

Amelia Walk
Community Development District

October 20, 2020

Amelia Walk

Community Development District

475 West Town Place, Suite 114 St. Augustine, FL 32092

Phone: (904) 940-5850 * Fax: (904) 940-5899

October 13, 2020

Board of Supervisors
Amelia Walk Community
Development District

The regular meeting of the Board of Supervisors of the Amelia Walk Community Development District is scheduled for Tuesday, October 20, 2020 at 2:00 p.m. using Zoom communications media technology. Following is the advance agenda for this meeting:

- I. Roll Call
- II. Audience Comments
- III. Approval of Minutes of the September 15, 2020 Meeting
- IV. Discussion of Resumes Received for Upcoming Board Vacancies
- V. Discussion on Williston Court Drainage Issue
- VI. Ratification of Engagement Letter with Berger, Toombs, Elam Gaines & Frank for the Fiscal Year 2020 Audit
- VII. Staff Reports
 - A. District Counsel – Memo re: Amenity Operations Guidance
 - B. District Engineer
 - C. District Manager
 - D. Community Manager - Report
- VIII. Supervisors' Request and Audience Comments
- IX. Other Business
- X. Financial Reports
 - A. Balance Sheet & Income Statement
 - B. Assessment Receipts Schedule
 - C. Approval of Check Register
- XI. Next Meeting Scheduled for November 17, 2020 at 2:00 p.m.
- XII. Adjournment

Enclosed under the third order of business is a copy of the minutes of the September 15, 2020 meeting for your review and approval.

The fourth order of business is discussion of resumes received for upcoming Board vacancies. Copies of the resumes received to date are enclosed for your review.

The fifth order of business is discussion of a Williston Court drainage issue. Mr. Robinson has provided photos of the result of a drainage issue, copies of which are enclosed for your review.

The sixth order of business is ratification of engagement letter with Berger, Toombs, Elam, Gaines & Frank for the fiscal year 2020 audit. A copy of the engagement letter is enclosed for your review.

Copies of the balance sheet and income statement, assessment receipt schedule and check register are enclosed for your review and approval.

The balance of the agenda is routine in nature. Staff will present their reports and any additional support material will be presented and discussed at the meeting. If you have any questions, please contact me.

Sincerely,

Daniel Laughlin

Daniel Laughlin
District Manager

AGENDA

Amelia Walk

Community Development District

Agenda

Tuesday
October 20, 2020
2:00 p.m.

Meeting Via Zoom
Online: <https://zoom.us/join>
Phone: (646) 876-9923
Meeting ID #: 998 0356 3405
Passcode: 342700
www.AmeliaWalkCDD.com

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- VII. Staff Reports
 - A. District Counsel – Memo re: Amenity Operations Guidance
 - B. District Engineer - Consideration of Requisitions 67 and 68
 - C. District Manager
 - D. Community Manager - Report
- VIII. Supervisors' Request and Audience Comments
- IX. Other Business
- X. Financial Reports
 - A. Balance Sheet & Income Statement
 - B. Assessment Receipts Schedule
 - C. Approval of Check Register
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XII. Adjournment

MINUTES

MINUTES OF MEETING
AMELIA WALK COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Amelia Walk Community Development District was held Tuesday, September 15, 2020 at 2:00 p.m. using Zoom communications media technology pursuant to Executive Orders 20-52, 20-69 and 20-193, including any extensions or supplements thereof, issued by Governor DeSantis and pursuant to Section 120.54(5)(b)2., *Florida Statutes*.

Present and constituting a quorum were:

Gregg Kern	Chairman
Mike Taylor	Vice Chairman
Rose Bock	Supervisor
Mike Harbison	Supervisor
Jeffrey Robinson	Supervisor

Also present were:

Daniel Laughlin	District Manager
Jason Walters	District Counsel
Michael Molineaux	Evergreen Lifestyles Management

FIRST ORDER OF BUSINESS

Roll Call

Mr. Laughlin called the meeting to order at 2:02 p.m. and called the roll.

SECOND ORDER OF BUSINESS

Audience Comments

There being no comments, the next item followed.

THIRD ORDER OF BUSINESS

Approval of Minutes of the August 18, 2020

There were no comments on the minutes.

On MOTION by Mr. Kern seconded by Mr. Taylor with all in favor the Minutes of the August 18, 2020 meeting were approved.
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FOURTH ORDER OF BUSINESS

Ratification of Proposals

A. Phase 5 Final Development Plan Minor Modification by ETM

Mr. Kern stated this was for some consulting work done regarding the final development plan.

On MOTION by Mr. Kern seconded by Ms. Bock with all in favor ETM's proposal for the phase 5 final development plan minor modification was ratified.

B. Landscape and Irrigation Installation in Phase 4B by Trim All

Mr. Kern stated this is the landscape and irrigation install in phase 4B by Trim All. That is mainly the entry that we talked about into phase 4 and around the lift station.

Mr. Robinson asked those are four different landscape proposals for different areas, or all in the same area?

Mr. Kern responded they're all within phase four.

On MOTION by Mr. Kern seconded by Mr. Taylor with all in favor the proposals for landscape and irrigation installation provided by Trim All for phase 4B were ratified.

C. Installation of Phase 4 Street Signs by OnSight Industries

Mr. Laughlin asked all of these proposals are funded by bond money, correct?

Mr. Kern responded yes; this is all construction fund capital projects. This is a proposal for a few additional signs that needed to be changed. The county identified some issues with some street naming, so we're correcting those items, but the effort is also to upgrade all of the signage standards to meet our decorative signage within the community.

Mr. Robinson joined the meeting at this time.

On MOTION by Mr. Kern seconded by Ms. Bock with all in favor the proposal from OnSight Industries for installation of street signs in phase 4 was ratified.

FIFTH ORDER OF BUSINESS

Discussion of Lake Maintenance

Mr. Laughlin stated we've been having some issues with our current lake maintenance company, so Michael has obtained some proposals for new companies.

Mr. Molineaux stated the current company Lake Doctors is not performing as they should be, so I would like for a proposal to be approved and I would like the Board to select a new company.

Mr. Laughlin stated we have two proposals; one from Florida Lake Management Inc. They're proposing a sum of \$2,100 per month. There's not a whole lot of specifics, just monthly visits to all eleven ponds. The other proposal we have is from Lake & Wetland Management. They are proposing \$937 a month.

Mr. Taylor asked what is the difference in your review of these, Michael?

Mr. Molineaux responded they've given the same specifications. Lake & Wetland's also includes maintenance of six fountains. Although we only have four, there are two more proposed to be going into phase 4 and that rate includes the maintenance of those new fountains also.

Mr. Kern asked how does this compare with our budget?

Mr. Molineaux stated Lake & Wetland's proposal is for the exact same amount as our budgeted numbers.

Mr. Robinson asked what are we doing about the four lakes in phases 4 and 5 when they come on, and the one lake in phase 3 that isn't currently covered under this agreement?

Mr. Laughlin stated we would just add it into their contract.

Mr. Robinson asked are phase 4 and 5 under some sort of warranty since it's a new build, or do they need to be maintained? If we're going for proposals, we should see what the cost is going to be for the two new phases, plus the one lake in phase 3.

Mr. Molineaux stated currently the pond that is not managed is on Fallen Leaf and there are just two homes backing up to that pond. The new company proposes an extra \$90 a month when we decide to take that pond on. Phases 4 and 5 will increase another \$1,300 per month because of the size of them.

Mr. Taylor asked have you used either of these companies before?

Mr. Molineaux stated yes, we've used them quite significantly. In fact, I manage another property and they are on that property and do a good job for us.

Mr. Laughlin stated I have Lake & Wetland in a couple of districts.

Mr. Taylor asked so them being headquartered in Gainesville is not an issue, or do they have a local office?

Mr. Laughlin stated I believe they do. I've had more districts where they're getting more work recently within the past year, so I believe they've made that move up here. They've

been fine in the other districts I have. I haven't worked personally with Florida Lake Management at all.

Mr. Kern stated I can answer the question on the warranty. As soon as the lakes are built, and even more so as residents reside around them, the scope of work is more intended for the water quality and cleanliness kind of thing, which is not a contractor type of warranty. I think there is some urgency here to get some work corrected that the current contractor was deficient on, so I think it would be a good idea to consider proceeding with the scope of work that is proposed and then adding on those additional lakes. Certainly, with the timing of phase 3 and 4 even, we should go ahead and get a proposal to add those two to the agreement. I think in the interest of getting somebody in there to take care of the lakes today, I would support this and secondarily I want to clarify that the scope of services, although in the proposal, will ultimately be outlined in the form of agreement that the district counsel is going to provide. The award of the contract would be subject to their acceptance of the terms within that agreement. It will ultimately be apples to apples because we basically tell them what we need in those agreements. It sounds like the recommendation is for the Lake & Wetland Management proposal.

On MOTION by Mr. Kern seconded by Ms. Bock with all in favor Lake & Wetland's proposal for lake maintenance services was approved subject to entering into a formal agreement with the vendor.

SIXTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

Mr. Walters stated we continue to monitor all of the directives and guidance from state, local and federal governments regarding anything that could affect our operations and keeping everyone in the loop. I think Michael did a really good job there of keeping things operating to the best of his ability given the circumstances. The executive order allowing the virtual meetings does expire at the end of the month. There have been several extensions granted, so we will keep our eyes peeled to see if that occurs again and if so, we will make sure staff and board members are in the loop on that.

B. District Engineer

1. Ratification of Requisition Nos. 64 & 65

Mr. Laughlin stated requisition number 64 is to Earthworks for pay application 12 in the amount of \$166,744.46. Requisition 65 is to Trim All and looks like it's for the work we were just talking about earlier.

On MOTION by Mr. Kern seconded by Mr. Taylor with all in favor requisition numbers 64 and 65 were ratified.

2. Consideration of Requisition No. 66

Mr. Laughlin stated number 66 is to Hopping Green & Sams for attorney fees in the amount of \$161.

On MOTION by Mr. Kern seconded by Ms. Bock with all in favor requisition 66 was approved.

C. District Manager

There being nothing to report, the next item followed.

D. Community Manager - Report

Mr. Molineaux stated we've mowed vacant lots eight feet back from the sidewalk. The amenity front entrance door was a bit of a problem. We had to shave some of the wood off of that and we also had a problem with the maglock on the front door, so that was replaced. We had a leak in the amenity center roof, which is being repaired. We've continued to enforce the CDD guidelines for the use of the pool and the gym. The maintenance items listed as in process have actually been completed. We've installed 25 pallets of sod all around Majestic Walk Boulevard close to the roundabout, and also a significant amount down Berryessa Way and this was just caused by irrigation and we had a significant infestation of chinch bugs. The bids and proposals we've already discussed.

Mr. Hartigan asked the lap swimming issue has ceased, right?

Mr. Molineaux stated it has.

Mr. Hartigan stated too many people didn't see it as fair of why they get to have exclusive use.

SEVENTH ORDER OF BUSINESS Supervisors' Requests and Audience Comments

There were no audience members present.

Mr. Hartigan stated I have two items. One was the issue of when the two supervisor seats are filled. I've had two meetings with the Supervisor of Elections, and they've confirmed that the new supervisors' terms start November 17th and that we could vote on them anytime we want with that as an effective date. So what I propose is Michael solicits resumes and applicants and that they then come on Zoom for the October meeting and that we elect people for their position to be effective November 17th.

Mr. Laughlin stated I believe we can just appoint at the November 17th meeting as they start their term at 12:01 a.m. on the 17th.

Mr. Hartigan stated yes, they've missed part of their office for half of a day.

Mr. Laughlin stated the first item on the agenda would be to review the resumes at the November meeting, we would appoint them and then they would take over from that point on.

Mr. Robinson stated I support Mike. I'd like to see all of the resumes at the October meeting. We definitely want to vote no later than the November 17th meeting.

Mr. Laughlin stated yes, we can collect resumes no problem.

Mr. Hartigan stated if you do November 17th and let's say that it's on Zoom, it's in person, does that mean Mike and Rose will have to drive all the way up here to spend 30 seconds in a meeting.

Mr. Walters stated they wouldn't have to. We need three in person to have a quorum so just the remaining three supervisors would be needed if physical quorum is required and that seems to be the most logical thing to do is to have those three present and to fill the vacancy.

Mr. Robinson asked when do you think we will know if it's Zoom or in person?

Mr. Walters stated it's really hard to tell. Each extension is 30 to 45 days unfortunately. I think most of the cities and counties are certainly in favor of extending it, and I think they're letting the Governor's office know that. I would hope that we would get some word within the next week so we can plan accordingly because we have to advertise out and within that first week it can cause problems. Whether we will be in that position mid-November is anyone's guess at this point.

Mr. Robinson stated even if we're doing in-person meetings with the minimum quorum, it doesn't prevent us from also doing Zoom as a participant option.

Mr. Walters stated yes, the question is really going to be is there a physical quorum requirement or not. Others can participate by phone still; the question is do we have to have three bodies in the room.

Mr. Hartigan asked given all of these issues why wouldn't we want to do it at the October meeting?

Mr. Kern stated I have the opposite question. Why would we?

Mr. Hartigan stated to make sure it gets done, and if we're waiting until November and we only have three people and someone is sick, then we don't have quorum and we miss a month.

Mr. Kern stated we could have the same issue in October.

Mr. Walters stated after the last meeting I did look into a few things and there are two things to think about. One is all five members are still active through November and even for the first part of that meeting they would carry over as supervisors and I appreciate whatever the Supervisor of Elections may have stated regarding our elections. I can say they don't run our elections because these are landowner elections, and then they transition to Board appointments, so they don't deal with a lot of district issues and it's not really within their purview. Looking back through Chapter 190, I think it's pretty clear that we don't have the ability to appoint anyone until November 17th. Whether we made a motion to say we're going to do it in the future, I suppose we could. I would still say we would have to have another action item on that November 17th meeting. The good thing is our meeting is on that exact day that the seats transition, but when you look at Chapter 190, it addresses our exact situation, which is if no elector qualifies for the seat to be filled by an election then it says a vacancy for that seat shall be declared by the board effective on the second Tuesday following the election. Then within 90 days thereafter, and I think thereafter is key here, the board shall appoint a qualified elector to fill the vacancy. So I think by the plain language of Chapter 190, which is our guiding statute, the sequence is we have to declare those vacancies, which we will do on the 17th, and then we fill those vacancies by appointment, which is what we will also do on the 17th, so it doesn't save us any time to do anything prior to that and I don't think we have the authority to make an appointment. To me, I think it's a pretty straightforward operation to

solicit the resumes, get those in place, declare those vacancies on November 17th, and then the three remaining board members who are not in the seats, which are being created vacant, those three board members will appoint the fourth, and then those four board members with the new appointee will appoint the fifth.

Mr. Hartigan stated I don't agree with that and the Supervisor of Elections doesn't agree with that. They were very clear we're not appointing them at that moment, we're electing them for a future date to become effective.

Mr. Walters stated if the Supervisor of Elections is willing to give you a legal opinion to that fact, I suppose, but I don't think we can appoint for the 2040 vacancies that are going to come up in 2040 either and I don't know why it would be different for the 2020 vacancies. I don't think either of those satisfies the requirements of Chapter 190. I understand they may feel that way, I just don't believe that is a legal opinion from them and I would still advise you as your attorney on the 17th to make those appointments because that is when you can make an appointment is once there is a vacancy.

Mr. Robinson asked how many people have submitted resumes? I'm aware of one.

Mr. Laughlin stated we've gotten two so far but we haven't really solicited them yet so we should get more once we do.

Mr. Robinson stated let's solicit them for the October meeting. I think that's important.

Mr. Laughlin stated we can start soliciting them and collecting them through the next couple of months. I don't see that being an issue. We can have them on the October agenda just to look at and move forward in November, or we can just look at them all at the November meeting.

Mr. Hartigan stated if we do it that way, in November people are going to have to really commit to being here so Mike and Rose don't have to come up.

Mr. Laughlin stated in October we can have the resumes and have them attend and ask them questions, that way if November does come and they can't make the meeting they were able to speak at the October meeting so we know their position and they can still be appointed in November, even if they're not at the meeting.

Mr. Hartigan stated that seems like a good compromise.

Mr. Robinson stated that works for me.

Mr. Laughlin stated we will review them in October and if they are there, we can ask them some questions and let them know we will get back to them in November once we make the appointment.

Mr. Hartigan stated obviously encourage them to be there.

Mr. Kern stated assuming Jason is going to monitor the climate of virtual versus in person and all of those kinds of requirements. I think it's perfectly fine to start soliciting resumes and to the extent we have any to start an early review. I do want to be clear that I don't personally have an interest to vote early. To me it seems like we might as well give the District enough time to collect as many qualified resumes as possible and have as much time as possible without delaying that appointment. I do tend to agree with soliciting for qualifications and we can start reviewing now but to the extent we want to try to do any sort of vote early, I think Jason has made it fairly clear that we can't appoint anybody early. I would reserve until the time we need to make that appointment to cast my vote.

Mr. Laughlin stated Michael (Molineaux) we can talk offline about having an eblast sent out letting residents know about the seat. They can send me their resumes and we will have them added to the October meeting.

Mr. Molineaux stated if you could send me some verbiage, I'd be happy to do it.

Mr. Hartigan stated I had one other minor item. What ever happened with the beaver issue?

Mr. Laughlin stated I haven't heard about that since.

Mr. Hartigan stated no news is good news.

Mr. Robinson asked for those that have already submitted resumes, they're not going to have to resubmit them?

Mr. Laughlin stated yes, we already have them. I will reach back out to them to ask if they can be there in October to answer any questions.

Mr. Robinson stated I have one thing that's really just a question for Mike and Gregg and the developers. I was talking to somebody last week and I double checked today; there are no streetlights in phase 4. Is that because it's not complete? There's a streetlight by the lift station but not out in the development.

Mr. Kern stated they are planned to be there. The infrastructure is there for them. FPL typically will delay the install of those streetlights until there is some number of homes that

they find acceptable in the area, so they don't all get run over by the concrete trucks building the houses. They will be there for phases 4 and 5.

EIGHTH ORDER OF BUSINESS Other Business

There being none, the next item followed.

NINTH ORDER OF BUSINESS Financial Reports

A. Balance Sheet & Income Statement

B. Assessment Receipts Schedule

C. Approval of Check Register

Mr. Laughlin stated the check register totals \$49,643.11.

On MOTION by Ms. Bock seconded by Mr. Taylor with all in favor the check register was approved.

TENTH ORDER OF BUSINESS Next Scheduled Meeting

Mr. Laughlin stated our next scheduled meeting is scheduled for October 20, 2020 at 2:00. We will keep you up to date on whether it's virtual or in person.

ELEVENTH ORDER OF BUSINESS Adjournment

On MOTION by Mr. Kern seconded by Ms. Bock with all in favor the meeting was adjourned.

Secretary/Assistant Secretary

Chairman/Vice Chairman

FOURTH ORDER OF BUSINESS

CHRISTOPHER L. HEDDEN

404-889-0299|ferley29@gmail.com|13390 Morganton Hwy., Morganton, Ga. 30560

CAREER OBJECTIVE

Architectural and mechanical drafter with 4 plus years of new home construction and supervision experience. I am seeking to provide diverse site and building management for your company in existing and new development locations.

PROFESSIONAL EXPERIENCE

Tony Hughes Construction, Blairsville, Georgia

September 2016 To Current

Builder

- Framing
- Window and Door installation
- Siding
- Interior finishing

Your Vision Builders, Blue Ridge, Georgia

August 2013 To Current

Owner

- Marketing
- Project Bids
- Project Supervision
- Employee Management

S&ME Inc., Kennesaw, Georgia

March 2006 Through July 2013

Head Drafter, Safety Officer & IT Liaison/Kennesaw Office

- Development of all project drawing files
- Management of branch safety program
- Supervision of branch IT issues
- Safety Leadership Team Head for Corporate office

Lance Construction, Blue Ridge, Georgia

September 2003 Through March 2006

Equipment Operator

- CDL Driver
- Heavy Equipment Operator

Integrated Science & Technology, Marietta, Georgia

June-1999 Through September 2003

Head Drafter/Marietta Office

- Integrate all previously created site plans from DesignCad to AutoCad
- Develop new file storage system for all site maps/plans
- Create/Update project files with various new maps
- Assist with site sampling as needed

EDUCATION

Associates Degree in Drafting, Appalachian Technical College, Jasper, Georgia

May 1999

Kennesaw State University, 1996-1997 & February 2011 Through December 2012

ADDITIONAL SKILLS

- OSHA 40hr
- OSHA 10hr supervisor
- CPR
- First Aid
- CDL Driver

Objective

To serve on the Amelia Walk CDD Board. My extensive experience in operations, capital and maintenance budgeting, planning and capital project management will complement the experiences of the other board members in planning, acquiring, operating and maintaining community wide improvements in the most cost effective and efficient manner.

Summary of Professional Experience

- 20 + years of experience in management including assignments in operations, construction management, manufacturing, logistics and supply chain.
- 20 + years of team leadership experience with increasing responsibility in operations and sourcing/supply chain with the US Marine Corps and two Fortune 75 corporations. In each assignment, I exceeded expectations while pioneering and innovating to solve problems and create value for customers while using data and analytical problem-solving tools such as six sigma, total quality management and my engineering background.
- Selected to lead a \$20MM construction project for Procter & Gamble in Beijing. Duties included construction completion, punch list check out, commissioning, qualification and verification of a complex chemical process. I worked closely with local government officials for granting of permits and allocation of utilities including water, and power while maintaining all environmental and labor regulation standards.
- Selected to lead the sourcing efforts for a \$500MM+ greenfield paper mill in India. Aided in development of +/- 50%, +/- 30% and +/-10% budgets to support all phases of project funding approval including business need, exploration of technical alternatives and detailed engineering/project execution. Heavy involvement in selection of third-party engineers, construction firms and permitting discussions.
- 10 years of experience at International Paper with environmental and sustainability through managing multiple site shutdowns and environmental remediation while managing all investment recovery activities for the corporation. Continuous involvement with site safety teams.
- 20 + years experience in startups. As a manager for P&G, I was chosen to lead 7 startups in 13 years. I was recognized for my ability to work well with others to form teams, ask difficult questions that identified the key focus areas and obstacles that needed to be overcome. Success was achieved through building relationships and organizing internal and external stakeholders to produce winning outcomes for customers, consumers and shareholders.
- Proficient in the use of Microsoft Office including Excel to read, create and edit reports and charts, drive decision making and develop a course of action to present facts and findings to subordinate team members and management.

PROFESSIONAL EXPERIENCE

Oasis Staffing – Symrise Jacksonville, FL

February 2020 – Present

Specialist – Bulk Packaging

Trained and qualified in all aspects of Packaging including packaging liquids and powders in Totes, drums, pails and kegs, SAP order completion, housekeeping and food safety per FSSC 22000.

ProcureAbility Inc. Fernandina Beach, FL

April 2018 – February 2020

-Procurement consulting and staffing firm

Contract Sourcing Specialist

Performing procurement, strategic sourcing, supplier consolidation and Capex project management
Duties include tactical and strategic sourcing, relationship building, system design and implementation.
Realized over \$2MM in capital cost avoidance.

Independent Business Consultant

2016 -2018

Assisted small businesses and nonprofits with procurement and fundraising.
Chairman of fundraising committee that raised \$60K during annual banquet.

International Paper, Cincinnati, OH

2004 - 2016

~\$20 billion international manufacturer of paper, packaging and wood products
Sourcing Manager – Capital, Contracted Services, Investment Recovery Manager, Corporate buyer for IP India, Shorewood Packaging, Foodservice Businesses and Mill Capital -led procurement efforts for multiple mills.

- Saved at least 10% on capital equipment buys through fact based and scripted negotiations using best value and total cost of ownership as drivers to build consensus for purchasing decisions.

MRO Manager

Led 8-member organization to procure \$1.3 billion in goods and services.

- Exceeded all scorecard goals (Financial, Operational, and People) for 2 straight years.
- Led team through system and process certification, my team completed this 1st of 7 teams.

3V Inc., Georgetown, SC

2003 - 2004

~ \$100 million manufacturer of specialty chemicals

Purchasing Manager

Reported to President North America. Directed \$30 million purchasing budget and 2 direct reports. Negotiated real estate leases, packaging, IT, telecommunications and chemical contracts. Located 4 new suppliers in Asia with potential to save up to 5%.

THE PROCTER & GAMBLE COMPANY, Cincinnati, OH

1990 - 2003

~ \$40 billion international manufacturer of home/family/beauty/health care, food and beverage products
New Business Development Senior Purchasing Manager, Cincinnati, OH.

- Managed relations with 4 contract manufacturers/15+ key suppliers; oversaw \$200 million in annual procurement.
- Led discussions with manufacturing base on all production plans, product quality, manufacturing efficiencies and quality assurance efforts for P&G.
- Coached and developed China Support Team; improved results via familiarity with Chinese culture/language.

Aroma Chemicals and Naturals Senior Purchasing Manager, Cincinnati, OH,

- Selected to turn around dysfunctional group and improve relationships with key suppliers.

China Contract Manufacturing Manager, Guangzhou, China.

- Developed segment in China, managing all commercial/operational aspects; manufactured 50% of bar soap and 30% of dry laundry detergent for P&G China. Negotiated critical commercial agreements.
- Led capital project to introduce new post-production equipment, saving 99.6% over estimated cost.
- Introduced and enforced GMP and FDA standards to Beauty and Health Care startups.
- Improved quality systems scores from -92 to +85 (scale of -100 to +100); led suppliers through rigorous QA training.
- Leveraged solid business alliances to navigate material shortage/subsequent phase out; worked closely with R&D.

Beijing DLP Operations Manager, Beijing, China.

- Implemented systems for quality, purchasing and customer service as startup director of \$20 million operation.
- Nurtured and developed key relationships with Beijing government bodies and improved alliances with JV partner.

Contract Manufacturing Manager, Cincinnati, OH.

- Led numerous new product startups for North American contract manufacturers; worked closely with R&D.
- Streamlined operating procedures, increasing line rate productions from 15 to 120 units per minute in 2 weeks.
- Developed and led liquid flexible pouch idea to market, saving \$3MM and increasing reach of program by 20X.

Avenel Perfume Team Manager, Avenel, NJ ~ Coast Team Manager, Staten Island, NY.

- Improved operating efficiency of team from 30% to 60% in two months.
- Transition Team Manager – Led Manufacturing and Quality teams through complete work system redesign.

UNITED STATES MARINE CORPS, Annapolis, MD, and Camp Lejeune, NC

1982 - 1990

EDUCATION

BS, US Naval Academy, Annapolis, MD

Lean Six Sigma Black Belt

Certificate, University of Tennessee Institute for Productivity through Quality (SPC Methods) 1991

Certified, Procter & Gamble Purchasing Skills – Advanced

Qualified, Procter & Gamble Quality Assurance Key Elements Auditor

Certified, International Paper Global Sourcing Process and use of E procurement tools

Certified Business Continuity Professional – In Process

Nassau County Supervisor of Elections – Poll Worker

Nassau County Sheriff's Department Community Emergency Response Team

TIM DUKE, MCSE

EXPERIENCE

Systems Engineer

IVenture Solutions, Inc., Jacksonville, FL

2017 – present

- The Systems Engineers primarily supports server technologies, network components, and provides escalation support to the Systems Administrators and clients
- Analyze, monitor and support Windows server based technologies
- Monitor network performance, identify root-cause issues and resolve
- Provide server, network and desktop/application support to clients and your team
- Assist the team with specific client projects as required
- Mentor and assist with the technical knowledge growth of the team

Cloud Services Technical Specialist

Epicor Software Corporation, Austin, Texas

2013 - 2017

- Designed, constructed and maintained over 900 VMWare virtual machines (Windows, Linux and CentOS)
- Configured secure access through MS Remote Desktop Services and AD Authentication
- Implemented software, patch servers, and analyzed server statuses and performance (Nagios)
- Managed all facets of customers cloud environment (users, printers, file access, VPN's, networks)

IT Systems Field Engineer

Epicor Software Corporation, Austin, Texas

2004 - 2013

- Managed networks throughout the Southeast via onsite visits and remote access
- Supported over 120 retail customer locations (hardware, software, AV, backups, networks, VPN)
- Technical team leader for installations of Dell Small Business contract customers
- Collaborated with customers, tech support, corporate leadership and sales teams
- Promoted to Cloud Services-Hosting Division

Assistant Systems Administrator

Rayonier Advanced Materials, Fernandina Beach, Florida

2003 - 2004

- Managed the helpdesk: vetted, diagnosed and repaired IT related issues for all employees and staff
- Administrator of Windows AD domain: Windows 2000 servers, NT4.0, 98 and XP clients

85425 Cherry Creek Drive
Fernandina Beach, FL 32034

904-206-3351

WTDuke@gmail.com

Linked in:

<https://www.linkedin.com/in/tim-duke-1802904>

Skills and Qualities:

Expert Communicator

Supportive Teammate

Collaborative

Resourceful

Values customers and clients

Result Oriented

Reliable

TIM DUKE, MCSE

IT Consultant- Owner and Engineer

Duke Consulting Services, Fernandina Beach, Florida

2002 - 2004

- Self-employed consulting and contract services for small and large businesses
- Performed all aspects of hardware/software, network configurations and system security
- Clients list available upon request

Certified Technical Trainer

Cybersmart Technical Training, Jacksonville, Florida

2001 – 2003

- Professional Instructor (MCT) for Microsoft Windows 2000/2003 Server product line
- Primary trainer for Central Florida Community College IT certification program
- Lead instructor for MCP, MCSA, MCSE, CompTIA A+ certifications programs

General Manager

Lodging Resources & Elizabeth Pointe Lodge, Amelia Island, Florida

1994 - 2001

- Manager for award winning oceanfront hotel and lodging management company
- Responsible for daily operating functions, guest services, and staffing/human resources
- Committed to providing excellent customer service to guests
- Converted business from paper system to integrated computerized system
- Researched and implemented cutting edge hospitality software
- Installed and maintained onsite and offsite server and PCs
- Implemented Active Directory to secure access to reservation system and data
- Established online presence via website and online marketing plan
- Designed and constructed two company websites

EDUCATION & CERTIFICATIONS

Cornell University, Ithaca, New York

Courses: Hotel and Restaurant Management 1990 - 1992

North Carolina State University, Raleigh, North Carolina

General Education courses towards Bachelor Degree 1985 – 1986

Professional Certifications:

Microsoft Certified Systems Administrator

Microsoft Certified Systems Engineer

Sonicwall SNSP

Citrix CCP-V

VMWare VCA

Florida Licensed Foster Parent

American Red Cross CPR Certified

Mark A. Petrosky
85030 Bistineau Court
Fernandina Beach, FL 32034
Cell: (717) 752-7003

DoD SECURITY CLEARANCE: Secret (Effective December 2013)

PROFESSIONAL SUMMARY:

Mr. Petrosky has thirty-seven years of experience supporting NAVSEA in the technical, logistical, and financial management aspects of submarine and surface ship platforms life cycle elements including nuclear refueling overhauls, modernization, and inactivation/disposal programs. He has six years experience as a Navy Submarine Sonar Technician (Submarine Qualified) with a Sonar Technician Electronics Repair Job Code #0421. He is knowledgeable in the procedures and development of NAVSEA and Navy published technical manuals including technical writing and format requirements. He has twenty-seven years personnel management experience, and is proficient in using word processing and spreadsheet programs.

CHRONOLOGICAL WORK HISTORY:

Submarine Systems Vice President/Program Director (Services Rendered, Inc from December 2005 to present). Held similar (Program Manager/Director) position at Perot Systems Government Services from December 1994- December 2005) - supports the Submarine Factory Program Office (Submarine EROs) & Nuclear Ship Inactivation Program Office (PMS392H). Specific duties include:

- Responsible for the daily liaison with NAVSEA Program Manager for the financial support for the SCN-funded Submarine Engineering Refueling Overhauls (EROs) & for the O&M,N-funded Nuclear Ship Inactivation Program.
- Responsible for the financial aspects and the research of technical issues for the execution of the Submarine Factory EROs & Nuclear Ship Inactivation Program.
- Prepares budget costs estimates for SCN-funded EROs and O&M,N- funded Nuclear Ship Inactivations availability alternatives for the Navy's Force Structure initiatives.
- Prepares fiscal year budget and out-year cost projections (both SCN & O&M,N accounts) for submittal for Congressional, NAVCOMPT, CNO, OSD, POM and BAM budget calls and "what-if" scenarios.
- Analyzes nuclear submarine/nuclear cruiser/tender inactivation and disposal availability historical cost data and structural and material data to establish budgetary manday and material cost estimates for various classes of ships.
- Prepares budget assessment impact and budget control reduction reclama statements (SCN & O&M,N).
- Prepares "Requests for Information" responses from Congressional Inquiries, NAVCOMPT, OSD, and public agencies and private citizens (SCN & O&M,N).
- Reviews and recommends submarine, cruiser, and tender inactivation, post-inactivation and tow scheduling for approval.
- Reviews and provides technical evaluations of baseline work packages for submarine inactivations and recyclings and provides cost analysis summations and comparisons.
- Prepares top-level program budget profile and ship schedule briefings (SCN & O&M,N).
- Provides return data analysis for cost profile manday and material expenditures (SCN & O&M,N).
- Provides database management of the Nuclear Ship Inactivation Program database for inactivation resource planning cost data.
- [Services Rendered, Inc. Administrative Duties: Performs duties as Chief Operating Officer/Vice President for six person professional company, administering of over \\$600,000 in Government funded contracts; preparing contract proposals for renewal of current work and for potential new contracts; and, performs the functions as Human Resources concerning company medical/dental & business insurances, 401K administrator, facility manager, and cost control administrator.](#)

Mark A. Petrosky (continued)

Marine Systems Engineer III, Tracor/Vitro Corp. (1991-1994) - supported the Nuclear Ships Inactivation/Disposal Program Office. Specific duties included:

- Responsible for the daily liaison with NAVSEA Program Manager.
- Responsible for the financial aspects and the research of technical issues for the execution of the Nuclear Inactivation/Disposal Program.
- Prepared fiscal year budget and out-year cost projections for submittal for Congressional, NAVCOMPT, CNO, OSD, POM and BAM budget calls and “what-if “ scenarios.
- Analyzed nuclear submarine/nuclear cruiser/tender inactivation and disposal availability historical cost data and structural and material data to establish budgetary manday and material cost estimates for various classes of ships.
- Prepared budget assessment impact and budget control reduction reclama statements.
- Provided execution funding document preparation and throughput tracking of funding documents.
- Reviewed and recommends submarine, cruiser, and tender inactivation, post-inactivation and tow scheduling for approval.
- Prepared top-level program budget profile and ship schedule briefings.
- Provided disposal work package analysis for cost profile manday and material expenditures.
- Provided database management of the Nuclear Inactivation and Disposal Program database.

Marine Systems Engineer III, Tracor Corp. (1990-1991) - supported the Underwater Ship’s Husbandry Program Office (NAVSEA OOC). Specific duties included:

- Supervised the Technical Documentation Branch in support of US Navy Salvage and Diver’s Operations. Developed technical manuals for Navy Diver Operations and Diver’s Tools. Supervised Diver equipment design drawing preparation, sonar dome repair procedures, waster sleeve repair procedures, and Salvage and Diver’s tools operation and maintenance procedures.

Logistics Analyst III, Tracor Corp. (1989-1990) - supported the AN/SQY-1 Program Office (PMO424). Specific duties included:

- Responsible for the daily ILS support for the AN/SQY-1 (AN/SQQ-89 Improved) Surface Combat System.
- Provided technical reviews of Sonar suite capabilities based on acoustic data profiles.
- Provided technical support in the review and verification of AN/SQY-1 technical documentation, operating procedures, and maintenance requirements.
- Developed, reviewed, and provided technical input to the AN/SQY-1 programmatic logistic element plans and documentation (i.e. ILS Plan, Computer Resource Plans, Configuration Management Plan).
- Responsible for coordination of NAVSEA technical and logistic codes and Naval and commercial activities for developing AN/SQY-1 ILS Team Charters.

Marine Systems Engineer II, Tracor Corp. (1985-1989) - supported the SSBN Platform Extended Operating Cycle (EOC) Program Office. Specific duties included:

- Supervised the SSBN Modernization Branch and responsible for the daily support to NAVSEA Program Office for the Forward Site Modernization Program (FSMP) for SSBN submarines.
- Responsible for the planning, programming and coordinating of logistic requirements, and budgeting data for ship alterations (SHIPALTS) to be accomplished at SSBN Replenishment and Overhaul Sites.
- Responsible for maintaining liaison with commercial and Naval Shipyard facilities to coordinate requirements for the installation of individual ship alterations and provide in-progress installation updates to the Program Office.
- Provided Baseline Work Package SWLIN reviews for scheduled submarine Overhauls and Extended Refit Periods (ERP).
- Responsible to maintain and update the Fleet Modernization Program Management Information system (FMPMIS) for NAVSEA PMS396P.

Mark A. Petrosky (continued)

Electronic Engineer I, Tracor Corp. (November 1983-1985) - supported the Unique Sonars Program Office. Specific duties included:

- Responsible for providing technical engineering and daily liaison with NAVSEA and SSBN Replenishment Site field representatives in CONUS and Holy Loch, Scotland in support of the AN/BQR-15, AN/BQR-T4, AN/BQR-19, and AN/BQR-21 passive submarine sonar systems.
- Reviewed, updated, and maintained Unique Sonar engineering drawings and cable running sheets for SSBN 616/627/640 Class submarines.

US Navy, Sonar and Antenna Shop Supervisor, USS CANOPUS (AS-34), Charleston, SC (1981-November 1983). Specific duties included:

- Responsible for the coordination, and completion of all tasks assigned to the sonar and antenna repair shop. Responsible for the performance of corrective maintenance of all sonar electronics equipment and all antenna and mechanical equipment onboard SSBN submarines during refit and in-port periods.
- Supervised/performed thirty-six AN/BQR-15 towed array/cable change-outs.

US Navy, Submarine Sonar Technician 2nd Class (Submarine Qualified), USS WOODROW WILSON (SSBN 624), Charleston, SC (1979-1981). Specific duties included:

- Responsible for the preventative and corrective maintenance on all active, passive, and auxiliary sonar equipment.
- Performed duties as Sonar Division 3M Coordinator.
- Performed duties as a Sonar Supervisor (at-sea). Operated the Sonar Trainer (AN/BQR-T4) for the ship's fire control tracking party and sonar watch section training.
- Responsible for the day-to-day sound surveillance of ship borne noise monitoring and for providing inputs to the command for improved submarine silencing.

US Navy, enlisted November 1977, Honorable Discharge November 1983

EDUCATION/TRAINING:

Navy Technical Schools:

- Basic Submarine School
- Basic Sonar Operator School
- Basic Electricity/Electronics (BE/E) School
- Special Purpose Acoustic Combined Equipment Maintenance School
- Submarine Sonar Subjective Analysis (Sonar Supervisor) School
- Quality Assurance School

MINDI GILPIN

Fernandina Beach, FL 32034
mindiheather@hotmail.com
240-320-5760

An organized and detail oriented manager, able to prioritize and delegate tasks effectively to ensure timely project completion with in a team environment.

WORK EXPERIENCE

Associate Manager of Operations

Ulta Beauty. - Waldorf, MD
October 2014 to Present

Managed staff of up to 50 associates.
Assigned associates to specific duties to best meet the needs of the store.
Examined merchandise to verify that it was correctly priced and displayed.
Generated repeat business through exceptional customer service.
Completed all point of sale opening and closing procedures, including counting contents of the register.
Handled all customer relations issues in a gracious manner and in accordance with company policy.
Communicated clear expectations and goals to all associates.
Worked with the management team to implement the proper division of responsibilities.

Receptionist

Alexandria Podiatry Associates
October 2006 to February 2009

Scheduled and confirmed patient appointments
Checked in patients, collecting all personal, medical, and insurance information necessary
Input all patient information into the computer database and file confidentially
Provided secretarial services such as copying, faxing, filing, sorting mail, etc
Tracked inventory of office supplies, and placed orders when necessary
Received deliveries and put away all supplies in the appropriate places

Store Manager

Eddie Bauer
August 2002 to September 2006

Managed store operations by ensuring exceptional performance and excellent customer services
Assisted customers in all aspects of store services including handling complaints and inquiries
Trained and supervised employees
Ensured banking was managed efficiently and cash receipts were reconciled

Managed weekly inventories
Coordinated sales promotions and provided sales targets

EDUCATION

Diploma

Robert E. Lee Highschool
September 1992 to May 1996

FIFTH ORDER OF BUSINESS













SIXTH ORDER OF BUSINESS



**Berger, Toombs, Elam,
Gaines & Frank**

Certified Public Accountants PL

600 Citrus Avenue
Suite 200
Fort Pierce, Florida 34950

772/461-6120 // 461-1155
FAX: 772/468-9278

August 18, 2020

Daniel Laughlin, District Manager
Governmental Management Services, LLC
475 West Town Place, Suite 114
St. Augustine, FL 32092

The Objective and Scope of the Audit of the Financial Statements

You have requested that we audit the financial statements of Amelia Walk Community Development District (the "District"), which comprise governmental activities and each major fund the General Fund as of and for the year ended September 30, 2020, which collectively comprise the basic financial statements. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter for the year ending September 30, 2020 and thereafter if mutually agreed upon by both parties.

Our audit will be conducted with the objective of our expressing an opinion on the financial statements.

The Responsibilities of the Auditor

We will conduct the audit in accordance with auditing standards generally accepted in the United States of America and "Government Auditing Standards" issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements may not be detected exists, even though the audit is properly planned and performed in accordance with generally accepted auditing standards. Also, an audit is not designed to detect errors or fraud that are immaterial to the financial statements.

Fort Pierce / Stuart

Member AICPA

Member AICPA Division for CPA Firms
Private Companies practice Section

Member FICPA



Berger, Toombs, Elam,
Gaines & Frank
Certified Public Accountants PL

Amelia Walk Community Development District
August 18, 2020
Page 2

In making our risk assessments, we consider internal control relevant to Amelia Walk Community Development District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.

We will also communicate to the Board any fraud involving senior management and fraud that causes a material misstatement of the financial statements that becomes known to us during the audit, and any instances of noncompliance with laws and regulations that we become aware of during the audit.

The funds that you have told us are maintained by Amelia Walk Community Development District and that are to be included as part of our audit are listed below:

1. General Fund
2. Debt Service Funds
3. Capital Projects Funds



Amelia Walk Community Development District
August 18, 2020
Page 3

The Responsibilities of Management and Identification of the Applicable Financial Reporting Framework

Our audit will be conducted on the basis that management acknowledges and understands that it has responsibility:

1. For the preparation and fair presentations of the financial statements in accordance with accounting principles generally accepted in the United States of America;
2. To evaluate subsequent events through the date the financial statements are issued or available to be issued, and to disclose the date through which subsequent events were evaluated in the financial statements. Management also agrees that it will not evaluate subsequent events earlier than the date of the management representation letter referred to below;
3. For the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error;
4. To provide us with:
 - a. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements such as records, documentation and other matters;
 - b. Additional information that we may request from management for the purpose of the audit; and
 - c. Unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence.

As part of our audit, we will request certain written confirmation concerning representations made to us in connection with the audit including, among other items:

1. That management has fulfilled its responsibilities as set out in the terms of this letter; and
2. That it believes the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.



Berger, Toombs, Elam,
Gaines & Frank
Certified Public Accountants PL

Amelia Walk Community Development District
August 18, 2020
Page 4

Management is responsible for identifying and ensuring that Amelia Walk Community Development District complies with the laws and regulations applicable to its activities, and for informing us about all known material violations of such laws or regulations. In addition, management is responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the entity involving management, employees who have significant roles in internal control, and others where the fraud could have a material effect on the financial statements. Management is also responsible for informing us of its knowledge of any allegations of fraud or suspected fraud affecting the entity received in communications from employees, former employees, analysts, regulators, or others. Management is also responsible for providing planned corrective actions on auditors' recommendations included in the audit report, if any.

The Board is responsible for informing us of its views about the risks of fraud within the entity, and its knowledge of any fraud or suspected fraud affecting the entity.

Records and Assistance

If circumstances arise relating to the condition of the Amelia Walk Community Development District's records, the availability of appropriate audit evidence, or indications of a significant risk of material misstatement of the financial statements because of error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment, prevent us from completing the audit or forming an opinion, we retain the unilateral right to take any course of action permitted by professional standards, including declining to express an opinion, issuing a report, or withdrawing from the engagement.

During the course of our engagement, we may accumulate records containing data that should be reflected in the Amelia Walk Community Development District books and records. The District will determine that all such data, if necessary, will be so reflected.

The assistance to be supplied, including the preparation of schedules and analyses of accounts, has been discussed and coordinated with Sharyn Henning. The timely and accurate completion of this work is an essential condition to our completion of the audit and issuance of our audit report. The audit should be completed and filed with the Auditor General within nine (9) months after the end of the fiscal year. If the information is timely provided, the District shall receive a draft by May 15, 2021, and if the draft is timely reviewed by management, the District shall receive the final audit by June 15, 2021.

Other Relevant Information

In accordance with Government Auditing Standards, a copy of our most recent peer review report has been provided to you, for your information.



Berger, Toombs, Elam,
Gaines & Frank
Certified Public Accountants PL

Amelia Walk Community Development District
August 18, 2020
Page 5

Either party may unilaterally terminate this agreement, with or without cause, upon thirty (30) days written notice subject to the condition that the District will pay all invoices for services rendered prior to the date of termination.

Fees, Costs and Access to Workpapers

Our fees for the services described above are based upon the value of the services performed and the time required by the individuals assigned to the engagement, plus direct expenses. Invoices for fees will be submitted in sufficient detail to demonstrate compliance with the terms of this engagement. Billings are due upon submission. Our fee for the services described in this letter for the year ending September 30, 2020 will not exceed \$3,635 unless the scope of the engagement is changed, the assistance which Amelia Walk Community Development District has agreed to furnish is not provided, or unexpected conditions are encountered, in which case we will discuss the situation with you before proceeding. All other provisions of this letter will survive any fee adjustment. The two annual renewals must be mutually agreed and approved by the Board of Supervisors.

In the event we are requested or authorized by Amelia Walk Community Development District or are required by government regulation, subpoena, or other legal process to produce our documents or our personnel as witnesses with respect to our engagement for Amelia Walk Community Development District, Amelia Walk Community Development District will, so long as we are not a party to the proceeding in which the information is sought, reimburse us for our professional time and expenses, as well as the fees and expenses of our counsel, incurred in responding to such requests.

The audit documentation for this engagement is the property of Berger, Toombs, Elam, Gaines, & Frank and constitutes confidential information, except as provided in the public records addendum hereto. However, you acknowledge and grant your assent that representatives of the cognizant or oversight agency or their designee, other government audit staffs, and the U.S. Government Accountability Office shall have access to the audit documentation upon their request and that we shall maintain the audit documentation for a period of at least three years after the date of the report, or for a longer period if we are requested to do so by the cognizant or oversight agency. Additionally, see attached addendum regarding public records.

Access to requested documentation will be provided under the supervision of Berger, Toombs, Elam, Gaines, & Frank audit personnel and at a location designated by our Firm.



Amelia Walk Community Development District
August 18, 2020
Page 6

Information Security – Miscellaneous Terms

Berger, Toombs, Elam, Gaines & Frank is committed to the safe and confidential treatment of Amelia Walk Community Development District's proprietary information. Berger, Toombs, Elam, Gaines & Frank is required to maintain the confidential treatment of client information in accordance with relevant industry professional standards which govern the provision of services described herein. Amelia Walk Community Development District agrees that it will not provide Berger, Toombs, Elam, Gaines & Frank with any unencrypted electronic confidential or proprietary information, and the parties agree to utilize commercially reasonable measures to maintain the confidentiality of Amelia Walk Community Development District's information, including the use of collaborate sites to ensure the safe transfer of data between the parties.

If any term or provision of this arrangement letter is determined to be invalid or unenforceable, such term or provision will be deemed stricken and all other terms and provisions will remain in full force and effect.

Reporting

We will issue a written report upon completion of our audit of Amelia Walk Community Development District's financial statements. Our report will be addressed to the Board of Amelia Walk Community Development District. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion, add an emphasis-of-matter or other-matter paragraph(s), or withdraw from the engagement.

In addition to our report on Amelia Walk Community Development District's financial statements, we will also issue the following types of reports:

- Reports on internal control and compliance with laws, regulations, and the provisions of contracts or grant agreements. We will report on any internal control findings and/or noncompliance which could have a material effect on the financial statements;
- Management letter required by the Auditor General, State of Florida; and
- Attestation reports required by the Auditor General, State of Florida.

This letter and any addendums hereto constitute the complete and exclusive statement of agreement between Berger, Toombs, Elam, Gaines, & Frank and Amelia Walk Community Development District, superseding all proposals, oral or written, and all other communications, with respect to the terms of the engagement between the parties.



Berger, Toombs, Elam,
Gaines & Frank
Certified Public Accountants PL

Amelia Walk Community Development District
August 18, 2020
Page 7

Please sign and return the attached copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our audit of the financial statements including our respective responsibilities.

Sincerely,

*Berger Toombs Elam
Gaines & Frank*

BERGER, TOOMBS, ELAM, GAINES & FRANK
J. W. Gaines, CPA

Confirmed on behalf of the addressee:

DocuSigned by:

Daniel Laughlin

B48FC211DC1144D...

9/23/2020



Judson B. Baggett
MBA, CPA, CVA, Partner
Marci Reutimann
CPA, Partner

6815 Dairy Road
Zephyrhills, FL 33542
(813) 788-2155
(813) 782-8606

Report on the Firm's System of Quality Control

To the Partners

October 30, 2019

Berger, Toombs, Elam, Gaines & Frank, CPAs, PL
and the Peer Review Committee of the Florida Institute of Certified Public Accountants

We have reviewed the system of quality control for the accounting and auditing practice of Berger, Toombs, Elam, Gaines & Frank, CPAs, PL, (the firm), in effect for the year ended May 31, 2019. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control, and the firm's compliance therewith based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including a compliance audit under the Single Audit Act.

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Berger, Toombs, Elam, Gaines & Frank, CPAs, PL, in effect for the year ended May 31, 2019, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)*, or *fail*. Berger, Toombs, Elam, Gaines & Frank, CPAs, PL has received a peer review rating of *pass*.

Baggett, Reutimann & Associates, CPAs, PA
BAGGETT, REUTIMANN & ASSOCIATES, CPAs, PA
Signed Electronically by Baggett, Reutimann & Associates, CPAs, PA. U.S. 18161 email: jud@baggettand.com

**ADDENDUM TO ENGAGEMENT LETTER BETWEEN BERGER, TOOMBS,
ELAM, GAINES AND FRANK AND AMELIA WALK COMMUNITY
DEVELOPMENT DISTRICT
(DATED AUGUST 18, 2020)**

Public Records. Auditor shall, pursuant to and in accordance with Section 119.0701, Florida Statutes, comply with the public records laws of the State of Florida, and specifically shall:

- a. Keep and maintain public records required by the District to perform the services or work set forth in this Agreement; and
- b. Upon the request of the District's custodian of public records, provide the District with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law; and
- c. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the Agreement if the Auditor does not transfer the records to the District; and
- d. Upon completion of the Agreement, transfer, at no cost to the District, all public records in possession of the Auditor or keep and maintain public records required by the District to perform the service or work provided for in this Agreement. If the Auditor transfers all public records to the District upon completion of the Agreement, the Auditor shall destroy any duplicate public records that are exempt or confidential and exempt from public disclosure requirements. If the Auditor keeps and maintains public records upon completion of the Agreement, the Auditor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the District, upon request from the District's custodian of public records, in a format that is compatible with the information technology systems of the District.

Auditor acknowledges that any requests to inspect or copy public records relating to this Agreement must be made directly to the District pursuant to Section 119.0701(3), Florida Statutes. If notified by the District of a public records request for records not in the possession of the District but in possession of the Auditor, the Auditor shall provide such records to the District or allow the records to be inspected or copied within a reasonable time. Auditor acknowledges that should Auditor fail to provide the public records to the District within a reasonable time, Auditor may be subject to penalties pursuant to Section 119.10, Florida Statutes.

IF THE AUDITOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE AUDITOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT/CONTRACT, THE AUDITOR MAY CONTACT THE CUSTODIAN OF PUBLIC RECORDS FOR THE DISTRICT AT:

**GMS-NF, LLC
475 WEST TOWN PLACE, SUITE 114
ST. AUGUSTINE, FL 32092
TELEPHONE: 904-940-5850
EMAIL: DLAUGHLIN@GMSNF.COM**

Auditor: J.W. Gaines

By: _____

Title: Director

Date: August 18, 2020



District: Amelia Walk CDD

By: _____

Title: _____

Date: _____

DocuSigned by:

Daniel Laughlin

B48FC211DC1144D...

District Manager

9/23/2020

SEVENTH ORDER OF BUSINESS

A.

Hopping Green & Sams

Attorneys and Counselors

MEMORANDUM

To: District Managers and Amenity Managers

From: HGS

Date: September 28, 2020

Re: Executive Order 20-244 (Phase 3) – Guidance for Amenity Operations

The following is a summary of Executive Order 20-244, issued September 25, 2020, which implemented Phase 3 of Florida's COVID-19 re-opening plan, and its implications for amenity operations. If you have district-specific questions, please consult your HGS attorney.

1. **Restrictions Superseded.** The order supersedes and eliminates all restrictions in Executive Orders 20-112, 20-123, and 20-139, as well as executive orders 20-192, 20-214, and 20-223, except as modified in the executive order. This includes all restrictions in the Executive Orders implementing Phase 1 and Phase 2. All official restrictions on capacity, cleaning requirements, etc., set by those orders are no longer in effect. Links to the affected executive orders are below.
 - a. [20-112](#): Phase 1: Safe. Smart. Step-by-Step. Plan for Florida's Recovery.
 - b. [20-123](#): Full Phase 1: Safe. Smart. Step-by-Step. Plan for Florida's Recovery.
 - c. [20-139](#): Phase 2: Safe. Smart. Step-by-Step. Plan for Florida's Recovery.
 - d. [20-192](#): Amending Executive Orders 20-68, 20-139, 20-166, and 20-179. (Related to restaurant employee screening protocols.)
 - e. [20-214](#): Palm Beach County.
 - f. [20-223](#): Miami-Dade and Broward Counties.
2. **Right to Work/Operate a Business.** No COVID-19 emergency ordinance may prevent an individual from working or from operating a business. This relates to ordinances only and does not prohibit individual businesses' operational-level decisions about, for instance, whether to exclude a COVID-positive employee from reporting to work or whether to voluntarily keep its business closed or at a reduced capacity. Rather, local governments are limited from restricting private business operations.
3. **Restaurants at Full Capacity.** Unless a local government ordinance meets specific requirements for economic analysis, as required in the Phase 3 executive order, restaurants (which includes any establishment with a food-service license) may operate at full capacity. Note that the executive order does not require a food service establishment to reopen or return to full capacity if they do not want to do so, but prior restrictions on restaurant operations are lifted unless a compliant local government ordinance applies.
4. **Fines and Penalties.** The order suspends the collection of fines and penalties associated with COVID-19 enforced against individuals. If your district desires to continue COVID-19 protocols

that carry enforcement against residents/guests who violate such protocols (i.e. mask mandate, failure to adhere to social distancing parameters, allowing guests when no guests are permitted during COVID-19), consult with your HGS attorney for case-by-case analysis.

Recommended Best Practices:

- Include COVID-19 acknowledgement/waiver language in contracts and waivers when applicable and ensure that indemnification provisions specifically include claims related to COVID-19 when applicable.
- Post CDC/DOH public health signage and assumption of the risk signage, as applicable.
- Provide hand sanitizer, cleaning wipes, masks, etc. for resident and staff use when feasible.
- Continue enhanced cleaning procedures in high-traffic areas like gyms and pools and in indoor venues.
- Be cognizant of CDC/DOH standards when planning events and programming and use multiple means of communication to encourage participants to continue to social distance and follow hygiene/sanitation practices.
- Consider local positivity numbers, local jurisdictions' COVID-19 protocols, and the population of the community as a decision-making factor around large events and capacity limitations.
- Consider making board findings regarding continued restrictions (local positivity rate; local governments enacting/maintaining similar restrictions; vulnerable populations in the district; CDC guidance; public health, safety, and welfare, etc.).
- If space is limited and/or large meetings are possible at your district, consider offering an alternative means of entry (i.e. Zoom) for members of the public and/or staff to reduce room numbers and encourage participation.

B.

Amelia Walk Community Development District Requisition Summary

<u><i>Date of Requisition</i></u>	<u><i>Req #</i></u>	<u><i>Payee</i></u>	<u><i>Reference</i></u>	<u><i>Invoice Amount</i></u>
Series 2018A Acquisition and Construction Account				
		<u>Approval</u>		
10/20/20	67	Hopping Green & Sams	Attorney Fees	\$ 69.00
10/20/20	68	Onsight Industries	Street Signs, Phase 4	\$ 18,923.75
			Total to be Approved	\$ 18,992.75

REQUISITION

AMELIA WALK COMMUNITY DEVELOPEMENT DISTRICT SPECIAL ASSESSMENT BONDS, SERIES 2018 (ASSESSMENT AREA 3B)

The undersigned, a Responsible Officer of Amelia Walk Community Development District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the District to US Bank National Association, as trustee (the "Trustee"), dated as of June 1, 2006, as supplemented by a Sixth Supplemental Trust Indenture, dated as of December 1, 2018 (the "Indenture"), (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

- (A) Requisition Number: 67
- (B) Name of Payee: Hopping Green & Sams
- (C) Amount Payable: \$69.00
- (D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments, or, state Costs of Issuance, if applicable): August 2020 Phase 4B & 5 Construction Legal Fees

See attached invoice.

- (E) Fund or Account from which disbursement to be made:

 X Series 2018A Acquisition and Construction Account

 Series 2018A Costs of Issuance Account

The undersigned hereby certifies that:

- 1. X obligations in the stated amount set forth above have been incurred by the District,

or

- ☐ this requisition is for Costs of Issuance payable from the Acquisition and Construction Fund that have not previously been paid;

2. each disbursement set forth above is a proper charge against the Acquisition and Construction Fund;
3. each disbursement set forth above was incurred in connection with the acquisition and/or construction of the Project;
4. each disbursement represents a Cost of the Project which has not previously been paid.

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

Attached hereto are originals of the invoice(s) from the vendor of the property acquired or the services rendered with respect to which disbursement is hereby requested.

AMELIA WALK COMMUNITY
DEVELOPEMENT DISTRICT

By: _____
Responsible Officer

CONSULTING ENGINEER'S APPROVAL FOR
NON-COST OF ISSUANCE REQUESTS ONLY

If this requisition is for a disbursement from other than Costs of Issuance, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the Project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer, as such report shall have been amended or modified on the date hereof.

Consulting Engineer

October 13, 2020

Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300

P.O. Box 6526

Tallahassee, FL 32314

850.222.7500

===== STATEMENT =====

September 30, 2020

Amelia Walk Community Development District
c/o GMS, LLC
475 West Town Place, Suite 114
St. Augustine, FL 32092

Bill Number 117522
Billed through 08/31/2020

Phase 4B & 5 Construction AWCDD 00117 JMW

FOR PROFESSIONAL SERVICES RENDERED

08/07/20 JMW Confer with Greenstein regarding JEA easement documents. 0.30 hrs

Total fees for this matter \$69.00

MATTER SUMMARY

Walters, Jason M. 0.30 hrs 230 /hr \$69.00

TOTAL FEES \$69.00

TOTAL CHARGES FOR THIS MATTER **\$69.00**

BILLING SUMMARY

Walters, Jason M. 0.30 hrs 230 /hr \$69.00

TOTAL FEES \$69.00

TOTAL CHARGES FOR THIS BILL **\$69.00**

Please include the bill number with your payment.

REQUISITION

AMELIA WALK COMMUNITY DEVELOPEMENT DISTRICT SPECIAL ASSESSMENT BONDS, SERIES 2018 (ASSESSMENT AREA 3B)

The undersigned, a Responsible Officer of Amelia Walk Community Development District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the District to US Bank National Association, as trustee (the "Trustee"), dated as of June 1, 2006, as supplemented by a Sixth Supplemental Trust Indenture, dated as of December 1, 2018 (the "Indenture"), (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

- (A) Requisition Number: 68
- (B) Name of Payee: Onsite Industries
- (C) Amount Payable: \$18,923.75
- (D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments, or, state Costs of Issuance, if applicable): Phase 4 Street Signs

See attached invoice.

- (E) Fund or Account from which disbursement to be made:

 X Series 2018A Acquisition and Construction Account

 Series 2018A Costs of Issuance Account

The undersigned hereby certifies that:

- 1. X obligations in the stated amount set forth above have been incurred by the District,

or

- ☐ this requisition is for Costs of Issuance payable from the Acquisition and Construction Fund that have not previously been paid;

2. each disbursement set forth above is a proper charge against the Acquisition and Construction Fund;
3. each disbursement set forth above was incurred in connection with the acquisition and/or construction of the Project;
4. each disbursement represents a Cost of the Project which has not previously been paid.

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

Attached hereto are originals of the invoice(s) from the vendor of the property acquired or the services rendered with respect to which disbursement is hereby requested.

AMELIA WALK COMMUNITY
DEVELOPEMENT DISTRICT

By: _____
Responsible Officer

CONSULTING ENGINEER'S APPROVAL FOR
NON-COST OF ISSUANCE REQUESTS ONLY

If this requisition is for a disbursement from other than Costs of Issuance, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the Project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer, as such report shall have been amended or modified on the date hereof.

Consulting Engineer

October 13, 2020



900 CENTRAL PARK DR.
SANFORD, FL 32771-6634

INVOICE

002-20-269023-1

DUE UPON RECEIPT

DATE 9/29/2020

BALANCE \$18,923.75

AMOUNT ENCLOSED \$

GREGG KERN
AMELIA WALK CDD
475 WEST TOWN PLACE
SUITE 114
ST AUGUSTINE FL 32092

MAKE CHECKS PAYABLE TO:
ONSIGHT INDUSTRIES. LLC.
900 CENTRAL PARK DR.
SANFORD, FL 32771-6634

Invoice Questions? Please call 407.830.8861 or email billing@onsightindustries.com

PLEASE RETURN THIS PORTION WITH YOUR PAYMENT

INVOICE: 002-20-269023-1

9/29/2020

PROJECT DETAIL - PAGE 1



900 CENTRAL PARK DR., SANFORD, FL 32771-6634
P: 407.830.8861 • F: 407.830.5569

LOCATION **HAMPTON LAKES AT AMELIA WALK**
PROJECT NAME **PHASE 4 STREET SIGNS**
CLIENT PO ORDERED BY **GREGG KERN**

CHARGES

PRICE EACH QTY TOTAL

1	LABOR / INSTALLATION, INSTALL - JACKSONVILLE, LOCAL 45+ INSTALLATION COMPLETE AS PER WORK ORDER	\$1,775.00	1	\$1,775.00
2	SIGNAGE / DISPLAY, ORACAL VINYL, MEDIA ONLY, PATCH, GLOSS LAM, CUSTOM / DOT DECALS FOR 11 NEW SIGNS	\$1.95	11	\$21.45
3	STREET SIGNAGE, BLADE FRAME, CUSTOM REPLACEMENT BLADE FRAMES WITH S/S STREET BLADES. (16 BLADES B2B ON 8 FRAMES) ** 16 TOTAL BLADES (2 OF EACH) **	\$362.35	8	\$2,898.80
4	STREET SIGNAGE, TRAFFIC SIGN, HI-INTENSITY GRADE, CUSTOM, .8, 1 SIDED CUSTOM DUAL STREET BLADE/STOP COMBO STREET SIGN PACKAGE	\$1,293.50	11	\$14,228.50

Thank you for your business!

Visit us online at www.onsightindustries.com

WARNING! FRAUDULENT EMAIL ACTIVITY - PLEASE BE ADVISED THAT CRIMINALS ARE BECOMING INCREASINGLY ACTIVE AND SUCCESSFUL AT INTERCEPTING, ALTERING AND DIVERTING ONLINE COMMUNICATIONS. THESE DECEPTIONS ARE SOPHISTICATED AND VERY DIFFICULT TO DETECT. EMAIL MESSAGES ARE NOT A SECURE OR TRUSTED METHOD OF COMMUNICATION. ANY EMAIL CONTENT FROM ONSIGHT INDUSTRIES LLC THAT CONTAIN INSTRUCTIONS, REQUESTS OR ADVICE THAT COULD HAVE A FINANCIAL OR OTHERWISE CRITICAL IMPACT SHOULD BE INDEPENDENTLY VERIFIED. THIS CAN BE DONE BY CONTACTING AN AUTHORIZED REPRESENTATIVE OF THE COMPANY USING CORPORATE CONTACT INFORMATION FROM A TRUSTED PRIVATE OR PUBLIC SOURCE.

INVOICE: 002-20-269023-1

9/29/2020

PROJECT DETAIL - PAGE 2



900 CENTRAL PARK DR., SANFORD, FL 32771-6634
P: 407.830.8861 • F: 407.830.5569

LOCATION **HAMPTON LAKES AT AMELIA WALK**PROJECT NAME **PHASE 4 STREET SIGNS**

CLIENT PO

ORDERED BY **GREGG KERN**

CHARGES

PRICE EACH

QTY

TOTAL

SUB-TOTAL: \$18,923.75

TAX: \$.00

TOTAL: \$18,923.75

BALANCE DUE: \$18,923.75

WORK COMPLETED

- ✓ COMPLETED - INSTALL 8 STREET SIGN STOP COMBO STREET SIGNS AND ALSO 8 REPLACEMENT BLADES AT LOCATIONS MARKED ON MAP.
- ✓ COMPLETED - QUESTIONS SEE MICHAEL AT AMENITY CENTER

Thank you for your business!

Visit us online at www.onsightindustries.com

WARNING! FRAUDULENT EMAIL ACTIVITY - PLEASE BE ADVISED THAT CRIMINALS ARE BECOMING INCREASINGLY ACTIVE AND SUCCESSFUL AT INTERCEPTING, ALTERING AND DIVERTING ONLINE COMMUNICATIONS. THESE DECEPTIONS ARE SOPHISTICATED AND VERY DIFFICULT TO DETECT. EMAIL MESSAGES ARE NOT A SECURE OR TRUSTED METHOD OF COMMUNICATION. ANY EMAIL CONTENT FROM ONSIGHT INDUSTRIES LLC THAT CONTAIN INSTRUCTIONS, REQUESTS OR ADVICE THAT COULD HAVE A FINANCIAL OR OTHERWISE CRITICAL IMPACT SHOULD BE INDEPENDENTLY VERIFIED. THIS CAN BE DONE BY CONTACTING AN AUTHORIZED REPRESENTATIVE OF THE COMPANY USING CORPORATE CONTACT INFORMATION FROM A TRUSTED PRIVATE OR PUBLIC SOURCE.

D.



MONTHLY MANAGEMENT REPORT

COMMUNITY NAME: Amelia Walk CDD

MANAGEMENT REPORT MONTH OF: September 2020

NAME OF MANAGER: Michael Molineaux

DISTRIBUTION:

Amelia Walk CDD Board, (via Email)

Daniel Laughlin, GMS (via Email)

I. PROJECT UPDATE AND STATUS

Maintenance Items Completed:

- Replaced large area of dead sod along Majestic Walk Blvd.
- Met with the newly appointed Pond and Fountain vendor to discuss plan of action when they arrive on property 10/20/20.
- Maintained rules and guidelines for the use of the swimming pool and gym.

Maintenance Items in Process/to be Completed:

II. BIDS & PROPOSALS

- TrimAll proposal to raise canopy of trees along Majestic Walk Blvd to 15 feet.

III. SCHEDULED EVENTS

IV. GENERAL COMMENTS/CONCERNS



Trim All Lawn Service, Inc.
942360 Old Nassauville Road
Fernandina Beach, FL 32034

PROPOSAL

Date	Proposal #
10/12/2020	11658

Manager	SMB
---------	-----

Customer Name / Address
Amelia Walk C/o Evergreen Lifestyles Management 10401 Deerwood Park, Suite 2130 Jacksonville, FL 32256

Project Name / Location
85287 Majestic Walk Blvd Fernandina Beach, FL 32034

Description	Total
Tree lifting on both sides of street trees from entrance to Majestic Walk roundabout. Lift to 15ft over road height for RV clearance.	5,800.00
Valid for (30) days from date of the proposal and subject to availability upon acceptance.	Total \$5,800.00

Acceptance of this proposal is subject to the terms and conditions contained in the landscape installation warranty which can be viewed online at www.trimalllawnservice.com

Accepted: _____

Date: _____

Completed: _____

Date: _____

TENTH ORDER OF BUSINESS

A.

Amelia Walk

Community Development District

Unaudited Financial Statements
as of
September 30, 2020

Board of Supervisors Meeting
October 20, 2020

AMELIA WALK
COMMUNITY DEVELOPMENT DISTRICT
BALANCE SHEET
September 30, 2020

	Major Funds			Total Governmental Funds
	General	Debt Service	Capital Projects	
ASSETS:				
Cash	\$21,157	---	---	\$21,157
Due from Other Funds	\$4,142	---	---	\$4,142
Investment - Custody US Bank	\$145,929	---	---	\$145,929
Investments:				
Series 2012				
Reserve 2012A-1	---	\$60,861	---	\$60,861
Revenue 2012A-1	---	\$74,644	---	\$74,644
Prepayment 2012A-1	---	\$9,370	---	\$9,370
Series 2016				
Reserve 2016A-2	---	\$231,800	---	\$231,800
Revenue 2016A-2	---	\$173,272	---	\$173,272
Prepayment 2016A-2	---	\$93,148	---	\$93,148
Construction	---	---	\$1,384	\$1,384
Series 2018				
Reserve 2018A-3	---	\$355,641	---	\$355,641
Revenue 2018A-3	---	\$318,871	---	\$318,871
Prepayment 2018A-3	---	\$87,527	---	\$87,527
Construction	---	---	\$831	\$831
Series 2018-Area B				
Reserve 2018A	---	\$559,650	---	\$559,650
Revenue 2018A	---	\$361,394	---	\$361,394
Construction	---	---	\$288,403	\$288,403
Deposits-Electric	\$515	---	---	\$515
Prepaid Expenses	\$7,078	---	---	\$7,078
TOTAL ASSETS	\$178,822	\$2,326,177	\$290,619	\$2,795,618
LIABILITIES				
Accounts Payable	\$9,021	---	---	\$9,021
Due to other Funds	\$1,792	\$2,350	---	\$4,142
Deposits - Office Lease	\$200	---	---	\$200
TOTAL LIABILITIES	\$11,014	\$2,350	\$0	\$13,364
FUND BALANCES:				
Nonspendable	\$7,593	---	---	\$7,593
Restricted for:				
Debt Service	---	\$2,323,828	---	\$2,323,828
Capital Projects	---	---	\$290,619	\$290,619
Unassigned	\$160,215	---	---	\$160,215
TOTAL FUND BALANCES	\$167,808	\$2,323,828	\$290,619	\$2,782,254
TOTAL LIABILITIES AND FUND BALANCES	\$178,822	\$2,326,177	\$290,619	\$2,795,618

AMELIA WALK

COMMUNITY DEVELOPMENT DISTRICT

GENERAL FUND

Statement of Revenues, Expenditures, and Changes in Fund Balance
For the Period Ended September 30, 2020

DESCRIPTION	ADOPTED BUDGET	PRORATED BUDGET THRU 09/30/20	ACTUAL THRU 09/30/20	VARIANCE
<u>REVENUES:</u>				
Maintenance Assessments-On Roll (Net)	\$345,011	\$345,011	\$347,197	\$2,187
Maintenance Assessments-Off Roll	\$331,463	\$331,463	\$331,463	\$0
Interest Income	\$100	\$100	\$133	\$33
Clubhouse Rental Income	\$500	\$500	\$1,484	\$984
Miscellaneous Income	\$0	\$0	\$0	\$0
TOTAL REVENUES	\$677,074	\$677,074	\$680,278	\$3,204
<u>EXPENDITURES:</u>				
<u>ADMINISTRATIVE:</u>				
Supervisor Fees	\$11,000	\$11,000	\$8,200	\$2,800
FICA Expense	\$842	\$842	\$627	\$214
Engineering Fees	\$15,000	\$15,000	\$4,950	\$10,050
Assessment Roll Administration	\$5,000	\$5,000	\$5,000	\$0
Dissemination	\$3,500	\$3,500	\$3,500	(\$0)
Dissemination-Amortization Schedules	\$0	\$0	\$3,550	(\$3,550)
Trustee Fees	\$21,550	\$21,550	\$13,469	\$8,081
Arbitrage	\$2,400	\$2,400	\$2,400	\$0
Attorney Fees	\$22,000	\$22,000	\$16,521	\$5,479
Annual Audit	\$5,135	\$5,135	\$3,635	\$1,500
Management Fees	\$48,600	\$48,600	\$48,600	\$0
Computer Time	\$1,000	\$1,000	\$1,000	\$0
Travel & Per Diem	\$1,000	\$1,000	\$48	\$952
Telephone	\$550	\$550	\$731	(\$181)
Postage	\$900	\$900	\$1,105	(\$205)
Printing & Binding	\$2,800	\$2,800	\$2,174	\$626
Record Storage	\$0	\$0	\$160	(\$160)
Insurance	\$8,319	\$8,319	\$8,121	\$198
Legal Advertising	\$9,000	\$9,000	\$4,679	\$4,321
Other Current Charges	\$650	\$650	\$1,506	(\$856)
Office Supplies	\$250	\$250	\$169	\$81
Dues, Licenses & Subscriptions	\$175	\$175	\$175	\$0
TOTAL ADMINISTRATIVE	\$159,671	\$159,671	\$130,319	\$29,352
<u>FIELD:</u>				
<u>Contract Services:</u>				
Landscaping & Fertilization Maintenance	\$110,233	\$110,233	\$82,452	\$27,781
Fountain Maintenance	\$1,500	\$1,500	\$1,317	\$183
Lake Maintenance	\$8,995	\$8,995	\$8,568	\$427
Security	\$5,852	\$5,852	\$6,618	(\$766)
Refuse	\$3,200	\$3,200	\$3,856	(\$656)
Management Company	\$15,120	\$15,120	\$15,120	\$0
Subtotal Contract Services	\$144,900	\$144,900	\$117,930	\$26,969
<u>Repairs & Maintenance:</u>				
Repairs & Maintenance	\$40,000	\$40,000	\$41,888	(\$1,888)
Landscaping Extras (Flowers & Mulch)	\$12,000	\$12,000	\$50,159	(\$38,159)
Irrigation Repairs	\$7,500	\$7,500	\$16,518	(\$9,018)
Subtotal Repairs & Maintenance	\$59,500	\$59,500	\$108,565	(\$49,065)

AMELIA WALK

COMMUNITY DEVELOPMENT DISTRICT

GENERAL FUND

Statement of Revenues, Expenditures, and Changes in Fund Balance
For the Period Ended September 30, 2020

DESCRIPTION	ADOPTED BUDGET	PRORATED BUDGET THRU 09/30/20	ACTUAL THRU 09/30/20	VARIANCE
<u>Utilities:</u>				
Electric	\$18,000	\$18,000	\$14,225	\$3,775
Streetlighting	\$16,000	\$16,000	\$17,182	(\$1,182)
Water & Wastewater	\$70,000	\$70,000	\$76,246	(\$6,246)
Subtotal Utilities	\$104,000	\$104,000	\$107,652	(\$3,652)
<u>Amenity Center:</u>				
Insurance	\$15,136	\$15,136	\$16,540	(\$1,404)
Pool Maintenance	\$10,000	\$10,000	\$13,719	(\$3,719)
Pool Chemicals	\$3,000	\$3,000	\$0	\$3,000
Pool Permit	\$300	\$300	\$265	\$35
Amenity Attendant	\$35,280	\$35,280	\$35,280	\$0
Cable TV/Internet	\$3,684	\$3,684	\$4,081	(\$397)
Janitorial Service	\$12,000	\$12,000	\$21,124	(\$9,124)
Special Events	\$10,000	\$10,000	\$3,336	\$6,664
Decorations-Holiday	\$0	\$0	\$1,184	(\$1,184)
Facility Maintenance (including Fitness Equip)	\$5,000	\$5,000	\$3,522	\$1,478
Lease	\$14,604	\$14,604	\$14,604	(\$0)
Reserve Study	\$0	\$0	\$1,800	(\$1,800)
Subtotal Amenity Center	\$109,004	\$109,004	\$115,457	(\$6,453)
<u>Reserves:</u>				
Capital Reserves	\$100,000	\$100,000	\$50,690	\$49,310
Subtotal Reserves	\$100,000	\$100,000	\$50,690	\$49,310
Total Field Expenditures	\$517,403	\$517,403	\$500,294	\$17,109
TOTAL EXPENDITURES	\$677,074	\$677,074	\$630,613	\$46,461
Excess (deficiency) of revenues over (under) expenditures	\$0	\$0	\$49,665	\$49,665
Net change in fund balance	\$0	\$0	\$49,665	\$49,665
FUND BALANCE - Beginning	\$0		\$118,143	
FUND BALANCE - Ending	\$0		\$167,808	

AMELIA WALK
Community Development District

General Fund
Statement of Revenues and Expenditures (Month by Month)
FY 2020

	OCT 2019	NOV 2019	DEC 2019	JAN 2020	FEB 2020	MAR 2020	APR 2020	MAY 2020	JUN 2020	JUL 2020	AUG 2020	SEP 2020	TOTAL
<i>Revenues</i>													
Maintenance Assessments-On Roll (Net)	\$322	\$149,036	\$183,382	\$5,528	\$2,541	\$1,866	\$2,920	\$0	\$1,489	\$0	\$0	\$114	\$347,197
Maintenance Assessments-Off Roll	\$0	\$0	\$59,609	\$0	\$0	\$0	\$0	\$132,585	\$0	\$36,127	\$0	\$103,142	\$331,463
Interest Income	\$0	\$9	\$11	\$28	\$40	\$31	\$11	\$2	\$1	\$0	\$0	\$1	\$133
Clubhouse Rental Income	\$328	\$0	\$928	\$0	\$280	(\$52)	\$0	\$0	\$0	\$0	\$0	\$0	\$1,484
Miscellaneous Income	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$650	\$149,045	\$243,931	\$5,556	\$2,861	\$1,845	\$2,931	\$132,587	\$1,490	\$36,127	\$0	\$103,256	\$680,278
Supervisor Fees	\$400	\$0	\$1,200	\$0	\$1,000	\$0	\$0	\$800	\$1,600	\$200	\$2,000	\$1,000	\$8,200
FICA Expense	\$31	\$0	\$92	\$0	\$77	\$0	\$0	\$61	\$122	\$15	\$153	\$77	\$627
Engineering Fees	\$450	\$0	\$2,550	\$0	\$0	\$0	\$0	\$450	\$1,200	\$300	\$0	\$0	\$4,950
Assessment Roll Administration	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000
Dissemination	\$292	\$292	\$292	\$292	\$292	\$292	\$292	\$292	\$292	\$292	\$292	\$292	\$3,500
Dissemination-Amortization Schedules	\$600	\$0	\$500	\$0	\$0	\$850	\$0	\$0	\$750	\$0	\$0	\$850	\$3,550
Trustee Fees	\$0	\$0	\$0	\$4,041	\$0	\$5,388	\$0	\$4,041	\$0	\$0	\$0	\$0	\$13,469
Arbitrage	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$600	\$0	\$1,800	\$0	\$0	\$2,400
Attorney Fees	\$1,245	\$301	\$1,817	\$460	\$2,915	\$1,329	\$1,801	\$1,471	\$2,147	\$1,568	\$1,675	(\$207)	\$16,521
Annual Audit	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,635	\$0	\$0	\$0	\$3,635
Management Fees	\$4,050	\$4,050	\$4,050	\$4,050	\$4,050	\$4,050	\$4,050	\$4,050	\$4,050	\$4,050	\$4,050	\$4,050	\$48,600
Computer Time	\$83	\$83	\$83	\$83	\$83	\$83	\$83	\$83	\$83	\$83	\$83	\$83	\$1,000
Travel & Per Diem	\$48	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$48
Telephone	\$11	\$92	\$106	\$34	\$86	\$34	\$80	\$60	\$54	\$81	\$34	\$58	\$731
Postage	\$125	\$38	\$113	\$27	\$137	\$97	\$25	\$84	\$113	\$119	\$104	\$122	\$1,105
Printing & Binding	\$285	\$181	\$0	\$328	\$27	\$387	\$143	\$2	\$279	\$169	\$156	\$217	\$2,174
Record Storage	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$160	\$0	\$0	\$160
Meeting Room Rental	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Insurance	\$8,121	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,121
Legal Advertising	\$0	\$1,569	\$0	\$12	\$262	\$262	\$0	\$648	\$386	\$1,147	\$395	\$0	\$4,679
Other Current Charges	\$354	\$61	\$66	\$69	\$65	\$115	\$65	\$64	\$551	\$51	\$0	\$46	\$1,506
Office Supplies	\$55	\$13	\$6	\$15	\$6	\$15	\$13	\$0	\$16	\$8	\$10	\$13	\$169
Dues, Licenses & Subscriptions	\$175	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$175
Total Administrative	\$21,324	\$6,679	\$10,876	\$9,411	\$8,999	\$12,900	\$6,551	\$12,706	\$15,278	\$10,043	\$8,952	\$6,601	\$130,319
FIELD:													
Contract Services:													
Landscaping & Fertilization Maintenance	\$6,871	\$6,871	\$6,871	\$6,871	\$6,871	\$6,871	\$6,871	\$6,871	\$6,871	\$6,871	\$6,871	\$6,871	\$82,452
Fountain Maintenance	\$0	\$0	\$0	\$0	\$817	\$0	\$500	\$0	\$0	\$0	\$0	\$0	\$1,317
Lake Maintenance	\$714	\$714	\$714	\$714	\$714	\$714	\$714	\$714	\$714	\$714	\$714	\$714	\$8,568
Security	\$1,370	\$170	\$170	\$1,313	\$170	\$170	\$1,370	\$227	\$113	\$1,370	\$170	\$0	\$6,618
Refuse	\$317	\$313	\$313	\$318	\$0	\$312	\$310	\$399	\$393	\$391	\$392	\$398	\$3,856
Management Company	\$1,260	\$1,260	\$1,260	\$1,260	\$1,260	\$1,260	\$1,260	\$1,260	\$1,260	\$1,260	\$1,260	\$1,260	\$15,120
Total Contract Services	\$10,532	\$9,329	\$9,328	\$10,477	\$9,832	\$9,328	\$11,025	\$9,471	\$9,351	\$10,607	\$9,408	\$9,243	\$117,930

AMELIA WALK
Community Development District

General Fund
Statement of Revenues and Expenditures (Month by Month)
FY 2020

	OCT 2019	NOV 2019	DEC 2019	JAN 2020	FEB 2020	MAR 2020	APR 2020	MAY 2020	JUN 2020	JUL 2020	AUG 2020	SEP 2020	TOTAL
Repairs & Maintenance:													
Repairs & Maintenance	\$1,910	\$10,902	\$5,431	\$3,179	\$2,921	\$1,811	\$1,772	\$3,999	\$4,449	\$3,464	\$1,678	\$371	\$41,888
Landscaping Extras (Flowers & Mulch)	\$6,942	\$1,932	\$6,449	\$2,292	\$1,932	\$1,932	\$3,598	\$12,442	\$5,429	\$1,932	\$1,932	\$3,349	\$50,159
Irrigation Repairs	\$383	\$706	\$496	\$383	\$383	\$383	\$1,072	\$6,223	\$1,556	\$3,493	\$1,054	\$383	\$16,518
Total R&M	\$9,236	\$13,540	\$12,377	\$5,854	\$5,236	\$4,126	\$6,442	\$22,664	\$11,434	\$8,889	\$4,664	\$4,104	\$108,565
Utilities:													
Electric	\$1,301	\$1,275	\$1,697	\$1,120	\$1,204	\$1,121	\$972	\$782	\$1,041	\$1,201	\$1,333	\$1,178	\$14,225
Streetlighting	\$1,190	\$2,447	\$2,207	\$117	\$1,398	\$1,398	\$1,407	\$1,370	\$1,412	\$1,412	\$1,412	\$1,412	\$17,182
Water & Wastewater	\$4,825	\$4,371	\$5,642	\$4,636	\$5,048	\$5,006	\$5,656	\$6,274	\$6,455	\$8,078	\$6,951	\$13,303	\$76,246
Total Utilities	\$7,316	\$8,094	\$9,545	\$5,873	\$7,650	\$7,525	\$8,034	\$8,426	\$8,908	\$10,691	\$9,697	\$15,893	\$107,652
Amenity Center:													
Insurance	\$15,109	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,431	\$0	\$0	\$0	\$16,540
Pool Maintenance	\$1,100	\$1,100	\$1,100	\$1,100	\$1,100	\$1,100	\$931	\$1,100	\$1,788	\$1,100	\$1,100	\$1,100	\$13,719
Pool Chemicals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Pool Permit	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$265	\$0	\$0	\$0	\$0	\$265
Amenity Attendant	\$2,940	\$2,940	\$2,940	\$2,940	\$2,940	\$2,940	\$2,940	\$2,940	\$2,940	\$2,940	\$2,940	\$2,940	\$35,280
Cable TV/Internet	\$338	\$338	\$338	\$457	\$349	\$349	\$349	\$349	\$372	\$256	\$293	\$293	\$4,081
Janitorial Service	\$0	\$780	\$1,098	\$953	\$953	\$953	\$476	\$3,183	\$3,183	\$3,183	\$3,183	\$3,183	\$21,124
Special Events	\$96	\$429	\$1,913	\$0	\$0	\$0	\$0	\$25	\$0	\$84	\$0	\$790	\$3,336
Decorations-Holiday	\$0	\$0	\$1,184	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,184
Facility Maintenance (including Fitness Equip)	\$76	\$161	\$1,385	\$232	\$927	\$0	\$0	\$85	\$0	\$199	\$458	\$0	\$3,522
Lease	\$1,217	\$1,217	\$1,217	\$1,217	\$1,217	\$1,217	\$1,217	\$1,217	\$1,217	\$1,217	\$1,217	\$1,217	\$14,604
Reserve Study	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,800	\$0	\$0	\$0	\$0	\$1,800
Total Amenity Center	\$20,876	\$6,966	\$11,175	\$6,898	\$7,486	\$6,559	\$5,913	\$10,963	\$10,930	\$8,978	\$9,190	\$9,522	\$115,457
Reserves:													
Capital Reserves	\$0	\$0	\$37,730	\$0	\$0	\$0	\$12,960	\$0	\$0	\$0	\$0	\$0	\$50,690
Total Reserves	\$0	\$0	\$37,730	\$0	\$0	\$0	\$12,960	\$0	\$0	\$0	\$0	\$0	\$50,690
Total Field Expenses	\$47,960	\$37,928	\$80,156	\$29,102	\$30,204	\$27,537	\$44,375	\$51,525	\$40,623	\$39,165	\$32,958	\$38,761	\$500,294
Subtotal Operating Expenses	\$69,284	\$44,607	\$91,031	\$38,513	\$39,204	\$40,437	\$50,926	\$64,231	\$55,901	\$49,208	\$41,909	\$45,362	\$630,613
Interfund Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Excess Revenues (Expenditures)	(\$68,635)	\$104,438	\$152,900	(\$32,957)	(\$36,342)	(\$38,593)	(\$47,995)	\$68,356	(\$54,411)	(\$13,081)	(\$41,909)	\$57,894	\$49,665

AMELIA WALK

COMMUNITY DEVELOPMENT DISTRICT

SERIES 2012A-1

DEBT SERVICE FUND

Statement of Revenues, Expenditures, and Changes in Fund Balance
For the Period Ended September 30, 2020

DESCRIPTION	ADOPTED BUDGET	PRORATED THRU 09/30/20	ACTUAL THRU 09/30/20	VARIANCE
<u>REVENUES:</u>				
Special Assessments	\$120,228	\$120,228	\$119,174	(\$1,054)
Special Assessments - A Prepayments	\$0	\$0	\$27,538	\$27,538
Interest Income	\$0	\$0	\$1,061	\$1,061
TOTAL REVENUES	<u>\$120,228</u>	<u>\$120,228</u>	<u>\$147,772</u>	<u>\$27,544</u>
<u>EXPENDITURES:</u>				
<u>Series 2012A-1</u>				
Interest - 11/01	\$36,713	\$36,713	\$36,713	\$0
Interest - 5/01	\$36,713	\$36,713	\$36,438	\$275
Principal - 5/01	\$45,000	\$45,000	\$45,000	\$0
Special Call - 11/01	\$10,000	\$10,000	\$10,000	\$0
Special Call - 5/01	\$0	\$0	\$20,000	(\$20,000)
TOTAL EXPENDITURES	<u>\$128,425</u>	<u>\$128,425</u>	<u>\$148,150</u>	<u>(\$19,725)</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(\$8,197)</u>	<u>(\$8,197)</u>	<u>(\$378)</u>	<u>\$7,819</u>
Net change in fund balance	<u>(\$8,197)</u>	<u>(\$8,197)</u>	<u>(\$378)</u>	<u>\$7,819</u>
FUND BALANCE - Beginning	\$83,399		\$144,963	
FUND BALANCE - Ending	<u>\$75,202</u>		<u>\$144,585</u>	

AMELIA WALK
COMMUNITY DEVELOPMENT DISTRICT
SERIES 2016A-2
DEBT SERVICE FUND

Statement of Revenues, Expenditures, and Changes in Fund Balance
For the Period Ended September 30, 2020

DESCRIPTION	ADOPTED BUDGET	PRORATED THRU 09/30/20	ACTUAL THRU 09/30/20	VARIANCE
<u>REVENUES:</u>				
Special Assessments	\$269,938	\$269,938	\$249,314	(\$20,624)
Special Assessments-Prepayments	\$0	\$0	\$524,757	\$524,757
Interest Income	\$0	\$0	\$3,233	\$3,233
TOTAL REVENUES	\$269,938	\$269,938	\$777,305	\$507,366
<u>EXPENDITURES:</u>				
<u>Series 2016A-2</u>				
Interest - 11/01	\$101,019	\$101,019	\$101,019	\$0
Interest - 2/01	\$0	\$0	\$934	(\$934)
Interest - 5/01	\$99,850	\$99,850	\$93,600	\$6,250
Interest - 8/01	\$0	\$0	\$4,409	(\$4,409)
Principal - 11/01	\$55,000	\$55,000	\$55,000	\$0
Special Call - 11/01	\$100,000	\$100,000	\$150,000	(\$50,000)
Special Call - 2/01	\$0	\$0	\$65,000	(\$65,000)
Special Call - 5/01	\$0	\$0	\$105,000	(\$105,000)
Special Call - 8/01	\$0	\$0	\$300,000	(\$300,000)
TOTAL EXPENDITURES	\$355,869	\$355,869	\$874,963	(\$519,094)
Excess (deficiency) of revenues over (under) expenditures	(\$85,930)	(\$85,930)	(\$97,658)	(\$11,727)
Net change in fund balance	(\$85,930)	(\$85,930)	(\$97,658)	(\$11,727)
FUND BALANCE - Beginning	\$272,815		\$595,354	
FUND BALANCE - Ending	<u>\$186,885</u>		<u>\$497,696</u>	

⁽¹⁾ Per the Master Trust Indenture, investment earnings on the 2006A Reserve Account are transferred to Construction. Also Included are the default transfers to the general fund.

AMELIA WALK
COMMUNITY DEVELOPMENT DISTRICT
SERIES 2018A-3
DEBT SERVICE FUND

Statement of Revenues, Expenditures, and Changes in Fund Balance
For the Period Ended September 30, 2020

DESCRIPTION	ADOPTED BUDGET	PRORATED THRU 09/30/20	ACTUAL THRU 09/30/20	VARIANCE
<u>REVENUES:</u>				
Special Assessments-On Roll (Net)	\$215,698	\$215,698	\$217,065	\$1,367
Special Assessments-Off Roll	\$264,871	\$264,871	\$264,871	\$0
Special Assessments-Prepayments	\$0	\$0	\$227,506	\$227,506
Interest Income	\$0	\$0	\$3,309	\$3,309
TOTAL REVENUES	\$480,569	\$480,569	\$712,751	\$232,182
<u>EXPENDITURES:</u>				
<u>Series 2018A-3</u>				
Interest - 11/01	\$183,034	\$183,034	\$183,034	(\$0)
Interest - 2/01	\$0	\$0	\$602	(\$602)
Interest - 5/01	\$180,834	\$180,834	\$179,631	\$1,203
Interest - 8/01	\$0	\$0	\$788	(\$788)
Principal Expense - 11/01	\$110,000	\$110,000	\$110,000	\$0
Special Call - 2/01	\$0	\$0	\$45,000	(\$45,000)
Special Call - 5/01	\$0	\$0	\$45,000	(\$45,000)
Special Call - 8/01	\$0	\$0	\$60,000	(\$60,000)
TOTAL EXPENDITURES	\$473,869	\$473,869	\$624,055	(\$150,186)
Excess (deficiency) of revenues over (under) expenditures	\$6,700	\$6,700	\$88,696	\$81,996
Net change in fund balance	\$6,700	\$6,700	\$88,696	\$81,996
FUND BALANCE - Beginning	\$310,527		\$671,807	
FUND BALANCE - Ending	<u>\$317,227</u>		<u>\$760,503</u>	

AMELIA WALK

COMMUNITY DEVELOPMENT DISTRICT

SERIES 2018A-AREA 3B

DEBT SERVICE FUND

Statement of Revenues, Expenditures, and Changes in Fund Balance

For the Period Ended September 30, 2020

DESCRIPTION	ADOPTED BUDGET	PRORATED THRU 09/30/20	ACTUAL THRU 09/30/20	VARIANCE
<u>REVENUES:</u>				
Special Assessments	\$559,740	\$559,740	\$559,740	\$0
Interest Income	\$0	\$0	\$3,969	\$3,969
TOTAL REVENUES	\$559,740	\$559,740	\$563,709	\$3,969
<u>EXPENDITURES:</u>				
<u>Series 2018</u>				
Interest - 11/01	\$215,344	\$215,344	\$215,344	\$0
Interest - 5/01	\$215,344	\$215,344	\$215,344	\$0
TOTAL EXPENDITURES	\$430,688	\$430,688	\$430,688	\$0
Excess (deficiency) of revenues over (under) expenditures	\$129,053	\$129,053	\$133,022	\$3,969
Net change in fund balance	\$129,053	\$129,053	\$133,022	\$3,969
FUND BALANCE - Beginning	\$226,519		\$788,022	
FUND BALANCE - Ending	<u>\$355,572</u>		<u>\$921,044</u>	

**AMELIA WALK
COMMUNITY DEVELOPMENT DISTRICT
Long Term Debt Report
FY 2020**

Series 2012A-1, Special Assessment Bonds		
Interest Rate;	5.50%	
Maturity Date:	5/1/37	
Reserve Fund Requirement:	Max Annual Debt Service	
Bonds outstanding - 9/30/2019		\$1,335,000.00
Less:	November 1, 2019 (Prepayment)	(\$10,000.00)
Less:	May 1, 2020 (Prepayment)	(\$20,000.00)
Less:	May 1, 2020 (Mandatory)	(\$45,000.00)
Current Bonds Outstanding		\$1,260,000.00

Series 2016A-2, Special Assessment Bonds		
Interest Rate;	4.25%	
Maturity Date:	11/1/21	\$165,000.00
Interest Rate;	5.50%	
Maturity Date:	11/1/30	\$655,000.00
Interest Rate;	6.00%	
Maturity Date:	11/1/47	\$2,650,000.00
Reserve Fund Requirement:	Maximum Annual Debt Assessment	
Less:	November 1, 2019 (Mandatory)	(\$55,000.00)
	November 1, 2019 (Special Call)	(\$150,000.00)
	February 1, 2020 (Special Call)	(\$65,000.00)
	May 1, 2020 (Special Call)	(\$105,000.00)
	August 1, 2020 (Special Call)	(\$300,000.00)
Current Bonds Outstanding		\$2,795,000.00

Series 2018A-3, Special Assessment Bond		
Interest Rate;	4.00%	
Maturity Date:	11/1/24	\$735,000.00
Interest Rate;	4.75%	
Maturity Date:	11/1/29	\$775,000.00
Interest Rate;	5.25%	
Maturity Date:	11/1/38	\$1,990,000.00
Interest Rate;	5.375%	
Maturity Date:	11/1/48	\$3,635,000.00
Reserve Fund Requirement:	75% Maximum Annual Debt Assessment	
Less:	November 1, 2019 (Mandatory)	(\$110,000.00)
	February 1, 2020 (Special Call)	(\$45,000.00)
	May 1, 2020 (Special Call)	(\$45,000.00)
	August 1, 2020 (Special Call)	(\$60,000.00)
Current Bonds Outstanding		\$6,875,000.00

Series 2018A Area B, Special Assessment Bond		
Interest Rate;	4.375%	
Maturity Date:	11/1/24	\$690,000.00
Interest Rate;	4.75%	
Maturity Date:	11/1/29	\$860,000.00
Interest Rate;	5.25%	
Maturity Date:	11/1/39	\$2,530,000.00
Interest Rate;	5.375%	
Maturity Date:	11/1/49	\$4,220,000.00
Reserve Fund Requirement:	100% Maximum Annual Debt Assessment	
Current Bonds Outstanding		\$8,300,000.00

Total Current Bonds Outstanding		\$19,230,000.00
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AMELIA WALK
COMMUNITY DEVELOPMENT DISTRICT
SERIES 2016A-2
CAPITAL PROJECTS FUND

Statement of Revenues, Expenditures, and Changes in Fund Balance
For the Period Ended September 30, 2020

<u>DESCRIPTION</u>	<u>ADOPTED BUDGET</u>	<u>PRORATED THRU 09/30/20</u>	<u>ACTUAL THRU 09/30/20</u>	<u>VARIANCE</u>
<u>REVENUES:</u>				
Interest Income	\$0	\$0	\$22	\$22
TOTAL REVENUES	<u>\$0</u>	<u>\$0</u>	<u>\$22</u>	<u>\$22</u>
<u>EXPENDITURES:</u>				
Capital Outlay	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Excess (deficiency) of revenues over (under) expenditures	<u>\$0</u>	<u>\$0</u>	<u>\$22</u>	<u>\$22</u>
Net change in fund balance	<u>\$0</u>	<u>\$0</u>	<u>\$22</u>	<u>\$22</u>
FUND BALANCE - Beginning	\$0		\$1,362	
FUND BALANCE - Ending	<u>\$0</u>		<u>\$1,384</u>	

AMELIA WALK
COMMUNITY DEVELOPMENT DISTRICT
SERIES 2018A-3
CAPITAL PROJECTS FUND

Statement of Revenues, Expenditures, and Changes in Fund Balance
For the Period Ended September 30, 2020

<u>DESCRIPTION</u>	<u>ADOPTED BUDGET</u>	<u>PRORATED THRU 09/30/20</u>	<u>ACTUAL THRU 09/30/20</u>	<u>VARIANCE</u>
<u>REVENUES:</u>				
Interest Income	\$0	\$0	\$9	\$9
Developer Contributions	\$0	\$0	\$1,000,111	\$1,000,111
TOTAL REVENUES	<u>\$0</u>	<u>\$0</u>	<u>\$1,000,120</u>	<u>\$1,000,120</u>
<u>EXPENDITURES:</u>				
Capital Outlay	\$0	\$0	\$380,949	(\$380,949)
TOTAL EXPENDITURES	<u>\$0</u>	<u>\$0</u>	<u>\$380,949</u>	<u>(\$380,949)</u>
Excess (deficiency) of revenues over (under) expenditures	<u>\$0</u>	<u>\$0</u>	<u>\$619,171</u>	<u>\$619,171</u>
Net change in fund balance	<u>\$0</u>	<u><u>\$0</u></u>	<u>\$619,171</u>	<u><u>\$619,171</u></u>
FUND BALANCE - Beginning	\$0		(\$618,340)	
FUND BALANCE - Ending	<u><u>\$0</u></u>		<u><u>\$831</u></u>	

AMELIA WALK
COMMUNITY DEVELOPMENT DISTRICT
SERIES 2018A-AREA 3B
CAPITAL PROJECTS FUND

Statement of Revenues, Expenditures, and Changes in Fund Balance
For the Period Ended September 30, 2020

DESCRIPTION	ADOPTED BUDGET	PRORATED THRU 09/30/20	ACTUAL THRU 09/30/20	VARIANCE
<u>REVENUES:</u>				
Interest Income	\$0	\$0	\$26,421	\$26,421
TOTAL REVENUES	<u>\$0</u>	<u>\$0</u>	<u>\$26,421</u>	<u>\$26,421</u>
<u>EXPENDITURES:</u>				
Capital Outlay	\$0	\$0	\$4,471,050	(\$4,471,050)
TOTAL EXPENDITURES	<u>\$0</u>	<u>\$0</u>	<u>\$4,471,050</u>	<u>(\$4,471,050)</u>
Excess (deficiency) of revenues over (under) expenditures	<u>\$0</u>	<u>\$0</u>	<u>(\$4,444,630)</u>	<u>(\$4,444,630)</u>
Net change in fund balance	<u>\$0</u>	<u><u>\$0</u></u>	<u>(\$4,444,630)</u>	<u><u>(\$4,444,630)</u></u>
FUND BALANCE - Beginning	\$0		\$4,733,033	
FUND BALANCE - Ending	<u>\$0</u>		<u><u>\$288,403</u></u>	

Amelia Walk
Community Development District
Series 2016-2 Special Assessment Bonds

1. Recap of Capital Project Fund Activity Through September 30, 2020

Opening Balance in Construction Account		\$3,052,509.87
Source of Funds:	Interest Earned	\$992.34
Use of Funds:		
Disbursements:	Clearing, Grading & Earthwork	(\$568,190.87)
	Roadway	(\$727,841.07)
	Stormwater	(\$303,222.68)
	Water System	(\$262,281.11)
	Sewer System	(\$378,929.54)
	Landscaping, Entry Monuments & Signs	(\$319,933.53)
	Engineering & Permitting	(\$72,695.00)
	Electrical	(\$131,315.29)
	Professional Fees (Contingencies)	(\$37,459.36)
	Cost Of Issuance	(\$250,250.00)
Adjusted Balance in Construction Account at September 30, 2020		<u><u>\$1,383.75</u></u>

2. Funds Available For Construction at September 30, 2020

Book Balance of Construction Fund at September 30, 2020		\$1,383.75
A.	A.J. Johns, Inc. - Phase 2	
	Contract Amount	\$2,244,928.40
	Paid to Date	(\$2,244,928.40)
	Balance on Contract	<u><u>(\$0.00)</u></u>
		<u>\$0.00</u>
B.	First Coast Electric, LLC - FPL Conduit Installation	
	Contract Amount	\$102,205.00
	Paid to Date	(\$102,205.00)
	Balance on Contract	<u><u>\$0.00</u></u>
		<u>\$0.00</u>
Construction Funds available at September 30, 2020		<u><u>\$1,383.76</u></u>

3. Investments - US Bank

September 30, 2020	Type	Yield	Due	Maturity	Principal
Construction Fund:	Overnight	1.50%		\$1,383.75	\$1,383.75
				Contracts/Retainage Payable	\$0.00
				Balance at 9/30/2020	<u><u>\$1,383.75</u></u>

Amelia Walk
Community Development District
Series 2018-3 Special Assessment Bonds

1. Recap of Capital Project Fund Activity Through September 30, 2020

Opening Balance in Construction Account		\$6,134,376.41
Source of Funds:		
	Interest Earned	\$66,309.74
	Developer Proceeds	\$1,605,066.31
	Interfund Transfer	\$0.00
Use of Funds:		
Disbursements:		
	Clearing, Grading & Earthwork	(\$1,908,297.53)
	Roadway	(\$652,943.17)
	Stormwater	(\$3,348,929.80)
	Water System	(\$361,824.79)
	Sewer System	(\$480,549.14)
	Landscaping, Entry Monuments & Signs	(\$49,547.79)
	Engineering & Permitting	(\$124,120.24)
	Electrical	(\$74,469.09)
	Amenity Center Expansion	(\$312,627.16)
	Professional Fees/Contingencies	(\$154,644.29)
	Cost Of Issuance	(\$336,968.00)
Adjusted Balance in Construction Account at September 30, 2020		<u><u>\$831.45</u></u>

2. Funds Available For Construction at September 30, 2020

Book Balance of Construction Fund at September 30, 2020		\$831.45
A. Earthworks, Amelia Walk Phase 3		
	Contract Amount	\$2,815,784.35
		(\$2,815,784.35)
	Balance on Contract	<u><u>\$0.00</u></u>
		<u><u>\$0.00</u></u>
B. Earthworks, Amelia Walk Phase 4A (29.6%)		
	Contract Amount	\$1,656,309.69
		(\$592,159.99)
	Balance on Contract	<u><u>\$1,064,149.70</u></u>
		<u><u>(\$1,064,149.70)</u></u>
Construction Funds available at September 30, 2020		<u><u>(\$1,063,318.25)</u></u>

3. Investments - US Bank

September 30, 2020	Type	Yield	Due	Maturity	Principal
Construction Fund:	Overnight	1.50%		\$831.45	\$831.45
				Contracts/Retainage Payable	\$0.00
				Due from Developer	\$0.00
				Balance at 9/30/2020	<u><u>\$831.45</u></u>

Amelia Walk
Community Development District
Series 2018A Area B Special Assessment Bonds

1. Recap of Capital Project Fund Activity Through September 30, 2020

Opening Balance in Construction Account		\$7,368,283.85
Source of Funds:		
	Interest Earned	\$121,475.51
	Developer Proceeds	\$0.00
	Interfund Transfer	\$0.00
Use of Funds:		
Disbursements:		
	Clearing, Grading & Earthwork	(\$287,956.82)
	Roadway	(\$12,211.14)
	Stormwater	(\$5,910,692.59)
	Water System	(\$17,686.62)
	Sewer System	(\$95,776.70)
	Landscaping, Entry Monuments & Signs	(\$56,175.75)
	Engineering & Permitting	(\$187,602.53)
	Electrical	(\$4,470.00)
	Amenity Center Expansion	(\$67,077.50)
	Professional Fees/Contingencies	(\$70,224.73)
	Cost Of Issuance	(\$491,481.50)
Adjusted Balance in Construction Account at September 30, 2020		<u><u>\$288,403.48</u></u>

2. Funds Available For Construction at September 30, 2020

Book Balance of Construction Fund at September 30, 2020 \$288,403.48

A. Earthworks, Amelia Walk Phase 4B

Contract Amount	\$1,682,811.68	
Paid to Date	(\$1,682,811.55)	
Balance on Contract	<u>\$0.13</u>	<u>(\$0.13)</u>

B. Earthworks, Amelia Walk Phase 5

Contract Amount	\$5,404,206.66	
Paid to Date	(\$4,526,649.58)	
Balance on Contract	<u>\$877,557.08</u>	<u>(\$877,557.08)</u>

Construction Funds available at September 30, 2020 (\$589,153.73)

3. Investments - US Bank

September 30, 2020	Type	Yield	Due	Maturity	Principal
Construction Fund:	Overnight	1.50%		\$288,403.48	\$288,403.48
				Contracts/Transfers	\$0.00
				Balance at 9/30/2020	<u><u>\$288,403.48</u></u>

B.

AMELIA WALK
COMMUNITY DEVELOPMENT DISTRICT
Special Assessment Receipts
Fiscal Year 2020

ASSESSMENTS - TAX COLLECTOR								\$370,979.30	\$127,336.91	\$266,391.76	\$231,933.69	\$996,641.67
								ON ROLL ASSESSMENTS				
								37.22%	12.78%	26.73%	23.27%	76.73%
								001.36300.10000	022.36300.10000	025.36300.10000	026.36300.10000	
DATE	DESCRIPTION	Collection Period	AMOUNT	DISCOUNTS/PENALTIES	COMMISSIONS	INTEREST	Net Amount	O&M Portion	2012 DSF Portion	2016 DSF Portion	2018 DSF Portion	Total
10/28/19	Distribution #1	9/1/19-10/23/19	\$918.26	\$36.73	\$17.63	\$0.00	\$863.90	\$321.57	\$110.38	\$230.91	\$201.04	\$863.90
11/21/19	PROP APPRAISER	FY 2020	\$0.00	\$0.00	\$6,598.00	\$0.00	(\$6,598.00)	(\$2,455.97)	(\$843.00)	(\$1,763.58)	(\$1,535.46)	(\$6,598.00)
11/21/19	Distribution #2	09/30/19-11/15/19	\$425,582.08	\$17,023.28	\$8,171.18	\$0.00	\$400,387.62	\$149,036.03	\$51,155.92	\$107,019.37	\$93,176.30	\$400,387.62
12/6/19	Distribution #3	11/16/16-11/30/19	\$101,808.89	\$4,072.36	\$1,954.73	\$0.00	\$95,781.80	\$35,652.80	\$12,237.66	\$25,601.46	\$22,289.88	\$95,781.80
12/20/19	Distribution #4	12/01/19-12/15/19	\$417,500.36	\$12,525.07	\$8,099.54	\$2.00	\$396,877.75	\$147,729.56	\$50,707.48	\$106,081.22	\$92,359.50	\$396,877.75
1/10/20	Distribution #5	12/16/19-12/31/19	\$15,623.41	\$468.70	\$303.10	\$0.00	\$14,851.61	\$5,528.21	\$1,897.53	\$3,969.68	\$3,456.20	\$14,851.61
2/6/20	Distribution #6	01/01/20-01/31/20	\$7,107.92	\$142.16	\$139.31	\$0.00	\$6,826.45	\$2,541.00	\$872.19	\$1,824.64	\$1,588.62	\$6,826.45
3/6/20	Distribution #7	02/01/20-02/29/20	\$5,166.67	\$51.67	\$102.30	\$0.00	\$5,012.70	\$1,865.87	\$640.45	\$1,339.84	\$1,166.53	\$5,012.70
4/7/20	Distribution #8	03/01/20-03/31/20	\$14,737.42	\$0.00	\$294.75	\$0.00	\$14,442.67	\$5,375.99	\$1,845.28	\$3,860.37	\$3,361.03	\$14,442.67
5/5/20	Distribution #9	04/01/20-04/30/20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6/4/20	Distribution #10	05/01/20-05/31/20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6/10/20	Distribution #11	06/01/20-06/10/20	\$3,999.00	\$0.00	\$0.00	\$0.00	\$3,999.00	\$1,488.55	\$510.94	\$1,068.89	\$930.63	\$3,999.00
9/25/20	Interest	Interest	\$0.00	\$0.00	\$0.00	\$305.53	\$305.53	\$113.73	\$39.04	\$81.66	\$71.10	\$305.53
TOTAL			\$992,444.01	\$34,319.97	\$25,680.53	\$307.53	\$932,751.04	\$347,197.33	\$119,173.86	\$249,314.48	\$217,065.37	\$932,751.04

Assessed on Roll:

	GROSS AMOUNT		ASSESSMENTS	ASSESSMENTS	AMOUNT
	ASSESSED	PERCENTAGE	COLLECTED	TRANSFERRED	TO BE TFR.
O & M	\$370,979.30	37.22%	\$347,197.33	(\$347,197.33)	\$0.00
DEBT SERVICE-12	\$127,336.91	12.78%	\$119,173.86	(\$119,173.86)	\$0.00
DEBT SERVICE-16	\$266,391.76	26.73%	\$249,314.48	(\$249,314.48)	\$0.00
DEBT SERVICE-18	\$231,933.69	23.27%	\$217,065.37	(\$217,065.37)	\$0.00
TOTAL	\$996,641.67	100.00%	\$932,751.04	(\$932,751.04)	\$0.00

ASSESSMENTS-DIRECT

					\$331,463.39	\$0.00	\$264,870.90	\$559,740.00	\$1,156,074.29
					FY 2020	FY 2020	FY 2020	FY 2020	TOTAL
					.36300.10100	.36300.10100	.36300.10100	.36300.10100	
					28.67%	0.00%	22.91%	48.42%	
DUE DATE	DATE	BILLED AMOUNT	AMOUNT RECEIVED	NET RECEIPTS	O&M Portion	12A DSF Portion	18-3A DSF Portion	18-3B DSF Portion	Total
10/1/19	12/31/19	\$198,878.03	\$198,045.03	\$198,045.03	\$59,609.22	\$0.00	\$6,135.81	\$132,300.00	\$198,045.03
4/1/20	5/29/20	\$709,812.99	\$191,408.55	\$191,408.55	\$132,585.36	\$0.00	\$99,812.55	\$91,596.00	\$323,993.91
9/30/20	7/24/20	\$247,383.27	\$134,429.60	\$134,429.60	\$36,126.80	\$0.00	\$98,302.80	\$0.00	\$134,429.60
9/30/20	9/22/20	\$0.00	\$499,605.75	\$499,605.75	\$103,142.01	\$0.00	\$60,619.74	\$335,844.00	\$499,605.75
TOTAL		\$1,156,074.29	\$1,023,488.93	\$1,023,488.93	\$331,463.39	\$0.00	\$264,870.90	\$559,740.00	\$1,156,074.29

ASSESSMENTS COMBINED

	NET AMOUNT	TAX COLLECTOR	DIRECT	NET PERCENTAGE	
	ASSESSED	RECEIVED	RECEIVED	TOTAL COLLECTED	COLLECTED
O & M	\$680,183.93	\$347,197.33	\$331,463.39	\$678,660.72	99.78%
DEBT SERVICE	\$1,412,733.52	\$585,553.71	\$824,610.90	\$1,410,164.61	99.82%
TOTAL	\$2,092,917.46	\$932,751.04	\$1,156,074.29	\$2,088,825.33	

C.

AMELIA WALK

COMMUNITY DEVELOPMENT DISTRICT

Check Run Summary

October 20, 2020

<i>Date</i>	<i>Check Numbers</i>	<i>Amount</i>
9/17/20	2995-2996	\$1,931.01
9/23/20	2997-2998	\$6,851.98
9/30/20	2999-3007	\$16,663.57
10/12/20	3008-3014	\$13,603.05
<i>Total</i>		<u><u>\$39,049.61</u></u>

*Fedex invoices are provided upon request

AP300R
*** CHECK NOS. 002995-050000

YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER
AMELIA WALK - GENERAL FUND
BANK A AMELIA WALK

RUN 10/13/20

PAGE 1

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
9/17/20	00093	9/01/20 527026	202009 310-51300-60200	MAINT 09/20	*	714.00	
				THE LAKE DOCTORS INC			714.00 002995
9/17/20	00191	9/01/20 0617861	202009 300-15500-10000	LEASE PAYMENT	*	1,217.01	
				MUNICIPAL ASSET MANAGEMENT, INC.			1,217.01 002996
9/23/20	00211	9/23/20 09232020	202009 320-57200-43100	85633 FALL RIVER PKWY IRR	*	3,425.99	
				JEA			3,425.99 002997
9/23/20	00211	9/23/20 092320	202009 320-57200-43100	85254 FALL RIVER PKWY	*	3,425.99	
				JEA			3,425.99 002998
9/30/20	00172	10/01/20 1003623	202009 300-15500-10000	SVCS 10/20-PREPAID	*	170.42	
				BATES SECURITY LLC			170.42 002999
9/30/20	00156	9/21/20 0350808-	202009 300-15500-10000	SVCS 10/20-PREPAID	*	292.58	
				COMCAST			292.58 003000
9/30/20	00003	9/15/20 71230398	202009 310-51300-42000	DELIVERIES THRU 09/15/20	*	104.16	
				FEDEX			104.16 003001
9/30/20	00021	9/18/20 0920	202009 320-57200-43000	SVCS 09/20	*	1,177.88	
		9/18/20 092020	202009 320-57200-43001	SVCS 09/20	*	1,412.16	
				FPL			2,590.04 003002
9/30/20	00001	9/15/20 258	202009 300-15500-10000	ASSESSMENT ROLL CERT-FY21	*	5,000.00	
				GOVERNMENTAL MANAGEMENT SERVICES			5,000.00 003003
9/30/20	00211	9/29/20 09292020	202009 320-57200-43100	84695 FALL RIVER PKWY	*	6,451.02	
				JEA			6,451.02 003004
9/30/20	00028	9/16/20 68700108	202009 300-15500-10000	SVCS 10/20-PREPAID	*	398.07	
				REPUBLIC SERVICES #687			398.07 003005

AWLK -AMELIA WALK - SROSINA

AP300R
*** CHECK NOS. 002995-050000

YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER RUN 10/13/20
AMELIA WALK - GENERAL FUND
BANK A AMELIA WALK

PAGE 2

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
9/30/20	00187	9/11/20 47510 SVCS 09/03/20	202009 320-57200-46201	TRIM ALL LAWN SERVICE, INC.	*	1,417.50	1,417.50 003006
9/30/20	00205	9/24/20 21404957 SUPPLIES	202009 320-57200-52000	W.B.MASON CO., INC.	*	239.78	239.78 003007
10/12/20	00172	8/11/20 990015 REPLACED MAG LOCK	202008 320-57200-34000	BATES SECURITY LLC	*	372.93	372.93 003008
10/12/20	00175	9/28/20 13 AMORTIZATION SCHEDULE	202009 310-51300-31200	DISCLOSURE SERVICES LLC	*	850.00	850.00 003009
10/12/20	00102	9/30/20 AWCDD092 PERSONNEL HOURS 09/20	202009 320-57200-34700		*	4,200.00	
		9/30/20 AWCDD092 MAINT	202009 320-57200-41000		*	33.75	
		9/30/20 AWCDD092 SUPPLIES	202009 320-57200-49400		*	649.80	
		9/30/20 AWCDD092 SUPPLIES	202009 320-57200-49400		*	140.00	
				EVERGREEN LIFESTYLES MANAGEMENT, LLC			5,023.55 003010
10/12/20	00001	10/01/20 259 MGMT FEES 10/20	202010 310-51300-34000		*	4,050.00	
		10/01/20 259 INFORMATION TECHNOLOGY	202010 310-51300-35100		*	83.33	
		10/01/20 259 DISSEMINATION AGT SVCS	202010 310-51300-31200		*	291.67	
		10/01/20 259 OFFICE SUPPLIES	202010 310-51300-51000		*	18.66	
		10/01/20 259 POSTAGE AND DELIVERY	202010 310-51300-42000		*	8.75	
		10/01/20 259 COPIES	202010 310-51300-42500		*	86.85	
		10/01/20 259 TELEPHONE	202010 310-51300-41000		*	33.81	
				GOVERNMENTAL MANAGEMENT SERVICES			4,573.07 003011
10/12/20	00008	9/30/20 117521 SVCS THRU 08/31/20	202008 310-51300-31500	HOPPING GREEN & SAMS	*	1,675.00	1,675.00 003012

AWLK -AMELIA WALK - SROSINA

AP300R
*** CHECK NOS. 002995-050000

YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER RUN 10/13/20
AMELIA WALK - GENERAL FUND
BANK A AMELIA WALK

PAGE 3

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
10/12/20	00093	10/01/20 533286	202010 310-51300-60200		*	714.00	
		SVCS 10/2020		THE LAKE DOCTORS INC			714.00 003013
10/12/20	00070	10/07/20 602449	202010 310-51300-48000		*	394.50	
		NOTICE OF MEETING		NEWS LEADER			394.50 003014
TOTAL FOR BANK A						39,049.61	
TOTAL FOR REGISTER						39,049.61	

AWLK -AMELIA WALK - SROSINA



3543 State Road 419, Winter Springs, FL 32708
PH: 800-666-5253

INVOICE

Invoice #	527026
Account #	720230
Invoice Date	9/1/2020
Due Date	9/11/2020
Rep	MAS

Bill To
AMELIA WALK CDD GMS 475 WEST TOWN PLACE SUITE 114 ST AUGUSTINE, FL 32092

Invoice Questions:
Lakes@lakedoctors.com
Payment Questions:
Payments@lakedoctors.com

Purchase Order Number	Terms	Invoice Date Reflects Month of Service Provided
	NET 10 DAYS	
Item	Description	Amount
	Monthly Water Mgmt Serv-R-Non 513.60000 Sept. 2020 RECEIVED SEP 08 2020 Customer Total Balance \$2,142.00	714.00
Please confirm your bank bill payer amount matches your invoice amount if you use a bank bill payer service. Thank you!		Total Invoice \$714.00

To help ensure prompt and accurate credit to your account, please include your account number and invoice number on your check and always include your remittance stub with your payment.

Please visit www.lakedoctors.com for your local office contact information.

PLEASE DETACH & RETURN THIS PORTION WITH PAYMENT

Bill To
AMELIA WALK CDD GMS 475 WEST TOWN PLACE SUITE 114 ST AUGUSTINE, FL 32092

Amount Enclosed

Invoice #	527026
Account #	720230
Date	9/1/2020

Go Green! Contact us at Payments@lakedoctors.com to have your invoices emailed.

For address and contact updates, please email us at Frontdesk@lakedoctors.com.

The Lake Doctors, Inc.
3543 State Road 419
Winter Springs, FL 32708



IF PAYING BY CREDIT CARD, FILL OUT BELOW	
<input type="checkbox"/> Mastercard	<input type="checkbox"/> Visa <input type="checkbox"/> American Express
Card #	_____
Card Verification #	_____
Exp. Date #	_____
Print Name	_____
Billing Address:	<input type="checkbox"/> Check box if same as above
_____	_____
Signature	_____

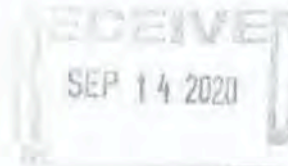
Municipal Asset Management, Inc.

25288 Foothills Drive North
Suite 225
Golden, CO 80401
(303) 273-9494

INVOICE

INVOICE NO: 0617861
DATE: 9/1/2020

To: Amelia Walk Community Development Dist
Sharon Rosina
475 West Tower Place, Suite 114
Saint Augustine, FL 32092



DUE DATE	RENTAL PERIOD
10/8/2020	

PMT NUMBER	DESCRIPTION	AMOUNT
15	Lease payment on Tax-Exempt Lease Purchase Agreement dated May 8, 2019 for the acquisition of fitness equipment. 001.300.15500.10000 Sept. 2020	1,217.01

TOTAL DUE

\$1,217.01

Please detach coupon and return with check payable to MUNICIPAL ASSET MANAGEMENT, INC. and remit to address above.

If you have any questions concerning this invoice,
call: Municipal Asset Management, Paul Collings, (303) 273-9494.

THANK YOU FOR YOUR BUSINESS!

Invoice #	Due Date	Total Due	Amount Enclosed
0617861	10/8/2020	\$1,217.01	

Amelia Walk Community Development Dist
Sharon Rosina
475 West Tower Place, Suite 114
Saint Augustine, FL 32092

Municipal Asset Management, Inc.
25288 Foothills Drive North
Suite 225
Golden, CO 80401



Mail Applications with payment to:
JEA Water and Sewer CC-1
21 W. Church St, Jacksonville, FL 32202

COMMERCIAL IRRIGATION APPLICATION

CUSTOMER NAME : <i>Amelia walk CDD</i>				ACCOUNT NUMBER :			
SERVICE ADDRESS : <i>85633 Fall River Pkwy #IRR</i>				CITY : <i>Fernandina Beach</i> ZIP CODE :			
SUBDIVISION :				LOT :		COUNTY :	
CONTACT PERSON : <i>Greg Kern</i>				PHONE NUMBER : <i>904-996-2485</i>			
METER LOCATION : <input type="checkbox"/> LEFT P/L <input type="checkbox"/> RIGHT P/L <input checked="" type="checkbox"/> NO PREFERENCE				CERTIFICATE OF CLEARANCE RECEIVED : <input type="checkbox"/> YES <input type="checkbox"/> NO			
PROJECT INFORMATION : MAIN EXTENSION <input type="checkbox"/> YES <input type="checkbox"/> NO				AVAILABILITY NUMBER			
<small>Please note: In accordance with Section 104 of JEA's Rates and Tariffs, JEA reserves the right to charge fees in addition to the standard fee depending upon the complexity of the installation, including full-tap service installations in newly paved roads or DOT right-of-way. In addition, it is the responsibility of the customer to ensure the consumer side is connected.</small>							
Pre Pave – Box and Service Exist (JEA installs Meter)							
INDICATE REQUEST	Pre Pave	Pre Pave	Pre Pave	Pre Pave	Full Install – Meter, Box and Service Installed by JEA		
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Full Install	Full Install	Full Install
METER SIZE	3/4"	1"	1 1/2"	2"	3/4"	1"	1 1/2"
METER FEE	\$202.33	\$223.71	\$527.26	\$588.96	\$202.33	\$223.71	\$527.26
WATER CAPACITY FEE	\$981.89	\$1,850.28	\$4,571.76	\$8,509.92	\$981.89	\$1,850.28	\$4,571.76
WATER TAP FEE	N/A	N/A	N/A	N/A	\$610.00	\$610.00	\$700.00
WATER GROWTH CAPACITY FEE	\$917.00	\$1,352.00	\$1,352.00	\$1,352.00	\$917.00	\$1,352.00	\$1,352.00
TOTAL	\$2,101.22	\$3,425.99	\$6,451.02	\$10,450.88	\$2,711.22	\$4,035.99	\$7,151.02
<small>Per the Florida Safe Drinking Water Act, Sections 403.850-403.864 and Department Of Environmental Protection Rules Chapter 62-555.360(3), F.A.C. Backflow Preventers are required on all lawn irrigation systems</small>							
Application must be completely filled out or it will be returned unprocessed to applicant.							
A \$25.00 Re-Trip fee will be assessed when installation requires more than one visit due to site conditions. The fee will appear on the JEA billing statement.							
APPLICANT'S SIGNATURE : <i>Shaun Herring</i>				DATE: <i>9/23/2020</i>			

** A Growth Capacity Fee is applicable, if service address does not have an existing potable water/sewer service connected. **
This is applicable for Common Areas, Medians, Lift Stations, Clubhouses, and Entrance Ways etc....



Mail Applications with payment to:
JEA Water and Sewer CC-1
21 W. Church St, Jacksonville, FL 32202

COMMERCIAL IRRIGATION APPLICATION

CUSTOMER NAME : <i>Amelia Walk CDD</i>	ACCOUNT NUMBER :
SERVICE ADDRESS : <i>85254 Fall River Pkwy</i>	CITY : <i>Fernandina Beach</i> ZIP CODE :
SUBDIVISION :	LOT : COUNTY :
CONTACT PERSON : <i>Greg Kern</i>	PHONE NUMBER : <i>904-996-2485</i>
METER LOCATION : <input type="checkbox"/> LEFT P/L <input type="checkbox"/> RIGHT P/L <input checked="" type="checkbox"/> NO PREFERENCE	CERTIFICATE OF CLEARANCE RECEIVED : <input type="checkbox"/> YES <input type="checkbox"/> NO
PROJECT INFORMATION : MAIN EXTENSION <input type="checkbox"/> YES <input type="checkbox"/> NO	AVAILABILITY NUMBER

Please note: In accordance with Section 104 of JEA's Rates and Tariffs, JEA reserves the right to charge fees in addition to the standard fee depending upon the complexity of the installation, including full-tap service installations in newly paved roads or DOT right-of-way. In addition, it is the responsibility of the customer to ensure the consumer side is connected.

INDICATE REQUEST	Pre Pave – Box and Service Exist (JEA installs Meter)				Full Install – Meter, Box and Service Installed by JEA			
	Pre Pave	Pre Pave	Pre Pave	Pre Pave	Full Install	Full Install	Full Install	Full Install
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
METER SIZE	3/4"	1"	1 1/2"	2"	3/4"	1"	1 1/2"	2"
METER FEE	\$202.33	\$223.71	\$527.26	\$588.96	\$202.33	\$223.71	\$527.26	\$588.96
WATER CAPACITY FEE	\$981.89	\$1,850.28	\$4,571.76	\$8,509.92	\$981.89	\$1,850.28	\$4,571.76	\$8,509.92
WATER TAP FEE	N/A	N/A	N/A	N/A	\$610.00	\$610.00	\$700.00	\$700.00
WATER GROWTH CAPACITY FEE	\$917.00	\$1,352.00	\$1,352.00	\$1,352.00	\$917.00	\$1,352.00	\$1,352.00	\$1,352.00
TOTAL	\$2,101.22	\$3,425.99	\$6,451.02	\$10,450.88	\$2,711.22	\$4,035.99	\$7,151.02	\$11,150.88

Per the Florida Safe Drinking Water Act, Sections 403.850-403.864 and Department Of Environmental Protection Rules Chapter 62-555.360(3),F. Backflow Preventers are required on all lawn irrigation systems

Application must be completely filled out or it will be returned unprocessed to applicant.

A \$25.00 Re-Trip fee will be assessed when installation requires more than one visit due to site conditions. The fee will appear on the JEA billing statement.

APPLICANT'S SIGNATURE : <i>Shaun Henry</i>	DATE: <i>9/23/2020</i>
---	-------------------------------

** A Growth Capacity Fee is applicable, if service address does not have an existing potable water/sewer service connected. **
This is applicable for Common Areas, Medians, Lift Stations, Clubhouses, and Entrance Ways etc....



Invoice

Invoice Number
1003623

Date
10/01/2020

Customer Number
21054

Terms
On Receipt

To: **Amelia Walk Cdd**
85287 Majestic Walk Blvd
Fernandina Beach, FL 32034

Remit To: **Bates Security LLC**
PO Box 747049
Atlanta, GA 30374-7049

[Click Here to Pay Online!](#)

Amount enclosed: _____ **Net Due: \$170.42**

Detach And Return Top Portion With Your Payment

Customer Name	Customer Number	PO Number	Invoice Date	Terms
Amelia Walk Cdd	21054		10/01/2020	On Receipt

Quantity	Description	Months	Rate	Amount
9000 - Access Control - Amelia Walk CDD - 85287 Majestic Walk Blvd., Fernandina Beach, FL				
1.00	Monthly Service-Access 10/01/2020 - 10/31/2020	1.00	\$170.42	\$170.42
Subtotal:				\$170.42
Tax				\$0.00
Payments/Credits Applied				\$0.00
Invoice Balance Due:				\$170.42

Please note the change of the remittance address

001. 360-15500-10000
SEP. 2020

Date	Invoice #	Description	Amount	Balance Due
10/1/2020	1003623	System	\$170.42	\$170.42



001.300.15500.10000 Code to September 2020

Hello,

Thanks for choosing Comcast Business.

Your bill at a glance

For 85287 MAJESTIC WALK BLVD, FERNANDINA BEACH, FL
32034-3785

Previous balance		\$292.58
Payment - thank you	Sep 15	-\$292.58
Balance forward		\$0.00
Regular monthly charges	Page 3	\$271.45
Taxes, fees and other charges	Page 3	\$21.13
New charges		\$292.58

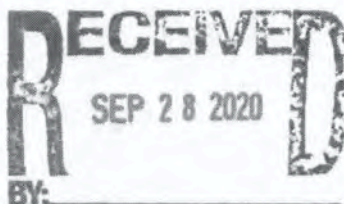
Amount due Oct 12, 2020 \$292.58

Your bill explained

- Any payments received or account activity after Sep 21, 2020 will show up on your next bill. View your most up-to-date account balance at business.comcast.com/myaccount.
- This page gives you a quick summary of your monthly bill. A detailed breakdown of your charges begins on page 3.

Need help?

Visit business.comcast.com/help or see page 2 for other ways to contact us.



Detach the bottom portion of this bill and enclose with your payment

Do not include correspondence with payment

**COMCAST
BUSINESS**

141 NW 16TH ST
POMPANO BEACH FL 33060-5250
96330310 NO RP 21 20200921 NNNNNNNY 0000622 0004

AMELIA WALK CDD
ATTN MICHAEL MOLINEAUX
5385 N NOB HILL RD
SUNRISE, FL 33351-4761

Please write your account number on your check or money order

Account number

8495 74 170 0350808

Payment due

Oct 12, 2020

Please pay

\$292.58

Amount enclosed

\$

Make checks payable to Comcast
Do not send cash

Send payment to

COMCAST
PO BOX 71211
CHARLOTTE NC 28272-1211



849574170035080800292581

Download the Comcast Business App

Manage your account anytime, anywhere with the Comcast Business App – an innovative all-in-one tool designed with your business in mind.

- Manage your account details
- Pay your bill and customize billing options
- View upcoming appointments



Faster speeds. More solutions. Bigger savings.

Comcast Business now offers **NEW** packages with faster speeds and innovative Voice and security solutions – at a better value.

Call today for a FREE account review at 877-564-0318.



Need help? We're here for you



Visit us online

Get help and support at
business.comcast.com/help



Call us anytime

800-391-3000

Open 24 hours, 7 days a week for billing and technical support.

Useful information

Moving?

We can help ensure it's a smooth transition.

Visit **business.comcast.com/learn/moving** to learn more.

Accessibility:

If you are hearing impaired, call 711. For issues affecting customers with disabilities, call **1-855-270-0379**, chat live at **support.xfinity.com/accessibility**, email **accessibility@comcast.com**, fax **1-866-599-4268** or write to Comcast at 1701 JFK Blvd., Philadelphia, PA 19103-2838 Attn: M. Gifford.



Ways to pay



No more mailing monthly checks

Set up Auto Pay to save time, energy and stamps. It's easy to enroll, just visit **business.comcast.com/myaccount**



Go paperless and say goodbye to clutter

Sign up for Paperless Billing to view and pay your bill online. It's faster, easier and helps cut down on clutter. Visit **business.comcast.com/myaccount** to get started.

Additional billing information

More ways to pay:



Online

Visit My Account at **business.comcast.com/myaccount**



By App

Download the Comcast Business App



In-Store

Visit **business.comcast.com/servicecenter** to find a store near you



Regular monthly charges

\$271.45

Comcast Business services

\$219.85

TV Standard	\$59.95
Business Video	
HD Technology Fee	\$9.95
Business Internet 75	\$75.00
Includes \$74.95 Service Discount	
Static IP - 5	\$24.95
Mobility Voice Line	\$50.00
Business Voice	
Qty 2 @ \$25.00 each	
Includes \$39.90 Service Discount	

Equipment & services

\$23.45

TV Box + Remote	\$5.00
Equipment Fee	\$18.45
Voice	

Service fees

\$28.15

Broadcast TV Fee	\$14.95
Directory Listing Management Fee	\$2.00
Regional Sports Fee	\$8.20
Voice Network Investment	\$3.00

Taxes, fees and other charges

\$21.13

Other charges

\$3.74

Federal Universal Service Fund	\$2.22
Regulatory Cost Recovery	\$1.52

Taxes & government fees

\$17.39

Sales Tax	\$1.64
State Communications Services Tax	\$11.26
Local Communications Services Tax	\$3.69
911 Fees	\$0.80

What's included?

**Internet:** Fast, reliable internet on our Gig-speed network**TV:** Keep your employees informed and customers entertained**Voice Numbers:** (904)225-3147, (904)225-3199Visit business.comcast.com/myaccount for more details

You've saved \$114.85 this month with your service discounts.



Additional information

Effective October 31, 2020, CBeebies en Español will be discontinued in the United States by its owner.

The Regulatory Cost Recovery fee is neither government mandated nor a tax, but is assessed by Comcast to recover certain federal, state, and local regulatory costs.

Information on programmer contract expirations, which could affect our carriage of the programmer's channels, can be found at <https://my.xfinity.com/contractrenewals/> or by calling 1-866-216-8634.

Amelia Walk CDD

FPL Electric

September-20

73913-05054	85057 MAJESTIC WALK BLVD.#LS	\$	176.15
76801-07336	85359 MAJESTIC WALK BLVD.	\$	22.82
79966-25336	85287 MAJESTIC WALK BLVD. CLUB	\$	660.05
90653-46331	85257 MAJESTIC WALK BLVD. FTN	\$	307.70
14381-88177	85108 MAJESTIC WALK BLVD. # IRR	\$	11.16
		<hr/>	
		\$	1,177.88
		<hr/>	
	V#21		001.320.57200.43000
		<hr/>	
78458-32232	000 AMELIA CONCOURSE	\$	1,412.16
		<hr/>	
	V#21		001.320.57200.43001



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Please request changes on the back.
Notes on the front will not be detected.

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#BWNDJNQ ***
#3530943LQ136649#
AMELIA WALK CDD
C/O GMS-SF-LLC
5385 N NOB HILL RD
SUNRISE FL 33351-4761

0010 450003

Make check payable to FPL in U.S. funds
and mail along with this coupon to:

FPL
GENERAL MAIL FACILITY
MIAMI FL 33188-0001

Account number	Total amount you owe	New charges due by	Amount enclosed
14381-88177	\$11.16	Oct 09 2020	\$

Your electric statement

For: Aug 19 2020 to Sep 18 2020 (30 days)

Customer name: AMELIA WALK CDD

Service address: 85108 MAJESTIC WALK BLVD # IRRIGATION

Account number: 14381-88177

Statement date: Sep 18 2020

Next meter reading: Oct 19 2020

Amount of your last bill	Payments (-)	Additional activity (+ or -)	Balance before new charges (=)	New charges (+)	Total amount you owe (=)	New charges due by
11.34	11.34 CR	0.00	0.00	11.16	\$11.16	Oct 09 2020

Meter reading - Meter AC94981

Current reading 00106
Previous reading - 00103
kWh used 3

Energy usage

	Last Year	This Year
kWh this month	0	3
Service days	30	30
kWh per day	0	0

****The electric service amount includes the following charges:**

Customer charge: \$10.62
Fuel: \$0.07
(\$0.022160 per kWh)
Non-fuel: \$0.19
(\$0.065270 per kWh)

Amount of your last bill 11.34
Payment received - Thank you 11.34 CR
Balance before new charges \$0.00

New charges (Rate: GS-1 GENERAL SVC NON-DEMAND / BUSINESS)

Electric service amount 10.88**
Gross receipts tax 0.28
Total new charges \$11.16

Total amount you owe \$11.16

- Payment received after **December 08, 2020** is considered **LATE**; a late payment charge of **1%** will apply.



Please have your account number ready when contacting FPL.
Customer service: 1-800-375-2434
Outside Florida: 1-800-226-3545
To report power outages: 1-800-4OUTAGE (468-8243)
Hearing/speech impaired: 711 (Relay Service)
Online at: www.FPL.com



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13504 3413739130505495167100000

Please request changes on the back.
Notes on the front will not be detected.

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#BWNDJNQ ***
#3530943LQ136649#
AMELIA WALK CDD
C/O GMS-SF, LLC
5385 N NOB HILL RD
SUNRISE FL 33351-4761

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GENERAL MAIL FACILITY
MIAMI FL 33188-0001

Account number	Total amount you owe	New charges due by	Amount enclosed
73913-05054	\$176.15	Oct 09 2020	\$

Your electric statement

For: Aug 19 2020 to Sep 18 2020 (30 days)

Customer name: AMELIA WALK CDD

Service address: 85057 MAJESTIC WALK BLVD # LIFT

Account number: 73913-05054

Statement date: Sep 18 2020

Next meter reading: Oct 19 2020

Amount of your last bill	Payments (-)	Additional activity (+ or -)	Balance before new charges (=)	New charges (+)	Total amount you owe (=)	New charges due by
345.12	345.12 CR	0.00	0.00	176.15	\$176.15	Oct 09 2020

Meter reading - Meter KN20453

Current reading 41555
Previous reading - 40584
kWh used 971

Demand reading 8.80
Demand kW 9

Energy usage

	Last Year	This Year
kWh this month	703	971
Service days	30	30
kWh per day	23	32

****The electric service amount includes the following charges:**

Customer charge: \$26.50
Fuel: \$21.52
(\$0.022160 per kWh)
Non-fuel: \$22.93
(\$0.023610 per kWh)
Demand: \$100.80
(\$11.20 per kW)

Enroll now in FPL Budget Billing when you pay \$135.04 by your due date instead of \$176.15. Make your bills easier to manage with more predictable payments. Learn more at FPL.com/BB

Amount of your last bill	345.12
Payment received - Thank you	345.12 CR
Balance before new charges	\$0.00
New charges (Rate: GSD-1 GENERAL SERVICE DEMAND)	
Electric service amount	171.75**
Gross receipts tax	4.40
Total new charges	\$176.15

Total amount you owe \$176.15

- Payment received after **December 08, 2020** is considered **LATE**; a late payment charge of **1%** will apply.



Please have your account number ready when contacting FPL.
Customer service: 1-800-375-2434
Outside Florida: 1-800-226-3545
To report power outages: 1-800-4OUTAGE (468-8243)
Hearing/speech impaired: 711 (Relay Service)
Online at: www.FPL.com



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Please request changes on the back.
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C/O GMS-SF, LLC
5385 N NOB HILL RD
SUNRISE FL 33351-4761

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MIAMI FL 33188-0001

Account number	Total amount you owe	New charges due by	Amount enclosed
76801-07336	\$22.82	Oct 09 2020	\$

Your electric statement**Account number: 76801-07336**

For: Aug 19 2020 to Sep 18 2020 (30 days)

Customer name: AMELIA WALK CDD

Statement date: Sep 18 2020

Service address: 85359 MAJESTIC WALK BLVD #ENTRANCE

Next meter reading: Oct 19 2020

Amount of your last bill	Payments (-)	Additional activity (+ or -)	Balance before new charges (=)	New charges (+)	Total amount you owe (=)	New charges due by
22.47	22.47 CR	0.00	0.00	22.82	\$22.82	Oct 09 2020

Meter reading - Meter ACD4413

Current reading 16266
Previous reading - 16133
kWh used 133

Energy usage

	Last Year	This Year
kWh this month	26	133
Service days	30	30
kWh per day	1	4

****The electric service amount includes the following charges:**

Customer charge: \$10.62
Fuel: \$2.95
(\$0.022160 per kWh)
Non-fuel: \$8.68
(\$0.065270 per kWh)

Amount of your last bill 22.47
Payment received - Thank you 22.47 CR
Balance before new charges \$0.00

New charges (Rate: GS-1 GENERAL SVC NON-DEMAND / BUSINESS)

Electric service amount 22.25**
Gross receipts tax 0.57
Total new charges \$22.82

Total amount you owe \$22.82

- Payment received after **December 08, 2020** is considered **LATE**; a late payment charge of **1%** will apply.



Please have your account number ready when contacting FPL.
Customer service: 1-800-375-2434
Outside Florida: 1-800-226-3545
To report power outages: 1-800-4OUTAGE (468-8243)
Hearing/speech impaired: 711 (Relay Service)
Online at: www.FPL.com



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#BWNDJNQ ***
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AMELIA WALK CDD
5385 N NOB HILL RD
SUNRISE FL 33351-4761

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MIAMI FL 33188-0001

Account number	Total amount you owe	New charges due by	Amount enclosed
78458-32232	\$1,412.16	Oct 09 2020	\$

Your electric statement**Account number: 78458-32232**

For: Aug 19 2020 to Sep 18 2020 (30 days)

Customer name: AMELIA WALK CDD

Statement date: Sep 18 2020

Service address: 100 MAJESTIC WALK BLVD # SL

Next bill date: Oct 19 2020

Amount of your last bill	Payments (-)	Additional activity (+ or -)	Balance before new charges (=)	New charges (+)	Total amount you owe (=)	New charges due by
1,412.16	1,412.16 CR	0.00	0.00	1,412.16	\$1,412.16	Oct 09 2020

Total kWh used

1898**Energy usage**

	Last Year	This Year
kWh this month	1898	1898
Service days	30	30
kWh per day	63	63

****The electric service amount includes the following charges:**

Non-fuel energy charge:

\$0.031530 per kWh

Fuel charge:

\$0.021490 per kWh

Amount of your last bill	1,412.16
Payment received - Thank you	1,412.16 CR
Balance before new charges	\$0.00

New charges (Rate: SL-1 STREET LIGHTING SERVICE)

Electric service amount	1,409.57**
Gross receipts tax	2.59
Total new charges	\$1,412.16

Total amount you owe**\$1,412.16**

- Payment received after **December 08, 2020** is considered **LATE**; a late payment charge of **1%** will apply.
- Charges and energy usage are based on the facilities contracted. Facility, energy and fuel costs are available upon request.



Please have your account number ready when contacting FPL.
Customer service: 1-800-375-2434
Outside Florida: 1-800-226-3545
To report power outages: 1-800-4-OUTAGE (468-8243)
Hearing/speech impaired: 711 (Relay Service)
Online at: www.FPL.com



0005 450003

Detail of Rate Schedule Charges for
Street Lights

3413 001184

#BWNDJNQ ***
#85587RFMS237237#
AMELIA WALK CDD
5385 N NOB HILL RD
SUNRISE FL 33351-4761**Account Number: 78458-32232**
Service From: 08-19-2020
Service To: 09-18-2020
Service Days: 30
KWH/Day: 63**Service Address:** 100 MAJESTIC WALK BLVD # SL, FERNANDINA BEACH FL 32034

COMPONENT CODE	WATTS	LUMENS	* OWNER/ MAINT	QUANTITY	RATE/ UNIT	KWH USED	AMOUNT
C861207	74	6746	F	57		1,482	
Energy					.800000		45.60
Non-energy							
Fixtures					6.370000		363.09
Maintenance					1.290000		73.53
F861207	74	6746	F	16		416	
Energy					.800000		12.80
Non-energy							
Fixtures					4.500000		72.00
Maintenance					1.290000		20.64
PMF0001				73			
Non-energy							
Fixtures					8.480000		619.04
UCNP				3,957			
Non-energy							
Maintenance					.040530		160.38

* F - FPL OWNS & MAINTAINS E - CUSTOMER OWNS & MAINTAINS R - CUSTOMER OWNS, FPL RELAMPS
H - FPL OWNS & MAINTAINS FIXTURE, CUST OWNS OTHERPrint Date: September 18, 2020
Page 1



0006 450003

Detail of Rate Schedule Charges for
Street Lights

3413 001184

#BWNDJNQ ***
#85587RFMS237237#
AMELIA WALK CDD
5385 N NOB HILL RD
SUNRISE FL 33351-4761**Account Number: 78458-32232**
Service From: 08-19-2020
Service To: 09-18-2020
Service Days: 30
KWH/Day: 63**Service Address:** 100 MAJESTIC WALK BLVD # SL, FERNANDINA BEACH FL 32034

COMPONENT CODE	WATTS	LUMENS	* OWNER/ MAINT	QUANTITY	RATE/ UNIT	KWH USED	AMOUNT
Energy sub total							58.40
Non-energy sub total							1,308.68
Sub total							1,898
Energy conservation cost recovery							.70
Capacity payment recovery charge							.34
Environmental cost recovery charge							.66
Fuel charge							40.79
Electric service amount							1,409.57
Gross receipts tax							2.59
Total							1,898
							1,412.16

* F - FPL OWNS & MAINTAINS E - CUSTOMER OWNS & MAINTAINS R - CUSTOMER OWNS, FPL RELAPMS
H - FPL OWNS & MAINTAINS FIXTURE, CUST OWNS OTHER



0007 450003 / 27

60406 3413799662533695006600000

Please request changes on the back.
Notes on the front will not be detected.

L 8 3413 9

#BWNDJNQ ***
#3530943LQ136649#
AMELIA WALK CDD
C/O GMS-SF, LLC
5385 N NOB HILL RD
SUNRISE FL 33351-4761

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and mail along with this coupon to:

FPL
GENERAL MAIL FACILITY
MIAMI FL 33188-0001

Account number	Total amount you owe	New charges due by	Amount enclosed
79966-25336	\$660.05	Oct 09 2020	\$

Your electric statement

For: Aug 19 2020 to Sep 18 2020 (30 days)

Customer name: AMELIA WALK CDD

Service address: 85287 MAJESTIC WALK BLVD # CLUB

Account number: 79966-25336

Statement date: Sep 18 2020

Next meter reading: Oct 19 2020

Amount of your last bill	Payments (-)	Additional activity (+ or -)	Balance before new charges (=)	New charges (+)	Total amount you owe (=)	New charges due by
660.67	660.67 CR	0.00	0.00	660.05	\$660.05	Oct 09 2020

Meter reading - Meter KLL2800

Current reading 49409
Previous reading - 41311
kWh used 8098

Demand reading 21.81
Demand kW 22

Energy usage

	Last Year	This Year
kWh this month	8398	8098
Service days	30	30
kWh per day	279	269

****The electric service amount includes the following charges:**

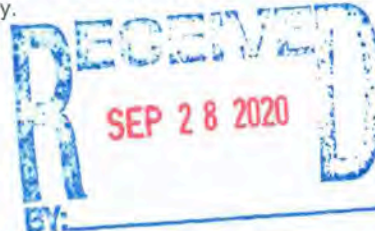
Customer charge: \$26.50
Fuel: \$179.45
(\$0.022160 per kWh)
Non-fuel: \$191.20
(\$0.023610 per kWh)
Demand: \$246.40
(\$11.20 per kW)

Enroll now in FPL Budget Billing when you pay \$604.06 by your due date instead of \$660.05. Make your bills easier to manage with more predictable payments. Learn more at FPL.com/BB

Amount of your last bill	660.67
Payment received - Thank you	660.67 CR
Balance before new charges	\$0.00
New charges (Rate: GSD-1 GENERAL SERVICE DEMAND)	
Electric service amount	643.55**
Gross receipts tax	16.50
Total new charges	\$660.05

Total amount you owe \$660.05

- Payment received after **December 08, 2020** is considered **LATE**; a late payment charge of **1%** will apply.



Please have your account number ready when contacting FPL.

Customer service: 1-800-375-2434

Outside Florida: 1-800-226-3545

To report power outages: 1-800-4OUTAGE (468-8243)

Hearing/speech impaired: 711 (Relay Service)

Online at: www.FPL.com



0008 450003 / 22

19386 3413843221953641358100000

Please request changes on the back.
Notes on the front will not be detected.

The amount enclosed includes the following donation:

FPL Care To Share

\$ _____

L 2,4,5,6,8 3413 4

#BWNDJNQ ***
#3530943LQ136649#
AMELIA WALK CDD
5385 N NOB HILL RD
SUNRISE FL 33351-4761Make check payable to FPL in U.S. funds
and mail along with this coupon to:FPL
GENERAL MAIL FACILITY
MIAMI FL 33188-0001

Account number	Do not pay	New charges due by	Amount enclosed
84322-19536	\$185.31 CR		\$

Your electric statement

For: Aug 19 2020 to Sep 18 2020 (30 days)

Customer name: AMELIA WALK CDD

Service address: 85059 MAJESTIC WALK BLVD

Account number: 84322-19536

Statement date: Sep 18 2020

Next meter reading: Oct 19 2020

Amount of your last bill	Payments (-)	Additional activity (+ or -)	Balance before new charges (=)	New charges (+)	Credit Amount DO NOT PAY (=)	New charges due by
193.86 CR	0.00	0.00	193.86 CR	8.55	\$185.31 CR	

Meter reading - Meter ACD3749Current reading 00000
Previous reading - 00000
kWh used 0Amount of your last bill 193.86 CR
Balance before new charges \$193.86 CR**Energy usage**

	Last Year	This Year
kWh this month	0	0
Service days	30	30
kWh per day	0	0

New charges (Rate: RS-1 RESIDENTIAL SERVICE)

Electric service amount	8.34**
Gross receipts tax	0.21
Total new charges	\$8.55

Total amount you owe**\$185.31 CR******The electric service amount includes the following charges:**

Customer charge: \$8.34

Non-fuel energy charge:

First 1000 kWh \$0.066840 per kWh
Over 1000 kWh \$0.077460 per kWh

Fuel charge:

First 1000 kWh \$0.018840 per kWh
Over 1000 kWh \$0.028840 per kWhCredit amount - **DO NOT PAY**

Please have your account number ready when contacting FPL.

Customer service: 1-800-226-3545

Outside Florida: 1-800-226-3545

To report power outages: 1-800-4OUTAGE (468-8243)

Hearing/speech impaired: 711 (Relay Service)

Online at: www.FPL.com



0009 450003 / 22

22103 3413866699853278421200000

Please request changes on the back.
Notes on the front will not be detected.

The amount enclosed includes the following donation:
FPL Care To Share \$ _____

L 2,4,5,6,8 3413 7

#BWNDJNQ ***
#3530943LQ136649#
AMELIA WALK CDD
5385 N NOB HILL RD
SUNRISE FL 33351-4761

Make check payable to FPL in U.S. funds
and mail along with this coupon to:

FPL
GENERAL MAIL FACILITY
MIAMI FL 33188-0001

Account number	Do not pay	New charges due by	Amount enclosed
86669-98532	\$212.48 CR		\$

Your electric statement

For: Aug 19 2020 to Sep 18 2020 (30 days)

Customer name: AMELIA WALK CDD

Service address: 85287 MAJESTIC WALK BLVD

Account number: 86669-98532

Statement date: Sep 18 2020

Next meter reading: Oct 19 2020

Amount of your last bill	Payments (-)	Additional activity (+ or -)	Balance before new charges (=)	New charges (+)	Credit Amount DO NOT PAY (-)	New charges due by
221.03 CR	0.00	0.00	221.03 CR	8.55	\$212.48 CR	

Meter reading - Meter ACD3683

Current reading 00000
Previous reading - 00000
kWh used 0

Energy usage

	Last Year	This Year
kWh this month	0	0
Service days	30	30
kWh per day	0	0

Amount of your last bill 221.03 CR
Balance before new charges \$221.03 CR

New charges (Rate: RS-1 RESIDENTIAL SERVICE)

Electric service amount 8.34**
Gross receipts tax 0.21
Total new charges \$8.55

Total amount you owe \$212.48 CR

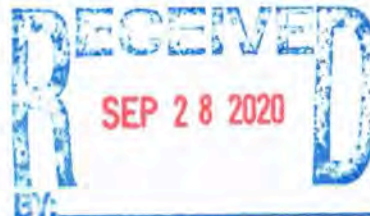
Credit amount - **DO NOT PAY******The electric service amount includes the following charges:**

Customer charge: \$8.34
Non-fuel energy charge:

First 1000 kWh \$0.066840 per kWh
Over 1000 kWh \$0.077460 per kWh

Fuel charge:

First 1000 kWh \$0.018840 per kWh
Over 1000 kWh \$0.028840 per kWh



Please have your account number ready when contacting FPL.

Customer service: 1-800-226-3545

Outside Florida: 1-800-226-3545

To report power outages: 1-800-4OUTAGE (468-8243)

Hearing/speech impaired: 711 (Relay Service)

Online at: www.FPL.com



0010 450003 / 27

3413906534633190770300000

Please request changes on the back.
Notes on the front will not be detected.

L 8 3413 9

#BWNDJNQ ***
#3530943LQ136649#
AMELIA WALK CDD
C/O GMS-SF, LLC
5385 N NOB HILL RD
SUNRISE FL 33351-4761

Make check payable to FPL in U.S. funds
and mail along with this coupon to:

FPL
GENERAL MAIL FACILITY
MIAMI FL 33188-0001

Account number	Total amount you owe	New charges due by	Amount enclosed
90653-46331	\$307.70	Oct 09 2020	\$

Your electric statement

For: Aug 19 2020 to Sep 18 2020 (30 days)

Customer name: AMELIA WALK CDD

Service address: 85257 MAJESTIC WALK BLVD # FTN

Account number: 90653-46331

Statement date: Sep 18 2020

Next meter reading: Oct 19 2020

Amount of your last bill	Payments (-)	Additional activity (+ or -)	Balance before new charges (=)	New charges (+)	Total amount you owe (=)	New charges due by
293.71	293.71 CR	0.00	0.00	307.70	\$307.70	Oct 09 2020

Meter reading - Meter ACD7475

Current reading 63659
Previous reading - 60349
kWh used 3310

Energy usage

	Last Year	This Year
kWh this month	4133	3310
Service days	30	30
kWh per day	138	110

Amount of your last bill 293.71
Payment received - Thank you 293.71 CR
Balance before new charges \$0.00

New charges (Rate: GS-1 GENERAL SVC NON-DEMAND / BUSINESS)

Electric service amount 300.01**
Gross receipts tax 7.69
Total new charges \$307.70

****The electric service amount includes the following charges:**

Customer charge: \$10.62
Fuel: \$73.35
(\$0.022160 per kWh)
Non-fuel: \$216.04
(\$0.065270 per kWh)

Total amount you owe**\$307.70**

- Payment received after **December 08, 2020** is considered **LATE**; a late payment charge of 1% will apply.



Please have your account number ready when contacting FPL.
Customer service: 1-800-375-2434
Outside Florida: 1-800-226-3545
To report power outages: 1-800-4OUTAGE (468-8243)
Hearing/speech impaired: 711 (Relay Service)
Online at: www.FPL.com

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 258

Invoice Date: 9/15/20

Due Date: 9/15/20

Case:

P.O. Number:

Bill To:

Amelia Walk CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Assessment Roll Certification - FY 2021		5,000.00	5,000.00
<i>001-3001550010000 Sept. 2020</i>			
Total			\$5,000.00
Payments/Credits			\$0.00
Balance Due			\$5,000.00



Mail Applications with payment to:
JEA Water and Sewer CC-1
21 W. Church St, Jacksonville, FL 32202

COMMERCIAL IRRIGATION APPLICATION								
CUSTOMER NAME : <i>Amelia walk CDD</i>					ACCOUNT NUMBER :			
SERVICE ADDRESS : <i>84695 Fall River Pkwy-JEA LS</i>					CITY : <i>Fernandina Beach</i>		ZIP CODE : <i>32034</i>	
SUBDIVISION :					LOT :		COUNTY :	
CONTACT PERSON : <i>Greg Kern</i>					PHONE NUMBER : <i>904-996-2485</i>			
METER LOCATION : <input type="checkbox"/> LEFT P/L <input type="checkbox"/> RIGHT P/L <input type="checkbox"/> NO PREFERENCE					CERTIFICATE OF CLEARANCE RECEIVED : <input type="checkbox"/> YES <input type="checkbox"/> NO			
PROJECT INFORMATION : MAIN EXTENSION <input type="checkbox"/> YES <input type="checkbox"/> NO					AVAILABILITY NUMBER			
<small>Please note: In accordance with Section 104 of JEA's Rates and Tariffs, JEA reserves the right to charge fees in addition to the standard fee depending upon the complexity of the installation, including full-tap service installations in newly paved roads or DOT right-of-way. In addition, it is the responsibility of the customer to ensure the consumer side is connected.</small>								
Pre Pave – Box and Service Exist (JEA installs Meter)					Full Install – Meter, Box and Service Installed by JEA			
INDICATE REQUEST	Pre Pave	Pre Pave	Pre Pave	Pre Pave	Full Install	Full Install	Full Install	Full Install
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
METER SIZE	3/4"	1"	1 1/2"	2"	3/4"	1"	1 1/2"	2"
METER FEE	\$202.33	\$223.71	\$527.26	\$588.96	\$202.33	\$223.71	\$527.26	\$588.96
WATER CAPACITY FEE	\$981.89	\$1,850.28	\$4,571.76	\$8,509.92	\$981.89	\$1,850.28	\$4,571.76	\$8,509.92
WATER TAP FEE	N/A	N/A	N/A	N/A	\$610.00	\$610.00	\$700.00	\$700.00
WATER GROWTH CAPACITY FEE	\$917.00	\$1,352.00	\$1,352.00	\$1,352.00	\$917.00	\$1,352.00	\$1,352.00	\$1,352.00
TOTAL	\$2,101.22	\$3,425.99	\$6,451.02	\$10,450.88	\$2,711.22	\$4,035.99	\$7,151.02	\$11,150.88
<small>Per the Florida Safe Drinking Water Act, Sections 403.850-403.864 and Department Of Environmental Protection Rules Chapter 62-555.360(3),F. Backflow Preventers are required on all lawn irrigation systems</small>								
Application must be completely filled out or it will be returned unprocessed to applicant.								
<small>A \$25.00 Re-Trip fee will be assessed when installation requires more than one visit due to site conditions. The fee will appear on the JEA billing statement.</small>								
APPLICANT'S SIGNATURE : <i>Shaun Henning</i>					DATE: <i>9/29/2020</i>			

** A Growth Capacity Fee is applicable, if service address does not have an existing potable water/sewer service connected. **
This is applicable for Common Areas, Medians, Lift Stations, Clubhouses, and Entrance Ways etc....



8619 Western Way
Jacksonville FL 32256-036060
Customer Service (904) 731-2456
RepublicServices.com/Support

Important Information

It's easy to go paperless! Sign up for Paperless Billing at RepublicServices.com and enjoy the convenience of managing your account anytime, anywhere, on any device.

Account Number	3-0687-3534401
Invoice Number	0687-001088536
Invoice Date	September 16, 2020
Previous Balance	\$789.85
Payments/Adjustments	-\$392.10
Current Invoice Charges	\$398.07

Total Amount Due \$795.82	Payment Due Date Past Due
--	--

PAYMENTS/ADJUSTMENTS

<u>Description</u>	<u>Reference</u>	<u>Amount</u>
Payment - Thank You 08/18	2971	-\$392.10

CURRENT INVOICE CHARGES

<u>Description</u>	<u>Reference</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Amount</u>
Amelia Walk 85287 Majestic Walk Blvd Fernandina Beach, FL 1 Waste Container 2 Cu Yd, 1 Lift Per Week Pickup Service 10/01-10/31			\$306.10	\$306.10
Total Fuel/Environmental Recovery Fee				\$86.00
Late Fee 09/16				\$5.97
CURRENT INVOICE CHARGES, Due by October 06, 2020				\$398.07

CURRENT INVOICE CHARGES, Due by October 06, 2020

001.300.15500.10000 Code to September 2020

RECEIVED
SEP 24 2020

Electronics Recycling with BlueGuard™

Convenient recycling solutions that are safe for your business and good for our planet. To learn more, visit RepublicServices.com/Electronics



Past Due	30 Days \$397.75	60 Days \$0.00	90+ Days \$0.00
----------	---------------------	-------------------	--------------------



REPUBLIC
SERVICES

8619 Western Way
Jacksonville FL 32256-036060

Please Return This
Portion With Payment

Return Service Requested

Total Enclosed



L2RCACDTZI 004477



AMELIA WALK COMMUNITY
CDD OFFICES
5385 N NOB HILL RD
SUNRISE FL 33351-4761

Total Amount Due	\$795.82
Payment Due Date	Past Due
Account Number	3-0687-3534401
Invoice Number	0687-001088536

Make Checks Payable To:



REPUBLIC SERVICES #687
PO BOX 9001099
LOUISVILLE KY 40290-1099

30687353440100000010885360000398070000795826

LEHIGH VALLEY UNIVERSITY 008957 21727113

TRIM ALL LAWN SERVICE, INC.
 942360 Old Nassauville Road
 Fernandina Beach, FL 32034

Date	9/11/2020
Invoice #	47510

E-mail Trimalllawn@gmail.com

Bill To
Amelia Walk C/o Evergreen Lifestyles Management 10401 Deerwood Park, Suite 2130 Jacksonville, FL 32256

Project Name / Location	
85287 Majestic Walk Blvd Fernandina Beach, FL 32034	
P.O. #	Service Date: 9/3/2020

Terms	Due Date
Net 30	10/11/2020

Description	Amount						
One time mowing, edging and blowing on all vacant lots 8 feet into lot from frontage.	1,417.50						
<div style="position: relative; height: 150px;"> 572.46201 </div>							
Thank you for your business.	<table> <tr> <td>Total</td><td>\$1,417.50</td></tr> <tr> <td>Payments/Credits</td><td>\$0.00</td></tr> <tr> <td>Balance Due</td><td>\$1,417.50</td></tr> </table>	Total	\$1,417.50	Payments/Credits	\$0.00	Balance Due	\$1,417.50
Total	\$1,417.50						
Payments/Credits	\$0.00						
Balance Due	\$1,417.50						



W.B. MASON CO., INC.
59 Centre St
Brockton, MA 02301

Address Service Requested
888-WB-MASON www.wbmason.com

Invoice Number	214049576
Customer Number	C2756564
Invoice Date	09/24/2020
Due Date	10/24/2020
Order Date	09/24/2020
Order Number	S107352348
Order Method	WEB

001.320.57200.52000

Evergreen Lifestyles Management - Amelia
ATTN: Michael Molineaux
85257 Majestic Walk Boulevard
Fernandina Beach FL 32034

Delivery Address

Evergreen Lifestyles Management - Amelia
Walk CDD
Attn: Michael Molineaux
85287 Majestic Walk Boulevard
Fernandina Beach FL 32034

W.B. Mason Federal ID #: 04-2455641

Important Messages

We are all going through an unprecedented situation. WB Mason hopes that you, your family and friends, and your co-workers, are healthy and remain that way. We encourage you to visit www.wbmason.com/accountstatement.aspx for 24/7 access to your account. We offer the ability to pay online, and view or download invoices. We hope this helps you and your business operate effectively with a remote workforce.

ITEM NUMBER	DESCRIPTION	QTY	U/M	UNIT PRICE	EXT PRICE
HEW3HZ99AN	INKCART,HP962,BLK.-1K	2	EA	31.69	63.38
HEW3YP00AN	INKCART,HP962 COMO,CMY 3/PK-2.1K	1	PK	64.09	64.09
KCC01510	TOWEL,SURPSS C-FLD PPR,WE	2	CT	38.99	77.98
BLZ16924	WATER,ALPINE,SPRG,24BTL	5	CT	3.99	19.95
WBMNEDSFREIGHT	NEDS FREIGHT	1	EA	0.00	0.00

SUBTOTAL: 225.40
TAX & BOTTLE DEPOSITS TOTAL: 14.38
ORDER TOTAL: 239.78
Total Due: 239.78

To ensure proper credit, please detach and return below portion with your payment



W.B. MASON CO., INC.
59 Centre St - Brockton, MA 02301

Address Service Requested
888-WB-MASON www.wbmason.com

Evergreen Lifestyles Management - Amelia
ATTN: Michael Molineaux
85257 Majestic Walk Boulevard
Fernandina Beach FL 32034

Remittance Section

Customer Number	C2756564
Invoice Number	214049576
Invoice Date	09/24/2020
Terms	Net 30
Total Due	239.78

Amount Enclosed \$ _____

W.B. MASON CO., INC.
PO BOX 981101
BOSTON, MA 02298-1101

C27565642140495762140495760000000239789

Invoice

Invoice Number 990015	Date 8/11/2020
Customer Number 21054	Due Date 8/11/2020

To: **Amelia Walk Cdd**
85287 Majestic Walk Blvd
Fernandina Beach, FL 32034

Remit To: **Bates Security LLC**
PO Box 747049
Atlanta, GA 30374-7049

Amount Enclosed: _____ **Net Due: \$372.93**

Detach And Return Top Portion With Your Payment

Customer Name	Customer Number	P.O. Number	Invoice Date	Due Date
Amelia Walk Cdd	21054		8/11/2020	8/11/2020

Description

Amount

<i>Amelia Walk CDD, 85287 Majestic Walk Blvd., Fernandina Beach, FL, Access</i>	
600 lb Mag Lock	202.93
Dispatch & Labor Minimum	45.00
Service Labor	125.00
Tax	\$0.00
Payments/Credits Applied	\$0.00

572 348

Date	Invoice #	Description	Amount	Balance Due
8/11/2020	990015	System (133537)	\$372.93	\$372.93

Bates Security LLC

9700 Philips Hwy
Suite 108
Jacksonville, FL 32256
(859) 244-4000

Replaced customer's existing front entry mag lock at customer request. We appreciate your business!

1005 Bradford Way
Kingston, TN 37763

Date	Invoice #
9/28/2020	13

Bill To
Amelia Walk CDD c/o GMS, LLC

Terms	Due Date
Net 30	10/28/2020

Description	Amount
Amortization Schedule Series 2012A-1 11-1-20 Prepay \$10,000	100.00
Amortization Schedule Series 2016 11-1-20 Prepay \$120,000	500.00
Amortization Schedule Series 2018 11-1-20 Prepay \$95,000	250.00
<p>S13. 312 2020 Sept.</p>	
<div style="border: 1px solid black; height: 150px; width: 100%;"></div>	
Total	\$850.00
Payments/Credits	\$0.00
Balance Due	\$850.00

Phone #

E-mail

Phone #
865-717-0976

E-mail
tcarter@disclosureservices.info

CHECK REQUEST INVOICE

DATE: 9.24.2020
 INVOICE # 9242020
 DUE DATE: ASAP

Evergreen Lifestyles Management LLC

(Payable to)

2100 S. Hiawasse Road, Orlando FL 32852

Address, City, State, Zip

(Mail to)

☒ Association

☐ Vendor

BILL TO

Name and No. of Association: Evergreen

DESCRIPTION	GL CODE	AMOUNT
Bill Back to Amelia Walk CDD:		
FAST JAX TRIVIA JACKSONVILLE FL	Trivia	Special Events \$ 140.00

Please remember to attach all receipts!

Lynzi Chambers

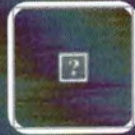
Authorized by:

TOTAL DUE \$ 140.00

Approved by:

From: [Fast Jax Trivia via Square](#)
To: [Lynzi Chambers](#)
Subject: Receipt from Fast Jax Trivia
Date: Thursday, September 17, 2020 7:03:23 PM

Square automatically sends receipts to the email address you used at any Square seller. [Learn more](#)



Fast Jax Trivia

How was your experience?



\$140.00

Custom Amount \$140.00

Total \$140.00



Fast Jax Trivia

1119 ROMAINE CIR E
JACKSONVILLE, FL 32225-9019

AMEX 1007 (Keyed)

Sep 17 2020 at 7:03 PM



#DvvE

Auth code: 272676

Receipt Settings

[Not your receipt?](#) [Turn off automatic receipts](#)
[Manage preferences](#)

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1455 Market Street, Suite 600
San Francisco, CA 94103

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CHECK REQUEST INVOICE

DATE: 9.30.2020
INVOICE # 9302020
DUE DATE: ASAP

Evergreen Lifestyles Management LLC

(Payable to)

2100 S. Hiawasse Road, Orlando FL 32852

Address, City, State, Zip

(Mail to)

☒ Association

☐ Vendor

BILL TO

Name and No. of Association: Evergreen

DESCRIPTION		GL CODE	AMOUNT
Bill Back to Amelia Walk CDD:			
Ice Cream Truck for Bingo Event	Icebusters	Special Events	\$ 355.20
Prizes, drinks, snacks for Bingo	Target	Special Events	\$ 287.77
Ice for Bingo Event	Gate	Special Events	\$ 6.83

Please remember to attach all receipts!

Lynzi Chambers

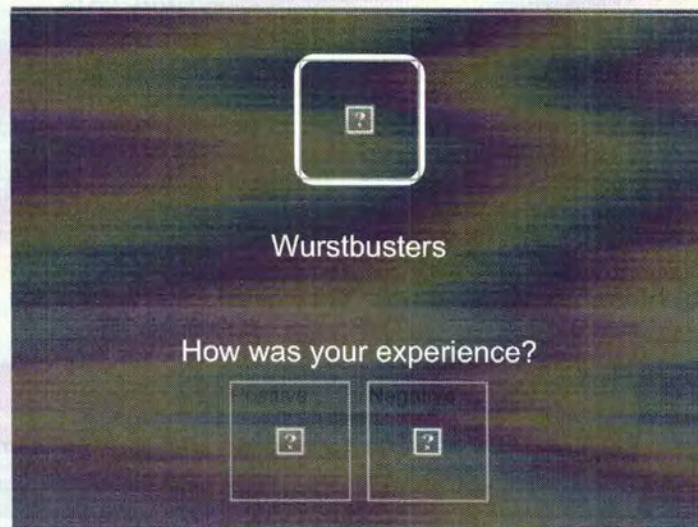
Authorized by:

TOTAL DUE \$ 649.80

Approved by:

From: [Wurstbusters via Square](#)
To: [Lynzi Chambers](#)
Subject: Receipt from Wurstbusters
Date: Wednesday, September 23, 2020 7:58:05 PM

Square automatically sends receipts to the email address you used at any Square seller. [Learn more](#)



\$355.20

1 Scoop	\$5.00
+ Strawberry	
1 Scoop	\$5.00
Icecream Sandwich	\$7.00
Custom Amount	\$10.00
Icecream Sandwich	\$7.00
Sundaes (Monster) × 11	\$88.00
(\$8.00 ea.)	
Icecream Sandwich × 10	\$70.00
(\$7.00 ea.)	
2 Scoops (Strawberry) × 2	\$18.00
(\$9.00 ea.)	
1 Scoop × 6	\$30.00

(\$5.00 ea.)	
Sundaes (Monster) × 2	\$16.00
(\$8.00 ea.)	
Custom Amount	\$10.00
Custom Amount	\$3.00
1 Scoop × 2	\$10.00
(\$5.00 ea.)	
2 Scoops (Strawberry)	\$9.00
Sundaes (Monster)	\$8.00

Purchase Subtotal	\$296.00
Duval - included, \$19.36	
Tip	\$59.20

Total	\$355.20



Wurstbusters
4651 Salisbury Rd, #400
JACKSONVILLE, FL 32256
904-999-9033

AMEX 1007 (Swipe)

Sep 23 2020 at 4:57 PM



#Z2lo

LYNZI CHAMBERS

Auth code: 525766

Run your own business?
Start using Square and process \$1,000 in

sales for free.

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San Francisco, CA 94103

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Amelia - Bingo

Serving Up More.



GATE Petroleum # 1214
463779 SR 200 East
Yulee, FL 32097
(904) 225-5606

9/23/20 17:39:51
Reg:2 Cashier: COREY
GATE Petroleum # 1214
Receipt# 2315047
Type SALE

Qty	Name	Price	Total
1	GATE ICE	[1] 2.39	2.39
1	20LB BAG ICE	[1] 3.99	3.99
SubTotal			6.38
State and local tax			.45
Total			6.83

Received
SALE
American Express
Card Num : (C) XXXXXXXXXX1007
Chip Read
Terminal : 500
Approval : 877110

USD\$ 6.83

AMERICAN EXPRESS
AID: A000000025010801
TVR: 0000008000
IAD: 064C0103A0A006
TSI: E800
ARC: 00

ARC: 781E8072064E333E

X

Signature:

Thank You for
Choosing GATE!

Amelia - Bingo



Yulee - 904-548-1240
463737 State Rd 200
Yulee, Florida 32097-8652
09/23/2020 05:31 PM



ELECTRONICS
080085614 heydayDstCrt T \$10.99
790012464 GIFT CARDS N \$15.00
041-221-508-482-802
New Bal: \$15.00
790012607 GIFT CARDS N \$15.00
041-221-675-896-661
New Bal: \$15.00
790012593 GIFT CARDS N \$15.00
041-221-620-714-211
New Bal: \$15.00
GROCERY
271100169 COKE CLASSIC TF \$4.99
271101269 SPRITE TF \$4.99
203600006 ZEPHYRH PIPE NF \$3.00
Regular Price \$4.39
271100269 COKE DIET TF \$4.99
213010092 Truly T \$16.99
213050278 YUENGLING T \$22.99
213030003 BUD LIGHT T \$13.99
213010269 30 BREWING T \$15.99
213060221 CORONA T \$14.99
071061684 UTZ NF \$4.99
071050730 FRITO LAY NF \$5.99
Regular Price \$7.99
213001616 APOTHIC T \$8.99
Regular Price \$9.99
055000246 MARS WRIGLEY TF \$15.99
055000359 HERSEY'S TF \$15.99
HOME
240430336 Hyde & Eek! T \$20.00
067102413 Threshold T \$20.00
234058832 CANDLE T \$3.00
234057381 COFFEE CUP T \$5.00
234050100 CANDLE T \$3.00
234052593 WINE GLASSES T \$10.00
2 @ \$5.00 ea

SUBTOTAL \$272.86
T = FL TAX 7.00000 on \$212.86 \$14.91
TOTAL \$287.77
x1007 AMEX CHARGE \$287.77
AID: A000000025010801
AMERICAN EXPRESS
AUTH CODE: 834701

Your Target Circle earnings are in!
Open the Target App or visit
Target.com/Circle to see your benefits.

TOTAL SAVINGS THIS TRIP
\$3.39

REC#2-0267-2155-0076-0793-5 VCD#751-252-637

Help make your Target Run better.
Take a 2 minute survey about today's trip

Informtarget.com
User ID: 7973 2784 5992
Password: 392 065

CUENTENOS EN ESPAÑOL

Please take this survey within 7 days

Governmental Management Services, LLC
1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 259
Invoice Date: 10/1/20
Due Date: 10/1/20
Case:
P.O. Number:

Bill To:

Amelia Walk CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Management Fees - October 2020		4,050.00	4,050.00
Information Technology - October 2020		83.33	83.33
Dissemination Agent Services - October 2020		291.67	291.67
Office Supplies		18.66	18.66
Postage		8.75	8.75
Copies		86.85	86.85
Telephone		33.81	33.81
Total			\$4,573.07
Payments/Credits			\$0.00
Balance Due			\$4,573.07

Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500

STATEMENT

September 30, 2020

Amelia Walk Community Development District
c/o GMS, LLC
475 West Town Place, Suite 114
St. Augustine, FL 32092

Bill Number 117521
Billed through 08/31/2020

General Counsel

AWCDD 00001 JMW

FOR PROFESSIONAL SERVICES RENDERED

08/04/20	AHJ	Confer with Hogge regarding agenda items.	0.20 hrs
08/10/20	JMW	Prepare for and attend agenda conference call; review fountain estimate; research funding options.	1.10 hrs
08/10/20	SSW	Monitor and review executive orders regarding requirements for budget and assessment hearings and waiver of physical quorum requirement for conducting same due to COVID-19 public health emergency; research and respond to questions regarding same; monitor and review executive orders extending waiver of physical quorum requirement for local government public meetings.	0.20 hrs
08/17/20	JMW	Meeting preparation; review agenda package materials; conference with staff.	1.10 hrs
08/18/20	JMW	Meeting preparation; review agenda package materials; conference with staff.	1.80 hrs
08/19/20	JMW	Meeting follow-up; confer with staff regarding vacancy.	0.70 hrs
08/20/20	JMW	Review correspondence; confer with Molineaux, Kern and Laughlin regarding facility hours and operations.	0.90 hrs
08/26/20	JMW	Review draft meeting minutes; confer with staff; review draft meeting notice.	0.70 hrs
08/27/20	AHJ	Confer with Walters regarding agreement for lake and fountain maintenance.	0.20 hrs
08/28/20	JMW	Review termination provisions in maintenance agreements; confer with staff regarding same.	0.60 hrs

Total fees for this matter \$1,675.00

MATTER SUMMARY

Jaskolski, Amy H. - Paralegal	0.40 hrs	125 /hr	\$50.00
Walters, Jason M.	6.90 hrs	230 /hr	\$1,587.00
Warren, Sarah S.	0.20 hrs	190 /hr	\$38.00

TOTAL FEES \$1,675.00

TOTAL CHARGES FOR THIS MATTER **\$1,675.00**

513.315

BILLING SUMMARY

Jaskolski, Amy H. - Paralegal	0.40 hrs	125 /hr	\$50.00
Walters, Jason M.	6.90 hrs	230 /hr	\$1,587.00
Warren, Sarah S.	0.20 hrs	190 /hr	\$38.00

TOTAL FEES	\$1,675.00
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TOTAL CHARGES FOR THIS BILL	\$1,675.00
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Please include the bill number with your payment.



3543 State Road 419, Winter Springs, FL 32708
PH: 800-666-5253

INVOICE

Invoice #	533286
Account #	720230
Invoice Date	10/1/2020
Due Date	10/11/2020
Rep	MAS

Bill To
AMELIA WALK CDD GMS 475 WEST TOWN PLACE SUITE 114 ST AUGUSTINE, FL 32092

Invoice Questions:
Lakes@lakedoctors.com
Payment Questions:
Payments@lakedoctors.com

Purchase Order Number		Terms	Invoice Date Reflects Month of Service Provided
		NET 10 DAYS	
Item	Description	Amount	
	Monthly Water Mgmt Serv-R-Non OCT. 2020 \$13.602 RECEIVED OCT 05 2020 Customer Total Balance \$714.00	714.00	
Please confirm your bank bill payer amount matches your invoice amount if you use a bank bill payer service. Thank you!		Total Invoice	\$714.00

To help ensure prompt and accurate credit to your account, please include your account number and invoice number on your check and always include your remittance stub with your payment.

Please visit www.lakedoctors.com for your local office contact information.

PLEASE DETACH & RETURN THIS PORTION WITH PAYMENT

Bill To
AMELIA WALK CDD GMS 475 WEST TOWN PLACE SUITE 114 ST AUGUSTINE, FL 32092

Amount Enclosed

Invoice #	533286
Account #	720230
Date	10/1/2020

Go Green! Contact us at Payments@lakedoctors.com to have your invoices emailed.

For address and contact updates, please email us at Frontdesk@lakedoctors.com.

The Lake Doctors, Inc.
3543 State Road 419
Winter Springs, FL 32708



IF PAYING BY CREDIT CARD, FILL OUT BELOW	
Mastercard	Visa American Express
Card #	_____
Card Verification #	_____
Exp. Date #	_____
Print Name	_____
Billing Address:	_____ Check box if same as above
Signature	_____

NEWS-LEADER

P.O. Box 16766

Fernandina Beach FL 32035

(904) 261-3696

Fax(904) 261-3698

Advertising Memo Bill

1 Memo Bill Period 10/2020		2 Advertiser/Client Name AMELIA WALK CDD	
29 Total Amount Due 394.50		*Unapplied Amount	3 Terms of Payment
21 Current Net Amount Due .00	22 30 Days .00	60 Days .00	Over 90 Days .00
4 Page Number 1	5 Memo Bill Date 10/01/20	6 Billed Account Number 30061 MEGHA.	7 Advertiser/Client Number 30061

8 Billed Account Name and Address AMELIA WALK CDD 475 WEST TOWN PL. STE 114 ST. AUGUSTINE FL 32092		Amount Paid: Comments: Ad #: 602449	
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Please Return Upper Portion With Payment

10 Date	11 Newspaper Reference	12/13/14 Description-Other Comments/Charges	15 SAU Size 16 Billed Units	17 Times Run 18 Rate	19 Gross Amount	20 Net Amount
10/07/20	602449	NOTICE OF MEETING OF BOARD OF SUPERVISORS 10/07 FNL	3.0X 5.00 15.00	1 25.50	394.50	394.50
		AFFRD AFFIDAVIT RETAIL DISPL		12.00		

513.480

Statement of Account - Aging of Past Due Amounts

21 Current Net Amount Due	22 30 Days	60 Days	Over 90 Days	*Unapplied Amount	23 Total Amount Due
0.00	0.00	0.00	0.00		394.50

NEWS-LEADER

(904) 261-3696

* UNAPPLIED AMOUNTS ARE INCLUDED IN TOTAL AMOUNT DUE

24 Invoice	25 Billing Period	6 Billed Account Number	7 Advertiser/Client Number	2 Advertiser/Client Name
602449	10/2020	30061	30061	AMELIA WALK CDD