VALUE	% COMP
PRIME	24143	SY	0.62	14,968.66		-	-	-	-	-	-	0.0%
1.5" SP-9.5 ASPHALT PAVING	24143	SY	10.28	248,190.04		-	-	-	-	-	-	0.0%
ASPHALT CORES	45	EA	125.00	5,625.00		-	-	-	-	-	-	0.0%
SIGNAGE & STRIPING	1	LS	10,672.00	10,672.00		-	-	-	-	-	-	0.0%
REGRADE AFTER UGE	50954	SY	0.50	25,477.00		-	-	-	-	-	-	0.0%
MACHINE DRESS NON-STRUCTURAL	27996	SY	0.30	8,398.80		-	-	-	-	-	-	0.0%
TOTAL ROADWAY CONSTRUCTION				1,009,136.70		-	-	-	-	-	-	0.0%
								Less Previous Draws				
								Amount due this Draw.....			-	
STORM DRAINAGE SYSTEM												
SURVEY & LAYOUTS	5144	LF	1.75	9,002.00		-	-	-	-	-	-	0.0%
DRAINAGE AS-BUILTS	5144	LF	1.25	6,430.00		-	-	-	-	-	-	0.0%
STORM TV & INSPECTION	5144	LF	2.85	14,660.40		-	-	-	-	-	-	0.0%
COMPACTION & DENSITIES	658	EA	28.70	18,884.60		-	-	-	-	-	-	0.0%
DEWATER (6" OR DEEPER)	3424	LF	10.19	34,890.56		-	-	-	-	-	-	0.0%
15" RCP (4-6)	64	LF	27.79	1,778.56		-	-	-	-	-	-	0.0%
18" RCP (4-6)	216	LF	36.30	7,840.80		-	-	-	-	-	-	0.0%
18" RCP (6-8)	32	LF	38.30	1,225.60		-	-	-	-	-	-	0.0%
24" RCP (0-4)	88	LF	47.86	4,211.68		-	-	-	-	-	-	0.0%
24" RCP (4-6)	616	LF	49.86	30,713.76		-	-	-	-	-	-	0.0%
24" RCP (6-8)	144	LF	51.86	7,467.84		-	-	-	-	-	-	0.0%
24" RCP (8-10)	176	LF	54.86	9,655.36		-	-	-	-	-	-	0.0%
30" RCP (0-4)	256	LF	64.13	16,417.28		-	-	-	-	-	-	0.0%
30" RCP (4-6)	120	LF	66.13	7,935.60		-	-	-	-	-	-	0.0%
30" RCP (6-8)	616	LF	68.13	41,968.08		-	-	-	-	-	-	0.0%
36" RCP (4-6)	360	LF	87.20	31,392.00		-	-	-	-	-	-	0.0%
36" RCP (6-8)	328	LF	89.20	29,257.60		-	-	-	-	-	-	0.0%
36" RCP (8-10)	552	LF	92.20	50,894.40		-	-	-	-	-	-	0.0%
42" RCP (6-8)	112	LF	108.94	12,201.28		-	-	-	-	-	-	0.0%
42" RCP (8-10)	344	LF	110.94	38,163.36		-	-	-	-	-	-	0.0%
48" RCP (6-8)	728	LF	133.05	96,860.40		-	-	-	-	-	-	0.0%
48" RCP (8-10)	184	LF	135.05	24,849.20		-	-	-	-	-	-	0.0%
48" RCP (10-12)	208	LF	137.05	28,506.40		-	-	-	-	-	-	0.0%
PIPE LUBE (.0117 PLS. PER 1' OF PIPE)	60	EA	37.83	2,269.80		-	-	-	-	-	-	0.0%
PIPE DIAPERS	18	RLS	189.17	3,405.06		-	-	-	-	-	-	0.0%
SINGLE CURB INLET (4-6) (50,51,1,10,61,22)	6	EA	3,898.91	23,393.46		-	-	-	-	-	-	0.0%
SINGLE CURB INLET (6-8) (5,6,27,3,4,28,81)	7	EA	4,559.01	31,913.07		-	-	-	-	-	-	0.0%
SINGLE CURB INLET (8-10) (71,12)	2	EA	5,720.96	11,441.92		-	-	-	-	-	-	0.0%
DOUBLE CURB INLET (4-6) (11,2,20,21,30,31,40,60)	8	EA	5,489.78	43,918.24		-	-	-	-	-	-	0.0%

SCHEDULE OF VALUES												
DESCRIPTION	QTY.	U/M	TOTAL UNIT COST	TOTAL	STORED QTY TO DATE	STORED VALUE TO DATE	INSTALLED QTY THIS PERIOD	INSTALLED VALUE THIS PERIOD	QTY INSTALLED TO DATE	VALUE INSTALLED TO DATE	TOTAL INSTALLED & STORED VALUE	% COMP
DOUBLE CURB INLET (6-8) (24,70,8,80)	4	EA	6,775.23	27,100.92		-	-	-	-	-	-	0.0%
DOUBLE CURB INLET (8-10) (25)	1	EA	9,202.29	9,202.29		-	-	-	-	-	-	0.0%
STORM MANHOLE (4-6) (55,56)	2	EA	2,620.59	5,241.18		-	-	-	-	-	-	0.0%
STORM MANHOLE (6-8) (23,35,7)	3	EA	4,841.83	14,525.49		-	-	-	-	-	-	0.0%
STORM MANHOLE (8-10) (13,14)	2	EA	6,101.27	12,202.54		-	-	-	-	-	-	0.0%
CONTROL STRUCTURE (0-4) (DS-WET, CS-1)	2	EA	3,519.66	7,039.32		-	-	-	-	-	-	0.0%
CONTROL STRUCTURE (4-6) (CS-2)	1	EA	5,313.96	5,313.96		-	-	-	-	-	-	0.0%
INVERTS	38	EA	328.33	12,476.54		-	-	-	-	-	-	0.0%
15" PRECAST MES (S-WET)	1	EA	779.26	779.26		-	-	-	-	-	-	0.0%
18" PRECAST MES (52)	1	EA	779.26	779.26		-	-	-	-	-	-	0.0%
24" PRECAST MES (90,91,57,41)	4	EA	1,051.51	4,206.04		-	-	-	-	-	-	0.0%
30" PRECAST MES (29,36,82)	3	EA	1,620.20	4,860.60		-	-	-	-	-	-	0.0%
36" PRECAST MES (32,62,72)	3	EA	1,875.81	5,627.43		-	-	-	-	-	-	0.0%
48" PIPE MES (9,26)	2	EA	3,136.10	6,272.20		-	-	-	-	-	-	0.0%
48" CIP APRON (9,26)	2	EA	3,000.00	6,000.00		-	-	-	-	-	-	0.0%
57 STONE (FOR STRUCTURES)	120	TNS	63.50	7,620.00		-	-	-	-	-	-	0.0%
MISCELLANEOUS MATERIAL	1	LS	1,307.78	1,307.78		-	-	-	-	-	-	0.0%
UNDERDRAIN STUBS	1120	LF	16.91	18,939.20		-	-	-	-	-	-	0.0%
57 STONE	300	TNS	63.50	19,050.00		-	-	-	-	-	-	0.0%
FABRIC	4	RL	425.00	1,700.00		-	-	-	-	-	-	0.0%
6" END CAPS	56	EA	24.51	1,372.56		-	-	-	-	-	-	0.0%
STORM DRAINAGE SYSTEM				813,164.88		-	-	-	-	-	-	0.0%
								Less Previous Draws				
								Amount due this Draw.....			-	
PAVING AS-BUILTS												
PAVING AS-BUILTS	17461	LS	1.25	21,826.25		-	-	-	-	-	-	0.0%
								Less Previous Draws				
								Amount due this Draw.....			-	
WATER DISTRIBUTION												
SURVEY & LAYOUTS	9380	LF	1.75	16,415.00		-	-	-	-	-	-	0.0%
FLUSH, BT & TEST	9380	LF	0.50	4,690.00		-	-	-	-	-	-	0.0%
COMPACTION & DENSITIES	206	EA	28.70	5,912.20		-	-	-	-	-	-	0.0%
10" DR18 PVC	2520	LF	24.22	61,034.40		-	-	-	-	-	-	0.0%
8" DR18 PVC	4800	LF	18.16	87,168.00		-	-	-	-	-	-	0.0%
6" DR18 PVC	700	LF	12.71	8,897.00		-	-	-	-	-	-	0.0%
4" DR18 PVC	300	LF	10.38	3,114.00		-	-	-	-	-	-	0.0%
2" POLY PIPE	1060	LF	7.76	8,225.60		-	-	-	-	-	-	0.0%

Bid Date 07/12/19	SCHEDULE OF VALUES											
DESCRIPTION	QTY.	U/M	TOTAL UNIT COST	TOTAL	STORED QTY TO DATE	STORED VALUE TO DATE	INSTALLED QTY THIS PERIOD	INSTALLED VALUE THIS PERIOD	QTY INSTALLED TO DATE	VALUE INSTALLED TO DATE	TOTAL INSTALLED & STORED VALUE	% COMP
LOCATE WIRE	19	RL	230.78	4,384.82		-	-	-	-	-	-	0.0%
LOCATE WIRE BOXES	19	24	273.61	5,198.59		-	-	-	-	-	-	0.0%
LOCATE WIRE TESTING	9380	LF	0.15	1,407.00		-	-	-	-	-	-	0.0%
10" BELL RESTRAINTS	70	EA	219.10	15,337.00		-	-	-	-	-	-	0.0%
8" BELL RESTRAINTS	108	EA	139.66	15,083.28		-	-	-	-	-	-	0.0%
6" BELL RESTRAINTS	16	EA	88.74	1,419.84		-	-	-	-	-	-	0.0%
4" BELL RESTRAINTS	8	EA	58.04	464.32		-	-	-	-	-	-	0.0%
CONNECT TO EXISTING 10" WM W/ 10" MJ LONG SLEEVE	1	EA	1,837.64	1,837.64		-	-	-	-	-	-	0.0%
CONNECT TO EXISTING 8" WM W/ 8" MJ LONG SLEEVE	3	EA	1,525.89	4,577.67		-	-	-	-	-	-	0.0%
10" MJ GATE VALVE	8	EA	2,066.82	16,534.56		-	-	-	-	-	-	0.0%
8" MJ GATE VALVE	12	EA	1,364.02	16,368.24		-	-	-	-	-	-	0.0%
6" MJ GATE VALVE	2	EA	1,006.17	2,012.34		-	-	-	-	-	-	0.0%
FLUSHING HYDRANT	4	EA	1,710.29	6,841.16		-	-	-	-	-	-	0.0%
SAMPLE POINT	6	EA	280.78	1,684.68		-	-	-	-	-	-	0.0%
FIRE HYDRANT ASSY (6"x6" TEE)	2	EA	3,167.34	6,334.68		-	-	-	-	-	-	0.0%
FIRE HYDRANT ASSY (8"x8" TEE)	9	EA	3,373.16	30,358.44		-	-	-	-	-	-	0.0%
FIRE HYDRANT ASSY (10"x6" TEE)	4	EA	4,501.54	18,006.16		-	-	-	-	-	-	0.0%
10" MJ 45 BEND	8	EA	510.27	4,082.16		-	-	-	-	-	-	0.0%
10" MJ 11.25 BEND	8	EA	507.89	4,063.12		-	-	-	-	-	-	0.0%
8" MJ 11.25 BEND	21	EA	361.17	7,584.57		-	-	-	-	-	-	0.0%
6" MJ 11.25 BEND	6	EA	308.86	1,853.16		-	-	-	-	-	-	0.0%
10"x10" MJ TEE	1	EA	963.57	963.57		-	-	-	-	-	-	0.0%
10"x6" MJ TEE	1	EA	845.87	845.87		-	-	-	-	-	-	0.0%
8"x8" MJ TEE	2	EA	686.46	1,372.92		-	-	-	-	-	-	0.0%
8"x6" MJ TEE	1	EA	643.66	643.66		-	-	-	-	-	-	0.0%
10"x8" MJ REDUCER	1	EA	427.04	427.04		-	-	-	-	-	-	0.0%
8"x8" MJ REDUCER	2	EA	330.26	660.52		-	-	-	-	-	-	0.0%
8"x4" MJ REDUCER	1	EA	319.56	319.56		-	-	-	-	-	-	0.0%
6"x4" MJ REDUCER	1	EA	287.46	287.46		-	-	-	-	-	-	0.0%
8" MJ PLUG	1	EA	201.02	201.02		-	-	-	-	-	-	0.0%
6"x2" TAP CAP	2	EA	166.54	333.08		-	-	-	-	-	-	0.0%
4"x2" TAP CAP	2	EA	146.33	292.66		-	-	-	-	-	-	0.0%
SINGLE SHORT SERVICES	121	EA	516.28	62,469.88		-	-	-	-	-	-	0.0%
SINGLE LONG SERVICES	10	EA	555.54	5,555.40		-	-	-	-	-	-	0.0%
DOUBLE LONG SERVICES	31	EA	1,165.44	36,128.64		-	-	-	-	-	-	0.0%
TOTAL WATER DISTRIBUTION				471,390.91		-		-		-	-	0.0%
								Less previous Draws				
								Amount due this Draw			-	

[illegible]

Bid Date 07/12/19	SCHEDULE OF VALUES											
DESCRIPTION	QTY.	U/M	TOTAL UNIT COST	TOTAL	STORED QTY TO DATE	STORED VALUE TO DATE	INSTALLED QTY THIS PERIOD	INSTALLED VALUE THIS PERIOD	QTY INSTALLED TO DATE	VALUE INSTALLED TO DATE	TOTAL INSTALLED & STORED VALUE	% COMP
JEA SANITARY SEWER LIFT STATION												
SURVEY & LAYOUTS	1260	LF	1.75	2,205.00		-	-	-	-	-	-	0.0%
FLUSH, BT & TEST	1260	LF	0.50	630.00		-	-	-	-	-	-	0.0%
COMPACTION & DENSITIES	24	EA	28.70	688.80		-	-	-	-	-	-	0.0%
6" DR18 PVC	1260	LF	12.71	16,014.60		-	-	-	-	-	-	0.0%
LOCATE WIRE	3	RL	230.78	692.34		-	-	-	-	-	-	0.0%
LOCATE WIRE BOXES	3	EA	273.61	820.83		-	-	-	-	-	-	0.0%
LOCATE WIRE TESTING	1260	LF	0.75	945.00		-	-	-	-	-	-	0.0%
6" BELL RESTRAINTS	15	EA	88.74	1,331.10		-	-	-	-	-	-	0.0%
CONNECT TO EX-6" F.M. W/6" LONG SLEEVE	1	EA	1,547.29	1,547.29		-	-	-	-	-	-	0.0%
6" MJ 90 BEND	2	EA	426.56	853.12		-	-	-	-	-	-	0.0%
6" MJ 45 BEND	4	EA	414.67	1,658.68		-	-	-	-	-	-	0.0%
SURVEY & LAYOUTS	1	LS	5,000.00	5,000.00		-	-	-	-	-	-	0.0%
COMPACTION & DENSITIES	90	EA	28.70	2,583.00		-	-	-	-	-	-	0.0%
DEWATER	300	LF	54.72	16,416.00		-	-	-	-	-	-	0.0%
57 STONE	20	TNS	63.50	1,270.00		-	-	-	-	-	-	0.0%
WET WELL - LIFT STATION	1	EA	59,853.47	59,853.47		-	-	-	-	-	-	0.0%
MECHANICAL SUB	1	LS	327,800.00	327,800.00		-	-	-	-	-	-	0.0%
CRANE/OPERATOR	10	HRS	1,000.00	10,000.00		-	-	-	-	-	-	0.0%
TRENCH BOX	1	EA	500.00	500.00		-	-	-	-	-	-	0.0%
LIFT STA. WATER SERVICE	1	EA	1,050.79	1,050.79		-	-	-	-	-	-	0.0%
TOTAL JEA SANITARY SEWER LIFT STATION				451,860.02		-	-	-	-	-	-	0.0%
								Less Previous Draws				
								Amount due this Draw.....				
WATER & SEWER AS-BUILTS												
WATER AS-BUILTS	9380	LF	1.25	11,725.00		-	-	-	-	-	-	0.0%
FORCEMAIN AS-BUILTS	1260	LF	1.25	1,575.00		-	-	-	-	-	-	0.0%
SEWER AS-BUILTS	8428	LF	1.25	10,535.00		-	-	-	-	-	-	0.0%
LIFT STATION AS-BUILTS	1	LS	3,500.00	3,500.00		-	-	-	-	-	-	0.0%
TOTAL ASBUILTS				27,335.00		-	-	-	-	-	-	0.0%
								Less Previous Draws				
								Amount due this Draw.....				
IRRIGATION SLEEVES AND ELECTRICAL CONDUIT												
6" SCH-40 PVC SLEEVE	500	LF	13.00	6,500.00		-	-	-	-	-	-	0.0%
4" SCH-40 PVC SLEEVE	500	LF	10.00	5,000.00		-	-	-	-	-	-	0.0%
3" SCH-40 PVC SLEEVE	250	LF	9.00	2,250.00		-	-	-	-	-	-	0.0%
2.5" SCH-40 PVC SLEEVE	250	LF	8.00	2,000.00		-	-	-	-	-	-	0.0%

PERIOD FROM: 09/12/19 PERIOD TO: 10/11/19 APPLICATION NO: Two (2)

Bid Date 07/12/19	SCHEDULE OF VALUES											
DESCRIPTION	QTY.	U/M	TOTAL UNIT COST	TOTAL	STORED QTY TO DATE	STORED VALUE TO DATE	INSTALLED QTY THIS PERIOD	INSTALLED VALUE THIS PERIOD	QTY INSTALLED TO DATE	VALUE INSTALLED TO DATE	TOTAL INSTALLED & STORED VALUE	% COMP
LOT GRADING												
DENSITY TESTING	193	EA	28.70	5,539.10		-	-	-	-	-	-	0.0%
PROCTOR	2	EA	275.00	550.00		-	-	-	-	-	-	0.0%
STATION BALANCE	9666	CY	2.40	23,198.40		-	-	-	-	-	-	0.0%
SPREAD & COMPACT STATION BALANCE	9666	CY	0.60	5,799.60		-	-	-	-	-	-	0.0%
SPREAD & COMPACT POND CUT TO SITE FILLS	53921	CY	0.60	32,352.60		-	-	-	-	-	-	0.0%
SPREAD & COMPACT POND CUT TO LOTS	228813	CY	0.60	137,287.80		-	-	-	-	-	-	0.0%
SPREAD & COMPACT POND CUT TO LOT PADS	37672	CY	0.60	22,603.20		-	-	-	-	-	-	0.0%
PUSH STOCKPILE	56214	SY	0.60	33,728.40		-	-	-	-	-	-	0.0%
MACHINE DRESS RIGHT OF WAY	26811	SY	0.30	8,043.30		-	-	-	-	-	-	0.0%
MACHINE DRESS LOTS	229384	SY	0.30	68,815.20		-	-	-	-	-	-	0.0%
TOTAL LOT GRADING				337,917.60		-	-	-	-	-	-	0.0%
								Less Previous Draws				
								Amount due this Draw.....			-	
PAYMENT & PERFORMANCE BOND												
BOND	1	LS	51,500.00	51,500.00		-		-	1	51,500.00	51,500.00	100.0%
								Less Previous Draws			51,500.00	
								Amount due this Draw.....			-	
TOTAL				5,549,119.04				Total				382,875.55
								Less 10% retainage				38,287.55
								Amount Earned less Retainage				344,587.99
								Less Previous Draws				107,488.80
								Amount due this Draw				237,119.20

CONDITIONAL PARTIAL WAIVER OF LIEN OF CONTRACTOR

The undersigned contractor performed work and labor and/or furnished material for use in the construction of certain improvements on the project described as follows:

Amelia Walk, Phase 5

The undersigned contractor acknowledges receipt of payment of all sums due on all prior applications for payment and waives any right it has to a mechanics lien on the property here involved with respect to all work and material included in those prior applications for payment. The undersigned further states that the amount due to it on this application for payment is \$ 237,119.20 and effective upon receipt of said sum waives its right to claim a lien on the property here involved for work performed or material furnished up to the effective date of this application for payment.

The undersigned contractor acknowledges that all of its subcontractors/material suppliers have been paid all monies due on all prior applications for payment, and agrees to hold the owner/bonding company harmless from any mechanics lien filed by its subcontractors/material suppliers with respect to any prior application for payment.

Upon receipt of this payment of \$ 237,119.20, the undersigned contractor agrees to hold the owner/bonding company harmless from any mechanics liens filed by its subcontractors/material suppliers with respect to this application for payment.

That said contractor performed work and labor and/or furnished material pursuant to an order given by Amelia Walk Community Development District

IN WITNESS WHEREOF we have executed this conditional partial release in the County of Baker, State of Florida, this 10TH day of OCTOBER, 2019.

Company: EARTHWORKS OF FLORIDA, LLC.

Name & Title: MATTHEW MOCINI

Signature: _____

Date Executed: 09/12/19

State of Florida
County of Baker

Subscribed and sworn before me this 10TH day of OCTOBER, 2019.

Robin L. Smith

Notary Public

My Commission Expires:

County of Residence: Bradford



ROBIN LYNN SMITH
Commission # GG 149988
Expires January 25, 2022
Bonded thru Budget Notary Services

REQUISITION

AMELIA WALK COMMUNITY DEVELOPEMENT DISTRICT SPECIAL ASSESSMENT BONDS, SERIES 2018 (ASSESSMENT AREA 3B)

The undersigned, a Responsible Officer of Amelia Walk Community Development District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the District to US Bank National Association, as trustee (the "Trustee"), dated as of June 1, 2006, as supplemented by a Sixth Supplemental Trust Indenture, dated as of December 1, 2018 (the "Indenture"), (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

(A) Requisition Number: 32

(B) Name of Payee: Nassau County
Separate checks – 1 for \$2,194, 1 for \$1,517
Mail checks to:
McCranie & Associates
301 Centre St., Suite 200
Fernandina Beach, Fl. 32034

(C) Amount Payable: \$ 3,711

(D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments, or, state Costs of Issuance, if applicable):

See attached invoice.

(E) Fund or Account from which disbursement to be made:

 X Series 2018A Acquisition and Construction Account

 Series 2018A Costs of Issuance Account

The undersigned hereby certifies that:

1. X obligations in the stated amount set forth above have been incurred by the District,

or

- ☐ this requisition is for Costs of Issuance payable from the Acquisition and Construction Fund that have not previously been paid;
2. each disbursement set forth above is a proper charge against the Acquisition and Construction Fund;
 3. each disbursement set forth above was incurred in connection with the acquisition and/or construction of the Project;
 4. each disbursement represents a Cost of the Project which has not previously been paid.

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

Attached hereto are originals of the invoice(s) from the vendor of the property acquired or the services rendered with respect to which disbursement is hereby requested.

AMELIA WALK COMMUNITY
DEVELOPEMENT DISTRICT

By: _____
Responsible Officer

CONSULTING ENGINEER'S APPROVAL FOR
NON-COST OF ISSUANCE REQUESTS ONLY

If this requisition is for a disbursement from other than Costs of Issuance, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the Project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer, as such report shall have been amended or modified on the date hereof.



Consulting Engineer

October 24, 2019

From: Brett Manzie
Sent: Friday, October 18, 2019 2:04 PM
To: 'Dan McCranie'
Subject: FW: Amelia Walk aka Hampton Lakes

Sent from [Mail](#) for Windows 10

From: [Naomi Braff](#)
Sent: Friday, October 18, 2019 2:03 PM
To: [Brett](#)
Cc: [Kailey Saver](#)
Subject: Amelia Walk aka Hampton Lakes

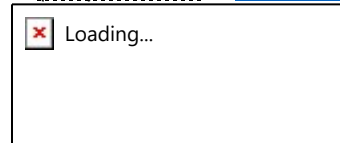
Brett,

Per our phone discussion this afternoon, the fees are:

Final Development Plan Modification: \$2,194.00
Site Engineering Plan Modification: \$1,517.00

Naomi Braff | Planner I

Nassau County | Planning and Economic Opportunity
96161 Nassau Place | Yulee, FL 32097
P: (904) 530-6300 E: nbraff@nassaucountyfl.com



Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, please do not send electronic mail to this entity. Instead, please contact this office by phone or in writing.

REQUISITION

AMELIA WALK COMMUNITY DEVELOPEMENT DISTRICT SPECIAL ASSESSMENT BONDS, SERIES 2018 (ASSESSMENT AREA 3B)

The undersigned, a Responsible Officer of Amelia Walk Community Development District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the District to US Bank National Association, as trustee (the "Trustee"), dated as of June 1, 2006, as supplemented by a Sixth Supplemental Trust Indenture, dated as of December 1, 2018 (the "Indenture"), (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

(A) Requisition Number: 33

(B) Name of Payee: Nassau County

Mail checks to:
McCranie & Associates
301 Centre St., Suite 200
Fernandina Beach, Fl. 32034

(C) Amount Payable: \$ 15,070

(D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments, or, state Costs of Issuance, if applicable):

See attached invoice.

(E) Fund or Account from which disbursement to be made:

 X Series 2018A Acquisition and Construction Account

 Series 2018A Costs of Issuance Account

The undersigned hereby certifies that:

1. X obligations in the stated amount set forth above have been incurred by the District,

or

- ☐ this requisition is for Costs of Issuance payable from the Acquisition and Construction Fund that have not previously been paid;
- 2. each disbursement set forth above is a proper charge against the Acquisition and Construction Fund;
- 3. each disbursement set forth above was incurred in connection with the acquisition and/or construction of the Project;
- 4. each disbursement represents a Cost of the Project which has not previously been paid.

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

Attached hereto are originals of the invoice(s) from the vendor of the property acquired or the services rendered with respect to which disbursement is hereby requested.

AMELIA WALK COMMUNITY
DEVELOPEMENT DISTRICT

By: _____
Responsible Officer

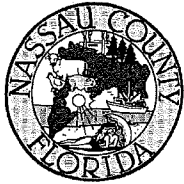
CONSULTING ENGINEER'S APPROVAL FOR
NON-COST OF ISSUANCE REQUESTS ONLY

If this requisition is for a disbursement from other than Costs of Issuance, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the Project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer, as such report shall have been amended or modified on the date hereof.



Consulting Engineer

October 24, 2019



Nassau County Engineering Services
96161 Nassau Place
Yulee, Florida 32097

INVOICE

DATE:

August 28, 2019

BILL TO:

AW Ventures, LLC
7807 Baymeadows Road, East
Jacksonville, FL 32250

MAIL TO:

Nassau County Engineering Services Department
Attn.: Chase Scarbrough
96161 Nassau Place
Yulee, Florida 32097

Amelia Walk (Hampton Lakes) Phase 5

DESCRIPTION	PRICE	AMOUNT
CONSOLIDATED FEE SCHEDULE EXHIBIT "A" PER NASSAU COUNTY ENGINEERING SERVICES	\$15,070.00	\$15,070.00
SUBDIVISION 101 OR MORE LOTS		
TOTAL AMOUNT TO BE PAID		\$15,070.00

Phone
(904) 530-6225

Fax
(904) 491-3611

REQUISITION

AMELIA WALK COMMUNITY DEVELOPEMENT DISTRICT SPECIAL ASSESSMENT BONDS, SERIES 2018A

The undersigned, a Responsible Officer of Amelia Walk Community Development District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the District to US Bank National Association, as trustee (the "Trustee"), dated as of June 1, 2006, as supplemented by a Fourth Supplemental Trust Indenture, dated as of April 1, 2018 (the "Indenture"), (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

- (A) Requisition Number: 59
- (B) Name of Payee: Earthworks of Florida
- (C) Amount Payable: \$ 354,264.05
- (D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments, or, state Costs of Issuance, if applicable):

See attached invoice.

- (E) Fund or Account from which disbursement to be made:

 X Series 2018A Acquisition and Construction Account

 Series 2018A Costs of Issuance Account

The undersigned hereby certifies that:

- 1. ☐ obligations in the stated amount set forth above have been incurred by the District,
- or
- ☐ this requisition is for Costs of Issuance payable from the Acquisition and Construction Fund that have not previously been paid;

2. each disbursement set forth above is a proper charge against the Acquisition and Construction Fund;
3. each disbursement set forth above was incurred in connection with the acquisition and/or construction of the Project;
4. each disbursement represents a Cost of the Project which has not previously been paid.

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

Attached hereto are originals of the invoice(s) from the vendor of the property acquired or the services rendered with respect to which disbursement is hereby requested.

AMELIA WALK COMMUNITY
DEVELOPEMENT DISTRICT

By: _____
Responsible Officer

CONSULTING ENGINEER'S APPROVAL FOR
NON-COST OF ISSUANCE REQUESTS ONLY

If this requisition is for a disbursement from other than Costs of Issuance, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the Project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer, as such report shall have been amended or modified on the date hereof.



Consulting Engineer

October 24, 2019

APPLICATION AND CERTIFICATE FOR PAYMENT

TO (OWNER):
Amelia Walk Community Development District
 475 West Town Place, Suite 114
 St. Augustine, FL 32092

PROJECT: Amelia Walk, Phase 4A and 4B
 Amelia Concourse
 Nassau County
 Florida

APPLICATION NO: Thirteen (13)
PERIOD FROM: 09/12/19
PERIOD TO: 10/11/19
 (10/25/19)

FROM (CONTRACTOR):
EARTHWORKS OF FLORIDA, LLC
 11932 NORTH STATE ROAD 121
 MACLENNY, FLORIDA 32063
904-653-2800

ENGINEER: McCranie & Associates
 3 South 2nd St
 Fernandina Beach, FL 32034

PROJECT NO:
SUBSTANTIAL COMPLETION DATE:

CONTRACT DATE: **10/5/2018**

CONTRACTOR'S APPLICATION FOR PAYMENT**CHANGE ORDER SUMMARY**

CHANGE ORDERS APPROVED IN PREVIOUS MONTHS BY OWNER TOTAL		ADDITIONS	DEDUCTIONS
APPROVED THIS MONTH		103,040.00	
NUMBER	DATE APPROVED		
CO#1			
TOTALS		103,040.00	-
NET CHANGE BY CHANGE ORDERS		103,040.00	

THE UNDERSIGNED CONTRACTOR CERTIFIES THAT TO THE BEST OF THE CONTRACTOR'S KNOWLEDGE, INFORMATION AND BELIEF THE WORK COVERED BY THIS APPLICATION FOR PAYMENT HAS BEEN COMPLETED IN ACCORDANCE WITH THE CONTRACT DOCUMENTS, THAT ALL AMOUNTS HAVE BEEN PAID BY THE CONTRACTOR FOR WORK FOR WHICH PREVIOUS CERTIFICATES FOR PAYMENT WERE ISSUED AND PAYMENTS RECEIVED FROM THE OWNER, AND THAT CURRENT PAYMENT SHOWN HEREIN IS NOW DUE.

CONTRACTOR: EARTHWORKS OF FLORIDA, LLC
 MATTHEW MOCINI

BY:  DATE: 10/11/19

APPLICATION IS MADE FOR PAYMENT, AS SHOWN BELOW, IN CONNECTION WITH THE CONTRACT. CONTINUATION SHEET, PAGE 2, IS ATTACHED

1. ORIGINAL CONTRACT SUM.....	\$ 5,595,640.85
2. NET CHANGE BY CHANGE ORDERS.....	\$ 103,040.00
3. CONTRACT SUM TO DATE (LINE 1 & 2).....	\$ 5,698,680.85
4. TOTAL COMPLETED & STORED TO DATE.....	5,297,965.96
5. RETAINAGE:	
a. 10% OF COMPLETED WORK.....	529,796.60
b. 10% OF STORED MATERIAL.....	\$ -
TOTAL RETAINAGE (LINE 5a + 5b).....	\$ 529,796.60
6. TOTAL EARNED LESS RETAINAGE	\$ 4,768,169.37
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT.....	\$ 4,264,953.38
8. CURRENT PAYMENT DUE.....	\$ 503,215.99
9. BALANCE TO FINISH, PLUS RETAINAGE.....	\$ 930,511.48

STATE OF: FLORIDA COUNTY OF: BAKER
 SUBSCRIBED AND SWORN TO BEFORE ME THIS 11th OF OCTOBER, 2019

NOTARY PUBLIC:
 MY COMMISSION EXPIRES:





ROBIN LYNN SMITH
 Commission # GG 14986
 Expires January 25, 2022
 Bonded Thru Budget Notary Services

ENGINEER'S CERTIFICATE FOR PAYMENT

IN ACCORDANCE WITH THE CONTRACT DOCUMENTS, BASED ON ON-SITE OBSERVATIONS AND THE DATA COMPRISING THE ABOVE APPLICATION, THE ENGINEER CERTIFIES TO THE OWNER THAT TO THE BEST OF THE ENGINEER'S KNOWLEDGE, INFORMATION AND BELIEF THE WORK HAS PROGRESSED AS INDICATED, THE QUALITY OF THE WORK IS IN ACCORDANCE WITH THE CONTRACT DOCUMENTS, AND THE CONTRACTOR IS ENTITLED TO PAYMENT OF THE AMOUNT CERTIFIED

AMOUNT CERTIFIED..... **\$ 503,215.99 Total**
 (ATTACH EXPLANATION IF AMOUNT CERTIFIED DIFFERS FROM
 THE AMOUNT APPLIED FOR.)
\$ 148,951.94 Phase 4a
\$ 354,264.05 Phase 4b

ENGINEER: DATE: 10/24/2019

THIS CERTIFICATE IS NOT NEGOTIABLE. THE AMOUNT CERTIFIED IS PAYABLE ONLY TO THE CONTRACTOR NAMED HEREIN. ISSUANCE, PAYMENT AND ACCEPTANCE OF PAYMENT ARE WITHOUT PREJUDICE TO ANY RIGHTS OF THE OWNER AND CONTRACTOR UNDER THIS CONTRACT.

Amelia Walk Community Development District
475 West Town Place, Suite 114
St. Augustine, FL 32092

CONTRACTOR EARTHWORKS OF FLORIDA, LLC
11932 North State Road 121
Macclenny, Florida 32063

APPLICATION NUMBER : Thirteen (13)
PERIOD FROM: 09/12/19
PERIOD TO : 10/11/19

Project: Amelia Walk, Phase 4A and 4B

DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		STORED MATERIAL	TOTAL COMPLETED AND STORED TO DATE	%	BALANCE TO FINISH	RETAINAGE THIS DRAW 10%	RETAINAGE TO DATE 10%
		PREVIOUS APPLICATIONS	THIS PERIOD						
MOBILIZATION AND SITE PREPARATION	59,478.10	58,588.10	-		58,588.10	99%	890.00	-	5,858.81
CLEARING AND GRUBBING	199,733.00	199,733.00	-		199,733.00	100%	-	-	19,973.30
SEEDING AND MULCHING AND SOD EROSION AND SEDIMENT CONTROL	229,877.57	93,960.48	57,764.64		151,725.12	66%	78,152.45	5,776.46	15,172.51
STORMWATER POLLUTION PREVENTION PLAN	47,234.45	45,821.29	1,118.05		46,939.34	99%	295.11	111.80	4,693.93
STORMWATER MANAGEMENT FACILITY CONSTRUCTION	13,188.88	13,188.88	-		13,188.88	100%	-	-	1,318.89
ROADWAY CONSTRUCTION	730,804.42	730,804.42	0.00		730,804.43	100%	(0.00)	0.00	73,080.44
STORM DRAINAGE SYSTEM	1,249,525.28	590,232.88	441,928.98		1,032,161.86	83%	217,363.42	44,192.90	103,216.19
PAVING AND DRAINAGE AS-BUILTS	771,361.57	755,950.37	15,411.20		771,361.57	100%	0.00	1,541.12	77,136.16
JEA WATER DISTRIBUTION SYSTEM	31,310.00	15,245.00	6,280.00		21,525.00	69%	9,785.00	628.00	2,152.50
JEA SANITARY SEWER SYSTEM	584,214.67	578,026.67	4,688.00		582,714.67	100%	1,500.00	468.80	58,271.47
JEA SANITARY SEWER LIFT STATION SYSTEM	758,249.64	730,496.23	9,050.00		739,546.23	98%	18,703.41	905.00	73,954.62
WATER AND SEWER AS-BUILTS	428,146.77	405,850.77	17,938.00		423,788.77	99%	4,358.00	1,793.80	42,378.88
IRRIGATION SLEEVES AND ELEC/TELEPHONE	30,692.50	15,950.00	4,950.00		20,900.00	68%	9,792.50	495.00	2,090.00
LOT GRADING	15,750.00	2,500.00	-		2,500.00	16%	13,250.00	-	250.00
PAYMENT AND PERFORMANCE BOND	392,952.00	392,952.00	-		392,952.00	100%	(0.00)	-	39,295.20
ORIGINAL CONTRACT AMT	5,595,640.85	4,682,422.09	559,128.87	-	5,241,550.96	93.67%	354,089.89	55,912.89	524,155.10
CO#1 INSTALL SLEEVES	103,040.00	56,415.00	-		56,415.00	55%	46,625.00	-	5,641.50
TOTAL CONTRACT	5,698,680.85	4,738,837.09	559,128.87	-	5,297,965.96	92.97%	400,714.89	55,912.89	529,796.60

CUSTOMER: AMELIA WALK CDD
PROJECT: AMELIA WALK PH 4A & 4B

protect
PERIOD FROM: 09/12/19 PERIOD TO: 10/11/19

SCHEDULE OF VALUES												
DESCRIPTION	QTY.	UNIT MEASURE	TOTAL UNIT COST	TOTAL MATERIAL & LABOR COST	STORED QTY TO DATE	STORED VALUE TO DATE	INSTALLED QTY THIS PERIOD	INSTALLED VALUE THIS PERIOD	QTY INSTALLED TO DATE	VALUE INSTALLED TO DATE	TOTAL INSTALLED & STORED VALUE	% COMP
MOBILIZATION AND SITE PREPARATION												
MOBILIZATION	1	LS	10,000.00	10,000.00		-	-	-	1	10,000.00	10,000.00	100.0%
SURVEY & LAYOUTS 4A	1	LS	15,299.50	15,299.50		-	-	-	1	15,299.50	15,299.50	100.0%
SURVEY & LAYOUTS 4B	1	LS	11,200.00	11,200.00		-	-	-	1	11,200.00	11,200.00	100.0%
ASBUILTS 4A	1	LS	8,900.00	8,900.00		-	-	-	0.9	8,010.00	8,010.00	90.0%
ASBUILTS 4B	1	LS	5,000.00	5,000.00		-	-	-	1.0	5,000.00	5,000.00	100.0%
DENSITY TESTING 4A & 4B	278	EA	28.70	7,978.60		-	-	-	278	7,978.60	7,978.60	100.0%
PROCTOR	4	EA	275.00	1,100.00		-	-	-	4	1,100.00	1,100.00	100.0%
TOTAL MOBILIZATION AND SITE PREPARATION				59,478.10		-		-		58,588.10	58,588.10	98.5%
								Less Previous Draws			58,588.10	
								Amount due this Draw.....			-	
CLEARING AND GRUBBING												
CLEAR AND GRUB 4A	25.4	AC	4,000.00	101,600.00		-	-	-	25.4	101,600.00	101,600.00	100.0%
CLEAR AND GRUB 4B	5.07	AC	4,000.00	20,280.00		-	-	-	5.07	20,280.00	20,280.00	100.0%
STRIP 4A	40184	CY	1.50	60,276.00		-	-	-	40,184	60,276.00	60,276.00	100.0%
STRIP 4B	11718	CY	1.50	17,577.00		-	-	-	11,718	17,577.00	17,577.00	100.0%
TOTAL CLEARING AND GRUBBING				199,733.00		-		-		199,733.00	199,733.00	100.0%
								Less Previous Draws			199,733.00	
								Amount due this Draw.....			-	
SEEDING AND MULCHING AND SOD												
SOD BEHIND CURB 1.67"	2524	SY	2.91	7,344.84		-	1,333	3,879.03	1,333	3,879.03	3,879.03	52.8%
SOD POND SLOPES 14 & 15	16944	SY	2.91	49,307.04		-	5,904	17,180.64	16,944	49,307.04	49,307.04	100.0%
SEED & MULCH NON-STRUCTURAL	21136	SY	0.56	11,836.16		-	-	-	-	-	-	0.0%
SEED & MULCH ROW	20420	SY	0.56	11,435.20		-	-	-	-	-	-	0.0%
SEED & MULCH LOTS	181813	SY	0.56	101,815.28		-	60,000	33,600.00	90,000	50,400.00	50,400.00	49.5%
SOD BEHIND CURB 1.67"	1067	SY	2.91	3,104.97		-	1,067	3,104.97	1,067	3,104.97	3,104.97	100.0%
SEED & MULCH NON STRUCTURAL	8061	SY	0.56	4,514.16		-	-	-	8,061	4,514.16	4,514.16	100.0%
SEED & MULCH ROW	8183	SY	0.56	4,582.48		-	-	-	8,183	4,582.48	4,582.48	100.0%
SEED & MULCH LOTS	64174	SY	0.56	35,937.44		-	-	-	64,174	35,937.44	35,937.44	100.0%
TOTAL SEEDING AND MULCHING AND SOD				229,877.57		-		57,764.64		151,725.12	151,725.12	66.0%
								Less Previous Draws			93,960.48	
								Amount due this Draw.....			57,764.64	

CUSTOMER: AMELIA WALK CDD
PROJECT: AMELIA WALK PH 4A & 4B

protect
PERIOD FROM: 09/12/19 PERIOD TO: 10/11/19

BID DATE: 10/5/2018		SCHEDULE OF VALUES										
DESCRIPTION	QTY.	UNIT MEASURE	TOTAL UNIT COST	TOTAL MATERIAL & LABOR COST	STORED QTY TO DATE	STORED VALUE TO DATE	INSTALLED QTY THIS PERIOD	INSTALLED VALUE THIS PERIOD	QTY INSTALLED TO DATE	VALUE INSTALLED TO DATE	TOTAL INSTALLED & STORED VALUE	% COMP
EROSION AND SEDIMENT CONTROL												
SILT FENCING 4A	9300	LF	1.97	18,321.00		-		-	9,300	18,321.00	18,321.00	100.0%
SILT FENCING 4B	6800	LF	1.97	13,396.00		-		-	6,800	13,396.00	13,396.00	100.0%
INLET PROTECTION 4A	30	EA	223.61	6,708.30		-	5	1,118.05	30	6,708.30	6,708.30	100.0%
INLET PROTECTION 4B	13	EA	223.61	2,906.93		-		-	13	2,906.93	2,906.93	100.0%
MAINTENANCE OF CONSTRUCTION ENTRANCE 4A	1	EA	2,951.11	2,951.11		-		-	0.9	2,656.00	2,656.00	90.0%
MAINTENANCE OF CONSTRUCTION ENTRANCE 4B	1	EA	2,951.11	2,951.11		-		-	1.0	2,951.11	2,951.11	100.0%
TOTAL EROSION AND SEDIMENT CONTROL				47,234.45				1,118.05		46,939.34	46,939.34	99.4%
								Less Previous Draws			45,821.29	
								Amount due this Draw.....			1,118.05	
STORMWATER POLLUTION PREVENTION PLAN												
NPDES PERMIT 4A	1	LS	6,594.45	6,594.44		-		-	1	6,594.44	6,594.44	100.0%
NPDES PERMIT 4B	1	LS	6,594.44	6,594.44		-		-	1	6,594.44	6,594.44	100.0%
TOTAL STORMWATER POLLUTION PREVENTION PLAN				13,188.88		-		-		13,188.88	13,188.88	100.0%
								Less Previous Draws			13,188.88	
								Amount due this Draw.....				
STORMWATER MANAGEMENT FACILITY CONSTRUCTION												
OVER-EXCAVATE & BURY STRIPPINGS FROM 4A MOVE GENERATED GOOD DIRT TO PHASE 4B	14935	CY	2.40	35,844.00		-		-	14,935	35,844.00	35,844.00	100.0%
OVER-EXCAVATE & BURY STRIPPINGS / LOAD & HAUL OUT EXCESS DIRT 4A	25249	CY	2.40	60,597.60		-		-	25,249	60,597.60	60,597.60	100.0%
POND 14 CUT TO POND FILL 4A	37	CY	2.40	88.80		-		-	37	88.80	88.80	100.0%
EXCAVATE POND #14 / MOVE DIRT TO PAVED AREAS 4A	2803	CY	2.40	6,727.20		-		-	2,803	6,727.20	6,727.20	100.0%
EXCAVATE POND #14 / MOVE DIRT TO SIDEWALK / DRIVEWAY AREAS 4A	477	CY	2.40	1,144.80		-		-	477	1,144.80	1,144.80	100.0%
EXCAVATE POND #14 / MOVE DIRT TO RIGHT OF WAY 4A	10223	CY	2.40	24,535.20		-		-	10,223	24,535.20	24,535.20	100.0%
EXCAVATE POND #14 / MOVE DIRT TO LOTS 4A	88708	CY	2.40	212,899.20		-		-	88,708	212,899.20	212,899.20	100.0%
POND 15 CUT TO POND FILL 4A	227	CY	2.40	544.80		-		-	227	544.80	544.80	100.0%
EXCAVATE POND #15 / MOVE DIRT TO LOTS 4A	62685	CY	2.40	150,444.00		-		-	62,685	150,444.00	150,444.00	100.0%
EXCAVATE POND #15 / MOVE EXCESS DIRT TO NON-STRUCTURAL AREAS 4A	3914	CY	2.40	9,393.60		-		-	3,914	9,393.60	9,393.60	100.0%

CUSTOMER: AMELIA WALK CDD
PROJECT: AMELIA WALK PH 4A & 4B

protect
PERIOD FROM: 09/12/19 PERIOD TO: 10/11/19

BID DATE: 10/5/2018					SCHEDULE OF VALUES								
DESCRIPTION	QTY.	UNIT MEASURE	TOTAL UNIT COST	TOTAL MATERIAL & LABOR COST	STORED QTY TO DATE	STORED VALUE TO DATE	INSTALLED QTY THIS PERIOD	INSTALLED VALUE THIS PERIOD	QTY INSTALLED TO DATE	VALUE INSTALLED TO DATE	TOTAL INSTALLED & STORED VALUE	% COMP	
EXCAVATE POND # 15 MOVE DIRT TO PADS 4A	41566	CY	2.40	99,758.40		-		-	41,566	99,758.40	99,758.40	100.0%	
EXCAVATE POND #15 / LOAD & HAUL OUT EXCESS DIRT 4A	2332	CY	2.40	5,596.80		-		-	2,332	5,596.80	5,596.80	100.0%	
EXCAVATE FROM POND 14 4B MOVE DIRT TO NON STRUCTURAL AREAS 4B	2080	CY	2.40	4,992.00		-		-	2,080	4,992.00	4,992.00	100.0%	
STATION BALANCE 4B	7732	CY	2.40	18,556.80		-		-	7,732	18,556.80	18,556.80	100.0%	
DEWATER 4A	253156	CY	0.25	64,131.50		-		-	253,156	64,131.50	64,131.50	100.0%	
DEWATER 4B	11718	CY	0.24	2,812.32		-		-	11,718	2,812.32	2,812.32	100.0%	
PAVING AREA CUT / MOVE EXCESS DIRT TO RIGHT OF WAY 4B	1082	CY	2.40	2,596.80		-		-	1,082	2,596.80	2,596.80	100.0%	
PAVING AREA EXCESS MOVE DIRT TO SIDEWALKS 4B	56	CY	2.40	134.40		-		-	56	134.40	134.40	100.0%	
PAVING AREA EXCESS MOVE EXCESS DIRT TO LOTS AREAS 4B	113	CY	2.40	271.20		-		-	113	271.20	271.20	100.0%	
SPREAD & COMPACT STATION BALANCE 4B	7732	CY	0.60	4,639.20		-		-	7,732	4,639.20	4,639.20	100.0%	
SPREAD & COMPACT DIRT FROM PHASE 4A IN 4B	2050	CY	0.60	1,230.00		-		-	2,050	1,230.00	1,230.00	100.0%	
SPREAD & COMPACT EXCESS FROM CUT OF PAVING AREAS 4B	1251	CY	0.60	750.60		-		-	1,251	750.60	750.60	100.0%	
MACHINE DRESS NON-STRUCTURAL 4B	8061	SY	0.32	2,579.52		-		-	8,061	2,579.52	2,579.52	100.0%	
MACHINE DRESS LOTS 4B	64174	SY	0.32	20,535.68		-		-	64,174	20,535.68	20,535.68	100.0%	
TOTAL STORMWATER MANAGEMENT FACILITY CONSTRUCTION				730,804.42		-		-		730,804.42	730,804.42	100.0%	
								Less Previous Draws			730,804.42		
								Amount due this Draw.....			0.00		
ROADWAY CONSTRUCTION													
STATION BALANCE 4A	11456	CY	2.40	27,494.40		-		-	11,456	27,494.40	27,494.40	100.0%	
SPREAD & COMPACT STATION BALANCE 4A	11456	CY	0.60	6,873.60		-		-	11,456	6,873.60	6,873.60	100.0%	
SPREAD & COMPACT DIRT FROM POND EXCAVATIONS 4A	17681	CY	0.60	10,608.60		-		-	17,681	10,608.60	10,608.60	100.0%	
REGRADE AFTER UGE 4A	40240	SY	0.50	20,120.00		-		-	15,000	7,500.00	7,500.00	37.3%	
MACHINE DRESS RIGHT OF WAY 4A	20420	SY	0.30	6,126.00		-		-	7,500	2,250.00	2,250.00	36.7%	
MACHINE DRESS NON-STRUCTURAL 4A	21136	SY	0.30	6,340.80		-	21,136	6,340.80	21,136	6,340.80	6,340.80	100.0%	
MACHINE DRESS POND SLOPES 4A	16944	SY	0.60	10,166.40		-		-	16,944	10,166.40	10,166.40	100.0%	
MACHINE DRESS LOTS 4A	181813	SY	0.30	54,543.90		-	30,000	9,000.00	170,000	51,000.00	51,000.00	93.5%	
REGRADE AFTER UGE 4B	16498	SY	0.50	8,249.00		-		-	16,498	8,249.00	8,249.00	100.0%	
MACHINE DRESS RIGHT OF WAY 4B	8183	SY	0.30	2,454.90		-		-	8,183	2,454.90	2,454.90	100.0%	
SURVEY & LAYOUT	1	LS	22,500.00	22,500.00		-		-	1.0	22,500.00	22,500.00	100.0%	
MOT	1	LS	1,594.44	1,594.44		-		-	1	1,594.44	1,594.44	100.0%	

protect
PERIOD FROM: 09/12/19 PERIOD TO: 10/11/19

Page 4 of 13

CUSTOMER: AMELIA WALK CDD
PROJECT: AMELIA WALK PH 4A & 4B

protect
PERIOD FROM: 09/12/19 PERIOD TO: 10/11/19

SCHEDULE OF VALUES												
DESCRIPTION	QTY.	UNIT MEASURE	TOTAL UNIT COST	TOTAL MATERIAL & LABOR COST	STORED QTY TO DATE	STORED VALUE TO DATE	INSTALLED QTY THIS PERIOD	INSTALLED VALUE THIS PERIOD	QTY INSTALLED TO DATE	VALUE INSTALLED TO DATE	TOTAL INSTALLED & STORED VALUE	% COMP
STORM DRAINAGE SYSTEM												
SURVEY & LAYOUTS	4128	LF	1.65	6,811.20	-	-	-	-	4,128	6,811.20	6,811.20	100.0%
STORM TV & INSPECTION	4128	LF	2.85	11,764.80	-	-	3,128	8,914.80	4,128	11,764.80	11,764.80	100.0%
COMPACTION & DENSITIES	570	EA	28.70	16,359.00	-	-	-	-	570	16,359.00	16,359.00	100.0%
DEWATER (6' OR DEEPER)	2984	LF	12.75	38,046.00	-	-	-	-	2,984	38,046.00	38,046.00	100.0%
18" RCP (4-6)	256	LF	34.87	8,926.72	-	-	-	-	256	8,926.72	8,926.72	100.0%
18" RCP (6-8)	352	LF	36.87	12,978.24	-	-	-	-	352	12,978.24	12,978.24	100.0%
24" RCP (0-4) (TRIPLE BARREL / 104' X 3)	312	LF	56.78	17,715.36	-	-	-	-	312	17,715.36	17,715.36	100.0%
24" RCP (4-6)	176	LF	47.78	8,409.28	-	-	-	-	176	8,409.28	8,409.28	100.0%
24" RCP (6-8)	944	LF	49.78	46,992.32	-	-	-	-	944	46,992.32	46,992.32	100.0%
24" RCP (8-10)	216	LF	52.78	11,400.48	-	-	-	-	216	11,400.48	11,400.48	100.0%
30" RCP (6-8)	216	LF	65.14	14,070.24	-	-	-	-	216	14,070.24	14,070.24	100.0%
36" RCP (4-6)	400	LF	83.07	33,228.00	-	-	-	-	400	33,228.00	33,228.00	100.0%
36" RCP (6-8)	680	LF	85.07	57,847.60	-	-	-	-	680	57,847.60	57,847.60	100.0%
36" RCP (8-10)	152	LF	88.07	13,386.64	-	-	-	-	152	13,386.64	13,386.64	100.0%
42" RCP (8-10)	424	LF	105.67	44,804.08	-	-	-	-	424	44,804.08	44,804.08	100.0%
PIPE LUBE (.0117 PLS. PER 1' OF PIPE)	49	EA	17.83	873.67	-	-	-	-	49	873.67	873.67	100.0%
PIPE DIAPERS	12	RLS	189.17	2,270.04	-	-	-	-	12	2,270.04	2,270.04	100.0%
SINGLE CURB INLET (4-6) (41, 42, 43, 51, 52, 111, 112, 131, 151.)	9	EA	3,233.13	29,098.17	-	-	-	-	9	29,098.17	29,098.17	100.0%
SINGLE CURB INLET (6-8) (71, 72, 92, 81, 82, 61, 62, 102, 132, 113)	10	EA	3,911.07	39,110.70	-	-	-	-	10	39,110.70	39,110.70	100.0%
SINGLE CURB INLET (8-10) (122, 123, 142)	3	EA	5,673.40	17,020.20	-	-	-	-	3	17,020.20	17,020.20	100.0%
DOUBLE CURB INLET (0-4) (101)	1	EA	4,604.98	4,604.98	-	-	-	-	1	4,604.98	4,604.98	100.0%
DOUBLE CURB INLET (6-8) (91, 133)	2	EA	6,159.39	12,318.78	-	-	-	-	2	12,318.78	12,318.78	100.0%
DOUBLE CURB INLET (8-10) (141)	1	EA	6,848.16	6,848.16	-	-	-	-	1	6,848.16	6,848.16	100.0%
MODIFIED "E" INLET CTRL. STR. (4-6) (203)	1	EA	4,180.68	4,180.68	-	-	-	-	1	4,180.68	4,180.68	100.0%
MODIFIED "H" INLET CTRL. STR. (4-6) (201)	1	EA	6,655.02	6,655.02	-	-	-	-	1	6,655.02	6,655.02	100.0%
MODIFIED "H" INLET CTRL. STR. (8-10) (121)	1	EA	7,664.79	7,664.79	-	-	-	-	1	7,664.79	7,664.79	100.0%
STORM MANHOLE (8-10) (202)	1	EA	4,476.06	4,476.06	-	-	-	-	1	4,476.06	4,476.06	100.0%
TRIPLE 24" MES	6	EA	1,828.92	10,973.52	-	-	-	-	6	10,973.52	10,973.52	100.0%
INVERTS	30	EA	491.83	14,754.90	-	-	12	5,901.96	30	14,754.90	14,754.90	100.0%
18" PRECAST MES (44, 53)	2	EA	766.18	1,532.36	-	-	-	-	2	1,532.36	1,532.36	100.0%
24" PRECAST MES (73, 93, 83, 143, 152, 63, 103)	7	EA	1,028.92	7,202.44	-	-	-	-	7	7,202.44	7,202.44	100.0%
30" PRECAST MES (114)	1	EA	1,589.29	1,589.29	-	-	-	-	1	1,589.29	1,589.29	100.0%
36" PRECAST MES (134)	1	EA	1,835.39	1,835.39	-	-	-	-	1	1,835.39	1,835.39	100.0%
42" PIPE MITERED (124)	1	EA	2,279.05	2,279.05	-	-	-	-	1	2,279.05	2,279.05	100.0%
42" MES CIP CONCRETE APRON	1	EA	2,260.00	2,260.00	-	-	-	-	1	2,260.00	2,260.00	100.0%

CUSTOMER: AMELIA WALK CDD
PROJECT: AMELIA WALK PH 4A & 4B

protect
PERIOD FROM: 09/12/19 PERIOD TO: 10/11/19

BID DATE: 10/5/2018		SCHEDULE OF VALUES										
DESCRIPTION	QTY.	UNIT MEASURE	TOTAL UNIT COST	TOTAL MATERIAL & LABOR COST	STORED QTY TO DATE	STORED VALUE TO DATE	INSTALLED QTY THIS PERIOD	INSTALLED VALUE THIS PERIOD	QTY INSTALLED TO DATE	VALUE INSTALLED TO DATE	TOTAL INSTALLED & STORED VALUE	% COMP.
57 STONE	100	TNS	57.67	5,767.00		-		-	100	5,767.00	5,767.00	100.0%
MISCELLANEOUS MATERIAL	1	LS	1,188.89	1,188.89		-		-	1.0	1,188.89	1,188.89	100.0%
UNDERDRAIN STUBS	1040	LF	16.79	17,461.60		-		-	1,040	17,461.60	17,461.60	100.0%
57 STONE	300	TNS	47.67	14,301.00		-		-	300	14,301.00	14,301.00	100.0%
FABRIC	3	RL	386.39	1,159.17		-		-	3	1,159.17	1,159.17	100.0%
6" END CAPS	52	EA	9.51	494.52		-		-	52	494.52	494.52	100.0%
SURVEY & LAYOUTS	1560	LF	1.65	2,574.00		-		-	1,560	2,574.00	2,574.00	100.0%
STORM TV & INSPECTION	1560	LF	2.85	4,446.00		-		-	1,560	4,446.00	4,446.00	100.0%
COMPACTION & DENSITIES	226	EA	28.70	6,486.20		-		-	226	6,486.20	6,486.20	100.0%
DEWATER	1128	LF	12.75	14,382.00		-		-	1,128	14,382.00	14,382.00	100.0%
15" RCP (6-8)	32	LF	28.81	921.92		-		-	32	921.92	921.92	100.0%
18" RCP (0-4)	304	LF	32.87	9,992.48		-		-	304	9,992.48	9,992.48	100.0%
18" RCP (4-6)	128	LF	34.87	4,463.36		-		-	128	4,463.36	4,463.36	100.0%
18" RCP (6-8)	216	LF	36.87	7,963.92		-		-	216	7,963.92	7,963.92	100.0%
24" RCP (6-8)	32	LF	49.78	1,592.96		-		-	32	1,592.96	1,592.96	100.0%
30" RCP (8-10)	288	LF	68.14	19,624.32		-		-	288	19,624.32	19,624.32	100.0%
36" RCP (6-8)	328	LF	86.07	28,230.96		-		-	328	28,230.96	28,230.96	100.0%
36" RCP (8-10)	232	LF	88.07	20,432.24		-		-	232	20,432.24	20,432.24	100.0%
PIPE LUBE (.0117 PLS. PER 1' OF PIPE)	19	EA	17.83	338.77		-		-	19	338.77	338.77	100.0%
PIPE DIAPERS	5	RLS	189.17	945.85		-		-	5	945.85	945.85	100.0%
SINGLE CURB INLET (0-4) (S-11)	1	EA	2,933.27	2,933.27		-		-	1	2,933.27	2,933.27	100.0%
SINGLE CURB INLET (4-6) (S-21, S-22, S-31, S-32)	4	EA	3,233.13	12,932.52		-		-	4	12,932.52	12,932.52	100.0%
SINGLE CURB INLET (6-8) (S-2, S-4, S-7, S-8, S-12)	5	EA	3,911.07	19,555.35		-		-	5	19,555.35	19,555.35	100.0%
SINGLE CURB INLET (8-10) (S-5)	1	EA	5,673.40	5,673.40		-		-	1	5,673.40	5,673.40	100.0%
DOUBLE CURB INLET (0-4) (S-3)	1	EA	4,604.98	4,604.98		-		-	1	4,604.98	4,604.98	100.0%
DOUBLE CURB INLET (6-8) (S-1)	1	EA	6,159.39	6,159.39		-		-	1	6,159.39	6,159.39	100.0%
STORM MANHOLE (8-10) (S-6)	1	EA	4,476.06	4,476.06		-		-	1	4,476.06	4,476.06	100.0%
INVERTS	14	EA	491.83	6,885.62		-		-	14	6,885.62	6,885.62	100.0%
18" PRECAST MES	3	EA	766.18	2,298.54		-		-	3	2,298.54	2,298.54	100.0%
36" PRECAST MES	1	EA	1,835.39	1,835.39		-		-	1	1,835.39	1,835.39	100.0%
57 STONE	50	TNS	57.56	2,878.00		-		-	50	2,878.00	2,878.00	100.0%
MISCELLANEOUS MATERIAL	1	LS	1,188.89	1,188.89		-	1	594.45	1.0	1,188.89	1,188.89	100.0%
UNDERDRAIN STUBS	520	LF	16.79	8,730.80		-		-	520	8,730.80	8,730.80	100.0%
57 STONE	150	TNS	47.56	7,134.00		-		-	150	7,134.00	7,134.00	100.0%
FABRIC	2	RL	386.39	772.78		-		-	2	772.78	772.78	100.0%
6" END CAPS	26	EA	9.51	247.26		-		-	26	247.26	247.26	100.0%
TOTAL STORM DRAINAGE SYSTEM				771,361.57		-		15,411.21		771,361.57	771,361.57	100.0%
								Less Previous Draws			755,950.37	
								Amount due this Draw.....			15,411.20	

CUSTOMER: AMELIA WALK CDD
PROJECT: AMELIA WALK PH 4A & 4B

protect
PERIOD FROM: 09/12/19 PERIOD TO: 10/11/19

SCHEDULE OF VALUES												
DESCRIPTION	QTY.	UNIT MEASURE	TOTAL UNIT COST	TOTAL MATERIAL & LABOR COST	STORE D QTY TO DATE	STORED VALUE TO DATE	INSTALL ED QTY THIS PERIOD	INSTALLED VALUE THIS PERIOD	QTY INSTALLE D TO DATE	VALUE INSTALLED TO DATE	TOTAL INSTALLED & STORED VALUE	% COMP
PAVING AND DRAINAGE AS-BUILTS												
PAVING AS-BUILTS	1	LS	17,000.00	17,000.00		-	0.2	3,400.00	0.5	8,500.00	8,500.00	50.0%
PAVING AS-BUILTS	1	LS	7,200.00	7,200.00		-	0.4	2,880.00	1.0	7,200.00	7,200.00	100.0%
DRAINAGE AS-BUILTS	4128	LF	1.25	5,160.00		-		-	3,100	3,875.00	3,875.00	75.1%
DRAINAGE AS-BUILTS	1560	LF	1.25	1,950.00		-		-	1,560	1,950.00	1,950.00	100.0%
TOTAL PAVING AND DRAINAGE AS-BUILTS				31,310.00		-		6,280.00		21,525.00	21,525.00	
								Less Previous Draws			15,245.00	
								Amount due this Draw.....			6,280.00	
JEA WATER DISTRIBUTION SYSTEM												
SURVEY & LAYOUTS	7140	LF	1.65	11,781.00		-		-	7,140	11,781.00	11,781.00	100.0%
FLUSH, BT & TEST	7140	LF	0.50	3,570.00		-		-	7,140	3,570.00	3,570.00	100.0%
COMPACTION & DENSITIES	45	EA	28.70	1,291.50		-		-	45	1,291.50	1,291.50	100.0%
12" DR18 PVC	340	LF	31.26	10,628.40		-		-	340	10,628.40	10,628.40	100.0%
10" DR18 PVC	2560	LF	24.23	62,028.80		-		-	2,560	62,028.80	62,028.80	100.0%
8" DR18 PVC	3280	LF	18.16	59,564.80		-		-	3,280	59,564.80	59,564.80	100.0%
6" DR18 PVC	520	LF	12.71	6,609.20		-		-	520	6,609.20	6,609.20	100.0%
2" POLY PIPE	440	LF	7.61	3,348.40		-		-	440	3,348.40	3,348.40	100.0%
LOCATE WIRE	15	RL	133.22	1,998.30		-		-	15	1,998.30	1,998.30	100.0%
LOCATE WIRE BOXES	16	EA	248.61	3,977.76	6	891.66	10	2,486.10	10	2,486.10	3,377.76	84.9%
LOCATE WIRE TESTING	7140	LF	0.20	1,428.00		-	2,640	528.00	2,640	528.00	528.00	37.0%
12" BELL RESTRAINTS	6	EA	270.01	1,620.06		-		-	6	1,620.06	1,620.06	100.0%
10" BELL RESTRAINTS	58	EA	234.56	13,604.48		-		-	58	13,604.48	13,604.48	100.0%
8" BELL RESTRAINTS	75	EA	149.17	11,187.75		-		-	75	11,187.75	11,187.75	100.0%
6" BELL RESTRAINTS	45	EA	93.50	4,207.50		-		-	45	4,207.50	4,207.50	100.0%
CONNECT TO EXISTING 12" STUB OUT WITH A 12"x12" MJ LONG SLEEVE	1	EA	1,924.43	1,924.43		-		-	1	1,924.43	1,924.43	100.0%
12" MJ GATE VALVE	1	EA	2,427.06	2,427.06		-		-	1	2,427.06	2,427.06	100.0%
10" MJ GATE VALVE	8	EA	2,064.44	16,515.52		-		-	8	16,515.52	16,515.52	100.0%
8" MJ GATE VALVE	13	EA	1,361.64	17,701.32		-		-	13	17,701.32	17,701.32	100.0%
6" MJ GATE VALVE	2	EA	1,012.11	2,024.22		-		-	2	2,024.22	2,024.22	100.0%
2" FLUSHING HYDRANT	2	EA	1,552.17	3,104.34		-		-	2	3,104.34	3,104.34	100.0%
2" SAMPLE POINT	2	EA	292.67	585.34		-	2	585.34	2	585.34	585.34	100.0%
FIRE HYDRANT ASSY (W/ 6"x6" MJ TEE, 6" MJ GATE VALVE, 6" MJ 90 BEND, 6" DR-18 PIPE, RODS, BOLTS, NUTS & WASHERS)	2	EA	4,059.25	8,118.50		-		-	2	8,118.50	8,118.50	100.0%
FIRE HYDRANT ASSY (W/ 8"x6" MJ TEE, 6" MJ GATE VALVE, 6" MJ 90 BEND, 6" DR-18 PIPE, RODS, BOLTS, NUTS & WASHERS)	10	EA	4,219.88	42,198.80		-		-	10	42,198.80	42,198.80	100.0%

CUSTOMER: AMELIA WALK CDD
PROJECT: AMELIA WALK PH 4A & 4B

protect
PERIOD FROM: 09/12/19 PERIOD TO: 10/11/19

BID DATE: 10/5/2018												
SCHEDULE OF VALUES												
DESCRIPTION	QTY.	UNIT MEASURE	TOTAL UNIT COST	TOTAL MATERIAL & LABOR COST	STORED QTY TO DATE	STORED VALUE TO DATE	INSTALLED QTY THIS PERIOD	INSTALLED VALUE THIS PERIOD	QTY INSTALLED TO DATE	VALUE INSTALLED TO DATE	TOTAL INSTALLED & STORED VALUE	% COMP
FIRE HYDRANT ASSY (W/ 10"X6" MJ TEE, 6" MJ GATE VALVE, 6" MJ 90 BEND, 6" DR-18 PIPE, RODS, BOLTS, NUTS & WASHERS)	4	EA	4,460.17	17,840.68		-		-	4	17,840.68	17,840.68	100.0%
FIRE HYDRANT ASSY (W/ 12"X6" MJ TEE, 6" MJ GATE VALVE, 6" MJ 90 BEND, 6" DR-18 PIPE, RODS, BOLTS, NUTS & WASHERS)	1	EA	4,616.05	4,616.05		-		-	1	4,616.05	4,616.05	100.0%
10" MJ 90 BEND	1	EA	582.79	582.79		-		-	1	582.79	582.79	100.0%
10" MJ 22.5 BEND	1	EA	538.80	538.80		-		-	1	538.80	538.80	100.0%
10" MJ 11.25 BEND	14	EA	538.80	7,543.20		-		-	14	7,543.20	7,543.20	100.0%
8" MJ 11.25 BEND	27	EA	380.19	10,265.13		-		-	27	10,265.13	10,265.13	100.0%
6" MJ 11.25 BEND	1	EA	339.77	339.77		-		-	1	339.77	339.77	100.0%
12"X10" MJ TEE	1	EA	1,110.99	1,110.99		-		-	1	1,110.99	1,110.99	100.0%
10"X10" MJ TEE	3	EA	1,009.93	3,029.79		-		-	3	3,029.79	3,029.79	100.0%
10"X8" MJ TEE	1	EA	931.47	931.47		-		-	1	931.47	931.47	100.0%
12"X10" MJ REDUCER	1	EA	589.99	589.99		-		-	1	589.99	589.99	100.0%
10"X8" MJ REDUCER	3	EA	452.01	1,356.03		-		-	3	1,356.03	1,356.03	100.0%
8"X6" MJ REDUCER	2	EA	346.90	693.80		-		-	2	693.80	693.80	100.0%
10" MJ PLUG	2	EA	273.54	547.08		-		-	2	547.08	547.08	100.0%
6"X2" TAP CAP	2	EA	324.63	649.26		-		-	2	649.26	649.26	100.0%
SINGLE SHORT SERVICES	50	EA	527.88	26,394.00		-		-	50	26,394.00	26,394.00	100.0%
SINGLE LONG SERVICES	9	EA	567.83	5,110.47		-		-	9	5,110.47	5,110.47	100.0%
DOUBLE LONG SERVICES	25	EA	1,180.12	29,503.00		-		-	25	29,503.00	29,503.00	100.0%
SURVEY & LAYOUTS	2960	LF	1.65	4,884.00		-		-	2,960	4,884.00	4,884.00	100.0%
FLUSH, BT & TEST	2960	LF	0.50	1,480.00		-	1,360	680.00	2,960	1,480.00	1,480.00	100.0%
COMPACTION & DENSITIES	19	EA	28.70	545.30		-		-	19	545.30	545.30	100.0%
10" DR18 PVC	1980	LF	24.23	47,975.40		-		-	1,980	47,975.40	47,975.40	100.0%
8" DR18 PVC	420	LF	18.16	7,627.20		-		-	420	7,627.20	7,627.20	100.0%
6" DR18 PVC	360	LF	12.71	4,575.60		-		-	360	4,575.60	4,575.60	100.0%
2" POLY PIPE	200	LF	7.61	1,522.00		-		-	200	1,522.00	1,522.00	100.0%
LOCATE WIRE	6	LF	133.22	799.32		-		-	6	799.32	799.32	100.0%
LOCATE WIRE BOXES	7	EA	248.61	1,740.27		-	7	1,740.27	7	1,740.27	1,740.27	100.0%
LOCATE WIRE TESTING	2960	LF	0.50	1,480.00		-	2,960	1,480.00	2,960	1,480.00	1,480.00	100.0%
10" BELL RESTRAINTS	45	EA	234.56	10,555.20		-		-	45	10,555.20	10,555.20	100.0%
8" BELL RESTRAINTS	7	EA	149.17	1,044.19		-		-	7	1,044.19	1,044.19	100.0%
6" BELL RESTRAINTS	6	EA	93.50	561.00		-		-	6	561.00	561.00	100.0%
CONNECT TO 10" STUB-OUT FROM PHASE 4A W/ 10" MJ LP SLEEVE	1	EA	1,300.00	1,300.00		-		-	1	1,300.00	1,300.00	100.0%
10" MJ GATE VALVE	5	EA	2,064.44	10,322.20		-		-	5	10,322.20	10,322.20	100.0%
8" MJ GATE VALVE	2	EA	1,361.64	2,723.28		-		-	2	2,723.28	2,723.28	100.0%
6" MJ GATE VALVE	2	EA	1,012.11	2,024.22		-		-	2	2,024.22	2,024.22	100.0%
2" FLUSHING HYDRANT	1	EA	1,552.17	1,552.17		-		-	1	1,552.17	1,552.17	100.0%
SAMPLE POINTS	2	EA	292.67	585.34		-		-	2	585.34	585.34	100.0%

CUSTOMER: AMELIA WALK CDD
PROJECT: AMELIA WALK PH 4A & 4B

protect
PERIOD FROM: 09/12/19 PERIOD TO: 10/11/19

BID DATE: 10/5/2018					SCHEDULE OF VALUES								
DESCRIPTION	QTY.	UNIT MEASURE	TOTAL UNIT COST	TOTAL MATERIAL & LABOR COST	STORED QTY TO DATE	STORED VALUE TO DATE	INSTALLED QTY THIS PERIOD	INSTALLED VALUE THIS PERIOD	QTY INSTALLED TO DATE	VALUE INSTALLED TO DATE	TOTAL INSTALLED & STORED VALUE	% COMP	
FIRE HYDRANT ASSY (W/ 6"X6" MJ TEE, 6" MJ GATE VALVE, 6" MJ 90 BEND, 6" DR-18 PIPE, RODS, BOLTS, NUTS AND WASHERS)	1	EA	4,059.25	4,059.25		-		-	1	4,059.25	4,059.25	100.0%	
FIRE HYDRANT ASSY (W/ 8"X6" MJ TEE, 6" MJ GATE VALVE, 6" MJ 90 BEND, 6" DR-18 PIPE, RODS, BOLTS, NUTS AND WASHERS)	1	EA	4,219.88	4,219.88		-		-	1	4,219.88	4,219.88	100.0%	
FIRE HYDRANT ASSY (W/ 10"X6" MJ TEE, 6" MJ GATE VALVE, 6" MJ 90 BEND, 6" DR-18 PIPE, RODS, BOLTS, NUTS AND WASHERS)	5	EA	4,460.17	22,300.85		-		-	5	22,300.85	22,300.85	100.0%	
10" MJ 11.25 BEND	13	EA	538.80	7,004.40		-		-	13	7,004.40	7,004.40	100.0%	
8" MJ 11.25 BEND	1	EA	380.19	380.19		-		-	1	380.19	380.19	100.0%	
6" MJ 11.25 BEND	3	EA	324.31	972.93		-		-	3	972.93	972.93	100.0%	
10"X8" MJ TEE	2	EA	931.47	1,862.94		-		-	2	1,862.94	1,862.94	100.0%	
10" MJ PLUG	1	EA	273.54	273.54		-		-	1	273.54	273.54	100.0%	
8" MJ PLUG	1	EA	200.53	200.53		-		-	1	200.53	200.53	100.0%	
8"X6" MJ REDUCER	1	EA	346.90	346.90		-		-	1	346.90	346.90	100.0%	
6"X2" TAP CAP	1	EA	240.96	240.96		-		-	1	240.96	240.96	100.0%	
SINGLE SHORT SERVICES	41	EA	537.19	22,024.79		-		-	41	22,024.79	22,024.79	100.0%	
SINGLE LONG SERVICES	8	EA	561.35	4,490.80		-		-	8	4,490.80	4,490.80	100.0%	
DOUBLE LONG SERVICES	8	EA	1,181.53	9,452.24		-		-	8	9,452.24	9,452.24	100.0%	
TOTAL JEA WATER DISTRIBUTION SYSTEM				584,214.67		891.66		7,499.71		581,823.01	582,714.67	99.7%	
								Less Previous Draws			578,026.67		
								Amount due this Draw.....			4,688.00		
JEA SANITARY SEWER SYSTEM													
SURVEY & LAYOUTS	7210	LF	1.65	11,896.50		-		-	7,210	11,896.50	11,896.50	100.0%	
SEWER TV & INSPECTION	7210	LF	2.85	20,548.50		-	3,000	8,550.00	4,800	13,680.00	13,680.00	66.6%	
COMPACTION & DENSITIES	728	EA	28.70	20,893.60		-		-	728	20,893.60	20,893.60	100.0%	
DEWATER	5432	LF	12.75	69,258.00		-		-	5,432	69,258.00	69,258.00	100.0%	
8" SDR26 PVC (0-4)	196	LF	15.05	2,949.80		-		-	196	2,949.80	2,949.80	100.0%	
8" SDR26 PVC (4-6)	1134	LF	17.05	19,334.70		-		-	1,134	19,334.70	19,334.70	100.0%	
8" SDR26 PVC (6-8)	1344	LF	19.05	25,603.20		-		-	1,344	25,603.20	25,603.20	100.0%	
8" SDR26 PVC (8-10)	1274	LF	22.05	28,091.70		-		-	1,274	28,091.70	28,091.70	100.0%	
8" SDR26 PVC (10-12)	1890	LF	24.05	45,454.50		-		-	1,890	45,454.50	45,454.50	100.0%	
8" SDR26 PVC (12-14)	924	LF	27.05	24,994.20		-		-	924	24,994.20	24,994.20	100.0%	
8" SDR26 PVC (4-6) HIGH LINE	448	LF	17.05	7,638.40		-		-	448	7,638.40	7,638.40	100.0%	
"A" MANHOLE (0-4) (39, 40)	2	EA	3,171.04	6,342.08		-		-	2	6,342.08	6,342.08	100.0%	
"A" MANHOLE (4-6) (35, 36, 37, 47, 48, 49, 38, 41, 42.)	9	EA	3,292.58	29,633.22		-		-	9	29,633.22	29,633.22	100.0%	
"A" MANHOLE (6-8) (50, 43, 45, 46, 25, 26, 27.)	7	EA	3,906.31	27,344.17		-		-	7	27,344.17	27,344.17	100.0%	

CUSTOMER: AMELIA WALK CDD
PROJECT: AMELIA WALK PH 4A & 4B

protect
PERIOD FROM: 09/12/19 PERIOD TO: 10/11/19

SCHEDULE OF VALUES												
DESCRIPTION	QTY.	UNIT MEASURE	TOTAL UNIT COST	TOTAL MATERIAL & LABOR COST	STORED QTY TO DATE	STORED VALUE TO DATE	INSTALLED QTY THIS PERIOD	INSTALLED VALUE THIS PERIOD	QTY INSTALLED TO DATE	VALUE INSTALLED TO DATE	TOTAL INSTALLED & STORED VALUE	% COMP
"A" MANHOLE (8-10) (44, 31, 28, 29, 30.)	4	EA	4,623.61	18,494.44		-		-	4	18,494.44	18,494.44	100.0%
LINED "A" MANHOLE (8-10) (29)	1	EA	7,208.26	7,208.26		-		-	1	7,208.26	7,208.26	100.0%
"A" MANHOLE (10-12) (10, 11, 12, 13, 14, 15, 34, 32)	8	EA	5,572.88	44,583.04		-		-	8	44,583.04	44,583.04	100.0%
"B" MANHOLE (10-12) (33)	1	EA	5,777.50	5,777.50		-		-	1	5,777.50	5,777.50	100.0%
"B" MANHOLE (12-14) (16, 17.)	2	EA	6,462.70	12,925.40		-		-	2	12,925.40	12,925.40	100.0%
LINED 1ST OUT MANHOLE (12-14) (SS-18)	1	EA	13,559.71	13,559.71		-		-	1	13,559.71	13,559.71	100.0%
57 STONE	75	TNS	57.56	4,317.00		-		-	75	4,317.00	4,317.00	100.0%
PRECAST INVERTS (INCLUDED IN STRUCTURE PRICE)	35	EA	268.89	9,411.15		-		-	35	9,411.15	9,411.15	100.0%
6" & 8" BOOTS	111	EA	203.43	22,580.73		-		-	111	22,580.73	22,580.73	100.0%
MANHOLE ADJUSTMENTS	35	EA	438.33	15,341.55		-		-	8	3,506.64	3,506.64	22.9%
8" DROP BOWLS	3	EA	1,095.04	3,285.12		-	1	1,095.04	3	3,285.12	3,285.12	100.0%
6" SERVICES & FITTINGS	111	EA	449.53	49,897.83		-		-	111	49,897.83	49,897.83	100.0%
SURVEY & LAYOUTS	2744	LF	1.65	4,527.60		-		-	2,744	4,527.60	4,527.60	100.0%
SEWER TV & INSPECTION	2744	LF	2.85	7,820.40		-		-	2,744	7,820.40	7,820.40	100.0%
COMPACTION & DENSITIES	222	EA	28.70	6,371.40		-		-	222	6,371.40	6,371.40	100.0%
DEWATER	1792	LF	12.75	22,848.00		-		-	1,792	22,848.00	22,848.00	100.0%
8" SDR26 PVC (4-6)	952	LF	17.05	16,231.60		-		-	952	16,231.60	16,231.60	100.0%
8" SDR26 PVC (6-8)	952	LF	19.05	18,135.60		-		-	952	18,135.60	18,135.60	100.0%
8" SDR26 PVC (8-10)	490	LF	23.05	11,294.50		-		-	490	11,294.50	11,294.50	100.0%
8" SDR26 PVC (10-12)	350	LF	25.05	8,767.50		-		-	350	8,767.50	8,767.50	100.0%
"A" MANHOLE (0-4) (19)	1	EA	3,171.04	3,171.04		-		-	1	3,171.04	3,171.04	100.0%
"A" MANHOLE (4-6) (1, 2, 3, 4, 20, 21, 22)	7	EA	3,292.58	23,048.06		-		-	7	23,048.06	23,048.06	100.0%
"A" MANHOLE (6-8) (5, 6, 7, 23, 24)	5	EA	3,906.31	19,531.55		-		-	5	19,531.55	19,531.55	100.0%
"A" MANHOLE (8-10) (8, 9)	2	EA	4,623.61	9,247.22		-		-	2	9,247.22	9,247.22	100.0%
CONNECT TO EXISTING MH (6-8) NO CORING NEEDED. THERE WILL BE A KNOCKOUT IN MH.	1	EA	2,689.17	2,689.17		-		-	1	2,689.17	2,689.17	100.0%
CONNECT TO EXISTING MH (10-12) NO CORING NEEDED. THERE WILL BE A KNOCKOUT IN MH	1	EA	2,689.17	2,689.17		-		-	1	2,689.17	2,689.17	100.0%
57 STONE	50	TNS	57.56	2,878.00		-		-	50	2,878.00	2,878.00	100.0%
PRECAST INVERTS	15	EA	268.89	4,033.35		-		-	15	4,033.35	4,033.35	100.0%
6" & 8" BOOTS	63	EA	203.43	12,816.09		-		-	63	12,816.09	12,816.09	100.0%
MANHOLE ADJUSTMENTS	15	EA	438.33	6,574.95		-		-	15	6,574.95	6,574.95	100.0%
6" SERVICES & FITTINGS	63	EA	447.78	28,210.14		-		-	63	28,210.14	28,210.14	100.0%
TOTAL JEA SANITARY SEWER SYSTEM				758,249.64		-		9,645.04		739,546.23	739,546.23	97.5%
								Less Previous Draws			730,496.23	
								Amount due this Draw			9,050.00	

CUSTOMER: AMELIA WALK CDD
PROJECT: AMELIA WALK PH 4A & 4B

protect
PERIOD FROM: 09/12/19 PERIOD TO: 10/11/19

BID DATE: 10/5/2018													
SCHEDULE OF VALUES													
DESCRIPTION	QTY.	UNIT MEASURE	TOTAL UNIT COST	TOTAL MATERIAL & LABOR COST	STORED QTY TO DATE	STORED VALUE TO DATE	INSTALLED QTY THIS PERIOD	INSTALLED VALUE THIS PERIOD	QTY INSTALLED TO DATE	VALUE INSTALLED TO DATE	TOTAL INSTALLED & STORED VALUE	% COMP	
JEA SANITARY SEWER LIFT STATION SYSTEM													
SURVEY & LAYOUTS	1	LS	2,700.00	2,700.00		-		-	1	2,700.00	2,700.00	100.0%	
COMPACTION & DENSITIES	90	EA	28.70	2,583.00		-		-	90	2,583.00	2,583.00	100.0%	
DEWATER	210	LF	46.33	9,729.30		-		-	210	9,729.30	9,729.30	100.0%	
57 STONE	20	TNS	57.56	1,151.20		-		-	20	1,151.20	1,151.20	100.0%	
WET WELL - LIFT STATION (21.4' DEEP)	1	EA	46,298.83	46,298.83		-		-	1	46,298.83	46,298.83	100.0%	
MECHANICAL SUB (PBM) PONY PUMP INCLUDED	1	LS	305,800.00	305,800.00		-	0.04	12,232.00	0.99	302,742.00	302,742.00	99.0%	
CRANE/OPERATOR	10	HRS	682.00	6,820.00		-		-	10	6,820.00	6,820.00	100.0%	
TRENCH BOX	2	EA	903.89	1,807.78		-		-	2	1,807.78	1,807.78	100.0%	
LIFT STA. WATER SERVICE	1	EA	1,238.18	1,238.18		-		-	1	1,238.18	1,238.18	100.0%	
SURVEY & LAYOUTS	1620	LF	1.65	2,673.00		-		-	1,620	2,673.00	2,673.00	100.0%	
FLUSH	1620	LF	0.75	1,215.00		-	1,620	1,215.00	1,620	1,215.00	1,215.00	100.0%	
COMPACTION & DENSITIES	11	EA	28.70	315.70		-		-	11	315.70	315.70	100.0%	
6" DR18 PVC	1600	LF	12.71	20,336.00		-		-	1,600	20,336.00	20,336.00	100.0%	
LOCATE WIRE	4	RLS	133.22	532.88		-		-	4	532.88	532.88	100.0%	
LOCATE WIRE BOXES	4	EA	248.61	994.44		-	4	994.44	4	994.44	994.44	100.0%	
LOCATE WIRE TESTING	1620	LF	0.80	1,296.00		-	1,620	1,296.00	1,620	1,296.00	1,296.00	100.0%	
6" BELL RESTRAINTS	6	EA	93.50	561.00		-		-	6	561.00	561.00	100.0%	
8" MJ LONG SLEEVE	1	EA	602.51	602.51		-		-	1	602.51	602.51	100.0%	
6" AIR RELEASE VALVE ASSY.	1	EA	4,873.03	4,873.03		-	1	4,873.03	1	4,873.03	4,873.03	100.0%	
AIR RELEASE VALVE MANHOLE 0-4	1	EA	3,550.17	3,550.17		-	1	3,550.17	1	3,550.17	3,550.17	100.0%	
6" MJ GATE VALVE	1	EA	1,565.37	1,565.37		-		-	1	1,565.37	1,565.37	100.0%	
6" CASE (B) CROSSING	1	EA	3,199.32	3,199.32		-		-	1	3,199.32	3,199.32	100.0%	
6" MJ 90 BEND	2	EA	969.11	1,938.22		-		-	2	1,938.22	1,938.22	100.0%	
6" MJ 45 BEND	6	EA	465.79	2,794.74		-		-	6	2,794.74	2,794.74	100.0%	
6" MJ 11.25 BEND	2	EA	954.84	1,909.68		-		-	2	1,909.68	1,909.68	100.0%	
CONNECT TO EXISTING 8" STUB-OUT WITH A 8"x6" MJ REDUCER	1	EA	1,661.42	1,661.42	1	361.42		-	-	-	361.42	21.8%	
TOTAL JEA SANITARY SEWER LIFT STATION SYSTEM				428,146.77		361.42		24,160.64		423,427.35	423,788.77	99.0%	
								Less Previous Draws			405,850.77		
								Amount due this Draw			17,938.00		
WATER AND SEWER AS-BUILTS													
WATER AS-BUILTS	7140	LF	1.25	8,925.00		-	3,000	3,750.00	3,000	3,750.00	3,750.00	42.0%	
WATER AS-BUILTS	2960	LF	1.25	3,700.00		-	960	1,200.00	2,960	3,700.00	3,700.00	100.0%	
SEWER AS-BUILTS	7210	LF	1.25	9,012.50		-		-	5,000	6,250.00	6,250.00	69.3%	
SEWER AS-BUILTS	2744	LF	1.25	3,430.00		-		-	2,700	3,375.00	3,375.00	98.4%	
LIFT STATION AS-BUILTS	1	LS	3,600.00	3,600.00		-		-	1	1,800.00	1,800.00	50.0%	
FORCE MAIN AS-BUILTS	1620	LF	1.25	2,025.00		-		-	1,620	2,025.00	2,025.00	100.0%	
TOTAL WATER AND SEWER AS-BUILTS				30,692.50		-		4,950.00		20,900.00	20,900.00		
								Less Previous Draws			15,950.00		
								Amount due this Draw			4,950.00		

CUSTOMER: AMELIA WALK CDD
PROJECT: AMELIA WALK PH 4A & 4B

protect
PERIOD FROM: 09/12/19 PERIOD TO: 10/11/19

BID DATE: 10/5/2018					SCHEDULE OF VALUES								
DESCRIPTION	QTY.	UNIT MEASURE	TOTAL UNIT COST	TOTAL MATERIAL & LABOR COST	STORED QTY TO DATE	STORED VALUE TO DATE	INSTALLED QTY THIS PERIOD	INSTALLED VALUE THIS PERIOD	QTY INSTALLED TO DATE	VALUE INSTALLED TO DATE	TOTAL INSTALLED & STORED VALUE	% COMP	
IRRIGATION SLEEVES AND ELEC/TELEPHONE													
2.5" SLEEVES	250	LF	8.00	2,000.00		-		-	-	-	-	0.0%	
3" SLEEVES	250	LF	9.00	2,250.00		-		-	-	-	-	0.0%	
4" SLEEVES	500	LF	10.00	5,000.00		-		-	250	2,500.00	2,500.00	50.0%	
6" SLEEVES	500	EA	13.00	6,500.00		-		-	-	-	-	0.0%	
TOTAL IRRIGATION SLEEVES AND ELEC/TELEPHONE				15,750.00		-		-		2,500.00	2,500.00	15.9%	
								Less Previous Draws			2,500.00		
								Amount due this Draw.....			-		
LOT GRADING													
CLEAR AND GRUB LOTS 4A	37.6	AC	4,000.00	150,400.00		-		-	37.6	150,400.00	150,400.00	100.0%	
CLEAR AND GRUB LOTS 4B	13.26	AC	4,000.00	53,040.00		-		-	13.26	53,040.00	53,040.00	100.0%	
OVER-EXCAVATE & BURY STRIPPINGS / MOVE GENERATED GOOD DIRT TO PADS 4B	11718	CY	2.40	28,123.20		-		-	11,718	28,123.20	28,123.20	100.0%	
EXCAVATE FROM POND 14 4B MOVE DIRT TO LOTS 4B	8963	CY	2.40	21,511.20		-		-	8,963	21,511.20	21,511.20	100.0%	
EXCAVATE FROM POND 14 4B MOVE DIRT TO LOT PADS 4B	3892	CY	2.40	9,340.80		-		-	3,892	9,340.80	9,340.80	100.0%	
SPREAD & COMPACT DIRT FROM POND EXCAVATIONS MOVED TO LOTS & LOT PADS 4A	192958	CY	0.60	115,775.00		-		-	192,958	115,775.00	115,775.00	100.0%	
SPREAD & COMPACT GENERATED GOOD DIRT FROM BURIAL OF STRIPPINGS TO LOTS & PADS 4B	11718	CY	0.60	7,030.80		-		-	11,718	7,030.80	7,030.80	100.0%	
SPREAD & COMPACT DIRT FROM PHASE 4A GOING TO LOTS & PADS 4B	12885	CY	0.60	7,731.00		-		-	12,885	7,731.00	7,731.00	100.0%	
TOTAL LOT GRADING				392,952.00		-		-		392,952.00	392,952.00	100.0%	
								Less Previous Draws			392,952.00		
								Amount due this Draw.....			-		
PAYMENT AND PERFORMANCE BOND													
BOND	1	LS	53,122.00	53,122.00		-		-	1	53,122.00	53,122.00	100.0%	
TOTAL PAYMENT AND PERFORMANCE BOND				53,122.00		-		-		53,122.00	53,122.00		
								Less Previous Draws			53,122.00		
								Amount due this Draw.....			-		
CO#1 INSTALL SLEEVES ELECTRICAL													
INSTALL CONDUIT	1	LS	83,300.00	83,300.00		-		-	0.5	41,650.00	41,650.00	50.0%	
MARK UP	1	LS	8,330.00	8,330.00		-		-	0.5	4,165.00	4,165.00	50.0%	

CUSTOMER: AMELIA WALK CDD
PROJECT: AMELIA WALK PH 4A & 4B

protect
PERIOD FROM: 09/12/19 PERIOD TO: 10/11/19

SCHEDULE OF VALUES												
DESCRIPTION	QTY.	UNIT MEASURE	TOTAL UNIT COST	TOTAL MATERIAL & LABOR COST	STORED QTY TO DATE	STORED VALUE TO DATE	INSTALLED QTY THIS PERIOD	INSTALLED VALUE THIS PERIOD	QTY INSTALLED TO DATE	VALUE INSTALLED TO DATE	TOTAL INSTALLED & STORED VALUE	% COMP
SURVEY/LAYOUT	1	LS	8,100.00	8,100.00		-		-	1	8,100.00	8,100.00	100.0%
MARK UP	1	LS	810.00	810.00		-		-	-	-	-	0.0%
TOTAL				100,540.00		-		-		53,915.00	53,915.00	53.6%
IRRIGATION SLEEVES												
INSTALL SLEEVES	250	LF	10.00	2,500.00		-		-	250	2,500.00	2,500.00	100.0%
TOTAL IRRIGATION SLEEVES				2,500.00		-		-		2,500.00	2,500.00	
TOTAL CO#1				103,040.00		-		-		56,415.00	56,415.00	
								Less Previous Draws			56,415.00	
								Amount due this Draw.....			-	
TOTAL				5,698,680.85				Total			5,297,965.97	
								Less 10% retainage			529,796.60	
								Amount Earned less Retainage			4,768,169.37	
								Less Previous Draws			4,264,953.38	
								Amount due this Draw			503,215.99	

CONDITIONAL PARTIAL WAIVER OF LIEN OF CONTRACTOR

The undersigned contractor performed work and labor and/or furnished material for use in the construction of certain improvements on the project described as follows:

Amelia Walk, Phase 4A and 4B

The undersigned contractor acknowledges receipt of payment of all sums due on all prior applications for payment and waives any right it has to a mechanics lien on the property here involved with respect to all work and material included in those prior applications for payment. The undersigned further states that the amount due to it on this application for payment is \$ 503,215.99 and effective upon receipt of said sum waives its right to claim a lien on the property here involved for work performed or material furnished up to the effective date of this application for payment.

The undersigned contractor acknowledges that all of its subcontractors/material suppliers have been paid all monies due on all prior applications for payment, and agrees to hold the owner/bonding company harmless from any mechanics lien filed by its subcontractors/material suppliers with respect to any prior application for payment.

Upon receipt of this payment of \$ 503,215.99 , the undersigned contractor agrees to hold the owner/bonding company harmless from any mechanics liens filed by its subcontractors/material suppliers with respect to this application for payment.

That said contractor performed work and labor and/or furnished material pursuant to an order given by Amelia Walk Community Development District

IN WITNESS WHEREOF we have executed this conditional partial release in the County of Baker, State of Florida, this 11TH day of OCTOBER , 2019.

Company: EARTHWORKS OF FLORIDA, LLC.
Name & Title: MATTHEW MOCINI

Signature: 

Date Executed: 10/11/19

State of Florida
County of Baker

Subscribed and sworn before me this 11TH day of OCTOBER , 2019.



Notary Public
My Commission Expires:
County of Residence: Bradford



ROBIN LYNN SMITH
Commission # GG 149986
Expires January 25, 2022
Bonded Thru Budget Notary Services

FORM OF REQUISITION

AMELIA WALK COMMUNITY DEVELOPEMENT DISTRICT SPECIAL ASSESSMENT BONDS, SERIES 2016

The undersigned, a Responsible Officer of Amelia Walk Community Development District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the District to US Bank National Association, as trustee (the "Trustee"), dated as of June 1, 2006, as supplemented by a Third Supplemental Trust Indenture, dated as of January 1, 2016 (the "Indenture"), (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

- (A) Requisition Number: 54
- (B) Name of Payee: Sundancer Sign Graphics
- (C) Amount Payable: \$ 9,200
- (D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments, or, state Costs of Issuance, if applicable):

(see attached for detail). This is an old invoice that was never paid.

- (E) Fund or Account from which disbursement to be made:

 X Series 2016 Acquisition and Construction Account

 Series 2016 Costs of Issuance Account

The undersigned hereby certifies that:

- 1. ☐ obligations in the stated amount set forth above have been incurred by the District,
- or
- ☐ this requisition is for Costs of Issuance payable from the Acquisition and Construction Fund that have not previously been paid;

2. each disbursement set forth above is a proper charge against the Acquisition and Construction Fund;
3. each disbursement set forth above was incurred in connection with the acquisition and/or construction of the Project;
4. each disbursement represents a Cost of the Project which has not previously been paid.

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

Attached hereto are originals of the invoice(s) from the vendor of the property acquired or the services rendered with respect to which disbursement is hereby requested.

AMELIA WALK COMMUNITY
DEVELOPEMENT DISTRICT

By: _____
Responsible Officer

CONSULTING ENGINEER'S APPROVAL FOR
NON-COST OF ISSUANCE REQUESTS ONLY

If this requisition is for a disbursement from other than Costs of Issuance, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the Project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer, as such report shall have been amended or modified on the date hereof.



Consulting Engineer

October 24, 2019



SUNDANCER SIGN GRAPHICS
11259-3 BUSINESS PARK BLVD
Jacksonville, FL 32256
904-287-4949
kevin@sundsg.com

BILL TO

Amelia Walk CDD
C/O GMS
475 West Town Place
Suite 114
St. Augustine, FL 32092

INVOICE 1186

DATE 03/23/2017 **TERMS** 50% Deposit, Bal
Due Install

DUE DATE 03/23/2017

ACTIVITY	QTY	RATE	AMOUNT
Stop Sign COMBO STOP / STREET SIGN to match Amelia Walk. 3" fluted aluminum post with standard base, ball finial and framed street blade frame. Powder coated gloss black. Street name callouts: Majestic Walk and Champlain Dr Champlain Dr and Williston Ct Champlain Dr and Bistineau Ct	3	650.00	1,950.00
			0.00
Install - Sign Installation of Street Sign per specs	3	75.00	225.00
			0.00
Please provide tax exempt certificate			0.00

PAYMENT 1,087.50

TOTAL DUE \$1,087.50



SUNDANCER SIGN GRAPHICS
11259-3 BUSINESS PARK BLVD
Jacksonville, FL 32256
904-287-4949
kevin@sundsg.com

BILL TO

Amelia Walk CDD
C/O GMS
475 West Town Place
Suite 114
St. Augustine, FL 32092

INVOICE 1185

DATE 03/23/2017 **TERMS** 50% Deposit, Bal
Due Install

DUE DATE 03/23/2017

ACTIVITY	QTY	RATE	AMOUNT
Cluster Boxes (deleted) Salsbury Regency CBU - 12 A Size Doors - Type II - USPS Access. Constructed of heavy duty aluminum and stainless steel hardware	2	1,400.00	2,800.00
			0.00
Cluster Boxes (deleted) Salsbury Regency CBU - 16 A Size Doors - Type II - USPS Access. Constructed of heavy duty aluminum and stainless steel hardware	7	1,500.00	10,500.00
			0.00
CBU Install Includes setting a 3'x3' form to the depth of 6" and filling with concrete. Allow concrete to set up for a min of 1 week and then installing CBU unit with stainless steel anchors and hardware.	9	325.00	2,925.00
			0.00
PROVIDE TAX EXEMPT CERTIFICATE			0.00

PAYMENT 8,112.50

TOTAL DUE \$8,112.50

2.

**Amelia Walk
Community Development District**

Engineer's Annual Report

Prepared for:

Amelia Walk Community Development District
Board of Supervisors

Prepared by:



McCranie & Associates, Inc.

October 17, 2019



Daniel I. McCranie, P.E.

FINDINGS

On October 7, 2019, I performed a site visit in order to evaluate the condition of the subdivision. The main focus was to ensure that the portions of the property owned by the Community Development District were in good condition. I first reviewed the amenity center and found it to be well maintained and in very good working order. Over the last year, there has been a re-modeling and upgrades to the Amenity Center. Everything is in good working order and well maintained. The next focus was the internal roadway system.

Phase 3 of the subdivision has been completed over the last year. Phase 4B and 4A is currently under construction. Phase 4B is nearly completed. Phase 5 is just beginning construction. There was an area in Phase 2 that shows signs of pavement failure. That area has been repaired

The Phase 1 roadway system is getting near its expected life span. This portion was constructed in 2007 with a +/- 15 year life span. The roadway will need to be milled and resurfaced in the next 3 years. The Phase 2 roadway system is not expected to need to be resurfaced until 2031. The Phase 3 roadway system is not expected to need to be resurfaced until 2033. The Phase 4A & 4B roadway system is not expected to need to be resurfaced until 2034.

Finally, the overall drainage system was checked. The ponds have been well maintained. Last year, there were concerns about the trail road (the north-south dirt road along the eastern boundary). This road is being utilized for a construction access. There were two major areas that were ponding water (up to 2' deep). The CDD authorized work to be done to improve the stormwater flow in these areas. That work is completed, and the area drains well now.

Last year it was recommended to repair the curbing at the intersection of Calumet Dr. and Barryessa Way. The curbing failure has not been repaired.

My overall finding is that the subdivision is in good condition.

RECOMMENDATIONS

At the intersection of Calumet Dr. and Barryessa Way, there is damage to the curbing. This area should be repaired (see next page).



Picture from 2017



Picture from 2018



Picture from 2019

The 2019 yearly Landscape, Repairs and Maintenance budget, and the Amenity Center Maintenance (Pool, Chemicals, Janitorial, Facility Maintenance) budget appears to be adequate to serve the facilities. The existing Phase 1 pavement is 12 years old. In the next 3 years, it should be anticipated to mill and resurface all of Phase 1's roadways. The estimated cost (today's cost) is +/- \$350,000 to pave the Phase 1 roadways. The Phase 2 Roadways will need to be re-paved in 13 years. The estimated cost (today's cost) is \$144,000.

D.



MONTHLY MANAGEMENT REPORT

COMMUNITY NAME: Amelia Walk CDD

MANAGEMENT REPORT MONTH OF: December 2019

NAME OF MANAGER: Michael Molineaux

DISTRIBUTION:

Amelia Walk CDD Board (via Email)

Daniel Laughlin, GMS (via Email)

I. PROJECT UPDATE AND STATUS

Maintenance Items Completed:

- Striping of Parking Lot lines
- Shrub replacement around Parking Lot
- Added motion sensors to Gym hallway and bathrooms
- Replaced plastic structure housing pool chemicals
- Replaced damaged receptacle cover on Gym floor
- Replaced damaged emergency sensor clip on Gym treadmill
- Added River Rock around Gazebo to control erosion/drainage
- Limb Up of Oak Trees around Amenity Area
- Placed Amenity Center outdoor fans on timer switch

Maintenance Items in Process/to be Completed:

- Multiple damaged/missing signs in community
- Replacement of damaged monitor on Gym weigh machine
- Addressing main entrance lighting power outages

II. BIDS & PROPOSALS

- Outdoor Bench on Pond Deck
- Bike Rack at Amenity Center Parking Lot
- Cleaning & Sealing of Porch & Lake Decking

III. SCHEDULED EVENTS

- Holiday Fest - Friday, December 20th

IV. GENERAL COMMENTS/CONCERNS

BELSON OUTDOORS

BENCH – POWDER COATED BLACK

COST: \$759 + SHIPPING



BELSON OUTDOORS

BIKE RACK – POWDER COATED BLACK

COST: \$269 + SHIPPING





Hall's Quality Painting Co, Inc
5174 First Coast Highway
Suite 4
Fernandina Beach, FL 32034
904.310.6091
hallsqualitypainting@gmail.com

Quote Serves As Invoice

PROPOSAL AND CONTRACT

Project	EXTERIOR	Date	NOV. 18, 2019
Customer	MICHAEL MOLINEAUX		
Contact	904-327-1499		MMOLINEAUX@EVERGREEN-LM.COM
Address	AMELIA WALK AMENITY CENTER		
City, St	FERNANDINA BEACH FL 32034		

OPTION 1

SCOPE OF WORK: EXTERIOR DECK

- APPLY (2) COATS OF FLOOD CWF UV CLEAR WOOD FINISH ON COVERED LANIA, BOARDWALK & DOCK

COST: \$1,338.00

OPTION 2

SCOPE OF WORK: EXTERIOR DECK

-APPLY (2) COATS SUPERDECK SOLID STAIN ON COVERED LANIA, BOARDWALK& DOCK

COST: \$1,458.00

PREP:

-SOFT WASH DECK BEFORE APPLYING COATING TO CLEAN AWAY DIRT & STAINS
-PROTECT ALL AREAS THAT ARE NOT TO BE PAINTED

MATERIALS:

-SW SUPER DECK SOLID STAIN (or)
-FLOOD CWF UV CLEAR WOOD FINISH

ACCEPTANCE OF THIS PROPOSAL:

YOU MUST SIGN THIS AGREEMENT IN ORDER TO SECURE A START DATE.

BY SIGNING THIS AGREEMENT, I ACKNOWLEDGE THAT I HAVE READ AND UNDERSTAND THE TERMS OF THIS PROPOSAL.

THIS ESTIMATE SERVES AS INVOICE, UNLESS CHANGES ARE APPROVED.

PLEASE BE AVAILABLE TO MEET WITH CREW LEADER ON THE LAST DAY, FOR WALK THROUGH & FINAL APPROVAL.

INSURANCE COVERAGE:

LIABILITY INSURANCE IS CARRIED BY FEDERATED INSURANCE

WORKMAN'S COMPENSATION INSURANCE IS CARRIED BY FEDERATED INSURANCE

UPON REQUEST, CERTIFICATE OF INSURANCE WILL BE PROVIDED

CHANGE ORDERS:

THIS IS ONLY A PROPOSAL AND YOUR ACCEPTANCE IS SUBJECT TO OUR APPROVAL IN ORDER TO MAKE THIS CONTRACT BINDING.

IF YOU AGREE TO THIS WORK, YOU DESIRE ANY CHANGES OF ADDITIONAL WORK, PLEASE CONTACT US AS THE COST OF ALL REVISIONS MUST BE AGREED UPON IN WRITING. WORKERS ARE INSTRUCTED NOT TO UNDERTAKE ADDITIONAL WORK WITHOUT AUTHORIZATION.

STARTING DATE IS TO BE AGREED UPON VERBALLY OR IN WRITING, PER YOUR REQUEST. CHANGES MAY REQUIRE ADDITIONAL COST.

IT IS ESSENTIAL THAT THE WORK AREA BE AVAILABLE TO US, FREE FROM OTHER TRADES.

LIMITED WARRANTY:

HQP WARRANTS LABOR & MATERIAL FOR A PERIOD OF TWO (2) YEARS. IF PAINT FAILURE APPEARS, WE WILL SUPPLY LABOR AND MATERIALS TO CORRECT THE CONDITION WITHOUT COST. THIS WARRANTY IS IN LIEU OF ALL OTHER WARRANTIES, EXPRESSED, OR IMPLIED. OUR RESPONSIBILITY IS LIMITED TO CORRECTING THE CONDITION AS INDICATED ABOVE.

THIS WARRANTY EXCLUDES AND IN NO EVENT WILL, HQP BE RESPONSIBLE FOR CONSEQUENTIAL OR INCIDENTAL DAMAGES CAUSED BY ACCIDENT OR ABUSE, TEMPERATURE CHANGES, SETTLEMENT OR MOISTURE; I.E., CRACKS CAUSED BY EXPANSION AND/OR CONTRACTION. CRACKS WILL BE PROPERLY PREPARED AS INDICATED AT TIME OF JOB, BUT WILL NOT BE COVERED UNDER THIS WARRANTY.

HORIZONTAL WALKING SURFACES ARE EXCLUDED FROM THIS WARRANTY.

WORK STANDARDS:

HALL'S QUALITY PAINTING IS A MEMBER OF THE PAINTING AND DECORATING CONTRACTORS OF AMERICA. ALL WORK IS TO BE COMPLETED IN A PROFESSIONAL WORKMAN LIKE MANNER ACCORDING TO STANDARD PRACTICES. WORKER/S WILL REMAIN ON JOB UNTIL COMPLETION OF PROJECT. WORK SITE WILL BE CLEANED DAILY AND UPON PROJECT COMPLETION. ALL AGREEMENTS ARE CONTINGENT UPON ACCIDENTS, WEATHER, OR DELAYS BEYOND OUR CONTROL.

WORK PROCEDURES AS PER STANDARDS OF THE PDCA P1-92, P2-92, P3-93, P4-94, P5-94, P7-99 AND P6-99.

THE PAINTING CONTRACTOR WILL PRODUCE A "PROPERLY PAINTED SURFACE". A "PROPERLY PAINTED SURFACE" IS ONE THAT IS UNIFORM IN COLOR AND SHEEN. IT IS ONE THAT IS FREE OF FOREIGN MATERIAL, LUMPS, SKINS, SAGS, HOLIDAYS, MISSES, STRIKE-THROUGH, OR INSUFFICIENT COVERAGE. IT IS A SURFACE THAT IS FREE OF DRIPS, SPATTERS, SPILLS, OR OVER-SPRAY WHICH THE CONTRACTORS' WORKFORCE CAUSES.

COMPLIANCE TO MEETING THE CRITERIA OF A "PROPERLY PAINTED SURFACE" SHALL BE DETERMINED WHEN VIEWING WITHOUT MAGNIFICATION AT A DISTANCE OF FIVE FEET OR MORE UNDER NORMAL LIGHTING CONDITIONS AND FROM A NORMAL VIEWING POSITION.

APPROVAL:

THE SIGNATURE BELOW SIGNIFIES ACCEPTANCE OF THE PROPOSAL AS PER THE ATTACHED SCOPE OF WORK AND HEREBY AUTHORIZES COMMENCEMENT OF THE WORK, AND HEREBY GUARANTEES PAYMENT AS OUTLINED ABOVE.

HQP REPRESENTATIVE

DATE

CUSTOMER SIGNATURE

DATE

CUSTOMER PRINTED NAME

DATE

George Goncalves

☎ (954) 226-3079

✉ info@coatingmastersinc.com

📍 95129 Windflower trl,
Fernandina Beach, FL 32034, US



coatingmastersinc.com

Molineaux, Michael - #56125

Date: 11/08/2019

Proposal Number: 56125

👤 Michael Molineaux

☎ (000) 000-0000

✉ mmolineaux@evergreen-lm.com

📍 85287 Majestic Walk Boulevard,
FERNANDINA, FL 32034

#1 GENERAL DESCRIPTION OF WORK

Thoroughly prepare and paint exterior of home.

Description	Notes
What to expect through this process.	Coating Masters Inc. thanks you for considering and giving us the opportunity to give you a quote to upgrade your home with a fresh , new coat of paint, we plan to exceed your expectation and finish your project clean and professionally.

#2 PREPARATION

Thoroughly prepare all substrates to be painted.

	Description	Notes
Include	Power Washing	Wash all exterior surfaces to be painted with power washer over 3600 PSI.

#3 WORK TO BE PERFORMED

Thoroughly paint all surfaced listed with 1 finish coat of paint (unless otherwise noted in this proposal)

	Description	Notes
Include	Pool Patio Deck	Patio Deck will be pressured washed and painted with two(2) coats of super deck(Sherwin Williams solid stain)
Include	Lake Deck	Patio Deck will be pressured washed and painted with two(2) coats of super deck(Sherwin Williams solid stain)

#4 MATERIALS TO BE USED

Description	Notes
Brand of Paint	Sherwin-Williams
Product Name	Super Deck

#5 CLEAN UP

Cleanup thoroughly each day and in full upon completion.

#6 PAYMENT SCHEDULE

Description	Notes
Deposit Due at Time of Signing	50% Deposit is required on the date the job starts and 50% upon completion.
ALL PAINT, LABOR, AND MATERIALS	Total Amount - \$2,800



La Mancha painting and home repair
(904)-651-0074

1027 S 8th St
Fernandina Beach, Florida
32034
United States

Billed To

Amelia Walk CDD
475 West Town Place Suite 114
St. Augustine, Florida
32092
United States

Estimate Date

10/07/2019

Estimate Number

7424

Description

Rate

Qty

Line Total

Clubhouse deck Stain
Power wash, sand, stain and seal porch deck

\$3,536.00

1

\$3,536.00

Subtotal

3,536.00

Tax

0.00

Estimate Total (USD)

\$3,536.00

Notes

Material and labor are included with this estimate.

Terms

x _____

x _____

TWELFTH ORDER OF BUSINESS

A.

Amelia Walk

Community Development District

Unaudited Financial Statements
as of
November 30, 2019

Board of Supervisors Meeting
December 11, 2019

AMELIA WALK
COMMUNITY DEVELOPMENT DISTRICT
BALANCE SHEET
November 30, 2019

	Major Funds			Total
	General	Debt Service	Capital Projects	Governmental Funds
ASSETS:				
Cash	\$919	---	---	\$919
Due from Future Bond Issue	\$4,429	---	---	\$4,429
Due from Other Funds	\$3,696	---	---	\$3,696
Due from Developer	---	---	\$354,264	\$354,264
Investment - Custody US Bank	\$192,935	---	---	\$192,935
Investments:				
Series 2012				
Reserve 2012A-1	---	\$60,861	---	\$60,861
Revenue 2012A-1	---	\$89,425	---	\$89,425
Prepayment 2012A-1	---	\$9,084	---	\$9,084
Series 2016				
Reserve 2016A-2	---	\$255,025	---	\$255,025
Revenue 2016A-2	---	\$133,649	---	\$133,649
Prepayment 2016A-2	---	\$50,000	---	\$50,000
Construction	---	---	\$1,375	\$1,375
Series 2018				
Reserve 2018A-3	---	\$360,427	---	\$360,427
Revenue 2018A-3	---	\$112,407	---	\$112,407
Prepayment 2018A-3	---	\$10,000	---	\$10,000
Construction	---	---	\$823	\$823
Series 2018-Area B				
Reserve 2018A	---	\$559,650	---	\$559,650
Revenue 2018A	---	\$14,021	---	\$14,021
Construction	---	---	\$5,024,465	\$5,024,465
Deposits-Electric	\$515	---	---	\$515
TOTAL ASSETS	\$202,494	\$1,654,549	\$5,380,928	\$7,237,971
LIABILITIES				
Accounts Payable	\$30,656	---	\$354,264	\$384,920
Due to other Funds	---	\$3,696	---	\$3,696
Deposits - Office Lease	\$200	---	---	\$200
TOTAL LIABILITIES	\$30,856	\$3,696	\$354,264	\$388,816
FUND BALANCES:				
Nonspendable	\$515	---	---	\$515
Restricted for:				
Debt Service	---	\$1,650,852	---	\$1,650,852
Capital Projects	---	---	\$5,026,664	\$5,026,664
Unassigned	\$171,123	---	---	\$171,123
TOTAL FUND BALANCES	\$171,638	\$1,650,852	\$5,026,664	\$6,849,155
TOTAL LIABILITIES AND FUND BALANCES	\$202,494	\$1,654,549	\$5,380,928	\$7,237,971

AMELIA WALK
COMMUNITY DEVELOPMENT DISTRICT
GENERAL FUND

Statement of Revenues, Expenditures, and Changes in Fund Balance
For the Period Ended November 30, 2019

DESCRIPTION	ADOPTED BUDGET	PRORATED BUDGET THRU 11/30/19	ACTUAL THRU 11/30/19	VARIANCE
<u>REVENUES:</u>				
Maintenance Assessments-On Roll (Net)	\$345,011	\$149,358	\$149,358	\$0
Maintenance Assessments-Off Roll	\$331,463	\$0	\$0	\$0
Interest Income	\$100	\$17	\$9	(\$8)
Clubhouse Rental Income	\$500	\$83	\$328	\$245
Miscellaneous Income	\$0	\$0	\$0	\$0
TOTAL REVENUES	\$677,074	\$149,458	\$149,694	\$237
<u>EXPENDITURES:</u>				
<u>ADMINISTRATIVE:</u>				
Supervisor Fees	\$11,000	\$1,833	\$600	\$1,233
FICA Expense	\$842	\$140	\$46	\$94
Engineering Fees	\$15,000	\$2,500	\$0	\$2,500
Assessment Roll Administration	\$5,000	\$5,000	\$5,000	\$0
Dissemination	\$3,500	\$583	\$583	(\$0)
Dissemination-Amortization Schedules	\$0	\$0	\$600	(\$600)
Trustee Fees	\$21,550	\$3,592	\$0	\$3,592
Arbitrage	\$2,400	\$400	\$0	\$400
Attorney Fees	\$22,000	\$3,667	\$1,245	\$2,421
Annual Audit	\$5,135	\$856	\$0	\$856
Management Fees	\$48,600	\$8,100	\$8,100	\$0
Computer Time	\$1,000	\$167	\$167	\$0
Travel & Per Diem	\$1,000	\$167	\$48	\$119
Telephone	\$550	\$92	\$69	\$23
Postage	\$900	\$150	\$163	(\$13)
Printing & Binding	\$2,800	\$467	\$466	\$1
Insurance	\$8,319	\$8,319	\$8,121	\$198
Legal Advertising	\$9,000	\$1,500	\$1,569	(\$69)
Other Current Charges	\$650	\$108	\$415	(\$307)
Office Supplies	\$250	\$42	\$67	(\$25)
Dues, Licenses & Subscriptions	\$175	\$175	\$175	\$0
TOTAL ADMINISTRATIVE	\$159,671	\$37,857	\$27,433	\$10,423
<u>FIELD:</u>				
<u>Contract Services:</u>				
Landscaping & Fertilization Maintenance	\$110,233	\$18,372	\$13,742	\$4,630
Fountain Maintenance	\$1,500	\$250	\$0	\$250
Lake Maintenance	\$8,995	\$1,499	\$1,428	\$71
Security	\$5,852	\$975	\$2,321	(\$1,346)
Refuse	\$3,200	\$533	\$630	(\$96)
Management Company	\$15,120	\$2,520	\$2,520	\$0
Subtotal Contract Services	\$144,900	\$24,150	\$20,641	\$3,509
<u>Repairs & Maintenance:</u>				
Repairs & Maintenance	\$40,000	\$6,667	\$3,222	\$3,444
Landscaping Extras (Flowers & Mulch)	\$12,000	\$2,000	\$8,874	(\$6,874)
Irrigation Repairs	\$7,500	\$1,250	\$1,090	\$160
Subtotal Repairs & Maintenance	\$59,500	\$9,917	\$13,186	(\$3,269)

AMELIA WALK
COMMUNITY DEVELOPMENT DISTRICT
GENERAL FUND

Statement of Revenues, Expenditures, and Changes in Fund Balance
For the Period Ended November 30, 2019

DESCRIPTION	ADOPTED BUDGET	PRORATED BUDGET THRU 11/30/19	ACTUAL THRU 11/30/19	VARIANCE
<u>Utilities:</u>				
Electric	\$18,000	\$3,000	\$2,576	\$424
Streetlighting	\$16,000	\$2,667	\$3,637	(\$971)
Water & Wastewater	\$70,000	\$11,667	\$9,182	\$2,485
Subtotal Utilities	\$104,000	\$17,333	\$15,395	\$1,939
<u>Amenity Center:</u>				
Insurance	\$15,136	\$15,136	\$15,109	\$27
Pool Maintenance	\$10,000	\$1,667	\$2,200	(\$533)
Pool Chemicals	\$3,000	\$500	\$0	\$500
Pool Permit	\$300	\$50	\$0	\$50
Amenity Attendant	\$35,280	\$5,880	\$5,880	\$0
Equipment Lease	\$3,684	\$614	\$0	\$614
Cable TV/Internet	\$12,000	\$2,000	\$677	\$1,323
Janitorial Service	\$10,000	\$1,667	\$0	\$1,667
Special Events	\$0	\$0	\$2,569	(\$2,569)
Decorations-Holiday	\$0	\$0	\$0	\$0
Facility Maintenance (including Fitness Equip)	\$5,000	\$833	\$420	\$413
Lease	\$14,604	\$2,434	\$1,217	\$1,217
Subtotal Amenity Center	\$109,004	\$30,780	\$28,072	\$2,708
<u>Reserves:</u>				
Capital Reserves	\$100,000	\$1,217	\$0	\$1,217
Subtotal Reserves	\$100,000	\$1,217	\$0	\$1,217
Total Field Expenditures	\$517,403	\$83,397	\$77,293	\$6,104
TOTAL EXPENDITURES	\$677,074	\$121,254	\$104,727	\$16,527
Excess (deficiency) of revenues over (under) expenditures	\$0	\$28,203	\$44,968	\$16,764
Net change in fund balance	\$0	\$28,203	\$44,968	\$16,764
FUND BALANCE - Beginning	\$0		\$126,671	
FUND BALANCE - Ending	\$0		\$171,638	

AMELIA WALK
Community Development District

General Fund
Statement of Revenues and Expenditures (Month by Month)
FY 2020

	OCT 2019	NOV 2019	DEC 2019	JAN 2020	FEB 2020	MAR 2020	APR 2020	MAY 2020	JUN 2020	JUL 2020	AUG 2020	SEP 2020	TOTAL
<i>Revenues</i>													
Maintenance Assessments-On Roll (Net)	\$322	\$149,036	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$149,358
Maintenance Assessments-Off Roll	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Developer Contributions	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interest Income	\$0	\$9	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$9
Clubhouse Rental Income	\$328	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$328
Miscellaneous Income	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$650	\$149,045	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$149,694
<i>Expenditures</i>													
Supervisor Fees	\$600	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$600
FICA Expense	\$46	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$46
Engineering Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Assessment Roll Administration	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000
Dissemination	\$292	\$292	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$583
Dissemination-Amortization Schedules	\$600	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$600
Trustee Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Arbitrage	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Attorney Fees	\$1,245	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,245
Annual Audit	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Management Fees	\$4,050	\$4,050	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,100
Computer Time	\$83	\$83	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$167
Travel & Per Diem	\$48	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$48
Telephone	\$11	\$58	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$69
Postage	\$125	\$38	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$163
Printing & Binding	\$285	\$181	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$466
Record Storage	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Meeting Room Rental	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Insurance	\$8,121	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,121
Legal Advertising	\$0	\$1,569	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,569
Other Current Charges	\$354	\$61	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$415
Office Supplies	\$55	\$13	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$67
Dues, Licenses & Subscriptions	\$175	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$175
Total Administrative	\$21,090	\$6,344	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$27,433
<i>Other Expenditures</i>													
FIELD:													
Contract Services:													
Landscaping & Fertilization Maintenance	\$6,871	\$6,871	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$13,742
Fountain Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Lake Maintenance	\$714	\$714	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,428
Security	\$1,370	\$950	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,321
Refuse	\$317	\$313	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$630
Management Company	\$1,260	\$1,260	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,520
Total Contract Services	\$10,532	\$10,109	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$20,641

AMELIA WALK
Community Development District

General Fund
Statement of Revenues and Expenditures (Month by Month)
FY 2020

	OCT 2019	NOV 2019	DEC 2019	JAN 2020	FEB 2020	MAR 2020	APR 2020	MAY 2020	JUN 2020	JUL 2020	AUG 2020	SEP 2020	TOTAL
Repairs & Maintenance:													
Repairs & Maintenance	\$1,151	\$2,072	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,222
Landscaping Extras (Flowers & Mulch)	\$6,942	\$1,932	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,874
Irrigation Repairs	\$383	\$706	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,090
Total R&M	\$8,476	\$4,710	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$13,186
Utilities:													
Electric	\$1,301	\$1,275	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,576
Streetlighting	\$1,190	\$2,447	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,637
Water & Wastewater	\$4,825	\$4,356	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$9,182
Total Utilities	\$7,316	\$8,079	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$15,395
Amenity Center:													
Insurance	\$15,109	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$15,109
Pool Maintenance	\$1,100	\$1,100	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,200
Pool Chemicals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Pool Permit	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Amenity Attendant	\$2,940	\$2,940	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,880
Equipment Lease	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Cable TV/Internet	\$338	\$338	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$677
Janitorial Service	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Special Events	\$2,569	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,569
Decorations-Holiday	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Facility Maintenance (including Fitness Equip)	\$335	\$85	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$420
Lease	\$1,217	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,217
Total Amenity Center	\$23,609	\$4,463	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$28,072
Reserves:													
Capital Reserves	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Reserves	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Field Expenses	\$49,933	\$27,360	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$77,293
Subtotal Operating Expenses	\$71,023	\$33,704	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$104,727
Interfund Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Excess Revenues (Expenditures)	(\$70,373)	\$115,341	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$44,968

AMELIA WALK
COMMUNITY DEVELOPMENT DISTRICT
SERIES 2012A-1
DEBT SERVICE FUND

Statement of Revenues, Expenditures, and Changes in Fund Balance
For the Period Ended November 30, 2019

DESCRIPTION	ADOPTED BUDGET	PRORATED THRU 11/30/19	ACTUAL THRU 11/30/19	VARIANCE
<u>REVENUES:</u>				
Special Assessments	\$120,228	\$51,266	\$51,266	\$0
Special Assessments - A Prepayments	\$0	\$0	\$9,084	\$9,084
Interest Income	\$0	\$0	\$183	\$183
TOTAL REVENUES	\$120,228	\$51,266	\$60,533	\$9,267
<u>EXPENDITURES:</u>				
<u>Series 2012A-1</u>				
Interest - 11/01	\$36,713	\$36,713	\$36,713	\$0
Interest - 5/01	\$36,713	\$0	\$0	\$0
Principal - 5/01	\$45,000	\$0	\$0	\$0
Special Call - 11/01	\$10,000	\$10,000	\$10,000	\$0
TOTAL EXPENDITURES	\$128,425	\$46,713	\$46,713	\$0
Excess (deficiency) of revenues over (under) expenditures	(\$8,197)	\$4,554	\$13,821	\$9,267
Net change in fund balance	(\$8,197)	\$4,554	\$13,821	\$9,267
FUND BALANCE - Beginning	\$83,399		\$144,410	
FUND BALANCE - Ending	<u>\$75,202</u>		<u>\$158,231</u>	

AMELIA WALK
COMMUNITY DEVELOPMENT DISTRICT
SERIES 2016A-2
DEBT SERVICE FUND

Statement of Revenues, Expenditures, and Changes in Fund Balance
For the Period Ended November 30, 2019

DESCRIPTION	ADOPTED BUDGET	PRORATED THRU 11/30/19	ACTUAL THRU 11/30/19	VARIANCE
<u>REVENUES:</u>				
Special Assessments	\$269,938	\$107,250	\$107,250	\$0
Special Assessments-Prepayments	\$0	\$0	\$40,000	\$40,000
Interest Income	\$0	\$0	\$772	\$772
TOTAL REVENUES	\$269,938	\$107,250	\$148,022	\$40,772
<u>EXPENDITURES:</u>				
<u>Series 2016A-2</u>				
Interest - 11/01	\$101,019	\$101,019	\$101,019	\$0
Interest - 5/01	\$99,850	\$0	\$0	\$0
Principal - 11/01	\$55,000	\$55,000	\$55,000	\$0
Special Call - 11/01	\$100,000	\$100,000	\$150,000	(\$50,000)
TOTAL EXPENDITURES	\$355,869	\$256,019	\$306,019	(\$50,000)
Excess (deficiency) of revenues over (under) expenditures	(\$85,930)	(\$148,768)	(\$157,997)	(\$9,228)
Net change in fund balance	(\$85,930)	(\$148,768)	(\$157,997)	(\$9,228)
FUND BALANCE - Beginning	\$272,815		\$594,114	
FUND BALANCE - Ending	<u>\$186,885</u>		<u>\$436,117</u>	

⁽¹⁾ Per the Master Trust Indenture, investment earnings on the 2006A Reserve Account are transferred to Construction. Also Included are the default transfers to the general fund.

AMELIA WALK
COMMUNITY DEVELOPMENT DISTRICT
SERIES 2018A-3
DEBT SERVICE FUND

Statement of Revenues, Expenditures, and Changes in Fund Balance
For the Period Ended November 30, 2019

DESCRIPTION	ADOPTED BUDGET	PRORATED THRU 11/30/19	ACTUAL THRU 11/30/19	VARIANCE
<u>REVENUES:</u>				
Special Assessments-On Roll (Net)	\$215,698	\$93,377	\$93,377	\$0
Special Assessments-Off Roll	\$264,871	\$0	\$0	\$0
Special Assessments-Prepayments	\$0	\$0	\$10,000	\$10,000
Interest Income	\$0	\$0	\$683	\$683
<i>TOTAL REVENUES</i>	<u>\$480,569</u>	<u>\$93,377</u>	<u>\$104,060</u>	<u>\$10,683</u>
<u>EXPENDITURES:</u>				
<u>Series 2018A-3</u>				
Interest - 11/01	\$183,034	\$183,034	\$183,034	(\$0)
Interest - 5/01	\$180,834	\$0	\$0	\$0
Principal Expense - 5/01	\$110,000	\$110,000	\$110,000	\$0
<i>TOTAL EXPENDITURES</i>	<u>\$473,869</u>	<u>\$293,034</u>	<u>\$293,034</u>	<u>(\$0)</u>
Excess (deficiency) of revenues over (under) expenditures	<u>\$6,700</u>	<u>(\$199,657)</u>	<u>(\$188,974)</u>	<u>\$10,683</u>
Net change in fund balance	<u>\$6,700</u>	<u>(\$199,657)</u>	<u>(\$188,974)</u>	<u>\$10,683</u>
FUND BALANCE - Beginning	\$310,527		\$671,807	
FUND BALANCE - Ending	<u>\$317,227</u>		<u>\$482,833</u>	

AMELIA WALK
COMMUNITY DEVELOPMENT DISTRICT
SERIES 2018A-AREA 3B
DEBT SERVICE FUND

Statement of Revenues, Expenditures, and Changes in Fund Balance
For the Period Ended November 30, 2019

DESCRIPTION	ADOPTED BUDGET	PRORATED THRU 11/30/19	ACTUAL THRU 11/30/19	VARIANCE
<u>REVENUES:</u>				
Special Assessments	\$559,740	\$0	\$0	\$0
Interest Income	\$0	\$0	\$993	\$993
TOTAL REVENUES	\$559,740	\$0	\$993	\$993
<u>EXPENDITURES:</u>				
<u>Series 2018</u>				
Interest - 11/01	\$215,344	\$215,344	\$215,344	\$0
Interest - 5/01	\$215,344	\$0	\$0	\$0
TOTAL EXPENDITURES	\$430,688	\$215,344	\$215,344	\$0
Excess (deficiency) of revenues over (under) expenditures	\$129,053	(\$215,344)	(\$214,351)	\$993
Net change in fund balance	\$129,053	(\$215,344)	(\$214,351)	\$993
FUND BALANCE - Beginning	\$226,519		\$788,022	
FUND BALANCE - Ending	<u>\$355,572</u>		<u>\$573,671</u>	

**AMELIA WALK
COMMUNITY DEVELOPMENT DISTRICT
Long Term Debt Report
FY 2020**

Series 2012A-1, Special Assessment Bonds		
Interest Rate;	5.50%	
Maturity Date:	5/1/2037	
Reserve Fund Requirement:	Max Annual Debt Service	
Bonds outstanding - 9/30/2019		\$1,335,000.00
Less:	November 1, 2019 (Prepayment)	(\$10,000.00)
Current Bonds Outstanding		\$1,325,000.00

Series 2016A-2, Special Assessment Bonds		
Interest Rate;	4.25%	
Maturity Date:	11/1/2021	\$165,000.00
Interest Rate;	5.50%	
Maturity Date:	11/1/2030	\$655,000.00
Interest Rate;	6.00%	
Maturity Date:	11/1/2047	\$2,650,000.00
Reserve Fund Requirement:	Maximum Annual Debt Assessment	
Less:	November 1, 2019 (Mandatory)	(\$55,000.00)
Current Bonds Outstanding		\$3,265,000.00

Series 2018A-3, Special Assessment Bond		
Interest Rate;	4.00%	
Maturity Date:	11/1/2024	\$735,000.00
Interest Rate;	4.75%	
Maturity Date:	11/1/2029	\$775,000.00
Interest Rate;	5.25%	
Maturity Date:	11/1/2038	\$1,990,000.00
Interest Rate;	5.375%	
Maturity Date:	11/1/2048	\$3,635,000.00
Reserve Fund Requirement:	75% Maximum Annual Debt Assessment	
Less:	November 1, 2019 (Mandatory)	(\$110,000.00)
Current Bonds Outstanding		\$7,025,000.00

Series 2018A Area B, Special Assessment Bond		
Interest Rate;	4.375%	
Maturity Date:	11/1/2024	\$690,000.00
Interest Rate;	4.75%	
Maturity Date:	11/1/2029	\$860,000.00
Interest Rate;	5.25%	
Maturity Date:	11/1/2039	\$2,530,000.00
Interest Rate;	5.375%	
Maturity Date:	11/1/2049	\$4,220,000.00
Reserve Fund Requirement:	100% Maximum Annual Debt Assessment	
Current Bonds Outstanding		\$8,300,000.00

Total Current Bonds Outstanding		\$19,915,000.00
--	--	------------------------

AMELIA WALK
COMMUNITY DEVELOPMENT DISTRICT
SERIES 2016A-2
CAPITAL PROJECTS FUND

Statement of Revenues, Expenditures, and Changes in Fund Balance
For the Period Ended November 30, 2019

DESCRIPTION	ADOPTED BUDGET	PRORATED THRU 11/30/19	ACTUAL THRU 11/30/19	VARIANCE
<u>REVENUES:</u>				
Interest Income	\$0	\$0	\$13	\$13
TOTAL REVENUES	<u>\$0</u>	<u>\$0</u>	<u>\$13</u>	<u>\$13</u>
<u>EXPENDITURES:</u>				
Capital Outlay	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Excess (deficiency) of revenues over (under) expenditures	<u>\$0</u>	<u>\$0</u>	<u>\$13</u>	<u>\$13</u>
Net change in fund balance	<u>\$0</u>	<u>\$0</u>	<u>\$13</u>	<u>\$13</u>
FUND BALANCE - Beginning	\$0		\$1,362	
FUND BALANCE - Ending	<u>\$0</u>		<u>\$1,375</u>	

AMELIA WALK
COMMUNITY DEVELOPMENT DISTRICT
SERIES 2018A-3
CAPITAL PROJECTS FUND

Statement of Revenues, Expenditures, and Changes in Fund Balance
For the Period Ended November 30, 2019

DESCRIPTION	ADOPTED BUDGET	PRORATED THRU 11/30/19	ACTUAL THRU 11/30/19	VARIANCE
<u>REVENUES:</u>				
Interest Income	\$0	\$0	\$1	\$1
TOTAL REVENUES	<u>\$0</u>	<u>\$0</u>	<u>\$1</u>	<u>\$1</u>
<u>EXPENDITURES:</u>				
Capital Outlay	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Excess (deficiency) of revenues over (under) expenditures	<u>\$0</u>	<u>\$0</u>	<u>\$1</u>	<u>\$1</u>
Net change in fund balance	<u>\$0</u>	<u>\$0</u>	<u>\$1</u>	<u>\$1</u>
FUND BALANCE - Beginning	\$0		\$822	
FUND BALANCE - Ending	<u>\$0</u>		<u>\$823</u>	

AMELIA WALK
COMMUNITY DEVELOPMENT DISTRICT
SERIES 2018A-AREA 3B
CAPITAL PROJECTS FUND

Statement of Revenues, Expenditures, and Changes in Fund Balance
For the Period Ended November 30, 2019

DESCRIPTION	ADOPTED BUDGET	PRORATED THRU 11/30/19	ACTUAL THRU 11/30/19	VARIANCE
<u>REVENUES:</u>				
Interest Income	\$0	\$0	\$7,026	\$7,026
TOTAL REVENUES	<u>\$0</u>	<u>\$0</u>	<u>\$7,026</u>	<u>\$7,026</u>
<u>EXPENDITURES:</u>				
Capital Outlay	\$0	\$0	\$18,781	(\$18,781)
TOTAL EXPENDITURES	<u>\$0</u>	<u>\$0</u>	<u>\$18,781</u>	<u>(\$18,781)</u>
Excess (deficiency) of revenues over (under) expenditures	<u>\$0</u>	<u>\$0</u>	<u>(\$11,755)</u>	<u>(\$11,755)</u>
Net change in fund balance	<u>\$0</u>	<u>\$0</u>	<u>(\$11,755)</u>	<u>(\$11,755)</u>
FUND BALANCE - Beginning	\$0		\$5,036,220	
FUND BALANCE - Ending	<u>\$0</u>		<u>\$5,024,465</u>	

Amelia Walk
Community Development District
Series 2016-2 Special Assessment Bonds

1. Recap of Capital Project Fund Activity Through November 30, 2019

Opening Balance in Construction Account		\$3,052,509.87
Source of Funds:	Interest Earned	\$984.04
Use of Funds:		
Disbursements:	Clearing, Grading & Earthwork	(\$568,190.87)
	Roadway	(\$727,841.07)
	Stormwater	(\$303,222.68)
	Water System	(\$262,281.11)
	Sewer System	(\$378,929.54)
	Landscaping, Entry Monuments & Signs	(\$319,933.53)
	Engineering & Permitting	(\$72,695.00)
	Electrical	(\$131,315.29)
	Professional Fees (Contingencies)	(\$37,459.36)
	Cost Of Issuance	(\$250,250.00)
Adjusted Balance in Construction Account at November 30, 2019		<u><u>\$1,375.45</u></u>

2. Funds Available For Construction at November 30, 2019

Book Balance of Construction Fund at November 30, 2019		\$1,375.45
A.	A.J. Johns, Inc. - Phase 2	
	Contract Amount	\$2,244,928.40
	Paid to Date	(\$2,244,928.40)
	Balance on Contract	(\$0.00)
		\$0.00
B.	First Coast Electric, LLC - FPL Conduit Installation	
	Contract Amount	\$102,205.00
	Paid to Date	(\$102,205.00)
	Balance on Contract	\$0.00
		\$0.00
Construction Funds available at November 30, 2019		<u><u>\$1,375.46</u></u>

3. Investments - US Bank

November 30, 2019	Type	Yield	Due	Maturity	Principal
Construction Fund:	Overnight	1.50%		\$1,375.45	\$1,375.45
			Contracts/Retainage Payable		\$0.00
			Balance at 11/30/2019		<u><u>\$1,375.45</u></u>

Amelia Walk
Community Development District
Series 2018-3 Special Assessment Bonds

1. Recap of Capital Project Fund Activity Through November 30, 2019

Opening Balance in Construction Account		\$6,134,376.41
Source of Funds:		
	Interest Earned	\$66,301.70
	Developer Proceeds	\$959,218.98
	Interfund Transfer	\$0.00
Use of Funds:		
Disbursements:		
	Clearing, Grading & Earthwork	(\$1,908,297.53)
	Roadway	(\$652,943.17)
	Stormwater	(\$2,703,358.47)
	Water System	(\$361,824.79)
	Sewer System	(\$480,549.14)
	Landscaping, Entry Monuments & Signs	(\$49,547.79)
	Engineering & Permitting	(\$124,120.24)
	Electrical	(\$74,469.09)
	Amenity Center Expansion	(\$312,627.16)
	Professional Fees/Contingencies	(\$154,368.29)
	Cost Of Issuance	(\$336,968.00)
Adjusted Balance in Construction Account at November 30, 2019		<u><u>\$823.41</u></u>

2. Funds Available For Construction at November 30, 2019

Book Balance of Construction Fund at November 30, 2019		\$823.41
A. Earthworks, Amelia Walk Phase 3		
	Contract Amount	\$2,815,784.35
		(\$2,815,784.35)
	Balance on Contract	<u><u>\$0.00</u></u>
		<u><u>\$0.00</u></u>
B. Earthworks, Amelia Walk Phase 4A (29.6%)		
	Contract Amount	\$1,656,309.69
		(\$592,159.99)
	Balance on Contract	<u><u>\$1,064,149.70</u></u>
		<u><u>(\$1,064,149.70)</u></u>
Construction Funds available at November 30, 2019		<u><u>(\$1,063,326.29)</u></u>

3. Investments - US Bank

November 30, 2019	<u>Type</u>	<u>Yield</u>	<u>Due</u>	<u>Maturity</u>	<u>Principal</u>
Construction Fund:	Overnight	1.50%		\$823.41	\$823.41
			Contracts/Retainage Payable		(\$354,264.05)
			Due from Developer		\$354,264.05
			Balance at 11/30/2019		<u><u>\$823.41</u></u>

Amelia Walk
Community Development District
Series 2018A Area B Special Assessment Bonds

1. Recap of Capital Project Fund Activity Through November 30, 2019

Opening Balance in Construction Account		\$7,368,283.85
Source of Funds:		
	Interest Earned	\$102,080.93
	Developer Proceeds	\$0.00
	Interfund Transfer	\$0.00
Use of Funds:		
Disbursements:		
	Clearing, Grading & Earthwork	(\$287,956.82)
	Roadway	(\$12,211.14)
	Stormwater	(\$1,328,183.18)
	Water System	(\$17,686.62)
	Sewer System	(\$95,776.70)
	Landscaping, Entry Monuments & Signs	(\$938.75)
	Engineering & Permitting	(\$108,220.90)
	Electrical	\$0.00
	Amenity Center Expansion	(\$38,831.35)
	Professional Fees/Contingencies	(\$64,612.73)
	Cost Of Issuance	(\$491,481.50)
Adjusted Balance in Construction Account at November 30, 2019		<u><u>\$5,024,465.09</u></u>

2. Funds Available For Construction at November 30, 2019

Book Balance of Construction Fund at November 30, 2019		\$5,024,465.09
A. Earthworks, Amelia Walk Phase 4B		
	Contract Amount	\$3,939,331.16
		(\$1,755,966.14)
	Balance on Contract	<u><u>\$2,183,365.02</u></u>
		<u><u>(\$2,183,365.02)</u></u>
Construction Funds available at November 30, 2019		<u><u>\$2,841,100.08</u></u>

3. Investments - US Bank

November 30, 2019	Type	Yield	Due	Maturity	Principal
Construction Fund:	Overnight	1.50%		\$5,024,465.09	\$5,024,465.09
			Contracts/Retainage Payable		\$0.00
			Balance at 11/30/2019		<u><u>\$5,024,465.09</u></u>

B.

AMELIA WALK
COMMUNITY DEVELOPMENT DISTRICT
Special Assessment Receipts
Fiscal Year 2020

ASSESSMENTS - TAX COLLECTOR								\$370,979.30	\$127,336.91	\$266,391.76	\$231,933.69	\$996,641.67
								ON ROLL ASSESSMENTS				
								37.22%	12.78%	26.73%	23.27%	76.73%
DATE	DESCRIPTION	Collection Period	AMOUNT	DISCOUNTS/PENALTIES	COMMISSIONS	INTEREST	Net Amount	O&M Portion	2012 DSF Portion	2016 DSF Portion	2018 DSF Portion	Total
10/28/2019	Distribution #1	9/1/19-10/23/19	\$918.26	\$36.73	\$17.63	\$0.00	\$863.90	\$321.57	\$110.38	\$230.91	\$201.04	\$863.90
11/21/2019	Distribution #2	09/30/19-11/15/19	\$425,582.08	\$17,023.28	\$8,171.18	\$0.00	\$400,387.62	\$149,036.03	\$51,155.92	\$107,019.37	\$93,176.30	\$400,387.62
TOTAL			\$426,500.34	\$17,060.01	\$8,188.81	\$0.00	\$401,251.52	\$149,357.60	\$51,266.30	\$107,250.28	\$93,377.34	\$401,251.52

Assessed on Roll:

	GROSS AMOUNT ASSESSED	PERCENTAGE	ASSESSMENTS COLLECTED	ASSESSMENTS TRANSFERRED	AMOUNT TO BE TFR.
O & M	\$370,979.30	37.22%	\$149,357.60	(\$149,357.60)	\$0.00
DEBT SERVICE-12	\$127,336.91	12.78%	\$51,266.30	(\$51,266.30)	\$0.00
DEBT SERVICE-16	\$266,391.76	26.73%	\$107,250.28	(\$107,250.28)	\$0.00
DEBT SERVICE-18	\$231,933.69	23.27%	\$93,377.34	(\$93,377.34)	\$0.00
TOTAL	\$996,641.67	100.00%	\$401,251.52	(\$401,251.52)	\$0.00

Balance Remaining to Collect	\$595,390.14
Gross Collected	40%

TRANSFERS FROM DEBT SERVICE:		
DATE	CHECK #	AMOUNT
10/29/2019	TXFER	\$321.57
11/21/19	TXFER	\$149,036.03
TOTAL		\$149,357.60
Amount due:		\$0.00

C.

**AMELIA WALK
COMMUNITY DEVELOPMENT DISTRICT**

Check Run Summary

November 19, 2019

<i>Date</i>	<i>Check Numbers</i>	<i>Amount</i>
10/15/2019	2751	\$358,093.06
10/29/2019	2752-2760	\$17,114.60
11/4/2019	2761-2764	\$14,599.22
11/7/2019	2765	\$233,302.83
11/12/2019	2766-2770	\$3,835.34
<i>Total</i>		<hr/> <u>\$626,945.05</u> <hr/>

AP300R
*** CHECK NOS. 002751-050000

YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER
AMELIA WALK - GENERAL FUND
BANK A AMELIA WALK

RUN 11/12/19

PAGE 1

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
10/15/19	00200	8/25/19 11	201910 300-20700-10000		*	358,093.06	
			APP#11-DEFICIT FUNDED				
		8/25/19 11	201910 600-20500-10000		*	358,093.06	
			APP#11-DEFICIT FUNDED				
		8/25/19 11	201910 600-13100-10200		*	358,093.06-	
			APP#11-DEFICIT FUNDED				
				EARTHWORKS OF FLORIDA, LLC			358,093.06 002751
10/29/19	00172	11/01/19 908738	201911 320-57200-34500		*	113.42	
			SVCS 11/01 THRU 11/30/19				
				BATES SECURITY			113.42 002752
10/29/19	00158	10/15/19 10152019	201910 310-51300-40000		*	47.62	
			MILEAGE REIMB 10/15/19				
				ROSE S BOCK			47.62 002753
10/29/19	00102	9/30/19 AWCDD091	201909 320-57200-34700		*	4,200.00	
			PERSONNEL HOURS 9/19				
		9/30/19 AWCDD091	201909 300-15500-10000		*	2,473.21	
			PERSONNEL HOURS 9/19				
		9/30/19 AWCDD091	201909 320-57200-62000		*	1,083.00	
			REPAIRS/MAINTENANCE				
				EVERGREEN LIFESTYLES MANAGEMENT, LLC			7,756.21 002754
10/29/19	00003	10/15/19 6-768-73	201910 310-51300-42000		*	88.40	
			DELIVERIES THRU 10/09/19				
		10/22/19 6-775-15	201910 310-51300-42000		*	23.63	
			DELIVERIES THRU 10/15/19				
				FEDEX			112.03 002755
10/29/19	00021	10/18/19 102019	201910 320-57200-43000		*	1,260.03	
			ELECTRIC 9/18-10/18/19				
		10/18/19 102019	201910 320-57200-43001		*	1,190.02	
			ELECTRIC 9/18-10/18/19				
				FPL			2,450.05 002756
10/29/19	00093	10/01/19 460806	201910 310-51300-60200		*	714.00	
			WATER MGMT SVCS 10/19				
				THE LAKE DOCTORS INC			714.00 002757
10/29/19	00191	10/01/19 0617448	201910 320-57200-44000		*	1,217.01	
			FITNESS EQUIP LEASE 10/19				
				MUNICIPAL ASSET MANAGEMENT, INC.			1,217.01 002758
10/29/19	00028	10/16/19 0687-001	201910 300-15500-10000		*	313.21	
			FUSE SVCS 11/01-11/30-19				
				REPUBLIC SERVICES #687			313.21 002759
				AWLK -AMELIA WALK - SROSINA			

AP300R
*** CHECK NOS. 002751-050000

YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER
AMELIA WALK - GENERAL FUND
BANK A AMELIA WALK

RUN 11/12/19

PAGE 2

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
10/29/19	00187	10/08/19 43799	201910 320-57200-46201		*	350.00	
		10/14/19 43814	201910 320-57200-46201	MAINT - PRESERVE AREA	*	3,960.00	
		10/17/19 43861	201910 320-57200-46201	MAINT-LIFTING OAK CANOPY	*	81.05	
				REPAIRS/MAINT			
				TRIM ALL LAWN SERVICE, INC.			4,391.05 002760
11/04/19	00156	10/21/19 0350808-	201911 320-57200-41050		*	338.31	
			SVC 10/25 THRU 11/24/19				
				COMCAST			338.31 002761
11/04/19	00036	10/28/19 31240504	201910 320-57200-43100		*	4,825.25	
			SVCS 09/25 THRU 10/24/19				
				JEA			4,825.25 002762
11/04/19	00070	11/04/19 544727	201911 310-51300-48000		*	249.60	
			NOTICE OF MEETING				
				NEWS LEADER			249.60 002763
11/04/19	00187	11/01/19 44059	201911 320-57200-46200		*	6,871.00	
			MONTHLY MAINTENANCE 11/19				
		11/01/19 44059	201911 320-57200-46201		*	481.75	
			TREATMENT TURF & SHRUBS				
		11/01/19 44059	201911 320-57200-46202		*	383.33	
			MONTHLY IRRIGATION INSPEC				
		11/01/19 44059	201911 320-57200-46201		*	769.86	
			SEASONAL FLOWER ROTATION				
		11/01/19 44059	201911 320-57200-46201		*	680.12	
			INSTALL MULCH & PINESTRAW				
				TRIM ALL LAWN SERVICE, INC.			9,186.06 002764
11/07/19	00200	9/25/19 12	201911 300-20700-10100		*	233,302.83	
			PAY APP#12				
		9/25/19 12	201911 600-20500-10000		*	233,302.83	
			PAY APP#12				
		9/25/19 12	201911 600-13100-10200		*	233,302.83-	
			PAY APP#12				
				EARTHWORKS OF FLORIDA, LLC			233,302.83 002765
11/12/19	00011	10/01/19 74278	201910 310-51300-54000		*	175.00	
			FY20 ANNUAL DISTRICT FEE				
				DEPARTMENT OF ECONOMIC OPPORTUNITY			175.00 002766
11/12/19	00021	10/31/19 74173-10	201910 320-57200-43000		*	10.99	
			85377 MAJESTIC WALK BLVD.				

AWLK -AMELIA WALK - SROSINA

AP300R
*** CHECK NOS. 002751-050000

YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER
AMELIA WALK - GENERAL FUND
BANK A AMELIA WALK

RUN 11/12/19

PAGE 3

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
		11/06/19 01505-11	201910 320-57200-43000		*	29.81	
		85633 FALL RIVER PKWY#LS					
			FPL				40.80 002767
11/12/19 00008		8/30/19 109598	201911 300-20700-10100		*	207.00	
		PHASE III CONSTRUCTION					
		8/30/19 109598	201911 600-20500-10000		*	207.00	
		PHASE III CONSTRUCTION					
		8/30/19 109598	201911 600-13100-10200		*	207.00-	
		PHASE III CONSTRUCTION					
		10/31/19 110893	201909 310-51300-31500		*	1,379.50	
		SEPT 19 GENERAL COUNSEL					
			HOPPING GREEN & SAMS				1,586.50 002768
11/12/19 00093		8/01/19 448593	201908 310-51300-60200		*	714.00	
		AUG 19 LAKE MAINTENANCE					
			THE LAKE DOCTORS INC				714.00 002769
11/12/19 00070		11/08/19 545369	201911 310-51300-48000		*	344.64	
		NOTICE RULE DEVELOPMENT					
		11/13/19 545361	201911 310-51300-48000		*	724.80	
		NOTICE OF RULE MAKING					
		11/27/19 545360	201911 310-51300-48000		*	249.60	
		NOTICE OF MEETING					
			NEWS LEADER				1,319.04 002770
TOTAL FOR BANK A						626,945.05	
TOTAL FOR REGISTER						626,945.05	

AWLK -AMELIA WALK - SROSINA

**AMELIA WALK
COMMUNITY DEVELOPMENT DISTRICT**

Check Run Summary

December 11, 2019

<i>Date</i>	<i>Check Numbers</i>	<i>Amount</i>
12/2/2019	2771-2783	\$20,211.52
<i>Total</i>		<u><u>\$20,211.52</u></u>

AP300R
*** CHECK NOS. 002771-050000

YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER RUN 12/04/19
AMELIA WALK - GENERAL FUND
BANK A AMELIA WALK

PAGE 1

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
12/02/19	00201	11/12/19 3378	201911 320-57200-62000	RESTRIPE PARKING	*	680.00	
							680.00 002771

12/02/19	00172	9/01/19 892483	201909 320-57200-34500	SVCS 9/1-9/30/19	*	57.00	
		10/01/19 900269	201910 320-57200-34500	SVCS 10/01-10/31/19	*	57.00	
		11/01/19 908739	201911 320-57200-34500	SVCS 11/2019	*	57.00	
		12/01/19 917456	201912 320-57200-34500	SVCS 12/01-12/31/19	*	113.42	
							284.42 002772

12/02/19	00107	11/04/19 5706	201911 320-57200-62000	REPLACE BREAKERS POND FOU	*	1,391.58	
							1,391.58 002773

12/02/19	00190	11/01/19 115148	201910 320-57200-46400	SVCS 10/19	*	1,100.00	
							1,100.00 002774

12/02/19	00102	10/31/19 AWCDD101	201910 320-57200-34700	PERSONNEL HOURS	*	4,200.00	
		10/31/19 AWCDD101	201910 320-57200-52000	REPAIRS/MAINT	*	259.44	
		10/31/19 AWCDD101	201910 320-57200-62000	REPAIRS/MAINT	*	1,150.84	
		10/31/19 AWCDD101	201910 320-57200-49400	REPAIRS/MAINT	*	96.04	
		10/31/19 AWCDD101	201910 310-51300-49000	REPAIRS/MAINT	*	282.48	
		10/31/19 AWCDD101	201910 320-57200-34000	REPAIRS/MAINT	*	75.75	
		10/31/19 AWCDD101	201910 310-51300-51000	OFFICE SUPPLIES	*	39.50	
							6,104.05 002775

12/02/19	00003	11/12/19 6-836-28	201911 310-51300-42000	DELIVERIES THRU 11/07/19	*	23.68	
							23.68 002776

12/02/19	00021	11/18/19 1018-111	201911 320-57200-43000	MAJESTIC WALK & FAL RIVER	*	1,275.18	
		11/18/19 32232-11	201911 320-57200-43001	AMELIA CONCOURSE 11/2019	*	2,447.16	
							3,722.34 002777

AWLK -AMELIA WALK - SROSINA

AP300R
*** CHECK NOS. 002771-050000

YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER
AMELIA WALK - GENERAL FUND
BANK A AMELIA WALK

RUN 12/04/19

PAGE 2

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
12/02/19	00001	11/01/19 247	201911 310-51300-34000	MANAGEMENT FEES 11/2019	*	4,050.00	
		11/01/19 247	201911 310-51300-35100	INFORMATION TECHNOLOGY	*	83.33	
		11/01/19 247	201911 310-51300-31200	DISSEMINATION AGENT SVCS	*	291.67	
		11/01/19 247	201911 310-51300-51000	OFFICE SUPPLIES	*	12.50	
		11/01/19 247	201911 310-51300-42000	POSTAGE	*	14.03	
		11/01/19 247	201911 310-51300-42500	COPIES	*	180.90	
		11/01/19 247	201911 310-51300-41000	TELEPHONE	*	58.06	
				GOVERNMENTAL MANAGEMENT SERVICES			4,690.49 002778
12/02/19	00093	11/01/19 466762	201911 310-51300-60200	SVCS 11/19	*	714.00	
				THE LAKE DOCTORS INC			714.00 002779
12/02/19	00133	11/01/19 8456	201911 320-57200-34500	JANITORIAL 11/19	*	780.00	
				MARTEX SERVICES LANDSCAPE MANAGEMEN			780.00 002780
12/02/19	00192	11/15/19 36161293	201911 320-57200-34000	SVCS 11/15/19	*	85.00	
				NADERS PEST RAIDERS			85.00 002781
12/02/19	00028	11/16/19 68700102	201912 320-57200-43000	SVCS 12/01-12/31/19	*	313.01	
				REPUBLIC SERVICES #687			313.01 002782
12/02/19	00187	11/11/19 44145	201911 320-57200-46202	IRRIATION REPAIRS	*	322.95	
				TRIM ALL LAWN SERVICE, INC.			322.95 002783
				TOTAL FOR BANK A		20,211.52	
				TOTAL FOR REGISTER		20,211.52	

AWLK -AMELIA WALK - SROSINA